

Women's Association of Colorado Hockey

Annual Meeting Minutes

August 2018

[Link to WACH Rules and Regulations 2017-2018](#)

[Link to WACH By-Laws](#)

[Link to 2017 Minutes](#)

[LINK to WACH Homepage with Announcements & Paperwork](#)

****Paperwork to be completed prior to meeting:**

1. Electronic League Application: [LINK to form](#)
2. Schedule Blank: LINKED HERE
3. If needed: WACH Rule Change Form: [LINKED HERE](#)

I. WACH Annual Meeting Welcome - Adri Larsen

Called to order at 10:10am

II. Roll Call - Adri Larsen

Teams present: Flames, Pueblo, Vipers, Hot Flashes, Arcticwolves, Growlers, Chill/Denver Diamonds, Flying Vs, Hoodrats, Team X, Narwhals, Spitfires, Dirty Llamas, Fuzzy Tacos, Phoenix, Synergy, Panic, Cowgirls, Comets, Twin Peaks, Violent Femmes, Bunny Raptors, Fatty's Fury, USAFA, TW, Bliss, UHauls, CC, Sparks

Missing Teams:

Bobcats, Divas, Ice Queens, MP, MP2, Violent Femmes, Blizzard, Breakaways, Chix

III. Approval of 2017 Meeting Minutes - Adri Larsen

Approval - Sarah (Bliss); 2nd - Katie (TWs)

Unanimous approval

IV. Executive Director's Report - Adri Larsen

*WACH Email is used communications

*Clarification on "weather outs"

Here is the relevant rule:

SECTION 5 - WACH LEAGUE GUIDELINES (formerly, ARTICLE X)

2. FAILURE TO APPEAR/CANCELLATION OF GAME.

1. The guidelines for weather cancellations are as follows:

a. Winter storm watch

b. Snow tires or chains required on passes

2. If the two teams do not agree to a weather cancellation the Executive Committee will have the final say. Failure to pay the determined fines in a timely manner will result in the offending team being ineligible to

play in league games.

3. If the cancellation is weather related the teams will split the cost of the referees if necessary.

*Commitment to league schedule

*Verify goalies ahead of time to be on the “free agent list”

*Goalies still have tournament requirements (6 games), but can play for different teams, etc.

V. Assistant Director’s Report - Niki Roman

1. Game changes: SportsEngine is the “real truth”

- a. Once the schedule is finalized, there is a process for changing a game:
 - i. Email the opposing team and the Board.
 - ii. The opposing team agrees and/or acknowledges
 - iii. The Board updates Sports Engine and emails both teams a confirmation
 - iv. Both teams verify that Sports Engine was updated correctly.
- b. If any of those things didn’t happen, there was no schedule change.
- c. The opposing team must agree to an optional change.
- d. Relevant rule:

SECTION 5 - WACH LEAGUE GUIDELINES

2. FAILURE TO APPEAR/CANCELLATION OF GAME.

D. Failure to contact Executive or Assistant Director.

1. In addition to the above criteria, all cancellations and changes in game

time, arenas, etc. must be put in writing by both teams to the Executive

Director and the Assistant Director as soon as they occur. If it is a last minute cancellation, both teams need to notify the Executive Director and the Assistant Director within 48 hours in writing as to the reason for cancellation. Failure to notify the Executive Director and the Assistant Director in writing will result in a double forfeit. It is recommended that the canceling team have the opposing team e-mail them with their OK and then forward the e-mail with your approval to the Executive Director and the Assistant Director.

2. Forfeits

- a. There were several forfeits this season. Mostly because of unrostered players. If a game was played, even if it later determined to be a forfeit, the game counts towards tourney qualification for everyone EXCEPT the player(s) that caused the forfeit. Players the caused the forfeit will remain in Sports Engine, but the game will be deducted from the total showed in Sports Engine.
- b. If the game was not played (e.g. no show or cancellation that was not rescheduled), it does NOT count towards tourney qualifications. If you didn’t put hockey gear on, it doesn’t count.

3. **Out of league games** (e.g. against U19/U16 teams) do NOT count towards the end of season tourney qualification. If the game was entered into Sports Engine, SE will count the game in it's stats, but the game(s) will be deducted when checking for tourney qualification.
 - a. Mountain division teams, please ask out of division teams to NOT put games in Sports Engine or that they set the flag that the game does NOT affect standings. If they create the game, the board doesn't always have permissions to modify them in Sports Engine.
4. **Tourney Qualifications:**
 - a. SportsEngine is the "real truth" except for forfeits and out of division games (which are deducted).
 - i. Verify your roster for all games, home and away. If you have a player that showed up to every game, but they didn't show up in Sports Engine for more than 5 of them, they are **NOT** qualified for tourney.

VI. Treasurer's Report - Elisabeth Gordon (LINK FINANCIAL DOCUMENTS)

*Will be able to refund some money to teams for tournament costs

*Team balances - Chix still owe money; Vipers and Chill have a credit

*Most people paid on time; PayPal has been very helpful

*Fees this year will be \$85/team

*[Balance Sheet](#)

*[Profit and Loss](#)

VII. Registrar's Report - Heather

*All players, coaches and managers must be registered and verified on SportsEngine with the correct name before they can step on the ice. ("Coach _____" for name; for jersey number; write "C" or "M" for coach or manager; Add USAH# in the form; make sure Coaches and Managers are designated inactive)

*Roster finalizing: November 1st (or first game) vs. Feb. 15th (why these dates are important) If someone is on the active roster they need a USA number entered for them.

*Requests for verification will be processed on Thursday evenings, all emails must be in by 5pm (or they will be verified the next week)

*An email needs sent to the registrar when you have entered someone new into SportsEngine and are ready for them to be verified. The Subject line must be: **WACH Verification - TEAM NAME**

*Make sure your players have been verified on SportsEngine before you allow them on the ice.

**If you have a sub*, make sure the same name is used that is listed on their home team with sub after, for their USA number list their team and division. Registrar does not need to verify subs - it is the team's responsibility to make sure the sub is verified on their home team

*Naming convention for subs: Adri Larsen - sub; in USAH # field, indicate Team and level (i.e. Vipers (C))

*Entering coaches/managers: these will be entered in the same location as your team. For the first name insert "Manager" or "Coach" before their first name, and for their jersey number insert M or C and put them on the inactive roster. They will need a USA number entered and the process followed for verification.

*You can use the free registration on USAH for managers and coaches, but you DO need the number they will receive during registration

VIII. Secretary's Report - Jen Tracy

*Not much to report at all!

*Great season with minimal major penalties and lots of great game play

*When there was a major penalty assessed, both home and away teams were great about notifying the Board in a timely manner in most cases.

IX. SportsEngine - Heather and Niki

*SportsEngine has the final word

*Make rule clarification - Home Team enters game by Wednesday at 5pm, visiting team can respond until Friday then home team finalizes on Friday if not before (visiting team could finalize if it looks good)

X. Upcoming Non-WACH Tournament Information

*Avalanche Tournament - August 31-Sept. 2, \$75-90 for a 3-game guarantee, 1 game guaranteed on Pepsi Center Ice. Mixed teams with Draft style; Contact Bailey at: bailey.dwhl@gmail.com

*DWHL Tournament - October 5-7 (3 game guarantee; mixed team, draft style tournament at Sports Stable all skill levels welcome); also will include Corn Hole and Capture the Flag; cost to be determined but thinking about \$80. Celebrates International Girls Ice Hockey Weekend; more information to come

*Little Caesars Tournament - November 2-4 C/D USA Hockey probably \$550-\$600 per team

*Growlers New Year's Tournament (C/D non-USA Hockey) - 4 team tournament; 3 games in one day; host a New Year's Eve Party; December 29-30

*Red Feather Lakes, CO Pond Charity Hockey Tournament: Pond Hockey 4 on 4 (18+ USA Hockey Number required); January

XI. Website Report - Carisa Smith - We will be transitioning (for now) to using the SE site for operating procedures; the former WACH site redirects to our home page; Carissa

will set up emails for the 5 new teams: Dirty Llamas, Sparks, Air Force, Flying Vs, UHauls

XII. Board Open Positions - Adri Larsen

WACH Board Member responsibilities Doc? [LINK to Doc](#)

Assistant Director: Lara Teile volunteers (Sales/marketing; organized, good with schedules, scheduled for DWHL, contracts, comfortable with spreadsheet); Fuzzy's Tacos volunteer (Keili - been in the WACH for a long time; Excel class); paper vote: Keili Walton (Fuzzys Tacos)

Treasurer: Elisabeth (Niki nominates Elisabeth; Sarah (Bliss) seconds - unanimous

Secretary: Jen (Niki nominated; Jen Lee seconds unanimous)

XIII. Bylaw/Rules and Regulations Changes - Adri Larsen

[LINK to Rule Change Form](#)

[6 Game Updated](#) (Sarah Delos Reyes) - Covered by Elisabeth's rule listed below

[SportsEngine Updates](#) (Niki Roman) - Lee moves, Lany seconds (unanimous approval)

[New Division - E](#) (Niki Roman) - Christie (Synergy) moves; Megan (Phoenix) seconds (unanimous approval); 1 opposed - Katie (TW)

[Players Turning 18](#) (Niki Roman) - Adri moves, Julie seconds (unanimous approval)

[Tournament Run Time](#) (Sarah Delos Reyes) - Cassandra (Diamonds); second Niki (Flames) unanimous approval

[Tournament Eligibility Team](#) (Elisabeth Gordon) - Lany (Flames) moves; Kinley (Phoenix) seconds (unanimous approval)

[Tournament Eligibility Player](#) (Elisabeth Gordon) - Lee cox (Panic) moves; andrea (hot flashes) seconds (unanimous approval)

All approved rule changes updated in the [Rules and Regs for 2018-2019](#)

XIV. Divisions and New team Announcements - Adri Larsen

Dirty Llamas - D division (unanimous)

Sparks - E division (unanimous)

USAFA - B division (unanimous)

Flying Vs - B division (unanimous)

UHauls - A division (unanimous)

Colorado College - A division (unanimous)

Mountain - Bobcats, Divas, Fury, Ice Queens, MP2, Panic, Twin Peaks, Violent Femmes (8 teams)

A - Bliss, Blizzard, Breakaways, CC, Comets, MP, UHauls (7 teams)

B - Denver Diamonds, Chix, Fuzzy's, Synergy, UW, USAFA, Flying Vs (7 teams)

C - Flames, Hoodrats, Hot Flashes, Team X, TWs, Vipers, Little Caesars, (7 teams)

D - AWs, Bunny Raptors, Growlers, Narwhals, Phoenix, Spitfires, Dirty Llamas (7 teams)

E - Sparks

XV. Year End Tournaments - Adri Larsen

MP2 - will host 2018-2019 tournament

Sport Stable is willing to be the site

Consider having the WACH play a bigger role in Tournament development and planning

XVI. Thank-Yous

XVII. Closing Remarks/Adjournment - Adri Larsen

Meeting adjourned: 12:36

Sports Engine How to Topics:

- Managing Roster (Heather):
- Entering games
 - Entering/Fixing your roster
 - Entering a game
 - Checking player stats

Ideas:

Next year - Social Media and Outreach focus person?