WESTERN NY HIGH SCHOOL CLUB HOCKEY LEAGUE BY-LAWS / GAME PROCEDURES

Western New York High School Club Hockey League and its members are subject to all the rules and regulations of the Amateur Athletic Union (AAU) and USA Hockey (USAH). The following rules and regulations supplement and may further restrict those rules regarding local situations.

The WNYHSCHL has a Zero Tolerance Policy that must be adhered to. This policy affects all Franchise Holders, Team Managers, Coaches, Players, Spectators and Parents. This policy is posted on the League website.

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Section I – Team and Player Eligibility

1. All Teams

A responsible Coach and/or Manager (No Teams Parents) must represent each TEAM at 80% of League meetings or face fines of \$50 per meeting missed up to and including removal of the Franchise from these individuals.

2. Modified Teams

- **a.** All Modified Players must be full-time students in the 7^{th} or 8^{th} grade and enrolled in the school represented by their team. Exceptions permitted only in accordance with AAU rules and approved by the league. District players going to Catholic schools can play only if the team needs players. No 6^{th} (sixth graders) can be in practices, on the ice or in any games at any time.
- **b.** Modified players may not be 15 years of age before September 1 of the current year.
- **c.** No player will be allowed to play for the Modified team unless they are on the roster that has been properly filed with the appropriate Vice President and added to the League Website, **BEFORE**; they play in their first game with that team.
- **d.** Any 7th or 8th grade player playing in **any game (a shift) on JUNIOR VARSITY** will no longer be eligible to play Modified.
- **e.** Modified players currently playing in the Niagara Frontier Modified League will not be eligible to play in the WNYHSCHL Modified League.

3. Junior Varsity Teams

- **a.** All Junior Varsity Players must be full-time students in the 8th, 9th or 10th grade (**no 11th graders**) and enrolled in the school represented by their team. 8th graders will be required to pass the NYS Selective Classification Test before being allowed to participate at this level. No 7th graders are allowed to be in practices, on the ice or in any games at any time.
- **b.** Junior Varsity players may not be 17 years of age before September 1 of the current season.
- **c.** No player will be allowed to play for the Junior Varsity team unless they are on the roster that has been properly filed with the appropriate Vice President and added to the League Website, **BEFORE** they play in their first game with that team.
- **d.** All 9th and 10th grade players may play unlimited Varsity games and their JV team will remain State bound (8th graders must have successfully completed the NYS Varsity Selective Classification test). The team must submit their play-off roster, at the end of the regular season. Players will not be permitted to play in League play-offs for both teams (Varsity & JV).
- However, if a JV player has enough qualifying games, they may move up to the Varsity for States, once their JV season concludes. Junior Varsity players playing on a Varsity Federation team can play in the Junior Varsity State Tournament once their Varsity season ends.
- **e.** Students who are currently rostered on or who have played a game with a Junior A, B or C team must be off that teams' roster by November 5th to be eligible to play on a Junior Varsity team.

4. Varsity Teams

a. All Varsity Players must be full-time students in the 8th, 9th, 10th, 11th or 12th grade and enrolled in the school, or live in the Public-School District represented by their team. District players cut from Catholic schools can play only if the team needs players (approval required by the WNYHSCHL Board). 8th graders will be required to pass the NYS Selective Classification Test before being allowed to participate at this level. 7th graders are not allowed to be in practices or in any games at any time.

- **b.** Varsity players may not be 19 years of age before September 1 of the current season.
- **c.** No player will be allowed to play for the Varsity team unless they are on the roster that has been properly filed with the appropriate Vice President and added to the League Website; **BEFORE** they play in their first game with that team.
- **d.** Students who are currently rostered on, or who have played a game with a Junior A, B or C team, must be off that teams' roster by November 5th to be eligible to play on a Varsity team.

5. All Teams

At all levels, any school with multiple club teams may use players that are rostered on the other team(s) in a lower division for an unlimited number of games. Example:

JVA JVA VB VA

Players from the higher placed teams may not play down on the lower division teams(s). Federation and Club players can play on both teams as they are in different leagues.

6. All Teams

At all levels, teams using ineligible players will forfeit any games in which those players are used, and the team will be fined \$50.

7. All Teams

Head Coaches and the Team Franchise Holder are responsible for checking the eligibility of all players. Any team that uses an ineligible player will have their Head Coach suspended until the Disciplinary Board holds a hearing to review the infraction or thirty (30) days, whichever comes first.

8. All Teams

Each team is allowed to roster 25 players. A total of 10 players (9 skaters plus 1 goaltender) is considered the minimum number for a team to play a game. A team not able to field the minimum number of players will forfeit the game with the opponent receiving a win or two (2) points. At all levels, the minimum number must be comprised of rostered players.

9. All Teams

To be eligible to participate in League Playoffs, all players, including goaltenders, must play a minimum of nine (9) of their teams regularly scheduled league games. To be eligible for the State Tournament, players must have played a minimum of nine (9) Varsity games of any kind and teams must have played a minimum of 18 games. If a player is or has been injured, they must provide a medical excuse showing the time period they were to be out from hockey. The games in that time period will count toward the eligibility rule.

10. Junior Varsity & Varsity

Any games that are forfeited will make that team ineligible for the State Tournament.

11. All Teams

Players who are home schooled must play for the school in the district they reside in.

12. All Teams

The AAU and the Niagara Section currently allow an exception for GOALTENDERS, but all out of district player requests are subject to approval by the League. In the case of any disputes regarding non-school players, the player will be assigned to the team whose school is closest to the players' residence. Private schooled players residing in the Public-School District can only play if: The Public-School team has less than 20 players, and no Public-School players were cut from the team. If the player refuses to play for the team that they were assigned to, they are no longer eligible to play for another school. Non-district goaltenders must be approved by the WNYHSCHL President before they try out for any team.

Section II – Coaching Eligibility and Conduct

- 1. All coaches, assistant coaches, and managers must be registered and rostered with the appropriate League Vice-Presidents.
- 2. A Coach or manager from each team *MUST* check the score sheet before the start of the game and draw a line through the name of all players not in attendance or will be fined \$50.
- 3. All Modified, JV and Varsity head coaches, assistant coaches, and managers who are on the bench during a game must have a minimum Level I (or higher) coaching certification as required by USA Hockey, AAU and the League.
 - A certified coach, assistant coach, or manager must be on the bench for a team to play a game. Only 4 certified coaches are allowed on the bench at one time. **No injured players are allowed.**
 - EXCEPTION: New coaches who have never been carded before need to obtain their level I by 12/31 of that same year. If a team uses an illegal coach on the bench that game will be forfeited, and the team will be fined \$50.
- 4. Franchise Holders, Coaches and Managers are subject to all rules, which govern High School Club Hockey in USA Hockey, AAU, and the Western New York High School Club Hockey League. It is the responsibility of the above-named representatives to assure his own and his teams' knowledge of all rules and rule changes.
- 5. In addition to being responsible and accountable for their own conduct; coaches are responsible for the conduct of their players, assistant coaches, and managers before, during, and after a game. A coach must accompany their players from the locker room on and off the ice before and after each game and between periods or be subject to fines.
- 6. The Franchise Holder will be responsible to the League for the conduct of the coaches, assistant coaches, players, managers, and minor officials.
- 7. Coaches or managers must be with the players until all have left the locker room after the game and must assure the locker room is clean or be subject to fines.
- **8.** Coaches should be cooperative and professional when speaking with officials. Criticism of a referee should be written after a game and forwarded to Referee Assigner and cc the League President and appropriate Vice-President by letter or email.

9. The Board may remove any Coach, Manager or Franchise Holder if it is determined they have committed an offense not suitable to the sport of ice hockey.

Section III - Required Paperwork and Due Date

- 1. Modified, Junior Varsity & Varsity Rosters MUST provide the following information for each player on the WNYHSCHL Roster Sheet submitted to the appropriate VP and on the League Website before the first game or the team will be subject to fines.
 - a. Jersey number in numeric order, low to high
 - **b**. First and Last Name
 - c. Date of Birth
 - **d**. Address
 - e. Zip Code
 - **f**. School
 - **g**. Grade
 - **h.** AAU registration number
 - i. Signature
- 3. For Junior Varsity and Varsity State Bound Teams the above information must be submitted to the State Coordinator by December 28th as well. Changes to the League Roster may be made up to December 31st for Junior Varsity and Varsity teams by notifying the appropriate League Vice President, PRIOR TO THESE PLAYERS PLAYING THEIR FIRST GAME.
- 4. The following Coaching information forms *MUST* be submitted to the appropriate Vice President, in the following order, before the team's first regular season game.
 - a. First and Last Name
 - **b.** Phone number
 - **c.** Address
 - **d.** Zip Code
 - e. USA Hockey Coaching Level
 - f. USA Hockey Coach Card number
 - **g.** AAU registration number
- 5. AAU Hockey State Bound Rosters with signatures *MUST* be returned to the High School Coordinator, failure to submit these completed rosters by the team's first League game will affect your State and League Eligibility and carry a \$50 fine.
- 6. A team, which fails to meet the League specified deadlines for submitting League and/or AAU Hockey required forms, would not be considered an official entity of the Western New York High School Club Hockey League until all required forms are submitted. A team designated a non-entity will **forfeit all games played** and **will pay for all League fees incorporated with the forfeitures.** The non-entity would also be in jeopardy of practicing without liability insurance and other League associated services.
- 7. Any Coach or Player not having their proper paperwork to the league *WILL NOT* be eligible to coach or play until all the proper paperwork is completed and submitted to the appropriate Vice President, doing so will result in a suspension of up to 30 days and a \$50 fine.

Section IV – Suspensions/Match Penalties for Modified, JV and Varsity

(NOTE): In all cases where a game misconduct penalty is assessed, the incident shall be reported to the appropriate Vice President immediately following the game. It is the coach's responsibility to check the scoresheet after the game to make sure the Referees have noted the penalties correctly. All rules in Section IV are written for play versus a League Opponent, if the call comes against a Non-League Opponent, then USA Hockey rules will apply.

- 1. Any player or coach incurring a game misconduct penalty shall be suspended for their team's *next two* (2) *scheduled games* (scheduled games mean: games already appearing on the schedule of "that" team at the time of the infraction). Except when such penalty is imposed under USA Hockey Rule 613 (e) Fisticuffs (Fighting) and USA Hockey Rule 403 (b) (Second Major in a Game, 2 Misconducts in a Game, 5 Penalties in a Game).
- 2. Any player receiving a major penalty for fighting, as described in USA Hockey Rule 613(e) or USA Hockey Rule 403 (b) (Second Major in a Game) shall be further suspended, in addition to the game misconduct penalties under WHYHSCHL Section IV, Rule 1 (2 games), *one additional scheduled game* (scheduled games mean: games already appearing on the schedule of "that" team at the time of the infraction) *for a Total of 3 Scheduled Games*.
- 3. Any coach or player incurring a second (2^{nd}) game misconduct penalty, in a single season shall be suspended for their teams *next four (4) scheduled games* (scheduled games means: games already appearing on the schedule of "that" team at the time of the infraction).
- 4. Any coach or player incurring a third (3^{rd}) game misconduct penalty, in a single season shall be suspended for the *remainder of their team's season*.
- 5. Any coach whose team is involved in a bench-clearing brawl will be suspended for their team's *next two* (2) *scheduled games* (scheduled games mean: games already appearing on the schedule of "that" team at the time of the infraction).
- 6. Any Coach, Team Manager or Team Representative shall NOT schedule additional games to satisfy or help satisfy a player's or coaches suspension.
- 7. Any player receiving a *Match Penalty* shall be suspended per USA Hockey Rule 405(c). (This means all games and practices). Below are the Match Penalty Categories. If a hearing is requested, the Disciplinary Board will hold the hearing to review the infraction within thirty (30) days.

Level 1 Match Penalties (10 games or request a hearing)

- Rule 305(b) Dangerous Equipment
- Rule 601(f) Abuse of Officials and Other Misconduct (This included all match penalties assessed under this rule except 601(f.1) Physical Assault of an Official
- Rule 601(a) Attempt to Injure/Deliberate Injury of Opponent

Level 2 Match Penalties (7 games or request a hearing)

- Rule 603(b) Boarding
- Rule 606(b) Butt-Ending

- Rule 607(e) Charging
- Rule 608(c) Checking from Behind
- Rule 619(b) Head Butting
- Rule 620(c) Head Contact
- Rule 634(d) Slashing (swinging stick during altercation)
- Rule 635(b) Spearing

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Level 3 Match Penalties (5 games or request a hearing)

- Rule 601(e.3) Abuse of Officials and Other Misconduct Hateful/Discriminatory Language
- Rule 604(e) Body Checking Competitive Contact Category
- Rule 609(c) Cross-Checking
- Rule 611(c) Elbowing
- Rule 615(c) Fighting (helmet removal)
- Rule 621(c) High Sticks
- Rule 622(c) Holding an Opponent or Puck
- Rule 623(c) Hooking
- Rule 627(b) Kicking an Opponent or Puck
- Rule 628(c) Kneeing
- Rule 633(a or b) Refusing to Start Play
- Rule 634(c) Slashing
- Rule 639(c) Tripping/Clipping/Leg Checking/Slew Footing
- Rule 640(e) Unnecessary Roughness (Roughing)

If the offending party requests a hearing, the Disciplinary Board may, as a result of that hearing, reduce the suspension, maintain the suspension or increase the suspension imposed.

If the action and/or history of the offending party warrants further disciplinary review, the Disciplinary Board can hold a hearing and forgo the option of X number of games.

- 8. Any coach failing to sit a suspended player will be suspended until the Disciplinary Board holds a hearing to review the infraction or thirty (30) days whichever comes first. The suspension is inclusive of the game in which the player is playing in if it is brought to the attention of the on-ice officials and/or League Representative if one is in attendance. The coach and player shall be removed from the game immediately and Rule #9 under Section I Player Eligibility shall apply.
- 9. Players or coaches involved in any actions unsuitable to the sport of ice hockey after a game will be suspended until the Disciplinary Board holds a hearing to review the infraction or thirty (30) days, whichever comes first.
- 10. Any Varsity Team receiving over 400 minutes in penalties, Junior Varsity Team receiving over 350 minutes in penalties or Modified Team receiving over 300 minutes in penalties in a regular season will be put on probation for the next playing season.

- 11. Any Varsity Team receiving over 400 minutes in penalties, Junior Varsity Team receiving over 350 minutes in penalties or Modified Team receiving over 300 minutes in penalties in a regular season for the *second year* in a row will either have their Franchise suspended for the next playing season or the Franchise Holder and Coaching Staff removed from their positions.
- **12**. Match Penalties in League and Non-League Games must be reported to the Disciplinary Director and Appropriate Vice President by the offending team.
 - **a.** Match Penalties League Games
 - **I.** A phone call to the appropriate Vice President MUST be made immediately following the game.
 - **II.** A legible copy of the ORIGINAL game score sheet showing the Match Penalty MUST be mailed to the Disciplinary Director and appropriate Vice President within twenty-four (24) hours of the completion of the game. The responsibility of mailing the copy of the score sheet shall be that of the *offending team*.
 - III. Both the **Referee** issuing the Match Penalty and the **Head Coach** of the team with a member receiving such a penalty shall each independently report the penalty within (24) hours with a written report. Each may choose to provide an initial email notification to: AAU National Chair Keith Noll slapshot@wwt.net or the Referee-In-Chief for the AAU District where the incident took place. The Disciplinary Director and appropriate Vice President shall be copied on this written report.
 - **VI.** Failure to comply shall result in an additional suspension for the player involved, team officials and franchise holder and a \$50 fine will be imposed to the offending team.
 - **b.** Match Penalties Non- League Games

If the team receiving the Match Penalty is in our league;

- **I.** A phone call to the appropriate Disciplinary Director and Vice President MUST be made immediately following the game.
- **II.** A legible copy of the ORIGINAL game score sheet showing the Match Penalty MUST be mailed to the Disciplinary Director and appropriate Vice President within twenty-four (24) hours of the completion of the game.
- **III.** Failure to comply shall result in an additional suspension for the player involved, team officials and franchise holder and a \$50 fine will be imposed to the offending team.
- **c.** See No. 7 in this section for player eligibility during a Match Penalty.

Section V – Disciplinary Procedures

- 1. The Disciplinary Board shall be the body designated by the League as the local authority to deal with disciplinary actions under USA Hockey, AAU Hockey and NFHSCHL rules except as otherwise provided.
- 2. The League Disciplinary Director will be determined each year by the Board of Directors.
- 3. A Disciplinary Board consisting of five (5) representatives from the League will be formed to hear cases involving disciplinary matters and protests.

- 4. The Discipline Director shall designate a time and place for the hearing to be heard. Once the hearing date is set, the hearing will proceed with or without the parties involved.
- 5. The Discipline Director shall notify the accused of the hearing. Notification can be made verbally, face to face, by telephone, via email or by certified mail. The offending party, or an authorized representative of the offending party MUST reply in 48 hours an acknowledgement of such notice using any and or all the notification methods stated above.
- **6**. The Disciplinary Board shall have:
 - a. Jurisdiction to conduct a hearing
 - **b**. Determine the facts and rules that apply
 - c. Determine the disciplinary action to any offenders
 - **d**. In hearing evidence shall give all parties a reasonable opportunity to present their evidence.
- 7. The Disciplinary Board shall have the authority to impose the following disciplinary action.
 - **a.** Permanently remove any team representative (Franchise Holder, Coach, Manager, etc.) who displays conduct that is not appropriate to the sport of ice hockey.
 - **b**. Suspension of any person or team from activity, (e.g., coaching, managing, playing in or being present in any team capacity at any game or activity).
 - **c**. Per USA Hockey Rule 410 Supplemental discipline, any Person, Team, Team Official or Franchise Holder shall be referred to the Board of Directors for further action or additional discipline.
 - **d**. A Letter from the Discipline Director should summarize all the evidence gathered and any conclusions drawn there from the Disciplinary Board.
- **8**. A Disciplinary Board member, including the Discipline Director, who represents the school involved, may not sit in judgment of that case.
- 9. Players called to the hearing should be accompanied by a coach, assistant coach, manager, and parent or guardian. Referees may also be called in to attend a hearing. A legal representative (Lawyer or Attorney) is also welcomed to attend. The disciplinary board shall be notified at least 1 week in advance if legal representation is to be present.
- 10. The Disciplinary Director shall conduct the hearing and determine whom and to what extent testimony and evidence may be heard.
 - **a**. The Discipline Director may be overruled by the unanimous vote of the Disciplinary Board present at the hearing.
- 11. Only persons accused must appear personally and this may be dispensed with the permission of the Disciplinary Director.
- **12**. Written statements may be submitted but the Disciplinary Board shall hear statements of witnesses.
- 13. The accuser bears the burden of proving their accusation.
- 14. The hearing shall be conducted informally with accusatory evidence begin taken or read first with the accused being present. The Disciplinary Director may deviate from this procedure if in their discretion it is fair and practicable to do so.
- 15. After hearing the evidence, the Disciplinary Board shall privately deliberately.
- 16. Decisions shall be reached by a majority vote of the Disciplinary Board present. In the event of a tie, the Disciplinary Director shall make the final decision.

- 17. The Disciplinary Board shall reach and publish their findings within five (5) business days after hearing the evidence.
 - **a.** Where possible the decision should be made immediately upon the close of the hearing to the parties present.
 - **b.** Within in five (5) business days all decisions shall be summarized and forwarded to the President of the League, the Niagara Section President and parties involved in the hearing.
 - **c.** The membership will then receive a copy of the outcome of the hearing for their own records.
- 18. Rulings of the Western New York High School Club Hockey League may be extended through recommendation to include New York State functions including but not limited to Sectional Tournaments and State Tournaments, by submitting a request to the AAU Niagara Section Disciplinary Committee for review and further disciplinary action. Only the AAU Niagara Section Disciplinary Committee can make the final decision regarding the inclusion of New York State functions as part of a disciplinary action.
- **19**. Decisions of the Disciplinary Board are final.
- 20. Appealing any Disciplinary Board decision: If a player, coach, or team representative wishes to appeal a decision of the Disciplinary Board, they may do so in writing to the AAU Section President. The appealing person must notify the Disciplinary Board and the AAU Section President within ten (10) days from receipt of the decision from the Board. If the notice of appeal is not delivered to the AAU Section President within ten (10) days, the suspension shall be final.

Section VI – Protests

- 1. In the event a team wishes to lodge a protest, the manager must submit the protest in writing to the League President.
- 2. Protests must be postmarked no later than Twenty-four (24) hours after the action being protested.
- 3. A \$50 fee must accompany the protest and is refundable if the protest is upheld.
- 4. The League Board of Directors will hear all protests and their decision is final.
- 5. Judgment calls are not subject to protest.

Section VII– Score sheets

- 1. The home team will PRINT out the score sheet for each game. Absent players are to have a single line cross-out of the players' name.
- 2. Any player(s) and/or coach(s) serving suspensions must be noted on the score sheet. Referees must initial the score sheet notifications regarding suspended players and/or coaches prior to the start of the game. The Coach or Manager must remind their VP of a player suspension ending, prior to the score sheet being printed.
- 3. Within forty-eight (48) hours of the conclusion of the game, the home team must submit the score sheet to the appropriate Vice President. Failure to submit the score sheet within forty-eight (48) hours will result in a fine of \$50 to the home team. Scanning and emailing the sheet is acceptable.

- 4. Referees will sign the score sheets to make note of any penalties involving player or coach suspensions. The Referees signature must be legible.
- 5. Scorekeepers who can write legibly and who know how to keep score should be available for every game. It is the responsibility of the team supplying the scorekeeper to make sure they fully understand how to fill out the score sheet. If the score sheet is ineligible or incomplete, the team providing the scorekeeper will be subject to a \$50 fine.
- 6. Each home team is responsible for supplying one (1) knowledgeable person to work the score clock and one (1) to keep the score sheet. Unauthorized personnel will not be permitted in the scorekeeping area.

Section VIII – Schedule Changes

1. Once the master schedule has been distributed, all teams are expected to follow it without change. Since the availability of optional ice is very tight, the President or appropriate Vice-President must approve any changes. In the event of any changes brought about as a result of rink closings or physical plant problems, the affected teams must notify the President or appropriate Vice-President immediately to arrange a make-up date. Additional fees incurred for rescheduled games will be the responsibility of the two (2) teams involved if both teams agree. If one team cancels, they alone will be responsible.

Section IX - Game Length Curfews

- Varsity games will consist of three (3) 17-minute stop time periods. Junior Varsity games will consist of three (3) 15-minute stop time periods. Modified games will consist of three (3) 13-minute stop time periods. Varsity games that are tied at the conclusion of regulation time will play a five (5) minute 4 on 4 sudden death overtime period. Games still tied after the OT period will end in a tie. The winning team in OT will receive 2 points for that game; the losing team will receive 1 point for the regulation tie. Except when necessitated by post-season play, overtime will not be used to break ties for Modified or Junior Varsity games.
- 2. If either team gains a 5 (or more) goal advantage with 10 minutes or less remaining in the game, the clock goes to running time for the remainder of the game unless the losing team brings the difference to 4 goals (or less), at which point the clock will return to stop time.
- 3. The home team should verify the curfew time with the rink and that time should be noted on the score sheet. This is particularly important when an arena schedule has fallen behind.
- 4. Time outs: One (1) time out is allowed per team (all levels) per game. The length of the time out shall be one (1) minute. The time out must be noted on the score sheet.

Section X – Gate Keeping Procedures

1. Running a gate is entirely up to each individual home team, but ALL teams must make their parents aware that a fee is charged at most locations of League games AND ALL teams will be required to run a gate at play-off games when they are the home team. The home team is responsible for the Gate, Scorekeeper/Clock, Security and Trainer.

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- 2. Admission for all Junior Varsity and Varsity games is \$4.00 for Adults and \$2.00 for Senior Citizens and Students (12 and under are free). The Home team is responsible for the gate and will keep all profits.
- 3. Running of a 50/50 Split is the sole decision of the HOME team and the HOME team keeps all profits.
- **4.** Each team should have an official hand stamp.
- 5. Since most rinks have a variety of entrances, it is a good idea to have an extra adult present to check any "optional entrances" to reduce the number of non-paid admissions.

Section XI – Miscellaneous

- 1. On a delayed penalty call, when the whistle is blown, the faceoff will always be in the OFFENSIVE zone of the team receiving the power play.
- 2. Be aware of the jersey color of the opposing team. The designated home team can choose which color it prefers to wear. In the event of a conflict, the visiting team will be responsible for making provisions for change.
- 3. The home team is responsible for providing ALL game pucks. The winning VARSITY team is responsible for filing game reports with the Buffalo News (849-4461). In the event of a tied game, the home team will notify the Buffalo News. Modified and Junior Varsity games are not reported to the Buffalo News, but scores are to be called, texted or emailed into the appropriate Vice-President following the game.
- 4. The home team should check to make sure the referees, trainers, and security personnel are present. If they are missing within 30 minutes of the start of the game, alert the appropriate scheduling person and be sure to let the appropriate Vice-President know whenever this occurs. Note any such situations on the score sheet.
- 5. Teams will shake hands before game. The losing team will leave the ice first, escorted by a coach, and the winning team will return to the bench area. The winning team will leave the ice, escorted by a coach, after the losing team has departed. In the case of a tie game, the visiting team will leave the ice first, escorted by a coach, and the home team second, escorted by a coach. Location of the Home bench to the locker rooms needs to be considered regarding this rule.
- 6. All players on each team must have the same-colored jerseys with no number duplication. Changing or adding numbers with tape is not allowed as this is a safety issue. No player will be allowed on the ice without the same color jersey as his or her team.
- 7. State Tournament Eligibility requirements are: 9 Varsity/JV games of any kind for a player, and 18 games played for a team.
- 8. HOME team is responsible to secure: Trainer, Security (Varsity games only), and knowledgeable score box personnel. Home team is also required to have the Security and Trainer sign the score sheet in the required location in the upper center of the score sheet. If in an emergency, your scheduled Trainer does not show, BOTH coaches must initial the Trainer (ATC) location on the score sheet to acknowledge that they were aware, BEFORE the game began, that there would be no Trainer for that game. The term "TRAINER" refers to any of the following certified individuals: EMT, Athletic Trainer, Physical Therapist, Nurse or Doctor.

Failure to do any of the above will result in a \$50 fine.