



BURLINGTON SOCCER CLUB

3390 South Service Road, Suite 104, Burlington ON L7N 3J5

905.333.0777 • www.burlingtonsoccer.com

Position Title:	Grassroots Program Coach (U8 – U12)
Position Term:	Part-time, Contract
Location:	Burlington, ON
Reports To:	Manager, Grassroots Programs
Start Date:	September 1, 2025
Renumeration:	Based on Qualifications and Role
Hours:	Evenings & Weekends

BACKGROUND

The Burlington Soccer Club (BSC), a not-for-profit organization, was established in 1962. Today, the Club has approximately 16,000 youth and adult soccer players and is one of the largest soccer clubs in Ontario. The BSC is home to the Burlington Bayhawks and is proud of its competitive team successes over the years, which includes 45 provincial championships and 13 national championships. The Club holds a Canadian National License, an Ontario Provincial Development League (OPDL) License, and a League 1 Ontario (L1O) Franchise.

SCOPE

As part of the BSC Technical Staff and reporting to the Technical Management Team, this position is responsible for providing leadership and overseeing the development that is aligned with the Club's Vision and Mission. The position manages all aspects of the development program, including (but not limited to) games, practices, off-field activities and program/season planning & curriculum.

The role requires a dedicated person who is passionate about the game and learning. Mentorship and training will be provided by the Coach Development Manager. Furthermore, the successful candidate will have their Ontario Soccer education paid for*.

PRIMARY DUTIES & RESPONSIBILITIES

Technical

- In alignment with OS Long-Term Player Development (LTPD), plan, develop, and execute age-appropriate training sessions and curriculum
- Travel with the team and attend all practices and Festivals/Games
- Support the development of styles of play for BSC competitive teams
- Acquire and maintain relevant coaching certifications to align with District and OS requirements

Administration

- Prepare player evaluations (two per season)
- Oversee TeamSnap
- Communicate with parents and the wider membership

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Coach Education and Personal Development

- Attend Coach Education and Development Sessions
- Work with Coach Development Manager to create Personal Development Path
- Attend club events (as required)

EXPERIENCE & SKILLS

- Age-appropriate certifications (FUNdamentals, Learn to Train, Soccer for Life, C-License)
- 1-2 years coaching experience
- Strong interpersonal and communication skills
- Strong management and leadership skills with a focus on mentoring Assistant/Junior Coaches
- Professional, diplomatic, tactful, resourceful, flexible and dependable
- Multitasking abilities
- Experience working with volunteers
- A comprehensive understanding of Ontario Soccer and Burlington Soccer Club is an asset

Applicants must be authorized to work in Ontario

Information provided by candidates for these positions will be used only for candidate selection. We thank each candidate for taking the time and effort to apply; however only candidates to be interviewed will be contacted.

As a member of the BSC Team, this position requires a police background check and clearance with respect to persons working with vulnerable persons.

BSC is committed to upholding the values of equity, diversity, and inclusion in our work environment. We value the contributions that each person brings and are committed to ensuring full and equitable participation for all members of our Club.

Candidates requiring accommodation to participate in the hiring process should contact Samantha Stewart at sstewart@burlingtonsoccer.com.

Expressions of interest, accompanied by a cover letter and resume, will be accepted until filled, and sent confidentially to Jamie Shannon at jshannon@burlingtonsoccer.com.