



**GLENVIEW STARS
TRAVEL HOCKEY
ASSOCIATION
HANDBOOK
2018-2019**

GLENVIEW STARS HOCKEY ASSOCIATION, INC.

TRAVEL PARENT AND PLAYER EXPECTATION GUIDELINES

Glenview Stars Mission Statement

The Mission of the Glenview Stars Hockey Association, Inc. (Glenview) is to provide a venue for youth hockey players of all ages to play hockey at a competitive level and to assist such players in the development of their hockey skills as well as foster a growing appreciation for the game of hockey.

Glenview intends to provide an opportunity and positive atmosphere for all players to participate in the game of hockey. In addition, Glenview desires to promote self-esteem, good character and strong work ethic, on and off the ice. Glenview will encourage sportsmanship and cultivate a healthy and productive hockey program.

Commitment

- All players must be “committed” to their team.
- All players must attend every practice and game on time.
- Team managers or coaches (coach will determine who is to be notified) must be notified in advance of an excused absence from a practice or a game. Excused absences may include illness, school events and/or religious events.
- In the case of habitual or unexcused absences from practice or games, the coach will determine an appropriate course of action.
- Travel hockey is a competitive sport; equal ice time during games is not required and should not be expected by the player or parents.
- A typical season will run from September through the end of February.
- There will be Parent/Team/Coach meeting(s) throughout the season that all parents, players and coaches will be expected to attend.
- All players and parents should be aware that there might be some practices, games and tournaments that occur during holiday periods.
- **Glenview requires volunteerism by every family to not only benefit the organization, but to enrich the overall family experience of hockey.**

Skills and Drylands

- All skills and drylands sessions are mandatory for all players.
- Coaches must be notified of excused absences.
- In the case of three or more absences from skills sessions, the player will be subject to an appropriate course of action to be determined by the coach and the hockey director.
- Any player that is disruptive during a skills session will be subject to the Glenview Stars Three Strikes Policy.
- Players from all teams at each level must share the designated locker rooms.

Attire

- Players must wear the required jerseys, pant shell and matching socks in all games.
- Players must wear the required warm up jacket and pants to all games.
- Game jerseys, pant shell and game socks are to be worn for games only.
- Players must purchase a t-shirt and shorts from the Glenview Stars vendor to be worn at all dryland events and drylands prior to games.
- Players must purchase game jerseys, game pant shell, game socks, dryland t-shirt and shorts from the vendor/supplier determined by the Glenview Stars.
- Players must have a white helmet.
- Players must dress in the designated team locker room.
- No player shall dress in the lobby.
- Neck guards and mouth guards are **required** for players for all games and practices as mandated by USA Hockey and/or AHAI.

Hockey Fees

- All fees must be paid on time.
- The Board of Directors will address financial hardship on a case-by-case basis.

Behavioral Expectations

- All players, parents and coaches will be subject to the Glenview Stars Code of Conduct, which incorporates the USA Hockey Zero Tolerance Policy. A copy of the Code of Conduct has been provided to each of these Glenview Stars participants.
- All parents, players and coaches shall act in a respectful, sportsmanlike behavior before, during and after all USA Hockey-sanctioned games, as well as practices or any other Glenview Stars sponsored function.
- All parents, players and coaches shall adhere to the 24-hour rule whereby each of the foregoing shall refrain from discussion of a game incident or a situation that occurred during a game that has provoked an adverse emotional response or created a potentially hostile situation until at least 24 hours after the occurrence. The intent of this "24-hour Rule" is to move a potential emotional and confrontational discussion away from the presence of the players and other parents and to allow all parties the chance to "cool off" before discussing the situation.
- Rules & Ethics Committee – Ultimate enforcement of the Code of Conduct and Zero Tolerance Policy shall reside with the Rules & Ethics Committee in accordance with the By-laws of the Glenview Stars.

Tournaments

- Parents and players should be prepared to play in two out-of-town tournaments selected by the coaching staff.
- If a team has taken two out-of-town, overnight tournament trips, a 75% majority approval for any additional trips or tournaments will be required. NOTE: This does not apply to Central States league activity.
- If a team is traveling to a tournament beyond 425 miles from the Glenview Ice Center (GIC), the team must take an anonymous vote and a 75% majority will be required in order to attend the tournament. The vote will be required regardless of the location of the team's other tournaments. In this situation, airfare and a rental car may be required by the coach(es) and will be paid by the team. This requirement is mandatory regardless of the number of out-of-town tournaments.

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ORGANIZATION INFORMATION

The Glenview Stars Hockey Association is designed for players who want to make a serious commitment to the game of hockey. As such, the Glenview Stars are committed to providing the highest quality for our program. The Glenview Stars Hockey Association is a highly respected and successful travel hockey program with an exceptional coaching staff.

The Glenview Stars Hockey program offers opportunities for a developing hockey player to play competitive travel hockey year round.

Affiliations

- Glenview Stars primarily uses the facilities at the Glenview Ice Center, Mount Prospect Ice Arena in Mount Prospect, and North Shore Ice Arena in Northbrook.
- The Glenview Park District offers children the opportunity to learn hockey through the Glenview Youth Hockey League program. It is a separate program and has its own Board of Directors.

Board of Directors

- The Glenview Stars Hockey Association is a private, not-for-profit organization operated by a Board of Directors (BOD).
- The officers are President, Vice President, Secretary and Treasurer.
- The Board ordinarily meets once a quarter or more frequently as necessary.
- The Board is responsible for operating the program and has the authority to suspend and/or ban participation of either a player and/or parent/guardian in the program.

Hockey Director

- Glenview Stars shall have two Hockey Directors, one for the boys and co-ed teams and one for the girls teams.
 - Responsible for conduct of the hockey program at the direction of the Board of Directors.
 - Responsible for selection of the coaches subject to Board of Directors' approval.
 - All questions, complaints, grievances and comments that you wish to pursue beyond the Team Manager are the responsibility of, and shall be directed to, the Level Representative or the appropriate Hockey Director.

Teams

- Glenview Stars Hockey Association's goal is to field teams in each division of NIHL (Squirt, Peewee, Bantam) and CSDHL.
- The Head Coach of each team selects players on a competitive basis.

Level Representative

- Each age division will have a Level Representative who is a Board Member.
- The Level Representative is the liaison between the Board, the Team Manager, participants and parents in the division.
- All questions, complaints, grievances and comments that you wish to pursue beyond the Team Manager are the responsibility of, and shall be directed to, the Level Representative.

Team Manager

- Each team will have a Team Manager who will be approved by the Head Coach and the Board.
- The Team Manager is responsible for assisting the coach in all business matters relating to the team, but shall not be an assistant coach.
- All Team Managers will be subjected to an AHAI sponsored screening program as mandated by USA Hockey.

Level Director

- Each age division will have a Level Director who is also a coach. They along with the Hockey Director will establish the following criteria:
 - A baseline for all individual skills and techniques
 - Team tactics and concepts that will be emphasized
- The level directors will meet with the hockey director on a regular basis to:
 - Identify strengths and opportunities for improvement of players and teams
 - Establish plans to capitalize on strengths and address opportunities for improvement of players and teams

Team Coach

- Each team will have a Head Coach selected by the Hockey Director and Coaching Committee and approved by the Board.
- Assistant Coaches are selected by the Head Coach subject to approval of the Hockey Director, Coaching Committee and the Board.
- The Head Coach is solely responsible for all matters pertaining to the coaching of the team, subject to general guidelines set by the Board.
- Each Head Coach and Assistant Coach will be certified and approved by AHAI and USA Hockey. All coaches will be subjected to an AHAI sponsored screening program as mandated by USA Hockey.

Team Skill Development

- During the course of a season, you can expect to have upwards of 40 practices, 20 league games, weekly skills and dryland clinics and the opportunity to go with your team to hockey tournaments both locally and out-of-town. Teams typically participate in two tournaments per season, both of which might be out-of-town. See the "Tournaments" subsection in "Expectation Guidelines" and Section 6 in "Season Fees" for more details.

League Play

- Glenview Stars will endeavor to field teams in the Northern Illinois Hockey League (NIHL) at the Bronze, Silver, Gold and Elite levels and in separate Girls divisions. Glenview Stars will also field teams in the Central States Development Hockey League at each age level when possible.

Tryouts

- Players are selected for NIHL and CSDHL level teams during tryouts by team coaches.

Age-Appropriate Play

- Youth hockey is organized by the **birth year** of the participant into these levels:
 - Squirt: born in 2008 and 2009
 - Peewee: born in 2006 and 2007
 - Bantam: born in 2004 and 2005

Uniforms

- Every player must purchase a home jersey, an away jersey, game socks and a pant shell from the approved vendor/supplier as directed by Glenview Stars. These items are to be used for GAMES only.
- Every player must wear the required warm up jacket and pants (purchased at an additional cost) to all games.
- Every player must have a white helmet.
- **Neckguards and mouthguards are mandatory for all players for all games and all practices as mandated by USA Hockey and/or AHAI.**
- All Stars players must dress in designated locker rooms only.

Logos and Glenview Stars Hockey Association Name

- The Glenview Stars name, other names used or designated by Glenview Stars, Glenview Stars' logo and designs are the property of Glenview Stars and may not be used except as authorized by the Board.
- It is the intent of Glenview Stars to present a uniform and high quality image of the organization.
- The Glenview Stars logo may not be used for any other purpose (apparel, stickers, online) without prior written permission from the Glenview Stars board or directors.
- The Board may review select proposed uses upon proper presentation, though those that replicate items already produced by the Board and/or its authorized vendors will be denied.

Communication Policy

- The Glenview Stars desire open and full communication among its players and parents and the organization. In order to facilitate this exchange of information throughout the season, the Glenview Stars will regularly communicate via email blasts, newsletters, team meetings and updates on the Glenview Stars website.
- For general inquiries and communications from players and parents, please contact us at info@glenviewstars.com. A board committee is in place to respond to communications forwarded in this manner.
- For specific communications related to your particular player or team, the Glenview Stars request that these questions, complaints, grievances and comments go through your coach (after observing the 24 hour rule), your age division Level Representative (listed on the website) and/or the Glenview Stars Hockey Director. Communications may be directed to just your coach, your Level Representative, the Hockey Director, or all three, depending upon your comfort level with those individuals and the nature of your communication.

Website

- Glenview Stars has a website with contact information available at all times: www.glenviewstars.org
- **www.glenviewstars.org** is the official website of the Glenview Stars. No other website or any use of the Internet will be allowed in conjunction with the Glenview Stars organization. If you are interested in website information, contact the webmaster at [**webmaster@glenviewstars.org**](mailto:webmaster@glenviewstars.org).

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TRYOUT INFORMATION

The Glenview Stars tryout is open to all youth players wishing to tryout for a Glenview Stars traveling hockey team. To avoid confusion, the Board of Directors of Glenview Stars wishes to state a few principles as reminders about tryouts:

Team Selection

- Each player interested in playing for a Glenview Stars team must participate in the tryouts held by Glenview Stars.
- Tryouts are closed sessions with only the Hockey Director and participating coaches attending for purposes of evaluating the players.
- Final selection of each team is done on a competitive basis by the teams' coaches and will be based upon their evaluations of the players without regard to any prior communication no matter how well intentioned. It is the policy of the Glenview Stars that each team be selected according to the best judgment of its head coach. The final decision is that of the head coach for each particular team.
- If a player is selected for a team, the player must play on that team.
- Coaches evaluate players and may change their opinions up until final selection, taking into consideration USA Hockey, AHAI and NIHL rules and regulations.
- Parents are not permitted to contact coaches before and during the tryout and selection process in an attempt to influence or seek information on selection.
- The Glenview Stars is an area Tier II AHAI Member Association and is therefore required to adhere to the AHAI Two-Choice By-Law. (See below for more detail).
- Glenview Stars will permit a player to return to play for Glenview Stars even after that player left the organization to play at another Member Association as long as that player is still observing the Two-Choice By-Law.

If you have any concerns or problems (such as financial, time conflicts or other activity conflicts) you should advise the Hockey Director or a Level Representative prior to tryouts.

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The 2-CHOICE RULE: AHAI DECLARATION RULES EXPLAINED

IMPORTANT !

Travel Tier II hockey players in Illinois can skate for **two organizations** in their Mite through Bantam playing careers. (Mite AAU programs such as Jr. Stars/Generals DO NOT count toward a choice.)

The first Tier II organization you play for becomes your first choice. You will have only one other opportunity (choice) to play for another travel Tier II organization through the Bantam level.

Some travel organizations have restrictive policies in effect, which limit a player's ability to move between his/her two choices. **Glenview Stars does not restrict players from returning if they play for another organization.**

All players and parents NEW TO THE ORGANIZATION will be required to confirm via e-mail they are making a choice.

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FEES AND PAYMENTS

Tryout Fee: Must be paid in full (Check, Mastercard or Visa) before a player's first tryout/evaluation. Players registering after the first tryout/evaluation date are not exempt from this fee.

Participation Fees: Fees include all ice time for player practices, skill and dryland sessions and league games for the Hockey 2018-2019 fall/winter season. (See Slush Fund for tournaments ice fees.) **Home and away jerseys, game socks, pant shell, dryland t-shirt and shorts and warm up jacket and pants will be an additional per player fee.**

Pro-rated Fees: Players registering after October 1 or injured players may be eligible to have their fees pro-rated. For purposes of pro-rated fees due to injury, the injury must be sustained while playing hockey with Glenview Stars, and the player must be unable to participate in practices and/or games for at least a six-week period. Fees will be pro-rated by multiplying the number of weeks missed by 1/30th of the total player's fees. A maximum of six weeks may be prorated and deducted from the total fees.

Multiple Player Discount: Families with more than one player and no other fee discounts, will receive a discount of \$225.00 off the total of one player's fees. Families with three players in the program will receive 50% off the lowest player fee. This discount excludes dual rostered girls and part-time girls' teams.

Refunds: Refunds will be made only for overpayment of fees resulting from credits accumulating to family's account from multiple player discounts and qualified fundraising.

Processing Fees: A convenience and processing fee of approximately 4% is added to each credit card transaction. A \$25.00 fee will be assessed for returned checks and declined credit card transactions.

Payment of Fees: Registration fee payment must be made online at time of registration. There are two payment options for remaining participation fees: Full payment or three dated payments – See below.

Fee Payment Questions: Contact Dan Pugliese at dan.pugliese@glenviewstars.org

****Everyone is required to register online. You then have the option of how to pay the fees.****

- **Option #1:** One-time payment using a credit card online, check or cash. Check payable to Glenview Stars Hockey Association. One-time payment method is due on **September 15, 2018**.
- **Option #2:** Three-payment plan using a credit card or post-dated checks.
 - If paying with checks, you must write three checks (payable to Glenview Stars Hockey Association) post-dated as outlined in the fee payment schedule. Checks must be included with the other registration materials. Families with multiple players, please write individual checks for each player.
 - If paying with credit cards, the card must expire after 04/01/19. VISA AND MASTERCARD ONLY. A 4% convenience fee is added to each credit card transaction.

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2018-2019 FALL SEASON FEES

DUE DATES: Fees divided into three equal payments are due: 9/15/18, 10/15/18, 11/15/18.

SEE STARS FEE SCHEDULE IN PACKET FOR DETAILS

FEES:	SKATER FEE	GOALIE FEE
Squirt	\$4,100	\$2,050
Peewee	\$4,250	\$2,125
Bantam	\$4,400	\$2,200
Girls – U10	\$4,100	\$2,050
Girls – U12	\$4,250	\$2,125
Girls – U14	\$4,400	\$2,200
Girls – U16	\$4,400	\$2,200

Additional Fee Information:

1. All fees are determined on an annual basis.
2. All players are expected to pay their fees on time. At registration, all players must be paid in full to date. If a player has a financial problem, they should immediately contact the registrar, Dan Pugliese at dan.pugliese@glenviewstars.org
3. Any funds due and not paid may result in a player being suspended by Glenview Stars during the season and will be reported to AHAI. That individual will not be allowed to participate on any AHAI sanctioned team until the amount due has been paid in full.
4. Fundraising: Some years Glenview Stars has programs to offset the costs not covered by the fees. Glenview Stars has had raffles, skate-a-thons, auctions, etc., in the past, but the Board of Directors will determine specific programs each year. It is mandatory that each player participates in certain events.
5. Fees include referee costs for all NIHL and CSDHL games, and up to two practice games throughout the season. All other referee costs are the responsibility of the team.

6. Slush Fund: All expenses such as extra ice, team trips, team events, tournaments and coaches' expenses will be shared equally among all families on the team whether or not a player chooses to participate.
 - a. If a team has taken two out-of-town, overnight trips, a 75% majority approval for any additional trips or tournaments will be required. **NOTE: This does not apply to Central States league activity.**
 - b. If a team is traveling to a tournament beyond 425 miles from the Glenview Ice Center (GIC), the team must take an anonymous vote and a 75% majority will be required in order to attend the tournament. The vote will be required regardless of the location of the team's other tournaments. In this situation, airfare and a rental car may be required by the coach(es) and will be paid by the team.
 - c. The travel, meals and lodging costs of the Head Coach (regardless of whether it is a parent coach or not) are shared equally by all the players on the team (this includes the player/child of an Assistant Coach).
 - d. The travel, meals and lodging costs of the Assistant Coach(es) are shared equally by all the players on the team (this includes the player/child of an Assistant Coach).
 - e. The travel, meals and lodging costs of the Parent Assistant Coach(es) should not be paid by the team unless the team decides to share those costs.

Slush Fund Travel Expenses Include:

- a. Travel costs include reimbursement of gas costs if the coach uses his/her own car. It may cover a rental car (assuming the coach will rent a car that is fiscally responsible) if the coach cannot use his/her own car.
- b. In situations where the tournament is over 425 miles away from GIC, air fare and a rental car may be required by the coach(es) and will be paid by the team.
- c. Meals include \$50 per day per coach. Partial days count as full per diem expense.
- d. Lodging includes the cost of the hotel. Lodging does not include any incidentals incurred by the coach(es).
- e. The team must cover the expenses of all non-parent assistant coaches on the team up to three rostered coaches.