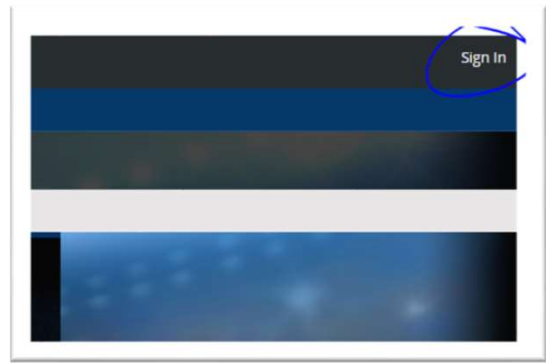# SAYB COACHES WEB PORTAL HELP ADDING ROSTER

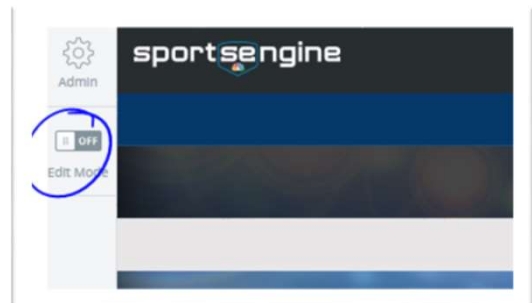**A.**

To Add Roster:

1. Navigate to your team page

2. Sign in to your sports engine account use link at upper right. (A.)

B.

3. Select edit mode in the upper left (B.)

4. Select "Manage Team" (This will open a new window in Sports Engine environment) (C.)

C.

5. Along the left-hand side of the new window select "Roster" (D.)

6. Start adding players with the add players button. (E.)

D.

7. For JM, AL, and NL. Once you have your roster added, all players should be assigned the "pitching" position. Do this by selecting the player and editing his or her properties. This will ensure the pitch count tables will populate.
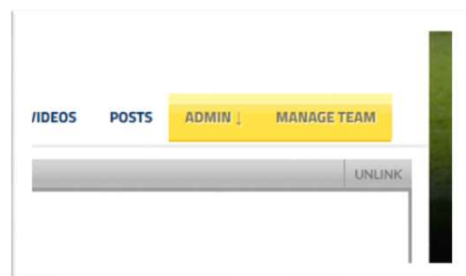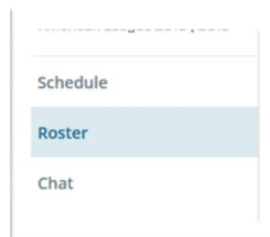
E.

SAYB COACHES WEB PORTAL HELP ADDING ROSTER

A.

To add an additional email to a sportsengine account:

1. Navigate to your team page (A.) and select "roster" (B.) (same as the previous page).

2. Left click on the player you need to update. (C.)

3. Click the pencil icon under "other contacts"

4. Add "Email" as the label in the next open row along with the new email address(D.).

5. Click Save.

6. It may sometimes appear that the email address didn't take, refresh the site or click on another player and back to make sure.

B.

C.

D.