

## TCAHA Board Meeting Minutes

Monday, June 9th, 2025, at 6:30 p.m. Hampton Inn & Suites Pasco

### I. Call to Order (6:32 pm)

Board Members in Attendance: Matt McDaniel, Dustin Willoughby, Bruce Gradisher, Aaron Trombley, *Kurt Lukins*  
Absent from the board: Kelley Scott, Jesse Garner, Gary Atherley, and Derek Ellingsen

Members in Attendance: Janine Jackson, Brandy Kovic, Tracy Bullington, Tiffany Richardson, Melanie Billingsley, Russel Del Gesso, Liz Brown, Ashley Willoughby, Haley Hollandsworth, Sean Simper, Michelle Trombley, Andrea Owens, Chris Hedger

#### \*Reading of April Meeting Minutes

The motion to approve minutes by Aaron Trombley, seconded by Dustin Willoughby, and the board approved.

#### \*Treasurer Report – Kelley Scott, reported by Kurt Lukins

Beginning Balance: \$439,072.89

Total Debits: \$49,091.02

Total Credits: \$18,567.91

Ending Balance: \$408,549.78

The motion to approve the treasurer's report by Kurt Lukins, by Dustin Willoughby seconds and the board approved.

### II. Report of Officers and Directors

\*President – Matt McDaniel – Working with Garrett for a budget for the 25-26 season and get clear targets for the tournaments. Working on schedule with HWL for the upcoming season

\*Vice President – Bruce Gradisher – Nothing to report

\*Secretary – Kurt Lukins – The Handbook went out for review on 9 June and comments from the membership are due by 27 June. Will strive to enact the new Handbook at the July Board meeting.

\*Treasurer – Kelley Scott - Absent

#### \*Directors:

– Aaron Trombley - Director 3 – Nothing to report

– Jesse Garner - Director 4 – Absent

– Dustin Willoughby - Director 5 – Nothing to report

– Gary Atherly - Director 6 – Absent

\*Past President –Derek Ellingsen – absent no report

\*Hockey Director – Garrett Stephenson – Absent (at High Performance Camp)

### III. Committee Reports (Chairperson/Board Liaison)

\*Tournament Committee – Garrett Stephenson – Janine Jackson stated that her and Garrett Stephenson discussed tentative dates for next years tournament.

\*Goalie Committee – Mike Landry – Provided by Dustin Willoughby – Have started planning for Goalie Lab and are currently recruiting for the Goalie Committee.

\*Coaching Committee – Bruce Gradisher (Board Coaching Liaison) - Nothing to report

\*Discipline Committee – Bruce Gradisher – To be formed, nothing to report.

\*Equipment/Facilities Committee – Dustin Willoughby – Getting banners put up. Working with Johnny (HWL) and Mike and will get finalized soon.

- \*Finance Committee – Kelley Scott – Board Finance Liaison– Kurt Lukins provided info on our (Kelley and Kurt) meeting with CLA last week as a Bookkeeper option. Potential for more automation vs manual systems for reimbursements. Workflow software and the ability for Team Treasurers to see live balances. More to follow.
- \*Nominations Committee – Kurt Lukins – Nothing to report
- \*Public Relations/Sponsorship Committee – TBD
- \*Registration Committee – Janine Jackson – Working on the registration cost for the season and the opening date for registration.
- \*Scheduling Committee – Brandy Kovis – Met with Garrett Stephenson and a draft practice schedule has been issued. Rep coaches and the Board have the draft schedule.
- \*Scholarship/Awards Committee - Gary Atherly – Kurt Lukins provided – Thanks to Janine and Gary for getting this going. The 4 annual awards (Mantello, Spirit of Hockey, Volunteer and Leadership / Academic) were recently announced for open nominations. Looking for help with an Award Committee to help choose awardees. Nominations for all due by 27 June.
- \*All Team Manager Committee – TBD (Associate Team Manager) – Nothing to report
- \*Tri-City American Board Liaison – Isaac Merkl - Not present
- \*Girls' Club – Tiffany Richardson – Thanks Liz Larson, donated \$1300 from tournament at the beginning of May. Want to do Girls Club and other training sessions during the regular season again.
- \*Spring Hockey/MS & HS Hockey – Janine – Spring hockey is done, nothing further to report.
- \*Mid-Columbia Hockey Officials Association (MCHOA) – Russel Del Gesso – Working to develop a one sheet contract of services so there are identified resolution for issues if they occur. Looking at August for implementation. Matt and EHD are aware of this contract of services. MCHOA leadership to establish relationship new EHD.

#### **IV. Unfinished Business**

Alumni game – Janine Jackson - Current game cancelled and pushed out to the fall. Those registered have been refunded. Last minute cancellations due to work and other commitment conflicts. Looking to try again potentially the weekend of the fundraiser golf tournament that is being discussed.

#### **V. New Business**

TC Ams Booster Club – They provided funds and bought screens and four shooter tutors (two for mites, two for regular). Dustin Willoughby provided the update.

Girls Team – Tiffany Richardson explained that they want to have part time 8U, 10U and 12U teams that would practice on Sundays and kids would still be with their regular teams. This would include girls outside of TCAHA for team makeup. Most coaches are already on board. Brandy Kovishad no concerns with the schedule and Janine Jackson supported the idea with a tentative plan for registration and discipline because of the potential for multiple associations / teams for a player. Kurt Lukins recommended we discuss with the EHD when he is back as more of a process follow than anything since this is in his lane. If no objections the Board will attempt to approve between meetings and will let Tiffany know.

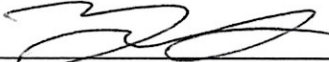
Coach Chris Hedger brought forward a concern that the 18UAA team has a 4:15 practice at HAPO twice a week and as one of the two coaches he has a work concern in making this practice. He had discussed with the EHD and mornings during the week were the only other alternative mentioned. Discussion occurred on the draft schedule and why 18UAA was given this slot (most can drive) and other teams that have inconvenient slotting. Fulfilling its oversight duty in this case, the Board will discuss with the EHD


and scheduler if other options are a possibility beyond 4:15 and early morning and get back with Coach Hedger. Coach Hedger was going to pulse his team and see if an early morning time slot was acceptable as well.

**VI. Adjourn Meeting**

Motion to adjourn by Aaron Trombley 7:13 ~~pm~~, seconded by Dustin Willoughby – the board approves.

**VII. BOD available for questions/discussions**

Prepared by: , Kurt Lukins, Secretary, Board of Directors

Approved by: , \_\_\_\_\_, Board of Directors