

# CAROLINA AMATEUR HOCKEY ASSOCIATION

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## Application for Membership – Supporting Document Uploads

All membership applications for associations that seek to begin operation in the 2024-2025 season will be submitted online. **The portal will not save your information if you close the application before you reach the end.** This document provides the supporting documents required to help you prepare before you begin your application.

### Association Information

- Articles of Incorporation (if applicable)
- Bylaws or Rules and Regulations
- Certificate of Corporate Good Standing from the State of Incorporation (if applicable)

### Principal Officers and Directors

- Personnel List – All Youth and Girls Associations, including but not limited to competitive, house, high school, and disabled programs, must provide a list of all association administrators, coaches, team managers, locker room monitors, team drivers, travel chaperones identified at the time of the application. The list shall include the individual's full name, address, background screening and SafeSport expiration dates.

### Primary Ice Facility

- Signed letter from the local ice provider to show sufficient availability of ice to support the association's program. This letter must include the number of ice hours the association will purchase per week.

### Teams and Members

- Statement of market place impact on the existing Member Association operating within the targeted recruitment area
- Declaration in writing of the association's intended growth initiatives and the development plan for new hockey players

### Financial

- For Profit Ice Facility – Certificate of insurance (Premises and General Liability)
- IRS 501(c)3 Tax Exempt Non-Profit – IRS501(c)3 Approval Letter
- For Profit Non-Ice Facility, IRS 501(c)3 Tax Exempt Non-Profit or Non-Profit – Fall/Winter Season Budget
- Table of Fees detailed by competitive level and age classification

### Acknowledgement of Terms

- Signed CAHA Member Association Agreement