

CGAA Main Board Meeting Minutes
Sunday, Nov 11, 2018
Start Time: 7:01 PM

Action items are listed in red beneath each division/person

Attendance:

Dan Harrison - President, Main Board
Justin Langbehn - Vice President, Main and Treasurer, Football
Kim DeVann - Treasurer, Main Board
Tina Clark – Bookkeeper
Mary Perren – Gambling Manager, Main Board
Amanda Perren –Secretary, Main Board
Chris Gargaro -President, Basketball
Amanda Albert – President, Softball
Tim Kaplan – President, Baseball
Jeff Bloedel – President, Hockey
Jackie Turvold - Volleyball
Randy Lynch – President, Soccer
Shawn Grams & Shae Cleary - Lacrosse

Absent:

Dan Smoot - President, Football

Guests:

Phil Kuemmel

Guest: Phil Kuemmel - 1) usually bring on football coach but Darrin resigned @ end of season. Will work on continuing relationship w/new coach (job will be posted for about a month). Jr. Wolfpack will be able to give input w/selection needs because of the relationship. 2) This week National letter of intent signing party -Div 1 or 2 athletics. Seven students. 3) Hall of Fame induction ceremony next weekend. 5 inductees. 4) Winter season started

President: Dan Harrison

- **MSP:** Approve October minutes-Justin Langbehn: Kaplan
- might review the option of accounting help
- **Email each division re: team accounts**
 - How do other associations do this?
- Audit costs thousands might RFP for next year
- CD discussion: Financial Planner - Non-profits: insured Old National: cash sweep >\$250,000 FDIC limit \$100/mo to do that neg to \$50/mo. Planner: Push Pull account - similar as cash sweep (pots of \$250) Ladder 3 CD's. 1 year, 2 year and 3 year 100,000; 50,000; 50,000 then review the one year at term...Gambling - rainy day fund CD - Market CDs so we can sell at any point
- Lacrosse: insurance agent will be in touch for **inventory estimates are needed**
- Softball: renting/creating additional winter space - meeting on the 13th...

- Community Center-turf field -domed in winter...Should have a community vote on the next ballot - we need to start talking to our CGAA families.
- Zac **financial impact study** might influence city council for what we want (fields, indoor space, etc) - We will need to be able to work with group so results are not skewed. Is it current or projected economic impact. Might have an electronic vote: _____. All members were in favor of supporting this.
- Discussed when CGAA may have to pay for fields.
- Activity Center? - Do we want Armory? - is it just pitching/catching nights or would SB get more? What hours are available at Armory?
- Disclose conflicts of interest
- Speed Training: Will continue this year Sunday nights 7-8 level 1 and 8-9 level 2 as "invite only"
- Big Conference Room @ YSB was left a mess - which division??? empty garbages, tables put back, etc.
- building codes - everyone still using - ok? **Get key/code for Lacrosse**
- **MSP**: Kim Devann - motion for Main Board to pay for xmas banquet not to exceed \$600/ Lynch. Next meeting @ Jct 70. 6:00 social hour - meeting starts @ 7:00...Justin will **post location change on website location change. Dan will check with them on space.**

Bookkeeper: Tina Clark

- Many engine outstanding deposits from Sept 20th. Might be hockey???
- Needs access to Hockey Power Pays
- Discussed Advanced Sportswear sponsorship to soccer - Uniform director
- Discussed what can be done with overage of fundraising dollars.
- "Team accounts" cannot be set up

Treasurer: Kim DeVaan

- Checking account: \$946,691.19
- **MSP**: Operating costs not to exceed \$2500-Kim DeVaan: Gregaro
- Auditors will be here tomorrow
- Budgets-Fiscal Year
 - Will need to make an amendment to budget due to lacrosse (~ 60 kids) - get complete info from Molly
- **MSP**: to approve the budget of a profit of \$4750: Bloedel
- **Send Treasurer emails to both Lacrosse people & CC Dan**
- Each division should approve budget and HAVE in minutes

Gambling: Mary Perren (See attached pdf for **MSP**)

- Saturday Nov 24th @ 1pm Basketball Purse Bingo @ Park Place
- **Will have to increase stipend to \$1600 for Main Board - Lacrosse**
- Tuesdays will be a gambling meeting for staffing, hours, profitabilities, responsibilities
- Disclose conflicts of interest

Hockey:

- **Get Tina access to Power Pays**
- **When ANY registration is opened the registrar needs to give access to Tina**
- **Get division inventory estimates to Dan**
- Disclose conflicts of interest
- **Each division should approve budget and HAVE in minutes**

Basketball:

- Good
- Gym space tight
- **Get division inventory estimates to Dan**

- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes
- Disclose conflicts of interest

Baseball:

- Disclose conflicts of interest
- good
- Get division inventory estimates to Dan
- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes

Volleyball:

- Disclose conflicts of interest
- have teams & coaches
- Gym space is creative
- Get division inventory estimates to Dan
- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes

Softball:

- Disclose conflicts of interest
- Dec 2nd & 16th coaches clinic - travelling & in-house coaches
- Had long range planning mtg.
- quorum after the 13th - indoor space would be great...
- Get division inventory estimates to Dan
- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes

Soccer:

- Disclose conflicts of interest
- Dome training started last week. 175 kids W. St. Paul Dome $\frac{3}{4}$ of dome used on Sunday and $\frac{1}{4}$ used on Monday nights for open play. Will need to book more time next year.
- Parents like new uniform/logo
- DOC is learning
- Annual retreat next saturday: calendar, budget, planning, etc. - may have a vp
- Get division inventory estimates to Dan
- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes

Football:

- Disclose conflicts of interest
- Get division inventory estimates to Dan
- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes

Lacrosse:

- Disclose conflicts of interest
- Learning our process
- Get division inventory estimates to Dan
- When ANY registration is opened the registrar needs to give access to Tina
- Each division should approve budget and HAVE in minutes

Justin:

- Background checks - different company format is changing - do not send coaches to get checks until it is updated-mid week. Fee for check is going up slightly. going to have everything in one database - maybe going back to Trusted Coaches. **Email divisions when ready.**
- **post on website location change**

MSP: Meeting adjourned 8:55 , Dan Harrison - Gargaro

CGAA BOARD MEETING		11/11/18				
Estimated gambling expenses for November 2018						
LOCATION	Park Place	Cloverleaf	Carbone's	Junction 70	Opinion Brewery	Total
RENT	\$3,000.00	\$5,000.00	\$ 2,500.00	\$ 1,750.00	\$ 2,500.00	\$14,750.00
PAYROLL	\$3,100.00	\$3,100.00	\$ 3,100.00	\$ 8,500.00	\$ 2,500.00	\$20,300.00
MISC EXP	\$1,500.00	\$2,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$8,500.00
OTHER	\$2,000.00	\$500.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$5,500.00
SITE TOTAL	\$9,600.00	\$10,600.00	\$ 7,100.00	\$ 15,250.00	\$ 6,500.00	\$49,050.00
COMBINED SITE TOTAL	\$20,000.00					
STATE TAX	\$2,000.00					
MONTHLY REGULATORY FEE	\$700.00					
TOTAL ESTIMATED EXPENSES	\$86,750.00					
Motion that these estimated expenses be approved.				MSP Perren/Bloedel		

TAX RETURN FOR MONTH & YEAR		Oct 2018	
Paper Bingo Gross Receipts	\$14,153.00		Checkbooks balance: \$124,554.61
Bingo Prizes Paid	\$10,921.00		
Net Receipts	\$3,232.00		
Raffle Gross Receipts	\$600.00		Start Banks
Raffle Prizes Paid	\$300.00		Park Place \$ 14,100.00
Raffle Net Receipts	\$300.00		Cloverleaf \$ 3,100.00
Paddletickets Receipts	\$5,160.00		Opinion Brewery \$ 3,100.00
Paddletickets Prizes	\$2,900.00		Carbone's \$ 6,700.00
Paddlewheel Net	\$2,260.00		Jct 70 \$ 6,300.00
Interest			Totals \$ 33,300.00
Gross Pull Tab Receipts	\$389,695.00		
Pull Tab Prizes Paid	\$340,927.00		
Net Pull Tab Receipts	\$48,768.00		October-18
Gross Elec Pulltabs	\$81,533.00		Lawful Purpose Expenditures
Prizes Elec Pulltabs	\$68,280.00		Taxes 23,181.00
Net Elec Pulltabs	\$13,253.00		Charitable Contribution 3,012.16
Sports Tip Boards	\$2,080.00		Total 26,193.16
Sports Tip Board Prizes	\$1,825.00		
Sports Tip Board Net	\$255.00		
Net Receipts	\$68,068.00		Compare Profit from last year
8.5% Tax	\$492.00		Oct-17 \$ 2,777.71
Combined Receipts Tax	\$22,327.00		Oct-18 \$ 8,989.10
Raffle Tax Credit			Difference 6,211.39
Board Fee .125% of Gross Profit	\$617.00		
Total Taxes Paid this month	\$23,436.00		
Gross Profit After Taxes	\$44,632.00		
Total Allowable Expenses	\$35,897.69		
Profit for Park Place	\$2,462.34		
Profit for Cloverleaf	\$1,356.70		
Profit for Opinion Brewery	\$813.99		
Profit for Carbone's	\$923.60		
Profit for Junction 70 Grille	\$3,432.47		
Total Profit	\$8,989.10		

Motion to pay:	State of MN	\$23,436.00	Gambling Tax	MSP / Perren	Langbehn
Motion to pay:	Youth Services Bureau	\$1,672.14	corporate rent A-1	MSP /Perren	Kaplan
Motion to pay:	Century Link not to exceed	\$150.00	CGAA phone bill A-1	MSP /Perren	Gregaro
Motion to pay:	CGAA Main Board	\$1,500.00	Expense A-1	MSP /Perren	Langbehn
Motion to pay:	City of Newport not to exceed	\$217.07	City Contribution A-	MSP /Perren	Albert
Motion to pay:	Park Wrestling	\$219.60	Fundraiser A-7	MSP /Perren	Gregaro
Motion to pay:	Park Boys Soccer	\$297.37	Fundraiser A-7	MSP /Perren	Kaplan
Motion to pay:	Park Football	\$538.94	Fundraiser A-7	MSP /Perren	Albert
Motion to pay:	Park Boys Hockey	\$1,436.55	Fundraiser A-7	MSP /Perren	Bloedel

Comparison of Site combined PT & E-tabs net sales					
	Last Year	This Year		Last Year	
Site deposits	Oct-17	Oct-18	Difference	Nov-17	Dec-17
Park Place	\$12,149.00	\$17,552.75	\$5,403.75	\$21,976.90	\$10,677.00
Cloverleaf	\$16,166.00	\$13,118.00	-\$3,048.00	\$15,076.00	\$14,060.00
Opinion Brewery	\$3,263.00	\$2,813.00	-\$450.00	\$6,417.00	\$3,813.00
Carbone's	\$10,041.00	\$5,385.05	-\$4,655.95	\$5,472.00	\$3,362.00
Junction 70	\$20,506.00	\$23,152.00	\$2,646.00	\$19,115.00	\$18,149.00
Totals	\$62,125.00	\$62,020.80	-\$104.20	\$68,056.90	\$50,061.00