



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

May 10, 2021

Opening

The regular meeting of the CHA – Board of Directors was called to order at 7:02 pm on 5/10/2021 via Zoom by Andy Webster.

Members

1. Present

- **Andy Webster, President**
- **Kitt Woodrel, Director of Finance**
- **Heather Scott, Secretary and Website Coordinator**
- **Constance Eder, Registrar**
- **Lonnie Scott, MAHA D6 Representative**
- **Kayla Swope, Apparel Coordinator**

2. Absent

- **John Vlnka, Vice President and House Director**
- **Don Wright, Director of Coaches**
- **Dan Wray, Travel Director**
- **John Ward, SafeSport Representative and S.T.A.R. Representative**
- **Colby Parks, LTP Coordinator**

3. Open Positions

- **Treasurer**
- **ADM Coordinator**
- **Fundraising Coordinator**

Welcome Guests

None

Approval of Minutes

Andy motioned to approve both March and April meeting minutes, seconded by Kitt and approved.

Executive Reports

- **President**
 - OneGoal grant was submitted.
 - MI Safer Sport testing guidelines vs MAHA site which says players, participants, coaches 13+ need to test weekly. Burden of documentation lies on each team.
 - Need to update By-laws (amend and review, then submit for approval)
 - Schedule a date for by-law review (June 7th)
 - There was interest to form a second 2010 travel team for spring season the week before tryouts began. The executive board members met to discuss approving 2010 Blue with Lonnie Scott as head coach. The approval was granted and a tryout date was set. Not enough individuals came to try out, so the formation of a team was not taking hold.
- **Vice President**
 - Not present, no report.
- **Director of Finance**
 - A few House players for Spring still need to pay.
 - Waiting on money from 2 Travel teams for Spring (2009 and 2012).
 - Look at cost structure for future Fall registration.
 - Updated the coach reimbursement form and posted to website.
 - Check from MAHA was never received, other ongoing mail issues? Have asked for them to send another check.
- **Director of Coaches**
 - Not present, no report.

Reports

- **D6 Representative**
 - No meeting scheduled for May.
 - Summer meeting scheduled for July.
- **House Director**
 - Not present, no report.
- **Registrar**
 - Collecting birth certificates for new CHA Spring players.
 - Verifying coaches' credentials -> modules for those moving up.
 - Travel team rostering is all good.
- **Secretary**
 - Will send out minutes following meeting.
- **Travel Director**
 - Not present, no report.
- **LTP Coordinator**
 - Not present, no report.

- **Apparel Coordinator**
 - Travel Fall Jersey/Sock Info
 - Ink Frenzy needs orders by June 11th, in order to receive by August 1st.
 - Game Jersey \$82/each (no goalie cut offering by manufacturer - Kobe)
 - Game Sock \$27/each
 - Garment Bag \$35/each
 - Car decal \$4/each
 - House options, looked at the following vendors:
 - Squad Locker, offers sublimated jerseys
 - Wicked Rags, too expensive and long turn around for add-ons
 - Perfect Edge, good pricing, will set up an online store to order warm-ups (good for house and travel)
- **SafeSport Representative**
 - Not present, no report.
- **S.T.A.R. Representative**
 - Not present, no report.
- **Website Coordinator**
 - Requesting Fall SportsEngine Registration site to be built
- **Treasurer**
 - Open position, no report
- **ADM Coordinator**
 - Open position, no report
- **Fundraising Coordinator**
 - Open position, no report

New Business

Summarize the discussion for new issues, state the next steps, and assign any action item.

Items for Next Meeting

List the items to be discussed at the next meeting.

- Start thinking about Fall season and come with rough layout.
- By-law updates

Announcements

- ☐ Upcoming events:
 - 6/7 next CHA Board Meeting

Adjournment

Meeting was adjourned at 8:35 pm; motion to adjourn by Kitt, Heather second, no objections.

The next general meeting will be at 7pm on June 7th, via Zoom. Link to be sent out prior to meeting.

Minutes submitted by: Heather Scott.