

Board of Director Job Descriptions

Tryout Director

Position Specific Skills

The ideal candidate should possess a deep understanding of hockey, preferably with prior involvement in overseeing association tryouts. Strong organizational skills or the ability to delegate effectively are essential, given the complex and coordinated nature of the tryout process. Additionally, they should be willing to assume a leadership role, including conducting tryout committee meetings, facilitating pre and post-tryout discussions, and addressing any inquiries or feedback related to tryouts.

Responsibilities

- Responsible for the annual traveling tryout process at CYHA (all levels Squirt/U10 - Bantam/U15).
- Responsible for the annual Jr Gold/JG16 tryout process at CYHA.
- Hold tryout committee meetings. Address all concerns heard at post tryout meeting. Define the Tryout Committee assignments and job tasks for the committee.
- Revise Tryout Process as recommended by tryout committee. Must be approved by CYHA board.
- Determine ice needs and work with Ice Scheduler to schedule tryout ice.
- Hold Pre-tryout meeting for all members in September - to educate membership on process.
- Ensure the meeting is advertised appropriately.
- Hire independent evaluators or advertise for volunteer internal evaluators, whichever the board has decided to go with that year.
- Define drills and scrimmages with the assistance of coaches/tryout committee.
- Provide volunteer requirements to Volunteer Director.
- Define / develop player rotation process.
- Post player assignments in compliance with CYHA Tryout process.
- Responsible for system to post tryout results.
- Schedule and run post tryout meeting for the association and advertise for next season's tryout committee.
- Make sure CYHA has the necessary tryout jerseys for players and goalies.
- Responsible for making sure that nothing inappropriate happens at tryouts, and that the procedures of the CYHA are followed.
- Responsible for ensuring volunteers complete their duties during the tryout process.
- Hire EMT services for Phase I tryouts.