



Northwest Hockey Club

Bylaws

ARTICLE I NAME & OFFICE

- A. The name of this non-profit club shall be Northwest Hockey Club (“NHC”). The accepted abbreviation for the corporation and the name it is referred to in these bylaws will be NHC.
- B. NHC shall maintain a mailing address within the Northwest Independent School District (“NWISD”). The address may be changed with a majority vote of the Board of Directors.

ARTICLE II PURPOSE

Section 1

The purpose of the NHC shall be to promote, foster, and improve amateur youth ice hockey in NWISD for charitable, educational, and recreational purposes. To further these purposes, NHC shall:

- A. Stimulate Interest in amateur youth ice hockey
- B. Develop and administer a non-profit youth ice hockey program
- C. Improve and promote the social, mental, and physical welfare of all its participants
- D. Provide Youths with instruction and coaching in the sport of ice hockey in an environment of good sportsmanship, fair play, and safety
- E. Carry out the duties and responsibilities of an organization affiliated with USA Hockey. In conducting its affairs and administering its hockey programs, NHC shall abide by the policies and rules of USA Hockey Association, or any successor organization.

Section 2

NHC shall operate as a non-profit charitable organization, and is organized and operated exclusively for exempt purposes set forth in Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 3

No part of the net earnings of NHC shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that NHC shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II Section 1.



Section 4 No substantial part of the activities of NHC shall be the carrying on propaganda, or otherwise attempting to influence legislation, and NHC shall not participate in, or intervene in any political campaign on behalf of or in opposition to any candidate for public office.

ARTICLE III MEMBERSHIP

Section 1 There shall be 2 types of memberships in NHC.

- A. General Members shall consist of parents or legal guardians of duly registered players on the Varsity and Junior Varsity NHC Teams. General membership is also extended to current coaches who are not a parent or guardian of a duly registered player on one of the NHC teams.
 - i. Parents or legal guardians of players only registered for summer teams or teams formed to compete in a single tournament shall not be considered General Members of NHC.
 - ii. General Members shall be responsible for the payment of fees, dues, and assessments as established by the Board of Directors ("Board") and for conducting themselves in accordance with the purposes of NHC and the rules and codes of conduct of NHC, Texas Amateur Hockey Association ("TAHA"), USA Hockey, and any league or tournament in which NHC competes.
 - iii. Certain matters will be entrusted to the membership for a vote. Only General Members in good standing may vote on such matters. Members shall be entitled to one vote per player member. 1 Total vote for the parents or legal guardians of a single Player member. If the General Members associated with a Player Member cannot agree on how to cast their vote, their vote shall not be counted.
 - iv. A General member in good standing may assign a proxy, keeping in mind one vote per Player Member.
- B. Player Members shall consist of duly registered players on a NHC team or teams.
 - i. Players only registered for summer teams or teams formed to compete in a single tournament shall not be considered Player Members of NHC.
 - ii. Player Members participating in the ice hockey program are under the supervision of NHC and must be eligible under the rules set forth by USA Hockey, TAHA, and any other relevant youth hockey league in which NHC competes.



- iii. Player Members must be 18 years old or younger.
- iv. Must be passing all classes, and furnish a copy of their end of term Report cards per grading period to their Team Managers.
- v. Player Members may not hold a NHC office, chair a NHC committee or vote in any NHC meeting or election.

Section 2 A member in Good Standing is a General or Player Member who is current on his or her financial obligations to NHC and who is currently not the subject of any disciplinary suspensions imposed by NHC.

Section 3 The Board of Directors shall determine annual General and/or Player Member dues.

Section 4 Each General Member, in accordance with specified deadlines, shall pay all fees to NHC by the date specified in the signed contract. Non-payment will result in the Player Member to be prohibited from participating in NHC games, practices or in any other NHC team activity.

Section 5 NHC Player Members, General Members, and their guests are responsible for ensuring that they conduct themselves in a mature and sportsmanlike manner at all times during which they are participating in NHC activities, and that coaches, players, officials, and rink management are at all times treated in a respectful and non-abusive manner. If a NHC member, his or her family member(s), or guest(s) fail to conduct themselves as required herein or pursuant to USA Hockey, TAHA or NHC's codes of conduct, the Board and/or Sportsmanship Committee shall have the authority to take appropriate action, including but not limited to, expulsion from NHC and preclusion for a stated period of time from attending or participating in NHC games, practices, or other activities. Nothing in this section shall be construed to alter or limit the authority of referees, rink management or coaches to deal with unruly or inappropriate behavior when it occurs.

- A. Such action by the Board of Directors shall be taken only after all concerned parties have been given reasonable opportunity to be heard by the Board.

Section 6 Membership shall not be transferable or assigned.

Section 7 Membership is from June 1 – May 31.

Section 8 The books and records of NHC, both financial and non-financial, are the property of NHC and not any individual member. It is the responsibility of the Board of Directors to obtain the return of any NHC records in the possession of a Board member, officer, or other member of NHC at the conclusion of the term of office of any such member or whenever such member no longer has need of the records in working on matters for NHC. General Members shall have the right to inspect the books and records of NHC



upon request to the Board, provided, however, the requested inspection shall be reasonable in scope and purpose, shall be scheduled not less than ten days after the request is made, and provided further that the Board may establish limits on the time, place, and manner of making the records available.

ARTICLE IV ORGANIZATION

Section 1 The Fiscal Year is from June 1 – May 31.

Section 2 All business shall be conducted and transacted by a Board of Directors consisting of not less than five members. A majority of the Directors then serving shall constitute a quorum for the transaction of business. The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board unless the act of a greater number of Directors is required by law or by the Bylaws. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if enough Directors leave the meeting so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of Directors required for a quorum. If a quorum is never present at any time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting once without further notice. A Director present by proxy at a meeting shall not be counted toward a quorum.

Section 3 Robert’s Rules of Order Revised shall govern this organization.

ARTICLE V BOARD OF DIRECTORS

Section 1 The Board shall be made up of individuals that are interested in promoting the purposes of the organization. The board must comply with the written rules and regulations of NHC Member Manual.

Section 2 All the Directors shall serve without compensation or remuneration, other than reimbursement, upon presentation of vouchers for approved expenditures. No one who is a vendor of goods or services to NHC, or who otherwise would profit financially from his or her position as a Director of NHC, may be nominated to be elected to the Board of Directors, notwithstanding that such person may be a General Member of NHC.

Section 3 All members of the Board of Directors must be General Members of NHC in good standing. In order to be eligible for nomination to the office of President, a nominee must have served on the Board within the previous year. If no such eligible person is



willing or able to serve as President, then a nonmember of the Board may be nominated and elected as President.

Section 4

Nominating Committee

- A. At the commencement of every season a new board must be formed by use of a Nominating Committee. The Nominating Committee functions begin at the February Board of Directors meeting. The committee consists of two (2) current members of the Board of Directors along with at least three (3) and no greater than six (6) General Members in good standing. The Nominating committee will be required to form a recommended slate of officers consisting of current General Members in good standing and ARE NOT the parents or guardians of a graduating senior. The slate must consider the requirements for the President's position (see Section 3, above) and should consist of General Members representing both Varsity and Junior Varsity team(s). The Nominating Committee will choose their slate and present to the board no later than April 15. The Nominating Committee shall submit their slate to the General Members that ARE NOT the parents or guardians of a graduating senior on or before April 15.
- i. After the Nominating Committee has published a slate of recommended candidates, an eligible General Member in good standing may self-nominate himself or herself for one of the officer or director positions, so long as he or she is eligible for that position and presented his or her name for consideration to the Nominating Committee, within five (5) days from the date the slate of recommended candidates is published, thereby causing a contested election. No other nominations shall be accepted after that date.

Section 5

Elections

- A. Voting will take place from April 15 thru April 30, with the results announced to members during the end of session banquet.
- B. No person may seek election to or serve in more than one voting Board position at the same time.
- C. Officers and Directors shall be elected by a majority vote of the General Members in Good Standing casting votes. Elections shall be conducted at the Annual Meeting.
- D. In the event there are more than two candidates seeking election for the same position and no one candidate receives a majority of the votes, the top two candidates will be selected and another vote taken.

Section 6

Advisory Directors if requested by the Board of Directors shall be selected after all teams are formed for the current season. There shall be as many Advisory Directors



as is agreed upon by the Board of Directors. The Board of Directors shall from time to time designate Advisory Directors. The Advisory Directors shall have no right to vote at the Board meetings and their term of office shall be at the pleasure of the Board. They are required to attend all Board meetings.

Section 7 Additions: In the event the Board shall have fewer than the minimum required membership, new members of the Board of Directors may be added as follows:

- A. Nomination by a member of the Board of Directors
- B. Approval by a majority of the then existing Board of Directors. If elected, the new member of the Board of Directors shall become a voting member at the next meeting of the Board of Directors following the election. Unexpired terms of resigning members shall be filled under this section of the bylaws.

Section 8 Directors with unexcused absences from three consecutive regularly scheduled meetings shall be automatically removed from the Board as though the member resigned as of that regularly scheduled meeting. Board members and advisory board must notify the President of the Board if they are unable to attend a meeting to be excused from attendance.

Section 9 The affairs of NHC shall be managed by a Board of Directors. The Board of Directors shall have final authority over all matters pertaining to the administration of NHC. The Board of Directors may, in its discretion and consistent with these bylaws, delegate authority as to particular matters to any officer(s) or committee(s) appointed by the Board of Directors or other individual member(s) designated by the Board. In its discretion, the Board may present any matter on which it would otherwise pass as a Board to the General Members for a vote of the membership.

Section 10 In setting dues and assessments for General Members, the Board, assisted by the Treasurer, is to determine the amounts due at registration of players based on a good faith estimate, using the best information available, of the costs of providing the planned hockey program for which the Member is registering and administrative costs of operating during the ensuing year.

Section 11 A current NHC Head Coach may not serve on the Board.

ARTICLE VI OFFICERS

Section 1 The General Membership shall elect officers in accordance with Article V, Section 4 of this document. Officers assume their responsibilities as of the June meeting of the Board of Directors.



- Section 2 The officers shall include a President, a Vice President, a Secretary, a Treasurer, a Director of Communication, Director of Team Relations, Director of Team Development, and such other officers as the Board of Directors may designate.
- A. A majority of such members shall constitute a quorum for carrying on the business of the Board, with a quorum being at least 4 members. With the President's vote used to break a tie.
- Section 3 The President shall:
- A. Chairperson for Coach's committee.
- B. Convene and preside over all regular and called special meetings.
- C. Be charged with the general management and supervision of the affairs and operations of NHC.
- D. Be an ex officio member of all committees of NHC.
- E. Oversee annual reports to the Board of Directors and General and Associate Members on the accomplishments of NHC.
- F. Serve as a co-signatory on all checks disbursed by the organization.
- i. Except in the case the check is written out to a family member or self.
- G. Serve as the official signatory for approval contracts and agreements.
- H. Review bank statements and financial records to ensure accuracy and the financial well-being of NHC.
- I. Perform other duties as set forth in these bylaws or as requested by the Board.
- Section 4 The Vice President shall:
- A. Serve in the absence of the President, or whenever the President is unable to serve.
- B. Serve as co-signatory on all checks disbursed by the organization.
- C. Except in the case the check is written out to a family member or self.
- D. Serve as Parliamentarian and review bylaws yearly.
- E. Oversee the summer hockey program.
- F. Chairperson for Alcohol and Drug Substance Abuse policies and programs.
- G. Chairperson for the Grievance committee.
- H. Schedule and procure practice and game ice as needed in conjunction with the President.
- I. Responsible for scheduling and supplying referees and scorekeepers for any scrimmages or games, in conjunction with Team Managers.
- J. Perform other duties as set forth in these bylaws or as requested by the Board.
- Section 5 The Secretary shall:



- A. Maintain a written record of all proceedings and voting actions of the Board of Directors and maintain a permanent file of such records.
- B. Have a general charge of all organization files, records, and papers.
- C. Register all players with USA Hockey, TAHA and any league or tournament in which NHC competes.
- D. Oversee all background screening of coaches and volunteers.
- E. Ensure that all coaches satisfy all coaching certification requirements with USA Hockey.
- F. Works with Team Managers to ensure all Safe Sport & Concussion Protocol testing.
- G. Perform other duties as set forth in these bylaws or as requested by the Board.

Section 6

The Treasurer shall:

- A. Be the custodian of all money, securities, and assets of the organization and make reports to the Board of Directors as may be requested concerning the financial position of NHC.
- B. Present an annual report twice a year (May and November) and present a report at each scheduled meeting on the financial status of NHC.
- C. Be responsible for keeping records of receipts and disbursements of NHC.
- D. Pay all bills approved by the Board.
- E. Deposit all monies or other things of value in the name and to the credit of NHC in such bank or banks as the Board may approve from time to time.
- F. Prepare a year-end financial statement for presentation at the annual meeting of the organization.
- G. Serve as co-signatory on all checks disbursed by the organization on the organization's accounts, along with the President or Vice President. Except in the case the check is written out to a family member or self.
- H. Nominate an auditing committee on the request of the Board, to conduct an audit of the financial records of NHC to be reviewed in December and July.
- I. Unless the Board of Directors determines that bonding is not available at reasonable cost, the Treasurer shall obtain a fidelity bond at the expense of the organization.
- J. Perform other duties as set forth in these bylaws or as requested by the Board.

Section 7

The Director of Team Development shall:

- A. Be liaison between the Board of Directors and the Varsity, Junior Varsity teams, coaches, assistant coaches, managers and players.
- B. Be responsible to appoint players from each team to represent and communicate players' opinions, needs and concerns to the Board of Directors.



- C. Oversee Team Managers in the registration process.
- D. Coordinate with Team Managers all ice time requirements and fee collections.
- E. Responsible for organization of tryouts and tryout camps.
- F. Oversee on-ice and off-ice training.
- G. Ensure all players are in good standing alongside the Team Managers.
- H. Will appoint a Team Manager for each individual team that plays for NHC.
- I. Perform other duties as set forth in these bylaws or as requested by the Board.

Section 8

The Director of Team Relations shall:

- A. Be responsible for all team jersey, wind suit and sock orders.
- B. Be responsible for fund raising activities and sponsorship efforts.
- C. Be responsible for all NHC spirit wear, including submitting new items to the board for approval.
- D. Seek sponsors or donors to support the mission and goals of NHC.
- E. Perform other duties as set forth in these bylaws or as requested by the Board.

Section 9

The Director of Communications shall:

- A. Be responsible for newspaper coverage, Northwest Hockey Club website information, and social media accounts.
- B. Preparation from time to time, as directed by the Board, of any newsletter to be distributed to members
- C. As directed by the Board, create programs for games and the information contained within; including the selling of ads.
- D. Responsible for providing information for the optional purchase by Members of spirit items.
- E. Responsible for coordinating all yearbook ads, team photos and ads.
- F. Oversee and organize community service projects with the Director of Team Relations.
- G. Perform other duties as set forth in these bylaws or as requested by the Board.

Section 10

Term of Office: Board members may serve for an unlimited number of one-year terms.

Section 11

Removal: Board members may be removed from office by a three-quarters (3/4) vote of the Board or by a two-thirds (2/3) vote of the General Membership at a regular or special meeting.

Section 12

Vacancies:

- A. Any unexpired term of the President shall be filled by the Vice President at the time the vacancy occurs until a new President is elected by the Board.



- B. The unexpired terms of all other officers shall be filled at any subsequent meeting of the Board by a majority vote after receipt of nominations from the Nominating Committee.
- C. The President may appoint a temporary replacement if necessary until an election can take place.
- D. The person elected to fill a position pursuant to this section shall serve for the remainder of the term of that office.

ARTICLE VII

MEETINGS

Section 1

Board Meetings

- A. A regular meeting of the Board shall be held monthly or at other times as may be set by the Board. Special meetings of the Board may be called by the President, or in his or her absence, by the Vice President or by majority vote of the members of the Board.
- B. The Board may meet in person, by telephone or by any other electronic method agreed upon by the Board.
- C. Voting on all matters requiring action by the Board shall be by voice or sign vote unless a motion for a written ballot has been made and approved by a majority of those Board members present. The Board may also vote by telephone or by electronic message, or by any combination of these methods.
- D. A member of the Board may vote by proxy by delivering his or her proxy in writing to the Secretary prior to the meeting.
- E. A quorum for a Board will consist of at least 4 members.
- F. The President shall vote on all motions last, so to be a tie breaker if necessary.
- G. Meetings of the Board are open to General members who may obtain the time and place of Board Meetings by contacting the Secretary of NHC.
 - i. General Members may submit agenda items providing that said agenda items are submitted to a board member at least one week prior to any board meeting.

Section 2

General Member Meetings

- A. The Board shall call at least three general membership meetings each fiscal year.
- B. The President must call for a meeting of the members if presented a written request for a meeting signed by five (3) members of the Board.
- C. The President must call for a meeting of the members if he or she is presented with a written request for such a meeting signed by a minimum of General Members representing twenty (20) different Player Members or General Members representing 20% of the Player Members, whichever is greater. The request must



state the matter or business that the Page 10 requester desires to take up at the meeting.

- D. A quorum will consist of twenty-five percent (25%) of voting members for a general membership meeting.

ARTICLE VIII COMMITTEES

Section 1 The Board may establish standing or ad hoc committees to advise or assist the Board.

Section 2 Any member of the Board may nominate, for Board approval, proposed members of such committees.

Section 3 The Board may designate chairpersons of standing committees to be Advisory Directors to serve at the pleasure of the Board.

Section 4 The following are recognized as standing committees:

- A. Nominating
- B. Audit
- C. Grievance Committee
- D. Sportsmanship Committee

Section 5 Nominating Committee

- A. See Article V, Section 4.A for more information

Section 6 Audit Committee

- A. The Audit Committee will consist of the Treasurer and three General Members in good standing who are not members of the Board. The Audit Committee will meet at fiscal year-end to review and approve the financial records of NHC for the prior year.
- B. All three Audit General Members must complete and sign off on the Year-End Review.
- C. Audit Findings and Report must be filed and reported at a General Meeting.
- D. The Treasurer is just there to advise and guide the Audit Committee.
- E. See Article VI, 6.H for more information.

Section 7 Grievance Committee

- A. The committee consists of the Vice President, another Board Member, and at least 1 General member both appointed by the Vice President.
- B. This committee exists to hear and make decisions on formal Grievances from its members.



- C. Any player, coach, parent, or guardian can submit a formal written complaint to the Vice-President to be heard by the Grievance Committee.
- D. The complaint can be for any matter that cannot be settled at a lower level.
- E. These meetings will be held in private, and if additional information is needed, a new date will be set, all parties will be contacted and information will be gathered. The committee shall decide the procedure for the meeting.
- F. Once the committee comes to a conclusion, a written decision will be given to all relevant parties.
- G. Appeals
 - i. A formal written appeal must be made within 14 days, and filed with the Secretary.
 - ii. A new committee of the Vice President, a new General member appointed by the Vice President, and the President will be formed.
 - iii. A new meeting will be called where all parties are present. After formal statements are made, and questions are answered, the committee will meet in private and issue the final written decision on the matter. Such a decision shall be final.

Section 8

Sportsmanship Committee

- A. The Sportsmanship Committee will consist of 2 General Members, the President and/or Vice President, and the Director of Team Development and shall be formed at any time the President deems it so necessary.
- B. The Committee shall oversee the following of the "Sportsmanship Policy" as stated in these Bylaws and the signed contracts of all players, parents, guardians, members, coaches, Directors, and Board Members.
- C. (Removed in v3.0)
- D. The Head Coach has the power to suspend a player from any and all Club activities for any disciplinary reason the Head Coach deems necessary.
- E. This Committee shall have the power, independent of the Head Coach, to suspend, expel, or hand down punishments for failure to follow such policy explicitly written out in the Bylaws and/or Contracts.
- F. A suspension, for the purpose of this Section, shall not include any "coaching-type decision." For example, choosing which players shall play in any particular game.
- G. Sportsmanship Policy - Player Members participating in the ice hockey program are under the supervision of NHC and must be eligible under the rules set forth by USA Hockey, TAHA, and any other relevant youth hockey league in which NHC competes.
- H. Notice of any suspension, whether by the Head Coach or this Committee, must be given in writing to at least one parent or guardian of the player, via the email



address of the parent or guardian. This provision shall not prohibit the Head Coach from verbally suspending a player from Club activities. If the Head Coach issues a verbal suspension, written notice shall be issued no later than 11:59 pm of the day following the day the verbal suspension was given, and which may be sent by any Officer or Director of the Club. The written notice shall include that the player has the right to file an appeal.

- I. The player shall have the right to file an appeal of any suspension exceeding a continuous fourteen (14) day period or (3) games, whichever is greater for that , which may be made by the player or the player's parent or guardian. The deadline for filing an appeal of the suspension shall be no later than 5:00 p.m. on the third (3rd) day following the issuance of the notice of suspension. For the sake of this provision, the day of the issuance of the notice of suspension shall be "Day Zero." Should an appeal of the suspension not be filed by this time, the suspension shall remain in full force and effect. The date and time stamp of the email shall control as to whether an appeal was timely made. The appeal shall be filed with the President.
- J. If an appeal is timely filed, the Committee shall set a meeting time and location for the Appeal Meeting no later than ten (10) days from the day an appeal is filed. During this time, any suspension shall remain in full force and effect. Once a meeting time and location is set, all parties will be notified and may attend the meeting.
 - i. There shall be no set formal procedure for the Appeal Meeting, except that the player and/or parents/guardians shall have a minimum of 10 minutes to present a statement in manner and/or answer any questions if they wish.
- K. The Committee shall issue a decision on the Appeal within three (3) days of the Appeal Meeting. The Committee shall have the power to sustain, overrule, or amend the appealed suspension. All decisions of the Committee on the Appeal shall be final.
- L. Any suspension issued for which an appeal is not filed shall be final; with the sole exception that the Head Coach shall have the ability to amend the Head Coach's suspension, and the Committee shall have the ability to amend its own suspension.

ARTICLE IX

COACHES AND INDEPENDENT CONTRACTORS

Section 1

The Board may appoint and compensate a Hockey Director to serve as a non-voting member of the Board. The Hockey Director, in conjunction with the President and Vice President shall:



- A. Advise and assist the Board with the recruitment and selection of coaches;
- B. Periodically review overall coaching and team performance for the purposes of ongoing coach development;
- C. Work with the President and Vice President to formalize a strategy and approach for ensuring player development, including player/goalie camps and skill sessions; and,
- D. Perform such other tasks designated by the Board.

Section 2 The Board shall be responsible for approving the selection of all coaches, trainers, or other independent contractors and for approving the amount of compensation for every coach, trainer or independent contractor.

Section 3 All coaches must be in good standing with USA Hockey and TAHA and must complete a background check. All coaches shall be in good standing with and shall be under no former or current sanction of the U.S. Center for SafeSport (or similar agency) or any governing body.

Section 4 A coach, trainer or independent contractor may only be removed permanently from his or her position by a majority vote of a quorum of the Board at a properly called meeting wherein the Board is given written notice that a vote for removal will occur.

Section 5 Normal coach contracts will be for one (1) year beginning on or around June 1. The Board may elect to offer specific coaches multiple year contracts to ensure continuity from year to year. These multiple year contracts should be very limited in number and duration, normally two (2) years. Coaches will be evaluated annually by the teams, parents, and Board, as well as peer evaluations. The results of the evaluations will be taken into consideration in retaining coaches.

Section 6 Coaches can send player to Sportsmanship committee, if they deem it necessary.

ARTICLE X PLAYERS

Section 1 The Board shall set payment terms, down payment requirements, and fees for all player contracts. In setting fees, dues, and assessments for General Members, the Board, assisted by the Treasurer, shall determine the amounts due at registration of players. This amount shall be based on a good faith estimate, using the best information available, of the costs of providing the planned hockey program for which the Player Member is registering and the administrative costs of operating for the fiscal year.

Section 2 NHC may offer contracts to players at the earliest date and time allowed by TAHA and league rules. Such contracts are only valid when signed by the player and at least one



parent or legal guardian and a designated officer of NHC. By signing the contract, the player and parent are committing to the entire hockey season and the required fees associated with that team.

Section 3 Players are subject to all rules, and regulations that are listed on player contracts, the Bylaws, and any additional rules or regulations set forth to them.

A. Failure to do so may result in a verbal warning, suspension from Club activities, and/or expulsion from the Club.

Section 4 The Board may offer financial assistance pursuant to a written scholarship application and procedure that shall be advertised in advance.

Section 5 Releases

A. Deposits and fees paid are non-refundable, although the Board may in its sole discretion refund funds.

B. Only the Board may approve the release of a player.

C. Once a written request for release is presented to the President, he or she shall present the request to the Board. The Board may choose, within its discretion and after gathering all required facts and considering the financial obligations of NHC, to grant a release.

D. Under limited circumstances, such as a parent's job transfer requiring the player to move, season-ending injury or illness, or other similar event making it impossible for the Player Member or General Member to fulfill the player contract, the Board may grant a partial refund of a player's fees. The Board is not obligated to grant a refund of any fees.

E. A player or parent's suspension or the player's removal from the team for disciplinary reasons is not grounds for a release or a refund of fees.

ARTICLE XI TEAM MANAGERS

Section 1 Oversees Player Members grade on their team, and reports/files them with the Secretary.

Section 2 **(Removed in v3.0)**

Section 3 Ensure Safe Sport/Concussion Protocol and testing is complete and on time for your designated team and file paperwork with Secretary.

Section 4 Team Manager shall be appointed by the Director of Team Development.



- Section 5 Work with Coaches as needed.
- Section 6 Responsible for their team's communication from coaches, Board, etc.
- Section 7 Ensure all registration is complete for team, league, USA Hockey, NHC contracts, tournaments, etc. and turned into the Secretary completed.
- Section 8 Will work closely with the Director of Team Development, and as required by the Board.

ARTICLE XII DISSOLUTION OF THE ORGANIZATION

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for public purpose.

ARTICLE XIII MISCELLANEOUS

- Section 1 The Directors, Officers, Committee Members, General Members, and Player Members served by this association shall be selected entirely on a nondiscriminatory basis with respect to age, sex, race, religion, and national origin.
- Section 2 Board members may only be persons from the General Members who do not have conflicting activities with NHC.
- Section 3 The Board of Directors will make all uniform decisions.
- Section 4 Use of NHC's name or logo must be approved by the Board or any committee or representative it designates to consider such requests for use.

ARTICLE XIV AMENDMENTS

- Section 1 The bylaws of the association may be amended at any regular or special meeting of the Board of Directors, provided that the purpose is stated in the agenda for the meeting.
- Section 2 Any amendment to the bylaws of the association shall require a two-thirds vote of the entire Board of Directors. All votes are subject to a quorum.



ARTICLE XV

INDEMNIFICATION

Members of the Board of Directors of NHC, its officers and committee members, and/or any other person acting on behalf of the association by delegation of the Board of Directors, shall be indemnified and saved harmless out of the funds of the association to the fullest extent permitted by the Texas Non-Profit Corporation Act, Chapter 22 of the Texas Business Organizations Code, or any amendatory or successor legislation thereto, for any act or failure to act in connection with their activities on behalf of the association. The Board of Directors is authorized to expend NHC funds to purchase insurance covering any such persons against such liability. By my signature hereon, I hereby certify that these bylaws were created and/or amended by the Board of Directors of Northwest Hockey Club on the date indicated below.



Signatures

These bylaws were approved on this 9th day of September, 2021 by the Northwest Hockey Club Board of Directors.

Board President: *Cristen Copeland*

Date: September 9, 2021

Board Vice President: *John Chaffee*

Date: September 9, 2021

Board Secretary: *Carla Magee*

Date: September 9, 2021