



MEETING MINUTES December 1, 2025

Golden & District Arena

Call to Order: 7:03 PM

In Attendance:

Jessica Chiles, Jessica Chagnon, Ashley Durning, Spencer Lainchbury, Niall Gleeson, Josee Roy, Malin Ewan, Derek Penno, Amber Granter, Michelle O’Grady, Heidi Delmonego,

Approval of Minutes:

- Motion to accept minutes from the last meeting: **1st Spencer, 2nd Jessica Chagnon**

Approval of Agenda (as amended):

- Motion: **1st Josee, 2nd Ashley**

1. President’s Report – Jessica Chiles

Bylaw & Policy Updates

- CBT bylaw and policy document is not yet ready for board sign-off; further edits being completed before circulation.
- Once complete, the board will receive the updated draft for review and discussion.
- The association will continue electing positions—this remains part of GDMHA culture.
- Proposed board structure: **3–7 directors**, with governance roles being:
President, Vice President, Treasurer, Secretary
- Individuals may hold:
 - Only a board role,
 - Only an operational role, or

- Both, depending on fit and workload.
- Membership voting remains **1 participant = 1 vote**.
- Aim is a smaller, governing board supported by operational roles committees with stronger reporting expectations.
- **Directors at Large** will have defined responsibilities and are expected to participate in committees.
- Structure modeled after other non-profits; non-executive members still have a voice at the table.
- Mission and vision planning to be completed next season.
- A clear explanation of structural changes will be given to membership before any vote.
- Consultants (Gemma/CBT) will attend the Special Resolution Meeting to support the presentation of proposed bylaw changes.

Special Resolution Meeting

- To be scheduled for **mid-late January** once the board approves the documents.
- Gemma prefers virtual but can attend in person; Saturdays may not work due to hockey travel.
- Plan: finalize edits → send to board by end of week → one week for board review → approval prior to Christmas.

Playdowns

- U13 and U18 will **declare for Playdowns** for Provincials.
- Reminder: withdrawing after declaring results in a **\$2,000 fine**.

2. Vice President's Report – Niall Gleeson

- A few conduct issues have arisen but were handled internally at the team level.

3. Equipment & Safety – Spencer Lainchbury

- Three additional first aid kits obtained and stored in the rink-side equipment locker.
- Equipment reminder email sent following a complaint.
- **CSRD Updates:**
 - Ice lighting will be replaced; date not confirmed.

- Penalty box glass requires a formal request to CSRD; Jr. Rockets board supports the request. A letter will be drafted.

4. Registrar Report – Malin Ewan

- Possible player transfer: **Nathan Tan**, mid-December (must be released by Jan. 10).
- Many coaches are missing required age-specific modules—these are mandatory (e.g., Coach 2 must complete the U11 module)—feedback will be sent to BC Hockey to improve clarity and communication.

5. Female Development – Josee Roy

- Sunday girls program going well; planning an exhibition game.

6. Ice Manager Report – Amber Granter

Holiday Ice

- Extra ice on Mondays/Tuesdays; each team will get one practice.

Playdown Ice

- More info coming this weekend.
- U18 receives a **bye** into Provincials.

Exhibition Ice Requests

- Ongoing issues with fairness, cost, and last-minute requests.
- Amber created guidelines last season, asking for board feedback to include them in the policy document.
- Concerns discussed:
 - Budget based on last season's usage.
 - Two exhibition games per team funded by association was suggested.
 - Additional games may be at teams expense; teams may split ice costs.
 - Need a clear, consistent process.

7. Treasurer's Report – Michelle O'Grady

Fundraising Summary

- Total raised so far: **\$16,750**
 - Includes **\$5,000 jersey sponsorships** and **\$1,500 grocery gift cards**.
- Additional jersey sponsorship: **Gold sponsor logo to appear on U13 jerseys**.
- Social media thank-yous and sponsor banners will be posted before Christmas.
- Grant applications open in January.

U18 Provincials Budget

- Total required: **~\$25,000**
- Already received: **\$5,300**
- Additional pledged/not yet received: **\$11,500**
 - (\$1,000 Golf Course, \$2,500 CVCU, \$3,000 Vertical Raise, \$5,000 KhunKhun)
- **Remaining need: \$9,000–\$12,000**
- If excess funds are raised, extra must be returned to BC Hockey.
- U18 home tournament generated **\$4,600**; the team is requesting that the majority go toward Provincials.
 - Home tournament earnings will stay with GDMHA and the association will make a donation to the U18s Provincial Championship Tournament.
- Association will contribute financially as host has to cover:
 - Banquet & guest speaker
 - Referee fees and accommodations
 - BC Hockey official travel
 - Opening ceremonies
 - All hosting requirements

8. Coach Coordinator – Derek Penno

- Coach jackets: only **mediums** available; need larger sizes for some coaches (e.g., Jay Laroy, Travis Kelly).

9. Manager Coordinator – Heidi Delmonego

- Photo days went smoothly; minimal feedback.
- Team association photos ready for lobby display frames.
- U18 and U11 Rec home tournaments completed.
- We have received:
 - Golf course passes

- Big Rockets donated **18 season passes** (≈\$5,000 value).
- Managers requested clarity on whether teams may wear game jerseys to special events (e.g., Junior A games).
 - Earlier direction against using jerseys was intended for practices, **not** special events.
- Need to set an end-of-season banquet date coordinated around Provincials.
- Plaques from last year are back and will be engraved; new team photos going into the display case.

10. Secretary Report – Ashley Durning

- Nothing to report.

11. Referee Coordinator – Jessica Chagnon

Referee Safety Policy Discussion

- Increasing concerns regarding safety of young referees.
- Proposal for a **Referee Advocate** (not on ice) to support minor-aged officials:
 - Could be a parent, coach, manager, or volunteer with **Hockey Canada credentials**.
 - Mentor ensures refs get safely to/from the referee room.
- Issues addressed:
 - Coaches entering referee room—**not permitted**. A sign will be added.
 - Need clearer structure for escorting officials and handling feedback.
 - Referee conversations with coaches must occur with at least **two officials present**.
 - Spectator behaviour: refs can warn coaches, and penalties/removals may follow.
- Goal: formalize and implement parts of the policy before the next U11 tournament.

12. New Business

- None recorded.

13. Next Meeting

- Monday, January 5th, 2025 at 7:00 PM

14. Adjournment: 8:49 PM

Action Items

- Email proposed bylaw changes to board within the next week.
- Email proposed bylaw changes to the members before Christmas.
- Schedule a special resolution meeting in January to approve bylaws.
- Invite Gemma (consultant) to attend and help present bylaw updates.
- Finalize ice allocation policy.
- Clarify and document "Referee Advocate" policy.
- Follow up on coach jacket sizes.
- Continue sponsorship outreach and grant preparation for January.
- Sponsor commitments must be finalized, including rink signage and jersey logos.
- Finalize Christmas and playdown ice schedule.