



Race Administrator

Mount Sunapee is searching for a race administrator. Our ideal candidate must have strong organization and communication skills. You must be an accurate, detailed oriented and a flexible individual. Proficiency in Microsoft Office and Google Docs. Seasonal part time from Oct. 1st through the end of March. Schedule is flexible based on competition event schedule.

Responsibilities include:

Pre-season set up of individual races in Skireg.com (entries), setting up Eventbrite.com (Vial Waiver EROL) and creating race announcements.

Processing entries.

Attend all required training, safety and other meetings required by the company.

Pre-race communication with technical delegates and head judges.

Race/event set up beginning with race announcements through end of race/event result processing.

Requirements:

Ability to work weekends at Mount Sunapee

Familiarity with split second as well as Vola

USSA official license

Previous ski racing experience helpful but not necessary

Ability to work with a variety of individuals as well as the team.

Benefits include:

- Free Ski passes for employees and dependents
- Discount lift tickets for friends and family
- Free ski lessons for employees
- Discounted lodging, food, gear and mountain shuttles
- Discounted bike haul & golf
- Medical, Dental, and Vision plans (full-time positions)
- 401(k) Retirement Plan
- Excellent training and professional development
- Seasonal full-time employees will now qualify for medical, pharmacy, dental and vision insurance after working 500 total hours.
- All active employees will have access to 40% off MSRP for retail purchases at all Vail Resorts managed retail locations.

To apply use the link below to locate the job on the Mount Sunapee website:

<https://jobs.vailresortscareers.com/sunapee/go/Mount-Sunapee-Jobs/4560700/>