

APPROVED

5.26.2025 -WBAFSA Board Meeting Minutes

Jimmy's -Vadnais Heights

4:00PM -6:00PM

Call To Order: 6:30pm by Carrie Rivard

- **Carrie Rivard** conducted a roll call. The following persons were present/Absent:

X	Carrie Rivard		Joni Joy
X	Heather Larson	X	Abby Kath
X	Lindsay Lacktorin	X	Dawn Coudron
	Jill Renneke		Josh Oldham
X	Andy Balgord	X	Sheila Evans
	Brie Oliverius	X	Gerritt Schneeman
	Genna Wade		Ben Bovee
		X	Amanda Friedrich
VISITORS		VISITORS	
	No Visitors		

Approval of 2/2/25 Meeting Minutes 4:00pm

- Heather motion to approve
- Dawn 2nd the motion
 - **In Favor** : All
 - **Opposed** : None
 - **All Abstained**: None

Approval of 2/28/25 Meeting Minutes

- Dawn motion to approve
- SheilaSheila 2nd the motion
 - **In Favor** : All
 - **Opposed** : None
 - **All Abstained**: None

Approval of 4/25/25 Meeting Minutes

- Dawn motion to approve
- Lindsay 2nd the motion
 - **In Favor** : All
 - **Opposed** : None
 - **All Abstained**: None

Approval of New Meeting Agenda

- Andy motion to approve
- Gerritt 2nd the motion
 - **In Favor**: All
 - **Opposed** : None
 - **All Abstained**: None

Dawn addition

Current & Tabled Business

Items that were tabled or discussed in a previous meeting but were not yet resolved.

REMINDER:

Respectful Communication, Assume everything is done with good intent, Trust

1. **Sheila : Tournament Director -4:13pm**

a. Bear Classic

- i. T-shirt Update–design complete
 1. Design approved, will be on site to make shirts
- ii. Medals: Ordered through Tahoe: in production, tax exempt form given
 1. Generic champion, and runner up
- iii. Bracket Decision Made 65 min games
 1. 12u Pool schedule/bracket complete, not public- 3 C, rest B (maybe C-ish) (5 run rule) 75 min championship
 2. Working on 10U (records etc) 5-C teams, Rest are B (some lower level) Rules will be adjusted (5 run rule) 75 min champion
 - a. Ready on MN Softball, not released yet
- iv. Tournament director
 1. Friday/Saturday = Sheila
 2. Sunday = Joni
- v. Exciting new events/fun at Bear Classic
 1. Cup and cone donated tokens- player of game (pool play)
 2. Buckets of candy at bench for foul ball grabbers
 3. Raffle Basket:
- vi. **TO DO: no parking for ump 5 spaces**
- vii. **Candy etc. for bear/ball grabbers**
- viii. **Drone will be out.**
- ix.
 1. **Player of the Game**
 2. **Candy/similar on bench for returning foul ball**

- 3. **Raffle basket**
 - 4. **Drone footage**
 - x. **Rules**
 - 1. **Drop 3rd, not in pool play**
 - 2. **5 run rule**
- 75 Minute Platinum game**

2. **Brie/Genna Concessions: 4:30 pm**

- a. Health Department
 - i. Permit received- no inspection yet. Be ready
 - ii. Booster coverage
 - 1. Lindsay - extra days -**Lindsay-to do**
- b. Training
- c. Beverage fridge update- **Purchased-pickup coordinated with Andy/Gerritt**
 - i. **Pick-up 5/27**
- d. Sign up Genius
- e. Blanket Update- had to pay more than planned, selling for \$38 to make up for it.
 - i. \$28 Presale, \$38 Bear Classic
 - ii. 40+ left to sell
- f. Potential for Paid Concessions Coverage (Tabled last time)

3. **Carrie: President: 4:45**

- a. Plethora of issues reported at Dirt Devil and beyond
 - i. Most have been addressed
 - ii. Some waiting feedback
 - iii. Email to teams in Bear Classic to be respectful to all (Abby)
 - iv. Monsta Bats-tabled
 - 1. How to determine passing them out
 - 2. Tabled
 - v. July 18 (**Abby to add**), 19, 20th will be 14B Qualifiers instead of HS Qualifiers.
 - 1. More teams (29) and extra date will help with DIBS
 - vi. Shared calendar in Outlook: WBAFSA - please add your children's tournaments to this calendar so days we can have meetings are more visible. (**Jill was not on list of outlook accounts**)
 - vii. Tabled- discussion on Tryout Committee and Team formation committee.
 - viii. TABLED Tournament picks.
 - ix. Tabled - Dirt Devil 2026

4. **Heather: Treasurer- 4:55 pm**

- a. Budget Review Discussion items
 - i. Trash Cans brought by district trash cans- **Ben**- (research small trailer to haul garbage during the day to the dumpster.) binder clips to hold trash bags.

- ii. **Concession upgrades:** all approved items were purchased- all items bought for list.
 - 1. Corner upgrade
 - 2. Weatherproofed door
 - 3. Mice tripping the outlet somehow?
 - iii. **Equipment upgrades:** still need to buy approved items
 - 1. Josh purchased Pitching Machine
 - b. Heather to handle radar gun
 - i. Chalk needed on fields
 - c. Pitching machine purchased and delivered
 - i. **Fly Trap:** Health dept info- heather to check with Health Dept.
- d. Microsoft 365+ Josh
- i. Email addresses went out, did everyone activate/change pw?
 - 1. We will start using Outlook on **June 1st.**
 - ii. **June 1 full migration**
 - 1. Andy - change on website on June 1st. (done)
 - 2. Put OOO on last email address?
 - 3. Forward email to outlook email.
 - 4. File Migration and usage of OneDrive
 - iii. **June 1 target date to move documents**
- e. Fundraising Banners - Tabled
- i. Heather knew someone who does banners and pricing started at 4x2 banners for \$70 for 13oz (they also have other materials such as mesh that help with wind).
 - 1. Last year's Bear Classic banner was larger than that and potentially cheaper.
 - 2. Will continue searching for pricing
 - 3. Likely any sponsors will need to know what they are donating for
 - 4. This will be explored and tentatively be a task that is followed through with for work over winter so that Sponsors are set for Spring/Summer 2026
- f. Financial Update
- i. Venmo, Paypal, Menards, Amazon, Form 990 filing
 - 1. Menards - Sales Tax Exempt - Document in One Drive
 - ii. 8U Advance Additional invoice?
 - 1. Heather - Email to families outlining cost
 - 2. Ump fees of \$440/12 players

5. **Josh: Equipment Director**

- a. Magic Turf final price was same as quote
- b. Equipment updates? - Pitching machine arrived
- c. Batters box tassels complete on field #3 and #4
- d. Tassels for pitching distances?

6. Joni: Vice President

- a. Policies and Procedures: TABLED
 - i. These are still with legal
 - ii. We were told they'd need a lot of work once they come back to us
 - iii. Prep for teamwork to try to get final copy approved and posted by Fall Season

7. Dawn- Apparel Director-5:30

- a. NAFA/Monsta
 - i. Pins will be designed soon. Need to know if teams will attend by May 31 hopefully (hard because teams have to qualify) 2 different pins will be ordered so we can split them and then teams also will be able to trade more.
 - 1. 8U Advanced/8U Pins?
 - ii. Carrie/Dawn will be discussing Team gifts (All teams at NAFA/Monsta exchange player gifts with the first team they play).
 - 1. \$10 /bag for Monsta
 - 2. \$10-\$12/ bag for NAFA- stick with \$10/bag to make it equal.
- b. 8U Monsta Attendance/Costs
 - i. Tabled discussion on the 8U Monsta/NAFA costs- 8U will need to get an estimate of costs to attend NAFA/Monsta. Normally they just pay for the cost of the Tournament but their season fees do not include costs for tournament presents. Should they pay for these? (Additional- \$10 per player for gift plus pin fees? = \$30 per kid for pins)
 - ii. Heather to send out e-mail to 8U on additional costs for 8U advanced

8. Andy- Website/Social Media Director 5:45

- a. Engagement: Numbers
- b. Andy updated to make it easier to send pictures
- c. To update emails this week

9. Lindsay Lacktorin-Scheduling Director 5:50

- a. Bear Classic update on Porta-potties 2 there 2 more added and 1 hand washing ordered. Will clean Sat and Sun - by 7:00 am, School bathrooms will be open
- b. Fields will be prepped for 10U on Friday, will need to be changed over for 12U
- c. Landscape trailer storage- update, can put trailer by where dumpster used to be
- d. Home Plate on field #3 - fixed
- e. Tree work for field #2- jon still looking into this

New Business(Playing it by ear)

This section is dedicated to fresh issues or topics that need to be discussed or decided on.

Board Member Open Forum

Allows for discussion on issues not specifically on the agenda. Ensures all voices are heard even on matters that were not planned for discussion.

- Tryout Committee:
 - Discuss
- Team Formation committee:

● Action Items/Decisions

Clarification on who is taking on action items or what committees will be doing to follow up. Dates need to be used to ensure accountability

- Lindsay to discuss with Boosters, paying for 3 dates for Fall season that they will cover (day 22,23,24 so that we don't need a perm license)
- Lindsay to ask Jon at district several questions
- Heather send out email to 8U Families

Next Steps

- Formal Review Roles/Responsibilities- Please review EDIT (overall, not fully detailed on every single thing)

Next Meeting Date:

- Sunday, June 22 5:00 - 7:00 pm Otter Lake
- Wednesday, July 16 6:00 - 8:00 pm Otter Lake

Adjournment

After all open issues and new business has been discussed and documented, the meeting facilitator will adjourn the board meeting.

- Carrie Rivard adjourned the meeting at 6:15 pm

Submission and Approval of minutes

Minute takers must submit the minutes for approval by the Board Chair or meeting Facilitator.

- Minutes submitted by: Carrie Rivard, President
- Anyone else?

Tabled items:

- Potential for Paid Concessions Coverage
- Discussion on Tryout Committee and Team formation committee.
- Tournament picks for 2026.
- Fundraising Banners
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