

**Chelsea Hockey Association
Board of Directors Meeting Agenda
February 16, 2015, 7:00 PM**

Call to Order: 7:05 PM (1st Montgomery, 2nd McCrate)

Attendees: Capper, Dougherty, McCrate, Montgomery, Schultz, Springer

Absent: Sherwood, Westcott

General Member Attendance: Amy Apoian, Constance Eder, Rod Fracasi, Brian Haynes, Daryl Olaveson, David Post, Terry Turner, Andy Webster

1. Approval of Minutes of (January) Board Meeting (Schultz, Capper)

2. Unfinished Business

A. January 2015 Board Meeting Action Items:

- [Capper] Grundy House goalie coach on Saturdays that he is here, now confirm with Grundy the timing this Tuesday and distribute to the House teams (COMPLETE – Will start in Spring and mix with Mini-Mites)
- [Board] Restructure house program with intra-mural league; Westcott and Capper have meeting with Ann Arbor on Wednesday (Reset Meeting Date, still IN PROCESS)
- [Capper] Draft a start to the letter for CHA general membership requesting assistance, Board involvement, etc. for Montgomery/Springer to distribute (COMPLETE)
- [Capper] - Will draft announcement and guidelines for posting to general membership regarding second travel teams (IN PROCESS)
- [Capper] – Draft some equipment needs for Coaches and send for Board approval (IN PROCESS – Spring season is target)
- [Schultz] – Send itemization for Spirit Wear to Capper/McCrate for ledger input and budget reconciliation (IN PROCESS)
- [Capper] – Get dates, pricing and try-out dates for Spring to Montgomery for Registration/Communication/Distribution, etc. (COMPLETE)
- [Board] – Status on the STAR complaint and applicable follow-up (IN-PROCESS)

3. President Update – (Open Position)

4. Vice President Update – (Open Position)

- D6 Meeting Recap
 - GRAHA requested late August/early September level 1 as all U6 U8 coaches must take
 - D6 working on a parent education program for associations to present to all parents for Fall 15/16 season; Lansing has been doing this throughout the season.
 - 2015 District Tournament – need two emails for invoices so payments are made and not down to the morning of play (adding Bookkeeper/Treasurer to distribution)
 - Finding out when SafeSport can be taken for Fall 2015/16 season
 - D6 reps will be going into each rink to ensure 2 adults in the locker rooms when players are in there; D6 will not back associations that are enforcing when issues arise (head coach suspensions for non-compliance)
 - Effective 5/1/2015, USA requiring tax ID's to do business with
 - 2014/15 Mid-Season Risk Manager Report was sent and will be distributed to Board by Sherwood (TASK - SHERWOOD)

- Next D6 meeting is 3/10/2015 at Kalamazoo Wings' West Ice Arena

5. Director of Financial Operations – Tom Capper

- Financial status of CHA (On schedule to end the year in the black)
- Player payment status (emails sent to player parents – 3 accounts are most concerning)
- Spring 2015 Season Overview for Coach Approval
 - Travel Tryouts 3/20 – 3/27, 28th can start the season (3/28 - 5/16)
 - House Evaluations 3/28

6. Director of Coaches – Don Wright

- March 21st – need to schedule something for Mini-Mite program in lieu of 7:00 AM ice **(TASK – WRIGHT)**

7. House Program Director – Rick Westcott

- Place House Director's contact info on website for Spring house teams so there is a consistent message to incoming players **(TASK - MONTGOMERY)**

8. Travel Program Director – Trish Dougherty

- Districts completed
- Award patches for teams as in prior years? We will have Association order independently per Coach's request, not thru USA due to turnaround time of receiving and distributing them

9. Apparel Coordinator – Cindy Schultz

- Spring season practice jerseys **(TASK - SCHULTZ)**

10. Website Coordinator – Tamra Montgomery

- Switch website to Spring on 3/19/15 **(TASK - MONTGOMERY)**

11. Registrar – Sarah Sherwood

- LTP rosters were approved without the birth certificates as an exception for this first year with the new District registrar; Nick has been advised that the communication for LTP needs to indicate that birth certificates are required or players will not be allowed on ice without them
- There are no set try-out dates set by D6 for Spring season
- Spring player levels are the level they will be playing for Fall 2015-16 season
- Rosters can be sent to be stamped starting 3/15/2015
- Post-season play can begin on 4/1/2015
- Will be requesting from all managers to submit the following all together for rosters (player's legal names, coaches, managers, background checks)
- NEW – Per USA Hockey, Safesport must be completed prior to being placed on a roster
- USA Hockey is hoping to have all backgrounds connected to rosters so when someone applies for a background, it will connect to USA Hockey and there will be less to track
- Patches (see Travel Director report)
- Fall 2015-16, no roster will be approved that has more than 3 out of district players

12. Treasurer – Marcy McCrate

13. STAR/ Safesport Representative – Jennifer Dempich (Open Position Spring)

- One claim, one (potential) additional claim as a result of initial claim

14. Girls Director – (Open Position)

15. Learn to Play Director – (Open Position)

15. Fundraising – (Open Position)

16. Miscellaneous

- Need assistance for LTP parent education
- Move out of D6 to D4 proposition from Ann Arbor, which impacts Chelsea lines
- Joe Spedowski will be taking Toby Boyd's place as D6 chair (Toby Boyd retiring at end of March, in process of transitioning current committee work); Toby will contact Sherwood with his replacement on the Ann Arbor proposal for movement to D4 and boundary lines.
- **Concerns over rink conditions – [TASK - Andy Wester] Compile a list of outstanding needs**

17. Adjournment 9:35 PM (Montgomery, Dougherty)

Next Meeting March 16th at 7:00 PM