

BRAINERD BAXTER BASEBALL ASSOCIATION BBBA BOARD MEETING MINUTES

Meeting Date: Monday May 10, 2021

Meeting Time: 8:00 pm

Meeting Location: Zoom

CALL TO ORDER

8:05 PM

Present:

Co-Chair	Steve Hanson
Co-Chair	Troy Rushmeyer
Secretary	Ann Scheinost
Treasurer	Jim Haakonson
Assistant Treasurer	Mike Eidenshink
Director	Eric Fenstad
Director	Zach Heidmann
Director	Jeremiah Piepkorn
Director	Steve Schaitberger (left at 8:15 pm)
Director	Mandy Vanek
Umpire Coordinator	Phil Berg
Umpire Coordinator	Dave Rozinka

Absent:

OPEN FORUM

Time allocated for non-members to bring matters not on the agenda to the attention of the Board. Time limits may be imposed.

ADDITIONS TO AGENDA / APPROVAL OF AGENDA / APPROVAL OF MINUTES

Troy requested moving Treasurer's report, 2021 Home Tournament updates under Coordinator Reports and Fundraising Report, in this order, to the top of the agenda list. (Before old business)

Motion to approve this agenda, with addition, and minutes from 4/12/2021 meeting was made by Eric Fenstad, seconded by Jim Haakonson. Motion passed unanimously.

OLD BUSINESS

1. Drip campaign updates (Troy Rushmeyer, Steve Hanson)
 - a. Tabled until there has been further discussion with Community Ed, etc., regarding field usage fees.
 - b. Jeremy Millsop to be contacted for a 2nd article to include more of a Community Ed focused component to affirm their role in helping to make this happen. Clarification should be provided on how we are affiliated with the cities as well. Better for us to "tell the story" in the future.

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2. Board of Directors (Coordinator Role Assignments remaining to be filled)
 - a. **Volunteers Coordinator/s** (Needs to be filled)
 - b. **Communications/Media Coordinator** (Needs a replacement for Derek Owen) We are currently do that now, so replacement is not immediately needed.
3. Equipment/Uniform orders – Steve Hanson has been providing email updates
 - a. Question on Dick’s Sporting Goods receipts, received via email – These were team donations provided by sponsors, and the receipts assist in showing items purchased and their cost so that sponsors received proper credit. Sponsors are properly represented on the website.
 - b. Dick’s Sponsorship and donation of 30 dozen Baseballs and 30 five-gallon buckets – Steve Hanson’s Proposal: Give each coach 2 dozen balls and 1 or 2 pails, and give the remainder to Community Ed, have a rep from Dick’s over to one of the parks to do an official presentation. Motion to adjourn was made by Steve Hanson, seconded by Mandy Vanek. Motion passed unanimously. Thank you, Steve, for all of your work on developing this relationship!
4. New ISD field fees to be addressed (Troy Rushmeyer, Steve Hanson) – There have been some communications back and forth. Currently working to schedule a formal meeting between Community Ed, BBBA and others to resolve this issue.

NEW BUSINESS

1. New Board member to replace Derek Owen – Do we develop an application to be filled out similar to our Coaches applications and Board would than review, discuss and vote on applicants.
2. Umpire Fees for non-tournament games (Same as tournaments, BBBA to pay either same day or mail to umpire address)
3. COVID-19 protocols – Board recently voted to follow ISD 181 protocol. Recommendation to revisit and create revised protocol related to baseball being an outside sport and recent changes to state restrictions. Language will be drafted and submitted for email review and vote.

COORDINATORS/SUB-COMMITTEE REPORTS

1. 2021 Home Tournaments - updates (Eric Fenstad, Mandy Vanek, Dave Rozinka and Phil Berg)
 - a. Number of teams in each age division to-date: Phil and Dave will use this information to determine game counts and Lund to create brackets; Steve and Troy will place teams according to geographic location.
 - 9U – 4 teams: After discussion, a motion to reduce this tournament fee from \$400 to \$250 with a guaranteed four games was made by Steve Hanson, seconded by Jim Haakonson. Motion passed unanimously. NOTE: West Fargo will be reimbursed the difference in fees already paid.
 - 10U – 10 teams
 - 11U – 13 teams
 - 12U – 9 teams
 - 13U – 9 teams
 - 14U – 16 teams

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- b. Volunteers – (Eric Fenstad, Mandy Vanek): Eric and Mandy will be meeting on Friday to create a volunteer sign-up template, which will be based on the game counts and field locations. Priority is the June 11 tournament.
- c. Umpires (scheduling sequentially from 1st to last per dates) (Dave Rozinka & Phil Berg)
 - i. Coordination fee payment in the amount of \$500 has been issued and was received by Dave.
 - ii. Communications with Bemidji and Waite Park umpire coordinators, to identify umpires, are in process; Troy Rushmeyer has reached out to MYAS as well. Dave also has other, individual leads. All are promising, and Phil shared that his confidence in securing umpires is 100 percent.
 - iii. Umpire scheduling can be very fluid, so do not be alarmed if there are changes the week of the tournament. There are resources that can be leveraged.
- d. Pitch count, scorebook and tourney regulations to be created and sent out prior to a week before each tournament.
- e. Need for a sub-committee? Eric and Mandy will alert the board to specific needs. Troy and Steve will bring this to Wednesday's coaches meeting. The volunteer templates will be provided, and the coaches will engage the families to identify a volunteer point-of-contact.
- f. Website - Real time home tourney scheduling/games/standings/weather, etc. information will be posted on our website (as opposed to using an app).
- g. 15U Tournament: Troy Rushmeyer spoke with Bobby at MYAS, and they do not pay field usage fees for tournaments (further discussion to be had). They do pay the umpire fees and purchase trophies. MYAS identified and hired a tournament director who will come and manage the tournament. We will need to provide on-site direction. Tony Sailer's assistance will most likely not be needed.

2. Fundraising Report

- a. Mandy Vanek to oversee with Michelle Tautges taking the lead – requests parent contact from each team.
- b. Potential Fundraising template: **Team Fundraiser Rep document** . Steve and Mandy created this document for approval. Once approved, this will be passed along to coaches to send to their team families to help with recruitment in finding a team rep. Thank you, Mandy, for all of your hard work!
 - Proposal: 9U-10U-11U-12U-13U-14U
 - Each age group is responsible to find a \$500 sponsor each year.
 - Each age group must raise \$250 each year, which goes to the association BBBA, anything above that amount goes to that team and carries over each year. (Deadline- the second Monday in July)
 - Annual Association fundraiser – Select a local establishment to host a night to support the association; have it go on during a home tournament night or a league night. (Note: the funds raised does not contribute to the \$250 each team needs to fundraise)

Specifics:

- Treasurer to keep track of each team's balance after that team exceeds \$250. Remaining funds carry over with that team each year. - Lengthy discussion was had, and it

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was proposed to have the Assistant Treasurer and Team Fundraising Coordinator track carry overs, and report to Mandy and Michelle.

- Fundraising template must be submitted and approved for all fundraising events (includes fundraiser idea, date, grade level, petty cash needed, grade level, etc.) – Michelle Tautges to create this template if approved.
- If dollars are unused at 14U level, money goes back to association.
- Each level will designate:
 - Team Fundraising Coordinator
 - Tournament site coordinator person (which will assist tournament director) each year after tryouts.
 - If one isn't appointed by deadline, board will randomly select one from the appropriate age level. Committee meetings will be held first week after tryouts each year to layout guidelines for fundraising and home tournament expectations.
 - Fundraising money is to be used for tournaments advancing at the State, Regional, World Series levels
- c. What amount or how many state tournament fees will BBBA pay for per team each year
 - i. If teams perform their own fundraising specific to their team, are they allowed to have those funds earmarked for their teams' additional fees for their specific team (i.e., More than one state tourney through MYAS; BRCR Regional and/or World Series qualifiers) (Could these funds rollover each year specific to that team)
- d. Discussion and vote - Motion to approve the Fundraising document as presented was made by Mandy Vanek, seconded by Eric Fenstad. Motion passed unanimously

TREASURER'S REPORT

1. Bank account status – Registrations – Sponsorships (Erik Fenstad)
 - a. All player and tournament fees collected to date have been deposited and recorded. The account balance of almost \$45,000. Uniform invoice in the amount of \$6,669 (GLS) brings us to \$37,810. Incoming tournament fees account for \$21,200. There are roughly four players with outstanding fees, but they are not of concern.
 - b. Steve Hanson shared that we are in budget with per-player uniform costs.
2. Sponsorships – website listings: Do we want to establish a structure related to dollar amounts for website listings? (Item was not discussed.)

COACHES REPORT

1. Coaches' reimbursements (certifications, equipment etc.) - Document with amounts provided. Discussion was had. Motion to approve reimbursements (totaling no more than \$685) to coaches was made by Steve Hanson, seconded by Mandy Vanek. Motion passed unanimously. Steve to disburse checks at the Coach meeting on Wednesday.

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NEXT MEETING

Meeting Date: Monday June 14, 2021

Meeting Time: 8:00 pm

Meeting Location: Zoom

ADJOURNMENT

9:40 PM

Motion to adjourn was made by Mandy Vanik, seconded by Steve Hanson. Motion passed unanimously.