

Inland Northwest Youth Football and Cheer League
Standard Operating Procedures
Disciplinary Procedure(s)

Effective 2021 Fall Season
Date Issued: May 6, 2008

SOP 020
Revised: June 2021

Purpose:

To maintain the best interest of the INYFC through the rules, conduct, and INYFC rule book. Additionally, to maintain overall discipline necessary for the league to function in a fair, safe and positive experience for all those that participate, volunteer and attend INYFC events. The constitution and bylaws of the league will always be upheld through the course of actions necessary.

Responsibility:

All appointed members of the Disciplinary Committee and the Corporate Commissioner aka President of INYFC

Definition:

Three members, two of which will be Association presidents from uninvolved associations, will be chosen by the Corporate Commissioner aka President, also acting as the Chairman of the committee. In matters of discipline, the committee will support action of discipline with a majority vote, when called upon. Undecided split decisions shall be determined by the Chairman of the Committee. In matters of discipline where suspension or dismissal is considered, the Disciplinary Committee shall require a unanimous vote.

Procedure:

Associations will be responsible for disciplinary procedures for members with in their association. Associations will have their own Disciplinary Committee for those procedures. INPWL will be responsible for all disciplinary procedures that cross association boundaries.

All final copies of violations will go to the INYFC Corporate Commissioner aka President as the Chairman of the Disciplinary Committee. All final discipline outcomes will be determined and decided upon by the Disciplinary Committee with conflicts or ties being decided by the Chairman of the Disciplinary Committee. Decisions of the Disciplinary Committee are final. Team, coach, division, as well as time should be indicated on violations, including those specific to the violation if it is to be considered by the Disciplinary Committee.

After any complaint is forwarded to the Corporate Commissioner aka President, it will then be sent to the appropriate official.

- A. Complaints against coaches will be sent to the Coaching Director for Football or Cheer, whichever is appropriate.

- B. Complaints against parents or players will be sent to the Football or Cheer Commissioner.
- C. In the case of a conflict of interest, the complaint will be sent to the opposite Commissioner or Director., i.e. if the Coaching Director is a JPW coach, all JPW complaints should go to the Cheer Director.

The appropriate officer will then have 24 hours to investigate the complaint. He/She will contact the person filing the complaint and the person named in the complaint as the violator.

Upon the first complaint, the appropriate Director/Commissioner may then make one of three actions:

1. Rule the complaint as trivial or false and no action will be taken.
2. Rule the complaint valid and place the accused on one week probation.
3. Rule the complaint valid and request a formal hearing of the Disciplinary Committee for possible suspension.

The ruling of valid complaint and probation is final; there will be no review.

If there is a second complaint, the appropriate Director/Commissioner will conduct an investigation and then forward to the Disciplinary Committee for final decision.

The results of all investigations, regardless of decision, will be forwarded to the Corporate Commissioner aka President.

When the Disciplinary Committee becomes involved, it will conduct an investigation, if necessary, as to all those that may be a witness to a potential violation. All parties involved as witnesses will be kept confidential, when at all possible. Certain circumstances may disregard the confidentiality, but only with the approval of the witness. Names of those involved in and witnessing a potential violation will be kept by - an identified member of the Disciplinary Committee.

The Disciplinary Committee may have the Coaching Director carry out the communication necessary, to those that relate to team and coach violations (this will be decided upon and at the discretion of the Disciplinary Committee, as they see appropriate). The Disciplinary Committee may also ask the Area Coordinator to communicate the decision of the committee to those Team Managers that may be involved with the team and or coach the infraction applies to (at the discretion of the disciplinary committee).

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Guidelines:

- A. Committee members will be at least 21 years of age.

- B. Committee members will be appointed by the Corporate Commissioner aka President (Chairman of the Disciplinary Committee).
- C. Committee works to investigate and enforce the rules of INYFC.
- D. Committee has authority, by unanimous vote, over the INYFC Board Officers, Directors & Referees when any discipline is warranted upon them.
- E. Committee has the authority over any coach, team, participant, volunteer, friend, or relative of participant when any discipline is warranted upon them.

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