

CHS Athletic Booster Club 2022-2023

Board Meeting Agenda – Feb 5, 2023

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

President:	Paige David	Vice President:	Teresa Hiner
Treasurer:	Stacey Ford	Secretary:	Tonya Brown

Executive Meeting Attendees:

-

Executive Board Meeting Agenda:

- 1. Call to Order / Roll Call of Board of Directors**
- 2. Executive Business**
 - Bylaw Status
 - Positions open for upcoming 2023-2024 school year
 - March Booster meeting is set for March 13th. That is spring break. Should we move to March 6th or 8th?
- 3. Clarification of various club business topics –**
 - Clarification of donations and fundraisers.
 - Concession Open/Close procedures
- 4. Forms**
 - Several forms need to be updated on the addendums.
- 5. Meeting Adjourned –**

CHS Athletic Booster Club 2022-2023

Board/General Meeting Agenda– Feb 13, 2023

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

General Membership Meeting Agenda:

General Board Meeting Attendees:

•

1. Call to Order

2. Old Business:

- Bylaw Vote
- Spring Sports Program

3. New Business

- March Booster meeting date
- Reminder of volunteer concession hours available. Sign up link on chsabc.org. Liaisons please advise your sports parents.
- Nominations Committee for 2023-2024.

4. Officer updates

- President – Paige David.
- Vice President – Teresa Hiner
 - Scholarship Application - Due first week in April.
 - Assign Scholarship Committee Members
- Secretary Report – Tonya Brown
 - Motion to approve last month's meeting minutes
 - Update on open action items (see below)
- Treasurer Report – Stacey Ford
 - Present budget. Motion to approve this month's treasurer report.

5. Director Updates

- Membership – Cynthia Flannery
 - Upcoming parent meeting dates?
 - As of Feb 3, 2023, there are **172 total members**
 - Please review the breakdown below by sport
 - **Total Members / % by Sport:**
 - a. Baseball= 25/44%
 - b. Basketball= 22/21%
 - c. Cheer= 9/25%
 - d. Cross Country= 5/12%
 - e. Football= 33/28%
 - f. Golf= 3/25%
 - g. Soccer= 30/27%
 - h. Softball= 24/89%
 - i. Swimming and Diving= 12/30%
 - j. Track and Field= 15/28%
 - k. Volleyball= 25/45%
 - l. Weightlifting= 6/46%
 - m. Wrestling= 9/17%
- Concessions – Committee
- Spirit Wear – Kizzy Sapp

CHS Athletic Booster Club 2022-2023

Board/General Meeting Minutes – Feb 13, 2023

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

- Communications – Chris Costa
- Special Projects – Committee
- Team Liaison – Andy Brown
- Parliamentarian – Stefanie Murray

6. Open floor

7. Adjournment

CHS Athletic Booster Club 2022-2023

Board/General Meeting Minutes – Feb 13, 2023

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

PREVIOUS MONTH'S ACTIONS:

Paige David:

- **ACTION:** Paige David to reach out to Jessica with Outlaw Fit Camp regarding sponsorship. *In Progress*
- **ACTION** – Paige David set up a Programs Committee for Spring Program. *In Progress*
- **ACTION** – Paige David to coordinate with Kim Sarafidis on their possible vendor list for spirit wear outsourcing options. *In Progress*
- **ACTION** – Paige David to set up a special meeting on spirit wear with our Spirit wear Director regarding stock and meeting certain sports uniform items stocked. *In Progress*
- **ACTION** – Paige David to set up service for iPads. *COMPLETE*

Teresa Hiner:

- **ACTION** – Teresa Hiner to put together a spreadsheet of volunteer hours. *COMPLETE*
- **ACTION** – Teresa Hiner offered to work with Baseball Liaisons on getting a sports collage turned in for baseball. *In Progress*
- **ACTION** – Teresa Hiner to update the flyer on scholarships and provide to Andy Brown to send out to Team Liaisons *In Progress*
- **ACTION** – Teresa Hiner to send out a meeting calendar appointment for executive board meeting. *COMPLETE*

Tonya Brown:

- **ACTION** – Tonya Brown to add agenda item to next Executive Board Meeting to assign the scholarship committee members. *COMPLETE*
- **ACTION** – Tonya Brown to send bylaws to Chris Costa for distribution to general public for review before next meeting. *COMPLETE*
- **ACTION** -Tonya Brown to update the bylaw and add a fundraising approval form to the addendum section. *COMPLETE*
- **ACTION** – Tonya Brown to add Annual Subscription for Website effective July 1st to the March or April meeting agenda. *COMPLETE*

Andy Brown:

- **ACTION** – Andy Brown to ask Team Liaisons to get the coach sports bio and photo in by 1/30. *COMPLETE*
- **ACTION** – Andy Brown to send scholarship flyer out to Team Liaisons – get flyer from Teresa Hiner.
- **ACTION** – Andy Brown to provide Team Liaisons with membership list so they are aware of who in their sport is a booster member and to help promote membership (get list from membership director).

Kizzy Sapp:

- **ACTION** - Kizzy Sapp to provide inventory of new items added/delivered for Charger Preview Night

Cynthia Flannery:

- **ACTION** – Cynthia Flannery to add cheer date to the GroupMe calendar. *COMPLETE*

CHS Athletic Booster Club 2022-2023

Board/General Meeting Minutes – Feb 13, 2023

Central High School Athletic Booster Club 2022-2023
9450 Ray White Road, Fort Worth, Texas 76244

ACTION – Cynthia Flannery to provide Tonya Brown with the Membership numbers.
COMPLETE

- **ACTION** – Cynthia Flannery to send Andy Brown the spreadsheet for membership broken out by sport so he can share with team liaisons.

Stacey Ford:

- **ACTION** – Stacey Ford to upgrade Sign up genius **COMPLETE**

Chris Costa:

- **ACTION**- Chris Costa to get Instagram and Twitter accounts active. Provide Secretary with log in credentials. **In Progress**
- **ACTION** - Chris Costa to put the reimbursement form and banquet request on the website. **In Progress**
- **ACTION** - Chris Costa to solicit for volunteers to serve on Special Projects Committee for the Spring Program. **In Progress**
- **ACTION** – Chris Costa get the forms on the website easier to find (Secretary updating and sending to Costa) **In Progress**
- **ACTION** – Chris Costa to get Facebook and Instagram Accounts set up and functioning.
- **ACTION** – Prior to cheer meeting - Chris Costa to provide a membership promo code for membership – where the parents register – but do not pay dues since it is rolled into their fees.
- **ACTION** – Chris Costa to find a platform that we can use for membership sign ups that will communicate with Sports Engine platform.

Coach Sports:

- **ACTION** – Coach Sports to provide Boosters with the date of the Award Night.

Next Meeting Date 20 March 2023
Location – CHS Fieldhouse
Time - Executive Board @ 6:30pm / General Booster Meeting @ 7pm