

# POLICIES AND PROCEDURES

January 2021

## GENERAL RULES

Board Elections will take place at closing ceremonies, ballots must be counted by at least one executive officer and a board of director prior to leaving closing ceremonies. Anyone who wishes to run for Board of Directors needs to contact Secretary of DPGS via email [secretary@deerparkgirlssoftball.com](mailto:secretary@deerparkgirlssoftball.com) one week prior to closing ceremonies to be placed on the ballot. Election procedures of the Executive Board are noted in the Bylaws. The newly elected Board of Directors must have the first meeting within one week after closing ceremonies to vote for officers and all positions of DPGS. Positions can be as follows (concession, field maintenance, equipment, age group coordinators, social media, uniforms non-recreation coordinators) Number of positions available can be determined at the first meeting of Board of Directors. Any person who wishes to run for an officer position must have been on the board of directors one year prior and must contact the Secretary of DPGS via email [secretary@deerparkgirlssoftball.com](mailto:secretary@deerparkgirlssoftball.com) 24 hours prior to the first meeting. All newly elected members must be present to accept the election for the role. The new board will take over the 3<sup>rd</sup> Monday in July, and old board will exit. At any time if deemed necessary a reschedule of elections can be approved by the board of directors. Please note any Board Member who has two consecutive or three unexcused absences at either a board meeting or board duty in a single season will be removed from the board. Any Board of Director who cannot attend board duties or a meeting must notify the secretary within 24 hours of the start of meeting or board duty.

**Financials:** All purchases or expenditures by or on behalf of DPGS in an amount that exceeds \$1000.00 shall require a majority vote by the board of directors, any amount under must be approved by Executive Officers prior to purchase. Such approvals shall not be required for any purchases that exceed \$1000.00 for the concession stand products.

**Approval of Teams/Managers:** All Recreation Manager/Coach approval shall be approved by a majority vote of the Executive Committee and specific age group coordinator, unless conflict of interest exists. All Non-Recreation Manager/Coach approval shall be approved by a majority vote of the Board of Directors unless conflict of interest exists at a meeting prior to August. Conflict of interest shall be defined as the executive committee member or age group coordinator who has applied to be a coach or has a child registered in the specific age group in question. Any vacancy of non-recreation teams may be presented to the Board of Directors for approval. Non-Recreation teams shall be approved for a fiscal year from August to July 31 of the following year. \*Approvals shall be based on, returning Manager/Coach, years of affiliation and in good standing with Deer Park Girls Softball.

The following will apply to all divisions, except as noted for a particular division.

- Players shall wear league uniform shirts provided by DPGS program. Any secondary uniform shall represent DPGS by visibly displaying the year and either the deer logo, the interlocking "DP" logo, or "Deer Park" on the said uniform.
- Panhandling and street solicitation are prohibited.
- Siblings in the same division will be drafted on the same team unless otherwise noted from parent or guardian. Sibling shall be defined as children being related by blood or marriage. An exception to the sibling rule will be made for those players whom are not related by blood or marriage but whose parents have been residing in the same household for a period longer than six months. To qualify for the exception to the sibling rule, proof of qualifying residence must be provided to the Executive Board no later than one (1) week prior to any draft.
- Team request are not guaranteed and checked case by case basis, all decisions are final
- All board of directors, coaches, and dugout personal; it is mandatory to register and fill out a safe sport one week prior to the first game of season.

Safety equipment to be worn by:

- Batter-- Batting helmet with face guard
- On deck batter-- Batting helmet with face guard
- Base runners-- batting helmet with face guard
- Catcher-- Shin guards (soccer style shin guards are ok in 6U only), chest protector, throat protector, and helmet with face mask.
- Fielders--softball glove (worn all times while on the field)
- In-Fielders – All division players are to wear approved facemask.

DPGS – RULES- All teams will play under USA Softball for all in house league games, unless you're playing Southeast Coop, all must comply to the Coop rules.

Spring Season

- 6u Division – In Spring Pitcher must have position of ball before its declared dead ball.
- 8u Division – the mid-point of the season, Coaches shall have the option to agree at the plate that the game shall be played with an 11" ASA Official 47 Core Yellow (.375 of less compression) softball. Each batter shall only be permitted 3 strikes per 5 coach pitched balls and be permitted an unlimited number of foul balls.
- 10 Division - At the beginning of each Spring Season, the drop third strike rule shall go into effect.

Games may be forfeited if:

- A team roster is not turned in to the umpire and opposing team prior to the start of the game.
- Eight (8) girls are not present and ready to play by game time.
- Unnecessary roughness occurs
- M/AM and or players stalling for time (umpire's discretion)
- See Concession

AGE CLASSIFICATION AS STATED THRU USA SOFTBALL (play up rule still applies to DPGS Recreation)

6-Under Age Classification. A player born after December 31, 2014 is ELIGIBLE.

8-Under Age Classification. A player born after December 31, 2011 is ELIGIBLE.

10-Under Age Classification. A player born after December 31, 2009 is ELIGIBLE.

12-Under Age Classification. A player born after December 31, 2007 is ELIGIBLE.

14-Under Age Classification. A player born after December 31, 2005 is ELIGIBLE.

16-Under Age Classification. A player born after December 31, 2003 is ELIGIBLE.

USA Softball fiscal year is from September 1 thru August 31

BOARD DUTY:

Each Board of Director shall be required to complete a minimum of one week of board duty during their yearly terms as a member of the DPGS Board of Directors. If a conflict arises between a board members personal schedule and their scheduled board duty, the board member shall be responsible for notifying the Executive Board of the conflict and provide the Executive Board of the name of the substitute board member that will be covering said duty in their absence. All problems that arise during board duty shall be reported to the Executive Board immediately.

Requirements – While on duty, each board member shall have the following requirements regarding the concession stand, the facilities, and equipment building:

Concession Stand: The board member on duty shall be responsible for opening and closing the concession stand on league game nights. This includes counting concession stand money the beginning and end of the night, ensuring concession workers have reported to their scheduled duty and clean up at the end of the night, and paying umpires. At the conclusion of the night, the board member shall send a text message to the DPGS Treasurer with the closing balance of concession stand funds.

Facilities: The board member on duty shall be responsible for opening and closing the facilities. This includes unlocking and locking the entry gates and restrooms.

Equipment: The board member on duty shall be responsible for ensuring that all field maintenance equipment has been returned to the equipment building and is ready for use the next day. This includes ensuring that the mowers and tractor have gas and the field striping machine has been cleaned and properly stored. Field Maintenance and the Executive Board should be notified of any machines need for gas.

The DPGS Executive Board reserves the right to modify or introduce any other requirements of a board member on duty.

CONCESSION DUTY:

All league teams, including all non-recreation Division teams, shall be scheduled, and required to work concession stand duty during all weekly league games for both the Fall and Spring seasons. In addition, all

league teams shall be required to work concession stand duty during all league hosted tournaments. Instructions and procedures for working in the concession stand shall be posted inside the concession stand. Each team shall provide a minimum of 3-4 individuals to work their scheduled concession stand duty. Each team shall provide a minimum of 2 adults (over the age of 18) for the teams scheduled shift. Once a team has reached a minimum of two (2) adults over the age of 18 years old, the remaining concession workers shall be permitted to be any individual over the age of 14 years old.

**Buyouts** – A team shall be permitted to buyout of concession stand duty for league hosted tournaments and league nights at a rate of \$225 cash to pay workers to work the buyout. Teams must notify the tourney director one week prior to a league hosted tournament and monies must be collected the Thursday prior to league tournament. Any team wishing to buyout league nights, team manager must notify the concession manager one week prior to the release of league schedule and monies must be collected on a date given by the concession manager. All teams league and non-recreation teams are first choice to work the buyouts as a fundraiser for their team and must notify the concession manager. If any teams cannot work the buyouts on the buyout days, then the buyouts can be offered to individuals within the league.

**No Show Penalty** – The following penalties shall be issued for failure by any team to comply with their scheduled concession stand duty:

- *Fall Season:* Failure by a team to work their scheduled shift shall result in a \$225 penalty and the coach will receive draft sanctions in the Spring Draft to be determined by the Disciplinary Committee.
- *Spring Season:* Failure by a team to work their scheduled shift shall result in a \$225 penalty and the forfeit of 1 league win.
- *League Hosted Tournament:* Failure by a team to work their scheduled shift shall result in a \$225 penalty and the forfeit of a bracket win. If the tournament is a double elimination tournament and said forfeit results in a team's second loss for the tournament, said team will be eliminated from the tournament.

Any non- recreation Division team for fails to comply with their scheduled concession stand duty shall be assessed a penalty of \$225 for failure to report for concession stand duty. In addition, the non-creation teams shall forfeit their ability to host their next tournament on the Deer Park Girls Softball fields.

## SPONSORSHIP:

### **Team Sponsors**

Each team in the spring is required to have a \$300 Sponsorship turned in to the league, by a date given at the managers meeting, this sponsor will be on the back of spring uniform shirts. For any additional sponsor funds, a turnaround check will be issued to the team manager funds will be used for team ONLY (equipment, practice materials, and/or tournaments). At this time spring 2021, no sponsors are required due to the Covid-19 pandemic. If a team chooses to get a sponsor for their team it is the team's responsibility to advertise the sponsor.

### **Field Sponsors**

Field Sponsors: Any company shall be permitted to advertise by hanging a banner/sign on the outfield fence of each of the 6 fields for a fee of \$1,500 per year or \$2,500 for two years. All fees shall be paid by August 31<sup>st</sup> and each advertisement year will run from August 31 to August 30 of the following year. Said company that elects to advertise with Deer Park Girls Softball shall be responsible for supplying the banner/sign that will be on display and shall be responsible for the upkeep of the banner/sign. The Deer Park Girls Softball Execute Board reserves the right to remove, at any time, any advertisement banner/sign of a company that is in disrepair from any individual field. The Execute Board shall provide the company with 72 hour written notice that the banner/sign has been removed due to disrepair and the company shall be permitted to replace the banner/sign that was removed, provided the company is within their elected advertisement period.

## REGISTRATION AND TRYOUTS:

All players regardless of age division must return to draft. Only freed players may return to their same coach within the same division, said players are verified.

**Fall Season** is a learning season, registration will open from August thru September and the season will run for (8 weeks) thru October. See draft rules below.

**Spring Season** is a competitive season, registration will open from December thru January and the season will run from February thru May. In the event of a head to head tie a playoff game will be played to decide placement. See draft rules below.

During these seasons if needed, DPGS will pay up to \$1000 (amount exceeding must be approved by the board) for pitching and catching lessons for players registered in divisions 10u and up. Tryouts for divisions 8U – 16U are ONLY in spring season and are held in January for 2 nights, ran by the non-recreation team managers.

All players including managers' daughter must tryout to keep player from going into blind draft. Unless a Freeze Form has been turned into the Executive Board.

#### DRAFT RULES:

Once the draft is completed and teams are formed, any movement of players between any team including Class A players will not be tolerated unless approved by the DPGS Board. The board of Directors reserves the right to combine age divisions as deemed appropriate to maintain competitive balance of DPGS.

If a player chose to play up, a request must be signed by the registered parent. In the spring they must tryout in both divisions and approved by the Non-Recreation coaches in the division player wishes to play up in. In the fall a request must be sent to the Executive Board in which a decision can be advised from previous spring season coach.

#### Fall Draft:

Each returning coach shall retain any player frozen in the proceeding spring draft for the fall season, including aging up division. No new freezes will be permitted in the fall season. If a frozen player does not wish to return to their Coach's team in the fall, said coach shall lose that freeze and shall not be permitted to freeze any additional player in their place.

All age divisions shall be placed in a blind draft and separated by age starting with the youngest age first and continuing with the older age.

The draft shall be conducted in the presence of a minimum of 5 board members. Only the age division coordinator shall be permitted to conduct the blind draft. No requests for placement shall be permitted without written request from a parent to the Executive Board no less than 72 hours prior to the blind draft.

#### Spring Draft:

Order of the Draft: Prior to the start of the draft, all coaches will draw a number to determine the order of the draft.

#### 6u Division:

Each Coach may freeze up to four (4) players in their respective age division. In order to freeze a player, the Coach shall obtain a signed parent consent form from each player's parent prior to the draft. All freeze selections as well as signed parent consent forms shall be turn into the Executive Board no later than 72 hours prior to the Spring tryouts. The head coach's daughter shall be deemed as one of the four freezes allowed under these rules. All remaining players shall be drafted based on a blind draft.

#### 8u thru 16u Divisions:

Each Coach may freeze up to four (4) players in their respective age division. In order to freeze a player, the Coach shall obtain a signed parent consent form from each player's parent prior to the draft. All freeze selections as well as signed parent consent forms shall be turned into the Executive Board no later than 24 hours prior to the Spring Tryouts. Any player that is frozen is not required to attend tryouts. The head coach's daughter shall be deemed as one of the four freezes allowed under these rules. Any player who is not frozen by a coach and does not attend tryouts will automatically be placed in a blind draft at the end of the age division draft.

Siblings: If a Coach elects to freeze a player who has a sibling in the same age division, the sibling will be added to the Coach's team and the Coach will forfeit their second-round draft pick. The sibling shall be deemed to be drafted by the Coach in the second round and said Coach shall not be permitted to draft another player until the third round. If there are multiple siblings of a frozen player, each sibling will be added to the coach's team and

deemed the coach's next draft pick. This rule shall not interfere with a Coach's ability to draft a pitcher or a catcher in the "Pitcher/Catcher Round" for the 10u and up age divisions.

Remaining Players: All remaining players for each age division will go into their respective drafts. There shall be no distinction between the youngest and oldest age in any division. All remaining players, regardless of age, shall be drafted in a snake draft until there are no longer a enough girls to complete a draft round. At this point, all remaining girls (regardless of age) shall be shuffled together and placed into a blind draft until all remaining girls have been drafted.

Trades: Trades shall only be discussed once the draft has been completed. Trades shall only be approved on a round for round basis. All trades shall be unanimously approved by the three (3) board members present during the draft.

Final Roster: All teams and players shall be recorded upon the conclusion of the draft. No coach shall be permitted to leave the draft without confirmation that their respective players have been recorded. At the conclusion of the age division draft, all rosters are final, and no trades or refunds shall be authorized. Any player that registers after the draft has closed shall be assigned to the team with the least number of players. In any age division if all teams have equal numbers, any late registrations shall be added to a team in the same order as the draft selections.

All Age Divisions: All freezes are good for one calendar year beginning on January 1 and ending December 31. In the event a coach does not have four freezes at the start of the draft. Said coach shall be permitted to select any non-frozen player, regardless of age from their respective division to fill out his remaining freezes. In the event of multiple coaches with less than 4 freezes, the order of selection shall be determined based on the number drawn for the snake draft with the lower number selecting a player first and alternating until they have reach 4 players

## **ALL-STARS:**

### MANAGER AND PLAYER SELECTION:

All players who wish to be considered for All-Stars must submit a Declaration of Commitment to their team manager which will be distributed around March 22. All-Star Ballots will be distributed in April, which will be due by April 19<sup>th</sup>. A list of players agreeing to commit to all stars will be on a list along with your ballot. Coaches in each age division, will then cast their ballots based upon the players league performance, and coaches' recommendation. Any player whom requested to play up in an age division, cannot play down for All-Stars.

### Ballots:

At the date chosen by the Board, all Managers must sign out their ballots from the board member on duty. Instructions on the ballots will be as follows; Pick ONLY ten (10) players in 6u and 8u and nine (9) players for 10u and up within your division to best represent DPGS during all-stars. After ALL Ballots are signed in and counted by the All-Star Committee, players with the highest number of votes will go to the "A" team.

- 6U and 8U: if there are any ties in the final players to fill the roster, the "A" manager will be allowed to choose between those tied players to complete the initial 10 playing roster. The rest of the roster is selected by the manager with 2 or more votes up to only 13 players with an option to choose 1 player within the division regardless of votes. Any player that receives 2 votes or more does not make the "A" team will be automatically selected on the "B" team. The rest of the "B" team roster will be selected by the "B" team manager. The "B" team roster will not be notified until the all-star committee has approved the "A" team final roster. ONLY daughter of "B" team manager can be replaced or removed from "A" team to play for "B" team. NO other player can deny the "A" team invitation and play for the "B" team.
- 10U---16U—after the ninth player the All Star Manager must fill their roster with the remaining players of 2 or more votes up to the 13th player but no more than 15. If there is tied votes to fill the roster the manager may choose been those tied votes to fill their final roster.

If a manager wants to be considered for an all-star team, you must notify the secretary on the date given by the Board. Considerations of requests will be as follows; best record, any issues or complaints during the season and Board approval. In the event of a head to head tie a playoff game will be played to decide placement.

- DPGS will only support up to 2 All Star Teams in 6u and 8u and 1 team in 10u through 16u. The minimum number of players assigned to each team will be determined by the Board. The DPGS Executive Board reserves the right to approve additional All-Star Teams for any age division.
- Only the “A” team will be announced at closing ceremonies.
- ONLY daughter of “B” team manager can be replaced or removed that has the votes for “A” team to play with the “B” team. No other player can deny “A” team invitation and play for “B” team.
- All-Star teams may get with the scheduler to have assigned practice times per week.
- DPGS will pay entry fee for Metro and Advancement Tournaments.
- Any all-star team can host a summer tournament if calendar allows.
- In each age division, the “A” team will receive \$650 and the “B” team will receive \$450. Any additional teams approved by the DPGS Executive Board will receive \$250.
- Team names will be Deer Park (insert team name).
- All Uniforms must include the phrase “ALL STARS”, the year, and follow the requirements of the secondary uniform under “General Rules.” Each All-Star team shall be permitted to design their own team logos and jerseys in compliance with the guidelines for All Star uniforms and Secondary Uniforms. Regardless of age division, the “A” team’s main uniform shall be predominately maroon, the “B” team’s main uniform shall be predominately gold, and if a “C” team is approved the main uniform shall be predominately white.

## **GUIDELINES: (Recreation and Non-Recreation teams)**

- ❖ Managers and Assistant Managers are defined as any and all individuals, affiliated with any team regardless of whether the team is a league or a non-recreation team.

- 1 All Managers and Assistant Managers (M/AM) shall submit applications each play season for league teams, and yearly for non-recreation teams and he/she must be approved by the DPGS Executive Board.
- 2 All M/AM, including dugout personal, are subject to a background check by an outside agency to protect the safety of the girls.
- 3 M/AM shall have the right to run the team as they see fit, if it is in the best interest of the girls and the team and is in keeping with the high standards set by the DPGS Board.
- 4 Parents have the right to petition the DPGS Board for the removal of an M/AM by submitting a petition signed by at least three fourths of those teams’ parents.
- 5 If a manager gives up his team, the assistant manager, with Board approval, shall have first right to assume the manager’s position.
- 6 M/AM shall sign in and out equipment with the Equipment Manager plus be held responsible for taking reasonable care of their equipment during the season and must be turned into the Equipment Manager no more than one week after the last scheduled league game, if not collected, Managers will be invoiced by league.
- 7 In case of the absence of the M/AM, at game time, an adult substitute may be used as long as the adult is ACE Certified. Scorekeeper, umpire and opposing manager must be notified before the game begins.
- 8 Positively no alcoholic beverages, profanity or any other unsportsmanlike conduct will be tolerated before, during or after any practices or games both at the DPGS complex or any other facility that a DPGS team is participating.
- 9 M/AM will be responsible for the conduct of his/her team and its followers.
- 10 M/AM must always display good conduct in front of the players. They must never argue between themselves or with other officials in front of any player or parent.
- 11 No M/AM shall ever, unless teaching a fundamental stance or play; grab, push or hit a player under his/her supervision.
- 12 No M/AM shall use any derogatory remark towards any player. The use of profanity will not be tolerated.

- 13 No M/AM shall badger, ridicule or harass an official, nor shall he/she allow a team member/ parent to do so during a game.
- 14 No M/AM shall accost any official assigned to his/her game, during or following said game, or use any derogatory or abusive language. He/she may at any time during or after any play request information relative to some infraction.
- 15 No M/AM shall purposely teach any player under his/her care unethical practices.
- 16 No M/AM may punish a player in any way for inadvertently incurring a penalty.
- 17 No M/AM may reward or offer improper insensitive to players in any way for any injurious actions.
- 18 Any M/AM that resigns must stay out of the league for one complete season; at the discretion of the DPGS Board.
- 19 Every M/AM must instill the spirit to win; but above all teach good sportsmanship, whether win or lose.
- 20 A check sheet will be completed by the DPGS Board official on duty, after the last game of the night. The form will note the condition of the field, dugout, and the stands area for each side. Any problem noted, will be brought to the M/AM's attention for correction. Teams failing to do their share will be brought before the Board for review.
- 21 Failure of your team to attend the scheduled field workdays (fall and spring) could affect the decision of choosing your practice times.
- 22 ACE certification and background check is required by all M/AM whom are helping with the team through ASA [www.registerasa.com](http://www.registerasa.com) Certification must be submitted to the league prior to the beginning of play. Each team shall be required to have a minimum of two (2) coaches who have completed the ACE Certification and Background check thru USA Softball. Proof of Certification shall be submitted to the DPGS Secretary prior to the first game of the season. Failure to submit proof of certification prior to the first game shall result in immediate removal of said coach. A minimum of one (1) coach with ACE Certification and Background check thru USA Softball shall be present at all practices, functions, games, and fundraisers. No individual will be permitted to be in the dugout or on the field before, during, or after any game, while players are present, without proof of a completed Background check thru USA Softball. Any individual in the dugout or on the field, while players are present, without a completed Background check thru USA Softball shall result in their respective player's team being issued a forfeit of 1 league win.
- 23 Any M/AM ejections from a game whether it be at the DPGS fields or at another site must be reported to the coordinator in that division within 48 hours for Board review. If this notification is not made the coach will be suspended from activities with that team for one week. If any manager/coach been removed from games 2 times they will be subject to removal.
- 24 NO M/AM shall pick his/her own players within their division to play in tournaments during the league season, unless brought before and approved by the DPGS Board.
- 25 As an M/AM your team is required to work concession shifts during fall and spring season league night shifts, opening day, and ALL league hosted tournaments (workers must be over the age of 16). If your team can't work your scheduled shift you must notify secretary/scheduler 2 weeks in advance to change time or date
- 26 Any registered league player who is involved with a non-recreation team of any kind fall or spring season will be unacceptable and could lead to removal. Unless registered player is playing up in league and is approved as a play up player.
- 27 Violation of any of these rules; at the opinion of the DPGS Board, may result in discipline action including probation, suspension or violations will call for removal of the M/AM from DPGS softball program. Any acts found to be inappropriate will be turned over to the appropriate agencies.
- 28 DPGS asks that any derogatory/vulgar, or non-sportsmanship like reference to any DPGS player, team, or Co-Op team, coach, or parent, not be posted on any social media outlets, if any DPGS player/Coach/Parent/Board Member uses these social media sites in such conduct we will take action.
- 29 All Managers, Coaches, Assistant coaches, or any parents helping with the team must fill out Safe Sport.

Non-Recreation League Contract/Terms:

- Submit a request by letter/email in writing which must include previous season team and which organization you were affiliated with to the secretary to be a part of the non-recreation division out of Deer Park Girls Softball by August Board Meeting. The first order of business of the Board will review this letter/application and vote/approve up but no more than 10 teams with majority of votes.
- To conduct business in a professional manner both at the Deer Park Girls Softball Complex and when traveling to other venues.
- All non-recreation teams must register yearly with a fee of \$1250 per team (fall, spring, and summer season). Registration fee, contract, insurance, and proof of registration thru USA softball must be turned in by the end of September or you will relinquish the team and field will be released back to league.
- Will participate in field workdays, host a clinic for league players prior to tryouts, and host tryouts in the Spring.
- Must work 1 concession shift during the fall and/or spring season on league game nights. Failure to comply with their scheduled concession stand duty shall be assessed a penalty of \$225 for failure to report for concession stand duty. In addition, the non-recreation teams shall forfeit their ability to host their next tournament on the Deer Park Girls Softball fields.
- No player shall be taken from the league to a non-recreation team after the draft in the fall or after tryouts in the spring, if violated the non – recreation team will lose support of Deer Park Girls Softball.
- Take care of the facilities and equipment; be held accountable for your actions.

Practices and Tournaments

- Will be scheduled for (2) practices a week on Sundays and Wednesdays, during winter break fields will be closed by the city of Deer Park, from November 15<sup>th</sup> thru February 1. The scheduler has the right to reschedule league games and bump non-recreation team practice times. Every effort will be put in forth to prevent this and to reschedule the practice slot.
- Will be allowed to host (1) tournament on a weekend (Friday – Sunday) during fall and host (1) tournament during the spring season. A meeting with non-recreation teams will be conducted prior to Fall and Spring season to draw for tournament dates and pick practice times. Order of draw will be done by length of affiliation including returning as a non-recreation team with DPGS, if any team has the same season numbers they will draw for that spot. Once dates have been approved, a tournament form must be competed and returned ASAP to get approved by the City of Deer Park. Any fees due must be paid to the Park n Rec department by the date given by the City.
- Tournaments approved with the city of Deer Park hosted at DPGS complex a \$300 deposit for use of the equipment, materials and concession must be paid to DPGS 24 hours prior to start of tournament. Inventory of concession items and fielding materials will be conducted by a board of director prior to and after your tournament. DPGS will only buy back items used by the league, only if league season is still in play. Balances will be deducted from the deposit and any money that is due must be paid to the treasurer within 48 hours of receiving invoice. If any items leftover that requires a cleanup by the Concession crew a \$250 clean up fee will be charged.

The above Must have date and signature of President, Non-Recreation team Manager, and Secretary once manager is approved.

AGREEMENT BETWEEN DEER PARK GIRLS SOFTBALL AND THE CITY OF DEER PARK

\*\*\*\* SEE ATTACHMENT OF THE YOUTH SPORTS AGREEMENT.

These current policy and procedures were approved on 1/14/2021 by the Board of Directors of Deer Park Girls Softball Inc.