

**WASECA HOCKEY ASSOCIATION
BOARD MEETING MINUTES
AUGUST 15, 2018, 6:30PM
BOATHOUSE BAR & GRILL**

Members Present: Jason Attenberger, Brian Weller, Andrea Roemhildt, Shannon Cliff, Jeanne Hansen, Steve Gordon, Clint Selvik, Shelly Kuster, Kristy Jenzen, Tara Russell, Jeremy Mortenson

Other Committee Members Present:

Members Missing: Heather Slechta, Josh Lynch

Guests: Kellie Moseley, Ben Srp, and John Huttemier

Minutes Recorded by: Andrea Roemhildt

Call to Order at 6:34 pm

July Meeting Minutes:

Motion to approve July Meeting Minutes by Shannon Cliff, 2nd by Shelly Kuster

Approved

July Consent Agenda:

Motion to approve July Consent Agenda by Shannon Cliff, 2nd by Shelly Kuster

Approved

Guest Matters:

Blue Line Club: Kellie updated the Board on participation rate during the BLC fundraising events. In an effort to move towards a tracking system that requires a specific amount of funds raised per player, Kellie asked if the Treasurer could start applying funds raised at each event towards the specific team that the Club member that participated in raising those funds plays on. The Board agreed that the players that help raise funds should receive the benefit of the funds. Kellie will provide a detailed report of the players that worked each fund raising event to Kristy for her to divide the proceeds.

Kellie also gave an update on to the Board on any new BLC fundraising events: VFW Fish Fry on 2/15, Steak or Walleye Fry in October, Heggies Pizza Orders October and November.

The BLC will also be looking into a gas gift card dispenser at the arena by the pop machine. 10% of the proceeds would go to the BLC. They will be looking into Kwik Trip and Caseys.

Coaching Committee: Ben stated that the first coaching meeting of the season will be the first week of September. Ben wanted to clarify parent head/assistant coaching hours and the

division of within the policy manual. Ben also asked the Board to assist with finding qualified volunteers for Try Hockey Free days this year to allow the coaching staff to spend more time with the kids on the ice.

Jason asked Ben to remind the coaches to track all behavior and to have regular check-ins with the parents this year. Additionally, Jason asked Ben to remind the coaches to complete their background checks, USA Hockey registration, and coaching modules completion certificates to Shannon.

Officer's Report:

President / Executive Report:

Jason stated that he would like to explore a larger venue for this year's end of season banquet since we have out grown the VFW. It was decided that Jason would explore the Mill for a potential venue.

Gambling Report:

Jeanne Hansen asked the board to approve allowable expenses of: \$5,000 Cost of Games; \$7,000 Employee Wages; \$1,500 Accounting; \$15,000 Rent to Sites; \$17,500 Etab Provider; \$1,250 Linked Bingo

Motion for pre-approval of allowable expenses made by Andrea Roemhildt, 2nd by Shannon Cliff

Approved

Jeanne Hansen asked the board to approve lawful purpose expenditures of up to \$8,000 Waseca Arena for ice time; \$750 Fair Board donation; \$208 State Taxes; \$536.56 MN GCB Fee; \$25,349.70 Combined Net Receipts Tax

Motion for pre-approval of lawful purpose expenditures made by Andrea Roemhildt, 2nd by Shannon Cliff

Approved

Old Business:

Banners (Co-op and Arena):

Jason didn't have anything new to report.

Background Checks:

Shannon did not have anything to update.

High School Preliminary Deficit Plan:

Andrea updated the Board that an Advanced Mite and 8U Jamboree has been scheduled for December 28th and 29th. Shelly stated that we have already had 3 teams register.

Andrea asked Ben and John to brainstorm with the Coaches for a camp or something else that could be hosted the 26th and/or 27th of December.

Sponsorship Update:

Jeanne stated that she had a potential lead on someone to coordinate/lead the sponsorship program. She asked the Board to consider incentivizing/compensating the individual with a percentage of the sponsorship proceeds raised.

New Business:

Sunday Ice Schedule:

With the growth in membership and teams, there is even more demand for ice this year. As such, Steve recommended rotating teams for practice on Sunday mornings. Sunday morning practices will not be required.

Grievances:

Jason stated that there is a grievance that needed resolution. The grievance committee will reach out to the member and coordinate.

Concession Stand Manager:

Jason stated that we are still looking for a concession stand manager and that all Board members should be actively looking to fill this position. The option of a committee was discussed to divide the responsibilities, which could potentially increase the level of interest.

Super Bingo:

Jeanne stated the decline in attendance and decreased interest of volunteers to run Super Bingo raises the question, if the event requires too many man hours of coordination for the funds raised. Jeanne stated that the Fair Bingo mentioned the stress our event causes the 4-H members that have to remove their exhibits prior to Super Bingo set up. Jeanne asked the Board to vote to suspend Super Bingo for the next year or two. Take a year off and see if there is interest from the community to bring it back. In the meantime, Jeanne will continue to explore a replacement fundraiser for next summer.

*Motion to not host Super Bingo next summer made by Steve Gordon, 2nd by Tara Russell.
Opposed by Brian Weller*

Approved – 9:1

Outdoor Concert 2019:

2019 concert is scheduled for July 27th, contacted a couple potential bands including 8th Street, which was one of this year's popular bands.

Reimbursement & Expense Forms:

Kristy presented the Board with formal reimbursement request forms for items purchased and project expense forms for events with budgets and projected costs. These forms will help her to reconcile invoices received to pre-approved expense requests.

Adjournment:

Motion to adjourn the meeting at made by Steve Gordon, 2nd by Jeanne Hansen

Adjourned at 7:52pm

Upcoming dates:

Next board meeting : September 19, 2018 (Location: TBD)