

Russellville Youth Baseball Association
(RYBA)
Bylaws

Revised July 2018

Russellville Youth Baseball

Bylaws

Article I: Name Purpose and Nature of Organization

The organization is known as Russellville Youth Baseball (known for purposes of this document as organization" or as "RYBA") and is a nonprofit organization.

The organization exists exclusively for charitable and educational purposes

Article II: Mission Statement and Objectives

Russellville Youth Baseball Association encourages youth development, for ages 3-14, by providing opportunities for personal and athletic growth. RYBA promotes sportsmanship, self-esteem, discipline, honesty, integrity, and the development of other life skills through engaging youth in sports while providing a safe, healthy, positive environment where the youth of our community can learn the fundamentals of sports.

We seek to attain the following objectives:

- To govern the league in a manner that puts the development of our players, as both athletes and persons, above other considerations.
- To provide our players with volunteer coaches who work with players of all ability levels and who remember that development of exceptional athletic skills and winning games is secondary to the development of players and to providing our players with positive examples and a positive baseball experience.
- To provide our players with volunteer coaches who seek to teach those players the rules of the game along with proper baseball fundamentals.

Article III: League Membership

Player members: Any child meeting the age requirements for one of RYBA's leagues (see Article V) is eligible for active player membership.

General members: General members of RYBA include, but are not necessarily limited to:

Parents and guardians of player members.

Coaches of teams participating in SYB leagues

Members of RYBA's Board of Directors

RYBA Board members or umpires have the authority to eject any member from any RYBA event. The umpire or RYBA Board member who removes or ejects any member from any event shall notify the commissioner of the appropriate league if the ejection occurs at a game or the RYBA Board of Directors if the ejection occurs at any other event. Any member who is ejected from any RYBA event (including but not limited to RYBA games) shall be suspended for at least one game. The RYBA Executive Committee may impose a lengthier suspension for any such incident after considering factors including but not limited to the nature of the reason for the ejection and any previous ejections of the same member.

The Executive Committee may, by a simple majority vote (see requirements for a vote in Article IV below), may suspend, expel, or terminate the membership of any member of RYBA whenever, in its judgment, such action serves RYBA's best interest. Any such action taken by the Board of Directors shall be justifiable, without prejudice, and with cause. Before any such action, the following provisions shall be observed:

- The member in question shall be contacted and notified of alleged charges by the league commissioner and /or a member of the RYBA Executive Committee
- A preparation and precautionary period of not less than 72 hours from the time of notification until the time and date set for hearing shall occur.
- The hearing shall include the commissioner(s) of any league(s) involved, the RYBA Executive Committee and any persons invited by the RYBA Executive Committee.
- If the hearing involves a minor under the age of 18 years (as of the date of the hearing) that minor's parents or legal guardian shall be advised of and allowed to participate in such hearing.

Article IV: Government

Board of Directors: The Board of Directors shall govern the league. The Board of Directors shall be comprised of the following members:

Officers: President
 Vice-President / Player Agent
 Secretary
 Treasurer

Other Directors:

Division 1 (3-4 Year Old) League Commissioner
Division 2 (5-6 Year Old) League Commissioner
Division 3 (7-8 Year Old) League Commissioner
Division 4 (9 & 10 Year Old) League Commissioner
Division 5 (11 & 12 Year Old) League Commissioner
Division 6 (13 & 14 Year Old) League Commissioner
Equipment and Uniforms Director
Fundraising / Sponsorship Director
Tournament Director
Umpire/ Field Crew Coordinator
Concession Director

Executive Committee: The Executive Committee shall be comprised of the following officers:

President
Vice-President
Secretary
Treasurer

Board nominations: RYBA shall make public notice of all open Board positions not less than 10 days prior to the regularly scheduled July Board meeting. The President shall nominate candidates for Board positions. On an annual basis, the President shall present a list of nominees for positions to the Board at the regularly scheduled July Board meeting. If a vacancy in a Board position occurs at any other time during the year, the President shall nominate one or more candidates to fill the vacancy and shall present the list of nominees to the Board at a regularly scheduled or a special Board meeting. The President may put forth one or more candidates for each Board position. The consent of each candidate must be obtained before placing his or her name on the ballot.

Board elections: The Board of Directors annual elections shall occur at the regularly scheduled Board meeting in July. Elections to fill Board vacancies that occur at other times during the year may be held at any regularly scheduled or special Board meeting. In order for any election to occur, a quorum of two-thirds (2/3) of all eligible voting Board members is required. Any election involving two or more nominees shall be conducted by secret ballot. All Board election results shall be determined by simple majority votes. If no candidate in an election among more than two candidates receives a simple majority of votes cast, a "run-off" election shall be held between the two candidates who receive the highest vote totals in the original election. Ballots in all elections shall be counted by the Secretary. If the Secretary is a candidate in any election, the ballots for that election, the President shall select a Board member who is not a candidate in that election to count the ballots for that election.

Terms of office: Terms of office for each position shall begin at the conclusion of the election for that position. Terms of office for all Board members, including members of the Executive Committee, elected at the regularly scheduled Board meeting in July are as follows:

President	Two years (2 Term Limit)
Vice-president	Two years (2 Term Limit)
Secretary	Two years (No Term Limit)
Treasurer	Two years (No Term Limit)
All other Board members	Two years (No Term Limit)

Board meetings: Regular Board meetings shall be held on a monthly basis at a location to be determined by the RYBA President. The purpose of regular Board meetings shall be to conduct any administrative and financial business of RYBA. The RYBA President will notify all Board members of meeting times and locations and will issue the agenda, preferably not less than 2 days in advance of each regularly scheduled meeting. Regular meetings shall follow the following general order / agenda:

1. Roll call
2. Approval of previous meeting's minutes / Final Report
3. Reports of commissioners
4. Reports of other directors
5. Old business
6. New business (to include election of directors at July meeting and in other months when necessary)
7. Adjournment

The President may add other categories to the agenda as he or she deems necessary.

Members of the public may attend any regularly scheduled RYBA Board meeting. The dates of such meetings will be publicized on the RYBA web site not less than two days before the meeting's scheduled date. The Board may request the public to leave a meeting when it votes by a two thirds majority to meet in Executive session.

At the regularly scheduled July meeting, the Treasurer will provide a general report on RYBA's financial status and operations. This report should include a summary of revenues and expenses with sufficient detail to allow the reader a basic understanding of RYBA's major categories of revenues and expenditures as well as a report of available balances in all RYBA's bank Accounts. The public notice of the regularly scheduled July meeting shall include notification that the Treasurer will make his or her annual report of league finances at such meeting.

The President or any group of Board members consisting of one third (1/3) of the Board of Directors, may call a special meeting. All Board members must be made aware of such a meeting. Attendance at special meetings, unless otherwise specified, is limited to members of the RYBA Board of Directors and anyone else specifically invited by the Executive Committee to attend. Any administrative or financial business of RYBA may be conducted at a special meeting.

Attendance by RYBA Board of Directors members is required at all regularly scheduled meetings. Members unable to attend a meeting for any reason should inform a member of the Executive Committee before the meeting.

Board votes: In order for any vote, other than elections of Board members, to be binding a quorum of a simple majority of eligible voting members is required. Two-thirds of eligible voting members must be present in order for elections to be valid. Unless otherwise specified in these bylaws, the act of a majority of eligible voting Board members shall be considered an act by the entire Board of Directors.

All votes may be conducted by voice votes. Any eligible voting Board member may call for a vote to be conducted by roll-call, rather than voice. If a voice vote is conducted, any member desiring a roll-call vote must request such a vote before the meeting at which the original vote was taken is adjourned.

Unless they are ineligible to vote, all Board members are considered eligible voting Board members." Board members ineligible to vote for any reason are not considered "eligible voting Board members" for any purposes, including the determination of a quorum at any Board meeting. No voting by absentee ballot or proxy shall be allowed.

The President of RYBA shall vote only in a case of a tie vote.

Any Board member holding more than one Board position shall be entitled to only one vote. If the President holds more than one Board position, he or she shall only vote in case of a tie vote.

Board resignations: Any member of the Board may resign his or her position by notifying the Board of their resignation verbally or in writing. Such resignations are effective immediately upon such notification.

Board disciplinary actions: Any member of the Board of Directors may be removed by the Executive Board by a vote of three of the four members of the Executive Board whenever, in their judgment, the best interests of RYBA would be served by such action. Such removal must be with cause and without prejudice.

Filling open Board positions between annual elections: If a Board position becomes open before the expiration of the term associated with that position, the President may nominate a replacement to fill the position.

Article V: Board Members' Duties

The President shall

- Preside at all regular meetings of the RYBA Board of Directors
- Set the agenda for all regular meetings of the RYBA Board of Directors
- Serve as an executive member of all standing or ad hoc committees
- Act as a liaison to other organizations and agencies, including, but not limited to the Russellville Park Department, Russellville School District, and
- Work with RYBA legal counsel as necessary.

With approval of at least one other member of the Executive Committee, have authority to receive and disburse monies in the absence of the Treasurer

The order of succession, should the President leave or be dismissed from the Board, shall be as follows: Vice President, Secretary, Treasurer.

The Vice-President shall:

- Serve as an executive member of all standing or ad hoc committees

- Act as a liaison to other organizations and agencies, including, but not limited to the Russellville Park Department, Russellville School District

- Work with RYBA legal counsel as necessary.

- With approval of at least one other member of the Executive Committee, have authority to receive and disburse monies in the absence of the Treasurer

Should the Vice-President leave or be dismissed from the Board, the President shall nominate a new Vice-President and The Board confirms with a Two-Thirds vote

The Secretary shall:

- Be responsible for keeping an accurate record (Minutes) of each regular or special meeting of the RYBA Board of Directors.

- Record the results of each roll call vote and maintain a record of all Board members' attendance at meetings during each term.

- Ensure that copies of RYBA's bylaws and league rules are available at each RYBA Board of Directors meeting.

- In the absence of the Secretary at any meeting the President (or presiding officer) shall appoint another member of the Board of Directors to keep an accurate record (Minutes) of the meeting.

The Treasurer shall:

- Receive and disburse all monies of RYBA

- Maintain an accurate record of all RYBA financial transactions

- Prepare for presentation at all regularly scheduled monthly meetings a summary of RYBA revenues and expenses on a year to date basis as well as a report of all available balances in RYBA bank accounts

- Prepare for presentation at the regularly scheduled meetings,

- Such financial statements must include, at a minimum, a balance sheet as of the most recent month end, a year-to-date income statement for the fiscal year. These financial statements should be prepared on a comparative basis so Board members can easily compare RYBA's financial position and results to the budget and to the previous fiscal year.

- Pay those expenditures authorized by the Board.

- Work with the Fundraising Director and Sponsorship Director in planning the collection of player dues, sponsorship fees, and fundraising monies.

The league commissioners (Division 1-6) shall act as administrators and oversee the management of their leagues for both in house and tournament play. These duties include, but are not limited to:

Organizing player evaluations as well as compiling and distributing such evaluations prior to the league drafts.

Assisting in registration as necessary.

Assigning managers and assistant manager

Resolving protests.

The Equipment and Uniforms Director shall be responsible for:

Ordering, distributing, and collecting team and umpiring equipment owned by RYBA.

Before ordering uniforms, the Equipment and Uniforms Director shall consult with the Board of Directors.

Working with the Treasurer and obtaining proper Board approval for equipment, uniform, and other related expenditures.

Keeping an accurate record of all equipment owned by RYBA.

The Fundraising Director shall be responsible for coordinating and scheduling all fundraising activities during the year. In addition, the Fundraising Director, along with another Board member, shall collect funds provided by fundraising activities and remit those funds to the Treasurer. The Fundraising Director and the other Board member who collect such funds shall both sign a receipt for those funds. Such receipt shall indicate the date the funds were collected, the amount collected, and from whom the funds were collected. The person who remits such funds to the Fundraising Director shall also sign and receive a copy of such receipt.

The Sponsorship Director shall be responsible for procuring sponsorships for all RYBA teams and shall work with the Tournament Director to procure sponsorships for any tournaments hosted by RYBA.

The Tournament Director shall be responsible for coordinating all activities connected with any tournaments hosted by RYBA. In this capacity, the Tournament Director shall work with the owners of all tournament facilities, schedule tournament games, coordinate the recruitment and duties of volunteers, at the tournament(s), and trophies / awards for teams participating in the tournament(s).

The Umpire/Field Crew Coordinator shall oversee the recruitment, hiring, scheduling, and if necessary, dismissal of umpires/ Field Crew for RYBA games. He or she shall also consult with the Board of Directors as to rates of pay for RYBA umpires / Field Crew. The Umpire Coordinator shall also provide the league accurate records necessary for payroll purposes as necessary.

Amendments

These Bylaws may be amended in part or in whole by a two thirds vote of the RYBA Board of Directors, provided that written notice of such proposed changes is delivered to each Board member at least seven days prior to the vote. Prior to such a vote, each member shall be allowed three uninterrupted minutes to discuss his or her position.