

Division Representatives

We will have two Division Representatives: one for coach pitch divisions and one for kid pitch divisions. The Division Representative serves as the liaison between the divisions and the Board of Directors. Responsibilities include but are not limited to:

- Schedule meeting with the parents for their division at the start of each season to introduce themselves and go over the rules of play and code of conduct.
- Provide Managers a copy of the ground rules and or rules for their specific division.
- Inform the Operations Manager of any games cancelled or postponed that result in a make-up and will require umpires.
- Ensure that they are on the group chats for each team in their division to communicate information about practices, games, events and other important dates, including times and locations as well as inclement weather updates affecting games or practices.
- Assist the LYB Board in the selection and appointment of new and returning managers for the season as well as All-Star managers
- Recruiting and retaining players for the League. After the first two registration events, call any “unregistered players” to gauge their interest in playing.
- Handle any complaints or disputes between teams and or umpires and inform the Board within seventy-two (72) hours of receipt of any complaint in writing.
- Coordinate with the Player Agent on any player selection process (drafts, All-Stars, awards, etc.)
- Schedule meetings with division managers to review and identify issues and concerns from preceding season to improve player/parent experience with LYB.

These positions are part of a rotation for Board Members on Duty days or night. While on Board Duty, each board member on duty is required to open and close the facility, hang the flags on game days, be available to handle incident reports, walk the complex to make sure everything is running smoothly and respond to inquiries from parents and players. These positions must also comply with the Conflict of Interest Policy on file with the IRS and the Virginia State Corporation Commission.

I _____, accept the responsibilities and requirements of the
_____ Divisional Representative as outlined above.

(Division Name)

I understand that in accordance with the rules of Babe Ruth Leagues of Virginia, Inc. I will have to undergo a limited background check prior to taking office. I also understand that if am unable to perform these responsibilities and requirements I can be removed from this position by a majority vote by the board.

Signature

Date