

# CAHA October Board Meeting

October 8, 2018, 7:00pm-9:00pm

Present - Paul, Kevin, Joe, Brian, Matt, Brad, Matt M

Quorum was established at 7:05pm

Meeting called to order at 7:05pm

## Presidents Message

- Robert will draw up some guidelines for submitting expense reports
  - Over \$500 will need to be approved according to guidelines

## Adult Hockey

- Kevin Universal reporting
- Issue with changes made from national office for tournament this past weekend
- Lessons learned to ensure communication and handoffs are handled
- ACHA - kick off classic this weekend at PNC Arena required certificate of insurance. Last minute awareness for coaches that required additional steps to be taken last minute
  - Lesson learned to check with external facilities regarding any required documents

## Discipline

- Paul Fidishun reporting
- Assault on official being wrapped up
- Play up appeal hearing forthcoming
- Issue in [REDACTED] has been shared with Rick Daniel. No action required of CAHA Board at this time
- Another write up coming for assault stemming from this weekend per Kevin Universal
- [REDACTED] reported back on a match penalty hearing they held
- [REDACTED] - Kevin Universal is working with the association to ensure they are following their bylaws and holding elections appropriately.

## Girls/Women's

- Paul Fidishun reporting
- Declaration date has been released and will be added to the calendar
- Investigating a December event in coordination with jamborees

- Paul and Brad to coordinate
- Waiting for Extreme Ice to finalize reconciliation for Labor Day tournament

#### Treasury Report

- Kevin is supporting audit process to close out last year
  - Paul and Robert will sit in on audit to observe
  - Audit is 10/22 from 3-6pm
- Joe Spitz reporting
- Audit reporting has been very busy
- All documents have been submitted in advance as requested
- Copies of all requested documents will be provided
- Revenues have been slow to date but should start picking up shortly
- Invoicing issues with NCSI have been straightened out. Error was on the side of NCSI and has been resolved

#### CHL Liaison Report

- No report

#### Grant Committee

- Brad Hoffman reporting
- Nothing to report at this time
- All checks have been submitted and up to date

#### Secretary's Report

- Brian Mehm reporting
- Brian will send invite to associations for 10/15 call first thing in the morning

#### Safesport

- Matt Meining reporting
- Nothing to report

#### Youth Committee

- Brad Hoffman reporting
- Meeting notes from 9/20 have been shared with team

- Tier 2 Girls
  - Feb 1 and 2 Hillsborough
- Tier 1 14U
  - Feb 8-9 Greensboro
- 14, 16 and 18U
  - Charlotte Feb 22-23
- Committee is working on jamborees in Raleigh, Charlotte and Greensboro
- Paul asked Brad to get Jessica to post Tier 2 declarations on website

#### Tournament Committee

- No updates

#### ADM

- No updates

#### High School

- No updates

#### Special Hockey / Disabled Hockey

- No updates

#### Coaching / CEP

- No updates

#### Referees

- No updates

#### Registrars Report

- Jessica Westphal reported via email
- Jessica is still working on the registration report but is having to go through multiple reports in the new software to create what was only 1 report in the old software - she will alert us when it is ready

- Jessica has processed ~350 rosters so far for our 126 teams
- She has some concerns that some of the teams with national bound, league and rec rosters may use the wrong ones for their game counts so will be sending out some reminders about that to reduce the risk of that happening
- There was a prior issue with the one national bound roster not having the correct number of players on it from their state - the association stated they would resolve this but the roster has not been updated yet and she is still monitoring the situation to ensure it is resolved

### Screening

- Matt Meining reporting
- Screening committee has cleared a handful of "red lights"
- One issue being investigated out of [REDACTED]
  - Committee is informed and tracking

### Webmaster/Communications

- No update

### Membership Committee

- Jessica completed the new membership form and testing.
  - She had it tested on Safari, FireFox, and Edge browsers plus had large documents uploaded
- Jessica is working with Triad to get their membership documents in and we'll review them prior to presenting them to the board
- Jessica will draft up a short form to gather current association contact info and the designated person to vote in elections so we can start to collect that in advance of the next CAHA election
- Jessica will also be drafting up a renewal form for existing associations to complete prior to the next season
  - To ensure associations complete the renewal packet, we discussed holding their registration software until it is complete
  - We believe this will ensure full compliance with associations who need to generate rosters
- [REDACTED] has request to roster some 1st year registration fee exceptions for special hockey players but has been dormant for 2 years
  - The past process has been that if it has not been greater than 2 years since they rostered players, their leadership hasn't changed, and they commit to rostering their entire association, we will reactive them (i.e. allow registrations) without forcing them to re-apply as a member
  - [REDACTED] has not previously registered all of his special hockey members with USAH

and just his 1st year players where he can get the fee waived

- Jessica has a request out to get a commitment from [REDACTED] that they will be registering all of his members otherwise we will not re-active them
- We also talked about formalizing this practice in our bylaws and she will draft a bylaw proposal up for review later on this year

#### Growth Coordinator

- No update

#### Old Business

- Paul will send email to associations to close out summer meeting and address association call next week

#### New Business

- Association meeting October 15, 2018, 7:00pm-9:00pm
  - Tampering - Rick D
  - Membership application process + renewal form and process (Kevin will check on this)
  - Membership dates - Kevin / Jessica
  - Bylaw 10 updates - Paul
  - Overall calendar - declarations, tournaments, etc - Brad
  - Report from Jessica on rosters
  - Brad will update on any jamboree or event dates
  - Goalie development - Brian H intro and plans
  - Strategy Committee - Rick D to give an overview of the commitment

Next Meeting—> November 12, 2018 at 7:00pm

Motion to adjourn. Second  
Meeting concludes at 7:54pm