



Job Description – Volleyball Nova Scotia

Position Title Performance Coach
Reports to Executive Director

Athlete Development

- Serve as the primary lead for the Nova Scotia Performance Pathway Initiative;
- Implement and manage the Sport Science Support Program in partnership with the Canadian Sport Institute Atlantic;
- Spend a minimum of 15 hours/week coaching Volleyball Nova Scotia identified athletes
- Plan and deliver Volleyball Nova Scotia performance programs (Beach, Sitting and Indoor Volleyball).
- Work with the Technical Director (TD) to recruit, develop, and select coaches for the Team Nova Scotia Program.
- Collaborate with the Technical Director (TD) and Executive Director (ED) to evaluate Volleyball Nova Scotia performance program annually.

Coach Development

- Integrate coach enhancement opportunities into all aspects of Volleyball Nova Scotia performance programs.
- Design and deliver professional development initiatives for selected and emerging performance coaches.
- Lead, support and mentor coaches involved in Volleyball Nova Scotia performance programs.

General Administration:

- Support the delivery of Volleyball Nova Scotia events as required
- Work with the ED to develop annual budgets for Volleyball Nova Scotia performance Programs.
- Collaborate with the ED to prepare funding and grant applications related to Volleyball Nova Scotia performance Programs.
- Ensure all Volleyball Nova Scotia performance programs operate within approved budget guidelines.
- Follow financial control procedures, including reconciliations, expense reporting, contractual agreements, and related documentation.
- Respond to inquiries from members, staff, and the public in a timely and professional manner.
- Build and maintain positive relationships with key external partners and stakeholders
- Develop ongoing relationships with equity seeking groups (including, but not limited to, Indigenous people, African Nova Scotians, persons with disabilities, people new to Canada) so that everyone can truly feel a sense of belonging within the sport.
- Keep the ED informed and updated on volleyball initiatives, activities, and program developments.
- Carry out special projects and tasks related to performance development assigned by the ED
- Participate in professional development opportunities for Support4Sport coaches organized by the Canadian Sport Institute – Atlantic and Sport Nova Scotia.