



# City of Lakes Youth Hockey Association

## June Board Meeting

June 12th, 2025

1. Call to Order:

Current board members:

President: Cory Larson

Vice-President: Michele Bednar

Treasurer: Peter Grotans

Secretary: Aaron Flannigan

Ice Director: Brandon Arneson

At- Large Members:

Teresa Eisenbise

Jared Roddy

Stephania Anderson

Liz Hendren

Jay Rasmussen

Jill Whitney

Nancy Nordeen

Seth Spangler

Tracy Williamson

Macarena Barnes

Mike Ullmer

Dan Hatzung

Kim Luong

Tim Bednar

Kyle Maurer

Clayton Howatt

Bria Florell

2. In attendance (Board, Appointed Positions):, Cory Larson, Seth Spanger. Michele Bednar, Tim Bednar, Peter Grotans, Brandon Arneson, Aaron Flannigan, Dan Hatzung, Macarena Barnes,

Quorum not met - no official meeting.

Total attendance and determination of membership quorum: Quorum is 11

3. Previous meeting minutes: [May 2025 Minutes](#)

Previous Minutes Moved To Accept by:

Seconded by:

Accepted:

4. President's Report:

- Met with all focus groups. (Promotions, Fundraising, Volunteer). Reports to follow.
- Appointed positions and board members should have their new email addresses set up.
- Met with city officials to discuss potential ice shortages
  - Windom Park outdoor ice is scheduled to close along with other outdoor rinks
  - NE Ice Arena is in critical condition and is failing.

Report Moved To Accept By:  
 Seconded by:  
 Accepted:

5. Treasurer's Report:

<b>CURRENT BUDGET SUMMARY</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>UNDER/OVER</b>	<b>Forecast</b>	
<b>Total Income</b>	<b>\$ 136,900</b>	<b>\$ 149,539</b>	<b>\$ 12,633</b>	<b>\$ 148,339</b>	109%
<b>Total Expenses</b>	<b>\$ 137,136</b>	<b>\$ 131,312</b>	<b>\$ (5,824)</b>	<b>\$ 127,564</b>	96%
Difference	\$ (236)	\$ 18,220			

- 5/1/2025 - 5/31/2025
  - Current Budget Snapshot through 5/31/2025 above.
  - Income = \$1,265
  - Expenses = \$14,748 (Tournaments, Dist. Admin, Website & Referees)
  - Huntington Bank balance as of 5/31/2025 = \$27,464
- To Do List:
  - 2024 Tax Return.

Report Moved To Accept By:  
 Seconded by:  
 Accepted:

6. Vice President's Report:

- Pillsbury Carnival went well - Grabbed 14 names/emails but have yet received responses
- Partnerships with Storm and New Directions on tabling events/THFF in Aug - More to come
- Creation of Family/Skater Handbook -Will include policies, best practices, & etc. - Please pass along anything you would like to see or include
- Celebrate NE Parade on Tuesday - Looking for candy donations

Report Moved To Accept By:  
 Seconded by:  
 Accepted:

7. Secretary's Report:

- Scheduled Board Meeting, created agenda
- Fridley 49er Days prep Table Thursday June 12 pre-parade party 2-7PM and Saturday June 14th vendor market 1 - 6 PM
- Met with Jacob Levasseur of Minnesota Hockey June 9th to discuss District opportunities for collaboration.

Report Moved To Accept By:  
Seconded by:  
Accepted:

8. Ice Director's Report:

- All ice requests have been submitted
- Awaiting ice time assignments from Augsburg and Ramsey County
- St. Thomas has been contacted and they will be in touch as their ice reservation timeline approaches
- Next steps: Adding/assigning ice times to calendar and booking dryland time

Report Moved To Accept By:  
Seconded by:  
Accepted:

9. Gambling Manager's Report:

- Starting Balance: \$20,216.65
  - Gambling Income: \$797.00
  - Expenses:
  - Machine Lease: \$200.80
  - Consulting: \$0
  - Utepils Lease: \$681.60
  - Pull Tab Supplies: \$338.54
  - Tax Return: \$ 400
  - City Taxes: \$102.24
  - State Taxes: \$294.53
  - Payroll: \$315.87
  - Ending Balance: \$18,680.07
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- MN gaming has not provided a Full Board Report yet.
  - Projected expense report Moved To Accept By:  
Seconded by:  
Accept:
  - Report Moved To Accept By:  
Seconded by:  
Accept:

10. Appointed Positions Reports

Equipment Manager (Jared Roddy):

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Coaching Coordinator (Brandon Arneson):

- No updates to report

District Representative (Cory Larson):

- No meeting this month/No report

Fundraising Chair: (Jay Rasmussen)

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Registrar/Safesport Coordinator (Sarah Carsello):

- District submitted a request to our association to designate a Registrar for next season. Will leave until a new person has been identified.

Volunteer Coordinator (Jill Whitney): sorry I have not been able to make the board meetings with my pickleball schedule! I wish I could be there but was able to attend a couple planning meetings in late May/June. I plan to be at the July meeting.

- Had a meeting with Cookie & Cory to discuss volunteer requirements for next season. We proposed that skaters new to the Titans would not have to volunteer so they can get acclimated to hockey and to the association. We want to focus on retention in the first year. All other families would be required to complete 10 hours. Discussion of having each team being able to allocate a set amount of hours for the season to distribute among Head Coach, assistant coaches and team manager.
- We would like to ensure that all teams discuss volunteer requirements at the Team meeting at the beginning of the season so parents know what to expect and understand the requirements. Volunteer hours that will not be met will be prorated and charged at the end of the season. Scholarship players will not be given a scholarship for the next season if volunteer requirements are not met. Association will work with families with unmet hours to meet those requirements in the summer if needed if additional support is needed.
- Emailed labeling/promotional events out this week where all members can sign up. Sorry for the confusing email - kids and families walking in the parade will not be given credit for hours. We discussed wanting to ensure promotional events over the summer are worth it for us. We discussed signing up events that may be more limited in duration or if a family has a particular interest in a specific event to reduce stress on recruiting for volunteers.

Tournament Coordinator (Anne Monnens):

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Webmaster (Aaron Flannigan):

- Updated May Minutes to site
- Met with Jacob Levasseur : Minnesota Hockey regarding social media support and collaboration

Manager Coordinator (Cookie Anderson)

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Communications Lead (Bria Florell):

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Promotions (Teresa Eisenbise):

- List of [Outreach / Tabling events for summer](#)

Learn to Skate Coordinator (Brandon Arneson)

- May 2025 Enrollment - 27

- April 2025 Enrollment - 27
- May 2024 Enrollment - 17

Grant Coordinator (Mike Ullmer)

- Gear up grant application has been sent to MN Hockey
- Brianna Decker Endowment grant application has been submitted

Girls Coordinator (Dan Hatzung)

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11. Old Business:

Vote on registration platform ◦ Sports Engine ◦ Crossbar ◦ Village ◦ Motion to keep SE and explore other opportunities for next year: Cory, Second Nancy approved 7:55 • 2024-25 Budget

12. New Business:

- Kyle Maurer resignation as an at-large board member
  - Move to accept
  - Second by
  - Approved:
- Appoint Kimberly Luong as registrar
  - Move to accept
  - Second by
  - Approved:
- Remove volunteer requirements from first year families
  - Move to accept
  - Second by
  - Approved:
- Require 10 hours for all returning families regardless of age
  - Move to accept
  - Second by
  - Approved:
- Give 30 volunteer hours for coaching for each team to be dispersed by the head coach as well as 10 hours for managing
  - Move to accept
  - Second by
  - Approved:
- 20 volunteer hours given for locker room monitors to be dispersed by the head coach
  - Move to accept
  - Second by
  - Approved:
- 0 hours given for running the clock and book
  - Move to accept
  - Second by
  - Approved:
- 10 hours given for executive board members and appointed positions
  - Move to accept

- Second by
- Approved:
- 0 hours given for at-large board positions
  - Move to accept
  - Second by
  - Approved:
- Families that do not complete their hours will not be allowed to register the following year without paying the prorated fee of the volunteer buyout
  - Move to accept
  - Second by
  - Approved:
- 2025-2026 Budget Approval
  - Move to accept
  - Second by
  - Approved:

<b>CURRENT BUDGET SUMMARY</b>	<b>2025-2026 Budget</b>	<b>CURRENT BUDGET SUMMARY</b>	<b>2024-2025 Budget</b>	<b>2024-2025 Actual</b>
<b>Total Income</b>	<b>\$124,175.00</b>	<b>Total Income</b>	<b>\$136,900</b>	<b>\$149,533</b>
<b>Total Expenses</b>	<b>\$117,523.50</b>	<b>Total Expenses</b>	<b>\$137,136</b>	<b>\$131,312</b>
<b>Difference</b>	<b>\$6,651.50</b>	<b>Difference</b>	<b>(\$236)</b>	<b>\$18,220</b>
<b>INCOME</b>	<b>BUDGET</b>	<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>
Earmarked	\$0.00	Earmarked	\$0.00	\$9,014.21
Concessions	\$300.00			
Donations	\$2,000.00	Donations	\$4,500.00	\$2,791.38
Grants	\$6,500.00	Grants	\$5,500.00	\$3,500.00
Registration Donations	\$400.00			
Sponsorship	\$15,350.00	Sponsorships	\$10,000.00	\$14,350.00
Fundraising Events	\$26,000.00	Fundraising Events	\$30,000.00	\$35,244.28
Gambling Income	\$0.00	Gambling	\$0.00	\$0.00
Registration Fees	\$72,825.00	Registrations	\$85,400.00	\$83,832.68
Volunteer Buyout	\$800.00	Volunteer Buyout/Fee	\$1,500.00	\$800.00
<b>TOTAL</b>	<b>\$124,175.00</b>	<b>TOTAL</b>	<b>\$136,900.00</b>	<b>\$149,532.55</b>

EXPENSES	BUDGET	EXPENSES	BUDGET	ACTUAL
Avario Scheduler	\$525.00	Avario Scheduler	\$525.00	\$545.00
Banking Fees	\$55.50			
Banquets/Awards	\$1,780.00	Banquets/Awards (7 teams @ \$200 ea)	\$1,200.00	\$1,140.64
Coach's Jackets	\$1,088.00	Coach Jackets	\$500.00	\$925.00
Coach's Expenses (Tournaments)	\$1,350.00	Coach Expenses (Tournaments)	\$1,500.00	\$434.39
Coaching Software	\$300.00	Coaching software	\$300.00	\$300.00
Early Bird Discounts	\$3,000.00	Early Bird Discounts	\$3,500.00	\$2,170.15
Goalie Discount	\$1,965.00	Goalie Discount Refunds	\$1,500.00	\$1,650.03
Learn to Skate Discount	\$350.00	LTS Discounts	\$500.00	\$1,270.00
Little Wild Discount	\$250.00			
Scholarships	\$8,500.00	Scholarships	\$10,000.00	\$12,174.72
District Admin	\$2,000.00	District League Fees (D1 + D2)	\$2,100.00	\$1,871.75
Equipment	\$3,725.00	Equipment	\$6,000.00	\$7,624.89
Ice - MPRB	\$47,805.00	Indoor Ice	\$70,000.00	\$64,350.00
Ice - Ramsey County	\$4,480.00			
Ice - Augsburg	\$5,670.00			
LTS Memberships	\$1,517.00	LTS Registration	\$2,000.00	\$1,428.50
Marketing	\$2,500.00	Marketing	\$750.00	\$2,776.30
Misc	\$1,000.00	Miscellaneous	\$0.00	\$689.99
Gross Pay - Payroll	\$8,100.00	Salary	\$3,000.00	\$6,323.22

Payroll Service Fees	\$704.00	Payroll expenses	\$1,000.00	\$807.35
Payroll Taxes	\$810.00			
Unemployment Insurance	\$79.00			
P.O. Box	\$182.00	PO Box	\$176.00	\$182.00
Referees	\$2,500.00	Referees	\$5,000.00	\$3,599.00
Skills-Goalie Coach (non-payroll)	\$3,690.00	Skills/Goalie Coach	\$4,200.00	\$1,920.00
Storage	\$1,548.00	Storage	\$840.00	\$840.00
Tournaments	\$12,050.00	Tournaments	\$13,000.00	\$11,318.14
Training-Background Checks	\$3,960.00	Training /Background Checks (USA Hockey)	\$750.00	\$987.00
Website	\$795.00	Website	\$795.00	\$795.00
Year End Tournaments	\$0.00	Year End Tournaments	\$1,600.00	\$0.00
<b>TOTAL</b>	<b>\$117,523.50</b>			
		Fundraising Events	\$5,000.00	\$5,189.00
		Tournament Hosting Costs	\$400.00	\$0.00
		Prorated Discounts	\$1,000.00	\$0.00
		Gambling Expenses		\$0.00
		<b>TOTAL</b>	<b>\$137,136.00</b>	<b>\$131,312.07</b>

13. Action Items

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14. Adjournment:

Meeting Moved To Adjourn By:  
 Seconded by:  
 Accepted: