



BRAINERD AMATEUR HOCKEY ASSOCIATION
P.O. BOX 38
BRAINERD, MN 56401
WWW.BRAINERDHOCKEY.COM
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

Date of meeting: April 1, 2020

Time: 6:30pm

Meeting conducted electronically due to COVID-19 pandemic

In attendance: Darren Goltz, Jessica Gangl, Mitch Hodgman, Glenn Hagberg, Chad Rasinski, Lisa Roberts, Ali Timmons, Mike Patrick, Kaycie Tohm and Jim Brau

- I. Call to Order – 6:35pm by Darren Goltz
- II. Approval of Meeting Agenda – 1st by Mitch Hodgman and a 2nd by Chad Rasinski – motion carries
- III. Approval of Consent Agenda which includes: Motion by Lisa Roberts with a 2nd by Kaycie Tohm – motion carries
 - a. Executive Director’s report (Attached)
 - b. Hockey Director’s report (No Report)
 - c. Treasurer’s report -moved to new business
 - d. Recruitment and retention committee report (No Report)
 - e. Alumni project committee report (attached)
 - f. SafeSport/Grievance/Discipline Committee report (No Report)
 - g. Fundraising Committee report (No Report)
 - h. Events and promotions committee report (Attached)
 - i. Volunteer Committee report (No Report)
 - j. Executive Committee report (Attached)
 - k. February meeting minutes (Attached)
- IV. Old Business
 - a. Strategic planning
 - i. Exec Committee narrowed down ideas from Strategic planning session
 - ii. next steps discussion –solicit a “lead person” to help captain this process and create SMART goals
 - iii. Glenn and Darren will connect to get the process started
 - b. Girl’s program follow up
 - i. LF numbers at the 6U/8U level
 1. 5 – 6u players in LF
 2. 6 – 8u players in LF
 - c. Election verification everything is running smoothly
 - i. Up and running as planned
 - ii. Very few bounced back emails, like “undeliverable email address” etc.
- V. New Business
 - a. Financials – moved from III. c.
 - i. BAHA works to keep the budget in line by making sound fiscal decisions. Looking for “deals” when we need new equipment, supplies etc.
 - ii. As a non-profit, we work hard, to break even. BAHA trended on track and due to increased raffle and pizza sales, as well keeping expenses in check, we came in a little higher than plan. Motion made to approve Treasurers Report by Glenn Hagberg, 2nd by Mitch Hodgman. Motion carries.
 - b. Budget for 2020-2021 fiscal year
 - i. Motion to approve the budget for 2020-2021 made by Mitch Hodgman, with a 2nd by Ali Timmons. Motion carries.

- ii. Glenn will look into the cost/set-up involved in “live streaming” home games from the rink
- VI. Review of the job positions and the potential of a communications coordinator position and a shifting of job responsibilities
 - a. Motion to table this item until the April meeting made by Ali Timmons, 2nd by Lisa Roberts. Motion carries.
- VII. Hockey Director
 - a. Potential structure and changes to role
 - i. Ryan Glas submitted his resignation – effective 03/31/20.
 - ii. Suggestion to shift current hockey director responsibilities - put more responsibility on Level Reps. For example: they could be in charge of prepping the “all level” practices. The level rep would be in charge of checking in with the coaches at that level. More people on the “front lines” vs one person overseeing ALL the coaches. This would allow a more immediate coaching resource. Each of the level reps would have a seat on the PDC. Voice at the table at every level and everybody is in the loop.
 - iii. Jim will outline ideas he has to reorganize current structure to present at next board meeting.
- VIII. Comments and Announcements
- IX. Closed Session
 - a. ED Annual Review
 - b. Next regular board meeting – April 22nd
 - c. “Welcome to the Board” meeting for new board members – April 29th
- X. Adjournment
 - a. Motion to adjourn made by Jessica Gangl, with a 2nd by Kaycie Tohm. Motion passes at 11pm.

Next Board meeting April, 22, 2020 6:30pm

Pre-board rotation 6:00-6:30pm starting in September running through March meeting:

(Mar. Mike/Glenn)

BAHA Committee & Staff Updates – March 2020

Fundraising Committee

Submitted by Mike Patrick

No update at this time

SafeSport/Grievance/Discipline Committee

Submitted by Chad Rasinski

No update at this time

Recruitment & Retention Committee

Submitted by Jessica Gangl

No update at this time

Events & Promotion Committee

Submitted by Ali Timmons

Date: 3/4/20



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Committee Name: Events and Promotions

Date of Last Meeting: 3/3/20

Update from Committee Chair:

In attendance Ali Timmons, Nicole Wheeler, Jessica Gangl, Vicki Dudeck, Jim Brau. Not in attendance Becky Fulton, Martha Jendro

Committee agreed upon end of the season banquet date of 4/6/20. Jessica reserved the cafetorium at Forestview. Doors open at 5:30, food will be ready immediately, program starts at 6:00. Volunteers should be there by 4:00 to set up. Price will still be \$5 per person with a \$20 family max. Committee members will be at the door to take money.

Jessica will be working on the Power Point presentation for the program.

Vicki will help with table decorations.

Menu was agreed upon. Ali will be responsible for placing orders. Drinks TBD.

Dibs will be decided after Ali finalizes the food and drink.

Nicole ordered a backdrop for photo booth.

A prizes budget of \$1000 was set. Jessica will be writing up a request for donations to be emailed and posted on social media. The committee members discussed several items and agreed anything ordered to be reimbursed. A Google Doc has been set up by Ali to share all items that are ordered or donated.

Jim will reach out to Minnesota Hockey Camps, Dave Aus and Jack White to ask about donating summer camps.

Committee has agree to move forward and make decisions via email in order to be more time efficient.

Following the recommendation of the Governor, the banquet has been cancelled. All items that were purchased should be returned. Otherwise put in storage for next year.

Alumni Committee

Submitted by Glenn Hagberg

Division 2 & 3 pictures are all submitted to graphic design. Finalizing design and display.

Volunteer Committee

Submitted by Lisa Roberts

No report submitted

March 2020 – Executive Director's Report

Submitted by Jim Brau

Spring Hockey

1. Will be announcing a cancellation of Spring hockey once I hear back from Sports Engine on a requested mass refunding mechanism.
2. Current participation number is at 66.
3. 2019 final number was 114.

Girls' Co-Op with LF

1. Worked with LF girl's representative to obtain current number of female players in registered in LF

DIBS

1. We will need to formulate a move forward plan for those with outstanding hours in light of the current COVID-19 pandemic since we may not be allowed to gather again until after the current volunteer year ends.

District 15

1. All D15 and MN Hockey spring programs have been cancelled and summer programs are postponed until further notice. Those eligible have been notified.

End of season reviews

1. I met with the Hockey Director, Concession Manager, Tournament Director, and Registrar and completed end of season wrap up reviews with them.

Fiscal year wrap up items

1. Referees that have submitted timecards have all been paid.
2. Coaches that have submitted expense reports have been reimbursed.
3. Have paid all invoices that we have received to date.
4. Have been collecting votes for coach of the year and Warrior awards, plaques will be made as soon we are able to.
5. Tried to get as much finalized as possible for end of fiscal year and any future state or federal administrations orders regarding shelter in place.

Hockey Director Report

Submitted by Ryan Glas

No report submitted