

**Hibbing Chisholm Youth Hockey Association Minutes from February 19th, 2018
Memorial Building Canteen, 6pm**

Meeting Called to order at 6:02pm on 2/19/2018

Board Members Present: Rally Hess, JR Albrecht, Heather Drews, Brittany Fisher, Jen Boben, Dan Vidmar

Joe Gabardi arrived at 6:29pm

Dan Vidmar left at 7:30pm

Absent: Tom Dicklich, Brian Perpich, Pete Hyduke, Rachel Sullivan

Members of Association Present: Dara Swanson

Agenda: Dan Vidmar made the motion to approve the agenda as presented. JR Albrecht seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes: Jen Boben made the motion to approve the December minutes and Dan Vidmar seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

JR Albrecht made the motion to approve the January minutes as presented. Dan Vidmar seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Presidents Report / Coaching Committee: See attached report

Heather talked about potential rostering of an "A" squirt team along with balanced "B" team for next year and that talk has come up during District 12 meetings.

We talked about designated rosters for Squirts.

We talked about the Squirt International Falls game that was scheduled without knowledge from Squirt Coordinator Phil McDonald that the game could have happened had it been organized as an AAA game.

Talked about 5 players on the Bantam B team that are having problems and JR Albrecht said this will be a problem again for next season. Suggested that we begin next year (2018-2019) with new guidelines would need to be set for individuals who have already been penalized this season (2017-2018).

Brittany Fisher asked who is supposed to me in charge of taking the air quality samples. Heather stated that one person owned it and the plan failed.

Silent Auction and chuck a puck fundraising is okay but money would need to put into Hibbing Chisholm Youth Hockey Association account and would be designated for the appropriate group to use per the non-profit status.

Dan Vidmar made the motion to approve the Presidents / Coaching Committee report, seconded by JR Albrecht. THE MOTION CARRIED UNANIMOUSLY.

Treasurer's Report: Brian Perpich was absent no report was given

Executive Director Report: Heather Drews gave the report.

Talked about how nice the arena looked after Jarid McGough works and that hopefully we can set some guidelines along what he's doing so arena looks this way all the time.

Rally Hess made the motion to approve the Executive Directors report along with spring skills schedule and to maintain the ice to support the girl's 12U team till March 15th, seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Fundraising Report: Rally states the RLP tournament went well and it was the most teams we ever had.

Approx. \$20,000 was made the final numbers are not in yet and will go into the capital account.

Talked about the incentive drawing allocating \$600.00 to be dispensed amongst the families based on extra tickets sold.

Arena Report: Nothing to report other than talked about making it required that Pete attend meetings.

Building Committee Report: JR said there was potential to do a walk through after the ice out.

Concessions Report: nothing to report

Grant Writing Report: nothing to report

Old Business: Nothing new to report.

New Business:

- Jr Albrecht asked about Bantam a tourney issues from running behind. Heather stated because of the 10 hour of rest rule that she had to adjust game times to allow an extra 15min buffer every 2 games.
- Joe Gabardi asked about why we don't use bracket play more. Heather stated that people prefer pool play more.
- JR Albrecht stated the nets pins need to be fixed for higher level of play.
- Joe Gabardi asked about getting jackets for the traveling coaches only so everyone looked the same behind the bench.
- The sign out for equipment and key holders to the room need to be reduced. We talked about only having 3 potential holders of the keys.
- Talked about getting managers picked earlier at the upper levels as game schedules are getting full before our managers are picked.
- Jen asked about why mite level refs are getting paid and at the 8u level her daughter was a ref and did not get paid. Heather Drews stated that our association only pays for certified refs.

Adjournment: Joe Gabardi made a motion to adjourn the meeting at 8:07pm, and was seconded by JR Albrecht. THE MOTION CARRIED UNANIMOUSLY.



President's Report January, 2018

- Match penalty hearing with district for Bantam "A" player 1/30/18 for removing opponent helmet during a fight, 4 game suspension received
- Squirt "A" game scheduled with I-Falls 2/18/18
- Boy's Coaching Committee met 1/28/18 and 2/13/18
 - Discussed parent concern raised on coach conduct for PWA (2/13)
 - Ongoing bullying and poor team behavior on bantam "B" team
 - Player/parent disciplinary meetings held 1/3/18
 - 1 game suspension for 1 player
 - 2 game suspension for repeat offense
 - Two coaching committee members met with entire BB team to discuss behavior 2/7/18
 - Squirt parent meeting 1/17/18 to discuss concerns
 - Move ups
 - Squirt A team
 - Practice structure
- Girl's Coaching Committee did not meet
 - Next meeting 3/14/18 6 PM, season review
- Grant Writing Committee did not meet
- Received notice of alleged violation from MN Dept. of Health
 - Failure to take air samples during the weekends of Nov 4, Nov 11, Nov 18, and Nov 28
 - Failed to calibrate air monitoring device, last test was 10/15/17, should be monthly
- Received call and email from Randy Atkinson of MN Gambling Control regarding an unpermitted squirt raffle held in December
 - Fundraising committee expansion needed
 - Additional training and policy/control needed on team fundraising activities
- Second trophy case installed upstairs

Submitted by Rally Hess

February 19, 2018

Executive Director Report

I. Considerations for Next Season

A. Tournaments

1. Leverage EMTs to run the clock rather than paying someone else
2. Assure EMTs are certified before the season begins
3. Consider insuring EMTs at our events. Larger pool of choices if we do this. I have confirmation that even with Mickey leaving, we will have plenty of EMTs available. (I sent an email with no response.)
4. Have cadet presence at the three tournaments after Christmas Break (PWA, BA, BB)
5. Facilitate tournament wear as an additional fundraiser.
6. Better market events with logos and names.
 - a. Pee wee B: Chet Tommasoni Tournament
7. We must do a better job maintaining the game sheet. Illegible, incomplete, etc.
8. Recruit more adult officials.
9. Provide clear expectations of any parent working games.
10. Add additional arena staff for the last couple hours on Fridays and Saturdays. (Heather)
11. Eliminate in-game resurfacing for Squirts – change to the rules.
12. Programs were often ready at 3:30 the Friday of each tournament. We must work to have these ready the day before.
13. Develop a policy regarding team-specific fundraising that ensures transparency and proper documentation.
 - a. Create a new role – Gambling Coordinator
14. We must do more to manage alcohol use at our tournaments.
 - a. Address this in our rules ?
 - b. Include a packaged email to all visiting teams for distribution to their families.
15. Things that worked:
 - a. Trophies were well received.
 - b. Letting managers staff their own tournaments using the provided template worked well, better than setting up DIBS for each slot.

B. General

1. Arena Staff
 - a. Hire arena staff in early September.
 - b. Structure a training plan
 - c. Document work responsibilities and put together a detailed check list.
2. Onboarding new families should be formalized
3. Assign a local experienced official to mentor our new officials.
4. Provide returnable jerseys at the 8U, Mite, and Mini Mite levels.
5. Approximately 10 additional home and away jerseys must be ordered to support the increase of Squirt players once again. Size should be Adult Small.

C. Concession Stand

1. Intend to do a full review before next month's meeting and prepare recommendations.

II. 2016-2017 Past Due Accounts**A. 2 families remain with outstanding accounts**

1. One never registered for the 2017-2018 season. I will not be reporting on this in the future. (\$240)
2. I will be meeting with this parent to make a plan to manage this before next season. (\$570) – Made very little progress this season.
3. Total value of past due accounts: \$810

III. 2017-2018 Past Due Accounts**A. 4 families are behind**

1. Bantam A – \$500 - also has a balance from last season. In touch with the family.
2. Bantam B - \$604 – I have been in contact with this family and will be working through a plan.
3. Peewee A - \$500 – expired credit card. Multiple emails sent with no response.
4. U12/Mite - \$500 – Failed payment. Have not yet spoke with family.

B. 42 families, totaling 219 hours, still have DIBS hours to complete**IV. Try Hockey for Free Day: March 3rd, noon to 1.****V. End of season ice – Seeking creative use and buy-in from younger team coaching group.****VI. Spring Program Proposed Schedule – See attachment**

