

## **Amended Meeting Minutes Pine City Youth Hockey Board Meeting February 21, 2022 at 6:30 pm at the Hilltop Warming House**

**Board Members Present:** Marco Schisano, Deanna Jahnz, Matt Prihoda, Kyle Borgstrom, Eric Bjorklund, Jenny Rydberg, Jonah Sauter, Krissy Valvoda and Dominic Perreault  
Also, in attendance: Angie Westbrook, Cami Babolik, Michelle Linnell (via zoom), Danielle Olivo (via zoom)

President Marco called the meeting to order at 6:31pm.

- 1. Agenda:** was reviewed for additions and/or deletions  
A motion made by Deanna to approve the February 21, 2022 agenda; Eric seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed January meeting minutes that were emailed to board prior to the meeting and copies provided at meeting. Marco made motion to approve the January meeting minutes, Dominic seconded the motion – all in favor – motion carried.
- 3. Open Forum – n/a**
- 4. Gambling:**  
LG1004 January actual expenditures were reviewed. Jenny made a motion to approve the January LG1004 of final expenses, Matt seconded – all in favor - motion carried.

LG1004 February projected, pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved amended LG1004 for February, Jenny seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- January 2021 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from December was passed around for approval.
- Site Compliance Inspection – an unannounced site compliance inspection was completed at Wings North on 2/9/22. No violations were found. Inspection report was passed around with the required paperwork.
- Year-end report – will be emailed to the board prior to the annual meeting for distribution to association members.
- Bingo Program – Wednesday evening BINGO program at Lake Appeal and their Sunday afternoon BINGO program. The rules and payouts remain the same only minor changes were made to the game patterns. Jenny made a motion to approve the revised BINGO program for Lake Appeal, as presented, Matt seconded the motion, all in favor – motion carried.
- New Gambling Premises Permit for the Garage was received and approved for use once they open.

**5. Treasurer and Billing Manager Report:** (provided by Krissy)

The 2/21/22 Treasurer's Report was presented Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$232,031.87, Deposits and withdrawals were shared and ending balance \$227,019.58 (with concessions - \$241,170.64).

Concessions Account: Beginning balance: \$14,151.06, Income - \$15,894.00, Expenses \$8,673.33, Ending Balance \$9,188.39.

Outdoor Rink: Beginning balance \$6930.39, ending balance \$14,151.06.

Jenny made a motion to approve the 2/21/22 Treasurer's report, Dominic 2<sup>nd</sup> – all in favor – motion carried.

- Zamboni Insurance – Eric made a motion to purchase insurance (approximately \$250) for the Zamboni, Jonah seconded the motion – all in favor – motion carried.
- Discussion on the family that has moved and only skating games, decision was to bill as normal.
- Krissy will invoice the City of Pine City at the end of the season - \$12,000.
- Spring Fundraiser – Krissy signed up and will have the information out to the association soon.
- Discussion on checks for cash on the concessions bank statement – Matt explained that the previous concession manager did this and it is done for records of withdrawals for up-front cash needed so it doesn't mix with the deposits/earning from the concessions.

**6. Pine City Civic Center (Danielle)** Ice out timeline is March 26<sup>th</sup>.

- Step-ups starting around March 14<sup>th</sup>.
- This past year the Civic Center had a lot of new roles/employees and still would like any communication regarding issues/comments directed to Danielle (example: thin ice/high corners) – it's important that those issues are communicated to Danielle so they can be addressed.
- As the season changes and the outdoor rinks being to thaw/melt, the Civic Center building experiences flooding in the Northwest corner of the building. Would appreciate any efforts that can be done to lessen or eliminate the water flow from the rinks.
- Discussion on the last hour/practice of the evening and coaches holding late practice. Would appreciate that coaches be mindful of workers schedules.
- Discussion on ALC space and potential uses of that space in the future once lease with High School expires

**7. Ice Scheduler – Michelle Linnell:**

- Starting to schedule parent/players games.
- Discussion to switch the 12u Friday evening practice due to conflict with D10 playoffs the following Saturday morning.
- With upcoming snow/ice storm – discussion on whether PCYH should cancel practice if school is cancelled. Marco will work with Danielle and decide by 2pm. and send message out to association.

**8. Registrar – Kelly Gribauval:** N/A

**9. Goalie – Tami:** N/A

**10. Eric – Outdoor rinks** – Discussion on tabled item from last meeting to determine a checkbook limit for the outdoor rinks account. Kyle made a motion to set a \$500 spending allowance limit for the outdoor rink board member for outdoor rink related purchases/expenses, Dominic seconded – all in favor – motion carried.

**11. Jonah – Hockey Director, Mite Coordinator, Learn-to-skate**

- Jonah will contact all coaches at the end of the season to gather feedback.
- Mite – upcoming end of year mite jamboree in Chisago
- Mite practices will run through March 12<sup>th</sup>
- Learn-to-skate – board needs to be more proactive to align helpers next year
- Disciplinary – discussion on players with game misconducts.
- If coaches have issues, they should route through the Hockey Director.

**12. Matt – Concessions, Fair, Summer Training –**

- Team weeks wrapping up soon
- Will send open concession shifts to be posted to DIBS for the remainder of the season

**13. Krissy – Managers, Tournaments, Registration –**

Covered most items in Treasury report, only other item to noted is that USA Hockey fees are increasing next season

**14. Jenny – Secretary, Communications, Equipment -**

- Kris J (equipment manager) will evaluate gear after all gear is turned in.
- Discussed with Kris that PCYH will look to replace squirt jerseys next season and get a quote this summer.
- Need to schedule gear turn in dates and will try to align with last mite D/6u practice and also have a later practice after PC ice out.
- Communication – will send messages out for important upcoming year-end events.
- Board member votes – discussion that PCYH will do online voting that will open up after the annual meeting and be open for 24-hours. Krissy will look setting up the online voting poll.

**15. Kyle – Goalies, Tryouts, Tune ups, Step ups –**

Starting the goalie practices separated by levels (Pewee and up and squirt and down) – going well.

(Jonah left meeting at 7:55pm)

**16. Dominic Perreault – Girls, Parades, Tryouts** – Main question will be what High School decides to do and the PCYH will need to make a decision on teams afterwards.

**17. Deanna – Vice President, Events/DIBS, School Liaison, COVID, Annual meeting –**

- Pine City PTO Carnival event – PCYH has DIBS posted to run a station at this event.
- There are a lot of association members with outstanding DIBS
- Will be posting several DIBS for association members to claim (i.e., gear turn-in, open concessions, 4-on-4 league, etc.)
- SKATE Awards – overlooked getting this lined up but discussion on if PCYH has an appetite to gift each team a monetary amount for a small gift for each player – no motion presented.

**18. President’s Report: (Marco)**

- Presented 4-on-4 scrimmages that PCYH would facilitate/pay ice time. Scrimmages would take place Wednesday and Sundays (13<sup>th</sup>, 16<sup>th</sup>, 20<sup>th</sup> and 23<sup>rd</sup>). Marco will work with Danielle and Michelle to schedule.

Krissy brought up a discussion if PCYH would be interested in donating to the Hilltop Project to help with getting us to the next phase. No motion presented.

Deanna made a motion to adjourn the meeting at 8:50 pm, Eric 2<sup>nd</sup> the motion – all in favor – motion carried.

The next meeting is scheduled for March 21st at 6:30pm at the Hilltop Warming House.