

2009 - 2010 SEASON

B. C. B.



ITS FOR THE KIDS

**Bolingbrook Community Basketball
Rule Book & By-Laws**

Visit our website at: www.bcbbasketball.org

CHARACTER COUNTS - SIX PILLARS OF CHARACTER

Responsibility - Trustworthiness - Respect - Fairness - Caring - Citizenship

Bolingbrook Community Basketball Board Members

President	Jetaun Staley	630-674-7470
Vice-President	Tracey Nixon	630-333-5656
Secretary	Angela Russell	630-816-1494
Treasurer	Quentin Oglesby	815-483-0936
Director of Equipment	Lee Hardrick	773-562-9061
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Director of Publicity	Donn Martin	708-204-3728
Director of Information	Mike Parro	630-926-3514
Director of Scheduling	Mike Parro (Interim)	630-926-3514

Parents, spectators, or any general members of the BCB are always welcome to attend BCB Board meetings. Board meetings are held twice each month during the winter season and once each month during the summer season. See the website for the dates.

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Over the past years, some of the spectators have vocalized their dislike of the referees calls too loudly. Our costs are set so that we can provide you with certified patched referees. Even though these referees are patched we must certainly realize that everyone can make mistakes. However, these referees call the game. Whether you think it is fair or not, you must not vocalize it at the game, especially in front of the kids.

If you feel that a referee showed lack of knowledge of the game please notify our Director of Scheduling. We won't promise that he/she will never referee one of your games again, we can promise that we will observe and assess the situation.

*On this note please realize that if you are asked to leave the gym by a referee you must do so immediately. The referee will provide a board member with your name. If a second offense occurs, you will be brought to a board meeting to discuss the actions required to be taken against you for your inability to control your emotions.

Bolingbrook Community Basketball

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SECTION I - ELIGIBILITY

- A. In order to be eligible to play in the Bolingbrook Community Basketball program, you must:
1. Be a resident of Bolingbrook. A Bolingbrook resident consists of residence within the 60440 and 60490 zip code.
 2. Be enrolled in an accredited school or home school certified, grade 3 through High School inclusive.
 3. Be between the ages of 8 and 18 inclusive.
 4. Be formally registered to play in the program.
 5. Non-residents will pay an additional \$25 and be added on a first come first serve basis. Proof of residence maybe required.
- B. Age limitation guidelines have been established for each competing grade level as follows:
- | | |
|-------------|---------------------------------------|
| 3rd grade | Born after 8-1-98 and before 12-31-99 |
| 4th grade | Born after 8-1-97 and before 12-31-98 |
| 5th grade | Born after 8-1-96 and before 12-31-97 |
| 6th grade | Born after 8-1-95 and before 12-31-96 |
| 7th grade | Born after 8-1-94 and before 12-31-95 |
| 8th grade | Born after 8-1-93 and before 12-31-94 |
| High School | Born after 8-1-89 and before 12-31-93 |

In the event a player's age and grade level do not fall within the above limitations, the players age takes precedence over grade level.

SECTION II - REGISTRATION

- A. Dates and times for registration are determined by the board and will be publicized in one or more of the following methods:
1. The Bolingbrook Park District's Fall Program book (Spring for Summer Program)
 2. Local newspapers
 3. Local television, BCTV Channel 6
 4. BCB Basketball web site (www.bcbbasketball.org) or
 5. Any other means deemed necessary to get the word out.
- B. Registration will consist of a parent or guardian completing an official registration form and paying the required fees. A registration will not be accepted if it is incomplete, has missing signatures, or if fees are not paid. First time registrants must bring a copy of birth certificate to be retained on file by BCB.
- C. If a registration check is returned unpaid or not honored by the bank, eligibility in the program will be suspended until a cash payment is made covering the returned check plus a \$25 returned check fee.
- D. The board may consider late registration if they predict that less than 10 players per team will be rostered.
- E. A minimum of 40 players must be registered prior to evaluations before a grade level division will be formed. A waiting list will be kept once a division is full. Waiting list registrants will be contacted by a BCB representative to confirm inclusion on roster. Registration fees will be paid immediately upon confirmation, but not before.
- F. The availability of volunteer coaches and referees may limit the number of teams and number of registrations accepted.
- G. If a player's age and grade level do not coincide, a parent may request the board to move their child up or down a grade level division. The board will consider the player's size and ability in making a determination.
- H. **No refunds will be made after drafts have been conducted.**

SECTION III - COACH SELECTION

- A. Head coaches must be at least 21 years of age, and of good character. Coaches will be selected using the following protocol:
 - 1. Seniority - returning coaches in good standing (see definition in Section III, B, below) with the ability to referee games will be given first consideration for being head coaches.
 - 2. Parents or guardians requesting to coach their son's /daughter's /ward's team will be given second consideration, and:
 - a) will be subject to an interview with, and vote of the BCB Board of Directors.
 - b) should have experience from other sports programs where they are in good standing.
 - c) be recommended by a board member or senior coach in good standing.
 - 3. Volunteers requesting to coach a relative's team will be given third consideration, subject to the conditions as listed in items A2a, A2b, and A2c above.
 - 4. Volunteers with no son/daughter/ward or relative in the program will be given fourth consideration, subject to the conditions as listed in items A2a, A2b, and A2c above.
 - 5. The BCB Board will give coaches not in good standing last consideration subject to a vote.
- B. A coach in good standing is defined as a coach who was not suspended or placed on probation more than once in the last season s/he coached, has officiated the required number of games during the last season s/he coached, and has demonstrated a spirit of sportsmanship in the past BCB season.
- C. Rostered or Protected Assistant Coaches
 - 1. Must be designated by the head coach **no later than 48 hours prior to the beginning of his /her tryouts /evaluations**, and are subject to the approval of the board. Children of rostered coaches will not participate in tryouts /evaluations.
 - 2. Shall be on the bench during games and will be required to attend at least 50% of all scheduled games. Failure to do so could result in his /her team being disqualified from all post-season tournament play, and loss of good standing for both rostered assistant coach and head coach.
- D. Assistant Coaches
 - 1. Are selected by the head coach after the draft unless designated as Rostered or Protected Assistant Coach as in C, above.
 - 2. Must be a parent, guardian, or adult relative of a player on the team, unless given approval by the board.
 - 3. Must be registered with the board of directors before the season begins.
- E. Traveling coaches will be required to submit a resume for board approval and must meet the same requirements as in-house coaches.
- F. Removal of coaches and assistant coaches is subject to BCB guidelines.
- G. All coaches are subject to background checks.

SECTION IV – TRAVELING TRYOUTS & IN-HOUSE EVALUATIONS

- A. In-house evaluations are held to assist in the drafting of balanced teams. **No player is disqualified in in-house evaluations.** Time and place of evaluations will be announced by the board and conveyed to all registrants at the time of registration.
- B. **Traveling team tryouts** will be held before in-house evaluations.
 - 1. Each head coach will decide what skills and drills to use, subject to board approval.
 - a) All traveling coaches must have a current letter of intent and be approved by the board.
 - 2. All players will be given the same amount of time to perform.

3. The head coach will conduct at least two tryouts with the candidates before making the final selection. Player attendance at one of the two tryouts is mandatory. All candidates must be pre-registered with the board.
 4. The head and assistant coaches will rate the players according to their abilities at these tryouts. The coaches will then select their team and submit their roster to the board for final approval. All fees must be paid immediately upon selection.
 5. Traveling teams will usually consist of 10 to 12 players.
 - a) Traveling teams must be made of 80% Bolingbrook residents. As stated in Section I A.1 residents are defined as living in the 60440 or 60490 zip code.
 6. Traveling teams play winter season only.
 - a) Coaches must schedule a minimum of 30 games.
 - b) All fund raising activities must be submitted to the board.
 - c) **There will be no outside bank accounts. All BCB travel teams expenses will be disbursed through the BCB treasurer.**
- C. **In-house evaluations** will be held after the traveling team tryouts.
1. Players will be numbered or identified as necessary.
 2. Head and rostered assistant coach's sons /daughters /wards are protected in the draft and will not participate in evaluations.
 3. Following are some of the drills which may be used to evaluate skill levels:
 - a) Dribble half-length of court and lay-up from strong side.
 - b) Rebound lay-up and dribble from approximately 15 feet for weak side lay-up.
 - c) Shoot 3 perimeter shots (right, left, and center).
 - d) Shoot 2 free throws.
 - e) 6th grade and older may then be given the opportunity to shoot one or two 3-point shots.
 - f) The evaluation coordinator will select 3 on 3 Scrimmage teams.
- D. No player may simultaneously play or be rostered on any BCB in-house team and BCB traveling team.

SECTION V - DRAFT PROCEDURES

- A. Time and place of draft will be determined and announced by the BCB Board.
- B. Draft order will be determined by the head coaches' draw of a number from a "hat". The order of draw will be determined by alphabetical order of the coaches' last name.
- C. Draft picks will be made in the following order for players who were evaluated or are rated by coaches (see Section V, D below):

1st round	1,2,3,4...Last
2nd round	Last...4,3,2,1
3rd round	Assistant coach's son /daughter /ward.
	Coach must select his /her rostered assistant coach's son /daughter /ward, or if no rostered assistant, may choose from players who were evaluated or were rated in this order: 1,2,3,4...Last
4th round	Last...4,3,2,1
5th through 8th round	follows same pattern as 1st - 4th rounds.
9th round	Head coach's son /daughter /ward.
	Head coach's son /daughter /ward must be drafted in this round, or if no son /daughter /ward, may choose from players who were evaluated or were rated in this order: 1,2,3,4...Last
10th round	Last...4,3,2,1
- D. A player who was not in attendance at evaluations is automatically placed in the "blind draft" and selected randomly by the head coach in continued draft order until all names have been assigned to teams.

- E. No team will have more than 10 players without board approval. At the conclusion of registration, based on the number of registrants, the board shall determine the number of teams to play in each grade level.
- F. Special notations:
 - 1. Parents' request for a particular coach may, or may not be honored.
 - 2. Parents may request that one particular coach not be allowed to draft their child on the registration form. The board will consider each request and may choose to honor such a request. The draft coordinator or a board member will notify this named coach before the draft begins, and will request that said coach not draft that particular player. If selected in the blind draft, a second selection will be made and that player's name will go back into the blind draft pool.
 - 3. Siblings playing in the same age group may request placement on the same team. Siblings will count as two (2) or more draft picks in successive rounds.
- G. When all registered players have been picked, the draft coordinator (board member) will allow trades upon the coordinators approval. Once any trades have been made the draft coordinator will call the draft closed. No trades are allowed after this point.
- H. In the absence of a waiting list, late sign-ups will be taken up to and including the day uniforms are distributed in each division, provided less than 10 (ten) players were drafted by any team in the grade level. The Board of Directors will assign players to teams from the waiting list based on the next pick in the draft sequence. No exceptions to this will be allowed unless the board votes to make a change due to unusual circumstances. Losing a player due to illness or academic standing does not warrant a replacement player assigned out of order. The intent of this rule is to prevent recruitment of select players by any team.
- I. **Head coaches must inform the BCB board of their rostered assistant coach selection at least 48 hours prior to the evaluations in order for the assistant coach's son /daughter /ward to be protected.** A board member may be designated to contact all head coaches for that grade level 24 hours before the draft to inform them of these selections.
- J. Bolingbrook residents are given priority over non-Bolingbrook residents in registering for BCB. Non-Bolingbrook residents will be given an opportunity to enter the league after all Bolingbrook residents have had a chance to register, to include all waiting lists.

SECTION VI - TEAM PRACTICES, COACHES & PARENT RESPONSIBILITIES

- A. The Director of Scheduling will assign all team practices.
 - 1. Any practice, scrimmage, and/or practice game not assigned by the Director shall be considered an unauthorized practice, no matter where or when it is held. Teams may meet for sit-down sessions to view tapes, plan strategies, cover rules, etc without BCB authorization. (Rule suspended for Summer league)
 - 2. Practice intervals will be limited to the length of two consecutive practices on the same day. The Director of Scheduling will determine a practice interval.
 - 3. No practice may extend past 10 p.m.
- B. Coaches responsibilities are as follows:
 - 1. Any coach who allows a non-registered player to act in any way as a player on his team, will be suspended for the remainder of the season.
 - 2. Coaches must submit team rules to the board for approval. No team rule that is not supported by a BCB rule shall be imposed. All players must have a minimum of one full quarter of play time per game unless amended by Board vote.
 - 3. Coaches shall contact all team members within three (3) days after the draft to let them know what team they have been assigned to, along with when and where they will meet for the first time.
 - 4. Coaches shall give each player the following:

- a) Team roster listing coaches and players names, phone numbers, and addresses.
 - b) Practice schedule listing times and places.
 - c) Game schedule listing times and places (when available).
 - d) Board approved team rules.
5. Coaches should organize their practices to make the best use of the time allotted.
 6. Coaches should arrive at practices early to ensure the proper adult supervision is on hand while players are waiting for their practice time.
 7. Coaches should end practices as soon as their time is up, get the team off of the court and on their way home.
 8. Coaches are responsible for their team members during games and after all practices until they are picked up by an authorized person or depart on their own with parental permission. Coaches must arrange for adult supervision in their absence.
 9. Persons under the age of 21 are not allowed to conduct or oversee practices, or act as coaches during games.
 10. Coaches have a responsibility to report disputes with parents that cannot be resolved to the BCB board.
 11. Coaches have a responsibility to report to the board any players that are removed or resign from their team along with the reason.
 12. Coaches shall convey to their players and parents /guardians the importance of obeying all gym rules, Park District rules, BCB rules, and IHSA rules, as they apply.
 13. Coaches must report all injuries to players' parents as soon as possible.
 14. Coaches shall serve as an inspiration to their team. They should set an example to their players by showing respect and good sportsmanship to referees, players, league officials, and other coaches at all times.
 15. Coaches are required to have medical releases for their players with them at all practices, meetings, and games. Referees **will not allow** players to participate in a game if a player's medical release form is not available by the start of the game.
 16. Coaches are required to inform all players that eyeglasses or goggles must be secured with a strap.
 17. Coaches must supply one parent to do the scorebook or clock for each game that is played. If no parent is available, any volunteer that meets both head coaches' and the referee's approval can be used.
 18. Coaches must control their fans and players during all games.
 19. Coaches having the first game must set up equipment. Coaches having the last game must "tear down." Board members and referees are not responsible for setting up the clock, doing scorebook, or cleaning the bleachers. **After each game and all practices, coaches are responsible to make sure that their bleachers are clean and free of litter. All soda, coffee, sport drink, and food are strictly prohibited in all gyms.** Water is the only drink allowed in the gyms with the exception of BJ Ward where water also will not be allowed (except for players). **Coaches must enforce this rule. Failure to do so will result in loss of good standing.**
 20. No head coverings of any kind are to be worn within any Valley View School or Park District facility.
 21. No jewelry is to be worn during practices or games.
 22. Uniforms may not be altered or written on. This includes any article on a player's person such as a headband or sweatband, or on the player himself excluding permanent body art.
 23. Coaches are responsible for ensuring that their players **DO NOT** bring any basketballs into the gyms. The coach will supply the basketballs. Any basketball not in a coach's possession will be taken from player and become the property of BCB.

24. The coach is responsible for submitting a game report within 3 days after a game is played. The coach may have his assistant or parents help in this responsibility. For more details see game report rules section XIV.
 25. Coaches are responsible for ensuring that all players, assistant coaches, and sponsors receive trophies, plaques, and any other awards provided by BCB within 2 weeks after close of season to include post season games. Failure to comply will result in loss of good standing in the league. Provisions for distribution of these items beyond the above timeframe must be communicated to a BCB Board member within 2 weeks after close of season to include post season games.
- C. Parents have the responsibility of verifying that a coach or other supervising adult is present at all practices and games. Parents also have the responsibility of assisting the coaching staff in keeping the time or scorebook, and cleaning the bleachers after a game. Parents are also responsible for picking up their children on time from games and practices, and must communicate any plans other than parental pick-up to the coach.
 - D. Violation of Section VI - Article B (Coach Responsibilities) will result in a verbal or written notice being given to the coach. This notice must inform the coach of all allegations and possible corrective action and/or penalties being considered by the board.
 - E. Violation of Section VI - Article A (Authorized Practices), or any repeat violation of Article B, will result in the coach's suspension, subject to a BCB hearing.

SECTION VII - UNIFORMS

A. In-house:

1. Uniforms will be supplied by the board and distributed to the head coach for issuance to team members.
2. Uniforms will consist of a numbered and printed jersey and a pair of shorts.
3. Replacement of shirts or shorts is the responsibility of the equipment manager. In the event a uniform is damaged or lost, it is the parent's responsibility to pay for its replacement. Parents will report any uniform problems to the head coach who should report the problem to the equipment manager immediately.
4. Uniforms must be worn to all games. A player who does not have his /her full official uniform, due to no action or inaction of the board or coach, will be limited to a maximum playing time of one full quarter. No exceptions.
5. Players should adhere to the following uniform requirements:
 - a) Players are responsible for supplying their own shoes, socks, underwear, protective gear, eyeglass straps, goggles, and/or other equipment as needed.
 - b) Players are not allowed to wear street shoes or non-gym shoes on the court floor. Parents are advised that shoes with slick or worn bottoms can be hazardous and should not be worn on the court. A player without the proper footwear will not be allowed to participate in game play or practices. The referee determines proper footwear.
 - c) Players must remove all jewelry, watches, necklaces, earrings, etc., before they will be allowed to play. Medical articles are excepted provided they are taped or otherwise secured to the body.
 - d) Any player may wear compression shorts and/or a tee shirt under their uniform provided these items are white, black or matching uniform color. Teams will not be allowed to wear the same color as the opposing team's uniform color. Players are not required to wear compression shorts or T-shirts under their uniform. However, all team members who wear these items must be wearing the same color. All shirts must be tucked into the shorts.
 - e) Uniforms may not be altered or written on in any way. No head gear of any kind is allowed.

- f) Eyewear must be properly secured during competitive play to prevent injuries.

B. Traveling Teams

1. Uniforms will be supplied by the board and distributed to the head coach for issuance to team members.
2. All in-house rules for uniforms apply except the following:
 - a) IHSA rules supersede in-house rules.
 - b) Player participation of an out-of-uniform player will be negotiated before the game between both coaches and approved by the game referee.

SECTION VIII - GAME RULES AND PROCEDURES

A. IHSA rules will be used by in-house teams except as noted:

1. Each quarter shall be 6 minutes in duration and run on a standard playing clock.
2. 1st Quarter - Both teams will designate 5 starting players who will play for the entire first quarter without substitution except in the event of illness, injury, or exhaustion (as outlined in number 5, below).
3. 2nd Quarter
 - a) Players who did not play in the first quarter will play the entire second quarter without substitution except in the event of illness, injury, exhaustion, or in the event that less than 5 players sat out in the first quarter (i.e.: team had less than 10 players). In such a case the opposing coach must pick from the starting 5, one or more players to fill out the second quarter squad
Exception: *Players not arriving at least ten minutes before their scheduled game time will not have a mandatory playing time requirement.*
 - b) At the start of the second quarter, team fouls will be reset to zero for the third and fourth grade levels only.
4. The 3rd Quarter shall be split in half (clock is set for full quarter) and each team coach shall determine whether team members play in the first or second half of the 3rd period. By the conclusion of the 3rd period, each team member shall have played a minimum of one and one-half quarters of basketball. The only exception to the playing time rule is playing time for the 3rd grade division as outlined in Section IX A2e below.
5. If a player should foul out during their quarter of play, his/her playing time requirement will have been satisfied, regardless of the actual time played. Since this player fouled out, s/he may not return to play per IHSA rules. The opposing coach of the player who fouled out must replace that player with any available bench player if player fouls out in first half. The time played by the substitute player does not count towards minimum playing time requirements of one quarter.
6. Any player due to illness, injury, or exhaustion can come out of the game at any point. If this happens during the first or second quarters, In this case, the opposing team head coach will select that player's substitute. If the player coming out has played less than 3 minutes, neither the replaced player nor the substitute player will be considered as having met the minimum playing time requirement -- regardless of actual minutes and seconds played. If the player coming out has played for 3 or more minutes, her/his minimum playing time requirement will have been fulfilled, but the substitute player's time will not count toward her/his minimum playing time requirement. The sick or injured player may return to the game during her/his quarter provided s/he is sufficiently recovered. Coaches and parents are advised to monitor

- this situation with the physical well-being of the player as the primary consideration. The referee makes final determination on player eligibility in this event.
7. A game will be considered a forfeit if ten (10) minutes after the official's start time, a team does not have five (5) players in proper uniform and ready to play. In such a case, the referee shall call the game a forfeit and note such in the game record. Re-scheduling under these circumstances is not an option. A team may not start a game with less than five players.
 8. When the **“no-press”** rule is in effect, the defensive team is not allowed to impede the progress of the offensive team when they are moving the ball from back court to front court. This includes any attempt to steal, bat, or touch the ball, guard, or block an offensive player or to intercept a pass while in the offense’s back court. **The defensive team must attempt to set up at least 3 feet pass the half court line until the offensive team crosses that three foot mark.** There shall be no interference from the defensive team, unless the offensive team uses a fast break and crosses the half court line before the defensive team can set up. In this case, the defense may position themselves no closer than 3 feet from mid-court. The no-press rule goes into effect, when applicable, when the defensive team gains control of the ball in their back court or when the ball is awarded out of bounds for a throw-in after a violation or after a goal. The defensive team will then become the offensive team. The no-press limitation ends when, on a pass, the ball crosses the plane of the half court line or on a dribble, when the ball and both feet of the dribbler touch the court entirely in the front court.
 - a) The full court press is not allowed at the **3rd & 4th grade levels until 2 minutes remain in the 4th quarter and subsequent overtime periods** (except when there is a 10 point or more lead at any point, the leading team may not press).
 - b) The full court press is not allowed in the **5th grade** levels during the **first half** of the game **nor at anytime by the leading team when that team is leading by 10 or more points.**
 - c) A full court press is allowed the entire game for **6th grade through high school except by the leading team when that team is leading by 15 or more points.**
 - d) Upon occurrences of an illegal press, referees will stop play, instruct the defending team to go to the fore court behind the 3-point arch, and resume play with the offensive team putting the ball in play from out of bounds. Repeated violations may incur a technical foul for delay of game at the referee’s sole discretion.
 9. No dunking or hanging on the rim is allowed either before, during, or after games and practices. The penalty for such behavior is a technical foul charged against that player or spectator’s team. This team technical foul will result in two foul shots and possession of the ball. The BCB board reserves the right to hold the person or their guardian responsible for any and all damages resulting from dunking or hanging on the rim.
 10. In the event of a tie score upon the completion of 4 quarters, one 3-minute overtime period will be played to break the tie. In the event that the score is tied at the end of the 1st overtime period, additional 2-minute overtime periods will be played until the tie is broken.
 11. IHSA rules allow all coaches from 3rd grade through High School to orally or visually request a time-out.

12. Three full-length (60-second) and two 30-second timeouts are allowed during a regulation game. Each team is entitled to one additional full-length time-out during each extra period. Unused time-outs accumulate and may be used at any time.
13. **The act of running up the score on the opposing team will not be tolerated.** Occurrences of such unsportsmanlike conduct will be subject to the review of the board.
14. **Sportsmanship** is an important aspect of any game. Winning is secondary to learning to play the game and exhibiting good sportsmanship. When, in the referee's judgment, unsportsmanlike conduct occurs by a coach, player, or spectator, the referee should stop the game. Both teams should return to the bench for an official's time out. The coach, player, or spectator who committed the violation will be approached by the referee, and:
 - a) There will be a mandatory ejection for any coach, player, or spectator who uses profanity, abusive language (verbal or gestured), or a personal or racial slur directed at another BCB coach, player, fan, or referee, if a game referee either hears or sees such behavior.
 - b) There will be a mandatory ejection for any physical contact or attempted physical contact either bodily or through the use of objects or threats, provided the referee deems such contact or attempted contact as being unsportsmanlike and/or violent.
 - c) In both 12a and 12b, the ejection will result in the assessment of a technical foul. If the offender is bench personnel or a spectator, the technical foul will be charged to the head coach. An adult offender must leave the facility within two minutes. If the offender is a player, that player must remain quietly seated on the team bench for the duration of the game and may not leave the facility without parental /guardian approval.
 - d) If an adult offender refuses to leave within 2 minutes of the time the whistle was blown or any offender displays further unsportsmanlike conduct, a 2nd technical foul will be charged to the head coach of the team represented by the offender. If the adult offender then has not left the gym before the 2 technical free throws are taken, or if any offender continues with unsportsmanlike conduct, the game will be declared a forfeit by the team represented by the offender.
 - e) The penalty for a **first ejection** of a particular coach, player, or spectator will be an **automatic one game suspension**. The referee involved will complete an incident report to be found in the equipment bag, and notify the Director of Referees or a BCB Board member immediately of the ejection. One copy of the incident report will be sent to the BCB Board and the Director of Referees will retain a copy. **During the one game suspension, the suspendee may not attend the next game, but may attend practices.** The idea is to not inadvertently punish the team, as well as the coach or suspendee. (Note: ejection due to unsportsmanlike conduct should not be confused with 5-foul disqualification, which occurs as part of the game).
 - f) On a **second ejection**, the coach, player or spectator being ejected will be required to **appear before the BCB Board of Directors** to determine an appropriate disciplinary action. Disciplinary action will be in accordance with Article XIII of the BCB By-Laws. (Note: the person involved will not be allowed to attend any games until the hearing is held to determine the appropriate penalty).
15. Incidents of spectators, coaches, players, volunteers, and/or non-participants threatening referees before, during, or after the game will, at the very least, **result in a one week suspension from all BCB league activities.** If physical harm was threatened or inflicted, the incident should be reported to the police. A referee who was

- threatened with physical harm must report such an incident immediately to the Director of Referees or a board member. Referee endangerment will not be tolerated by Bolingbrook Community Basketball.
16. An ineligible player is one who is not on the official roster. The use of such a player will automatically result in a forfeit, and the coach will be suspended or banished from the league subject to the provisions outlined in Article XIII, C2 and C3 of the BCB By-Laws.
 17. Protests are not allowed.
 18. Game officials must sign the official score book for each game officiated.
 19. Coaches, assistant coaches, and referees are expected to be familiar with IHSA rules, BCB in-house rules, Park District rules, and Valley View School rules.
 20. Alcoholic beverages and illegal drugs, along with those suspected of being under their influence, will not be allowed at any BCB activity. All such incidents need to be reported in writing to the BCB board, or appropriately reported to the police.
 21. Because of safety issues and out of common courtesy, no practice will be allowed during halftime when the cheerleaders are performing their routines. After one initial warning, a team technical foul will be given for further violations.

SECTION IX - THIRD, FOURTH, & FIFTH GRADE RULES

A. All IHSA rules and in-house rules previously written will apply, with the following exceptions:

1. Third Grade Rules

- a) Full court press will not be allowed until 2 minutes remain in the 4th quarter, nor at anytime by the leading team when that team is leading by 10 or more points.
- b) 13' 6" free throw line will be used.
- c) A smaller ball measuring 28.5" in diameter will be used for games.
- d) At the start of the second half, team fouls will be reset to zero.
- e) There will be a mandatory playing time of one quarter in the first half and one quarter in the second half for every player. In the event of missing players, in the second quarter, the opposing coach will pick from the starting five, one or more players to fill out the second quarter lineup. In the fourth quarter, the head coach will fill out her/his lineup.

2. Fourth Grade Rules

- a) Full court press will not be allowed until 2 minutes remain in the 4th quarter, nor at anytime by the leading team when that team is leading by 10 or more points.
- b) 13' 6" free throw line will be used.
- c) A smaller ball measuring 28.5" in diameter will be used for games.
- d) At the start of the second half, team fouls will be reset to zero.
- e) There will be a mandatory playing time of one quarter in the first half and three minutes in the third quarter for every player. In the event of missing players, in the second quarter, the opposing coach will pick from the starting five, one or more players to fill out the second quarter lineup. In the third and fourth quarter, the head coach will fill out her/his lineup.

3. Fifth Grade Rules

- a) Full court press will not be allowed in the first half, nor at anytime by the leading team when that team is leading by 10 or more points.
- b) A regulation size ball will be used for games

- c) There will be a mandatory playing time of one quarter in the first half and three minutes in the third quarter for every player. In the event of missing players, in the second quarter, the opposing coach will pick from the starting five, one or more players to fill out the second quarter lineup. In the third and fourth quarter, the head coach will fill out her/his lineup.

SECTION X – PLAYER RESPONSIBILITIES

- A. Appearance
 1. Uniform is to be neat and clean.
 2. Participants must dress in full uniform for a game.
- B. Attitude
 1. No foul language or fighting will be tolerated.
 2. All IHSA rules regarding sportsmanship and conduct with respect to coaches, officials, players, and spectators shall be observed and adhered to.
- C. Overall rules:
 1. Once uniforms are distributed, no refunds will be given.
 2. Each participant is required to be at all practices and games. Only participants, coaches and parents are allowed to attend practice sessions. If there is a problem, you must contact your coach directly. It is not acceptable to relay messages through friends or the coaches' children.
 3. No participant will be allowed to leave the bench before the game ends without the coach's knowledge and consent.

SECTION XI - GAME SCHEDULES

- A. The Director of Scheduling will schedule regular season games. Game schedules will be issued to Head coaches as soon as they are available.
- B. The Board of Directors will schedule any post season in-house tournament games. Schedules will be issued to Head coaches prior to the end of the regular season.
- C. Rescheduling of regular or tournament games will be the responsibility of the Board of Directors. The Director of Scheduling will notify all Head coaches of the new time and location of rescheduled games.
- D. It is the responsibility of the Head coach to notify all players on his /her team of any scheduled or rescheduled games.
- E. In accordance with IHSA rules, Teams must be ready to play at the designated game time with a minimum of five players and a coach in attendance. Failure to have a minimum of five (5) suited players and a coach ten (10) minutes after the official's designated start time, will result in game forfeiture.
- F. At least ten minutes before the scheduled starting time of their game, each team shall complete their section of the official score book by listing all players **in numerical order** and designating the starting five players. The home team shall be first to record their team in the score book, followed by the visiting team. Coaches should use alternating score books (located in game bag). Referees will be required to charge a team with a technical foul before the start of the game if a team does not meet this requirement.
- G. The Director of Scheduling will make Home/Guest distinction for all games. The first team listed on the game schedule will be designated as the visiting, or guest team, and the second team listed will be known as the home team.

SECTION XII - TEAM STANDINGS, PLAYOFFS, & AWARDS

- A. Win/loss records will determine team standings at the end of the season. In the event of tie records, the win/loss records of the tied teams against each other will determine the final

standings. If this does not break the tie, the teams shall be drawn from a hat to determine placement of each team for playoffs.

- B. Playoff tournaments are a tradition in basketball and every effort will be made to schedule a single elimination tournament with a consolation bracket for all grade levels at the end of the regular season. Team standings will be used to seed teams in the first game of tournament play. The BCB Board of Directors will decide the remaining tournament schedule. Game rules for tournaments are the same as for regular season games unless otherwise determined by the BCB Board.
- C. Awards are budgeted for all participants. The Board of Directors will decide what the awards will be and will handle their purchase and distribution to the head coaches.
- D. The head coach must receive team awards prior to the first round of tournament games, unless awards are not available.

SECTION XIII - REFEREES, TIMEKEEPERS, & SCOREKEEPERS

A. Referees

1. Two patched **referees** are assigned to all BCB games by an independent source hired by the BCB board of directors. They will be paid from the In-house account. As stated in Section VIII A 15 any threat made on a referee will result in a mandatory suspension.
2. Two **referees** will also be provided for all traveling home games. They will be paid for from the traveling team's account.
3. These **referees** are expected to be familiar with IHSA and BCB rules and procedures.
4. The **referees** are responsible for controlling the game they are officiating according to guidelines set forth in IHSA and BCB rules.
5. The **referees** make every effort to keep the games on schedule by avoiding any unnecessary delays.
6. The **referees** work together with the timekeepers and scorekeepers to run the game fairly.
7. **The coaches are responsible for placing timekeepers and scorekeepers for the game about to be officiated. Recruitment of these volunteers is the responsibility of both head coaches.**
8. The **coaches** are responsible for instructing the game timekeepers and scorekeepers of their duties and procedures.
9. The **referees** will make final decisions regarding any disputes in time or scorekeeping.

B. Timekeepers

1. Are volunteer parents from one of the participating teams or can be any volunteer, subject to the approval of both coaches and the referees.
2. Are responsible for the clock controls and scoreboard.
3. Should be familiar with IHSA & BCB rules and procedures.
4. Must work together with the referees and scorekeepers to run the game fairly.
5. Must try not to show bias for either team while involved in timekeeping the game.

C. Scorekeepers

1. Are volunteer parents from one of the participating teams or can be any volunteer, subject to the approval of both coaches and the referees.
2. Are responsible for the official written score book which includes the rostering of players, the accounting of fouls, time-outs, quarters played, and points scored. S/he is also responsible for the possession arrow.
3. Should be familiar with IHSA & BCB rules and procedures.
4. Must work together with the referees and timekeepers to run the game fairly.
5. Must try not to show bias for either team while involved in scorekeeping the game.

SECTION XIV - GAME REPORTS

- A. Game reports are mandatory and should include the following:
1. The names of the teams that played. The team's name shall be the name of the sponsor and not the mascot. (i.e.: "Acme Metals" and not the "Gators")
 2. The final score of the game
 3. The coach's name
 4. The date of the game
 5. The grade level
 6. A 4 to 6 line summary of positive highlights
 - a) Include the first and last names of players who scored or contributed positively to the team's play.
 - b) No more than 5 players should be named in each game report.
 7. The game report can be submitted by email (include the information in the actual email and not an attachment). If the report is submitted by email or through the form on the BCB website, the report must be typed or printed so that it is legible and all names are spelled correctly. It must contain the players first and last name, if this is not supplied the papers may not print the report.
 8. It must be submitted to a BCB Board member (via email or hard copy), or placed in the BCB mailboxes located at Annerino and BRAC within 2 days after a game is played.
- B. The Director of Information will be responsible for supplying, collecting, and submitting game reports and posting on the BCB website www.bcbbasketball.org
- C. Game reports may not be published if they are late, illegible, incomplete, or incorrect.

SECTION XV - AMENDMENTS

The Board of Directors of BCB reserves the right to vote, amend, add, or delete rules or procedures at any time during the season. Such an amendment to the rules must be proposed and voted on at a regular meeting of the Board, either closed or open session.

SECTION XVI - DUE PROCESS

Due process procedures are covered in Article XIII of the BCB By-Laws.

SECTION XVII – SUMMARY OF COMMON IHSA RULES

This section is being provided to give a very brief overview of some of the more common IHSA rules:

Three-Second Rule: A player shall not remain for three seconds in that part of his/her free-throw lane between the end line and the farther edge of the free-throw line while the ball is in control of his/her team in his/her front court.

1. The count shall not begin (or will be terminated) during an interrupted dribble.
2. Three-seconds will not be called on a player who, having been in the restricted area for less than three seconds, dribbles in or moves to try for a goal even if the scoring attempt takes him past three seconds. If the player passes the ball out though, three seconds will be called.

3. Three-second rule is not in effect for all throw-ins, when the ball is in the back court, during an interrupted dribble, during rebounding action, after the release of the ball on a shot, or during any dead ball.
4. It is a three-second violation if a player, while his/her team has control of the ball in the front court, is standing on any part of the lane lines or free throw line for more than three seconds. Lifting the foot from the restricted area and returning it there without touching it first to a non-restricted area does not prevent a three-second violation.

Traveling: Is moving a foot or feet in any direction in excess of prescribed limits while holding the ball. If the ball is caught in the air, the first foot to land is called the pivot foot. If both feet are on the floor, when one foot is lifted, the other becomes the pivot.

1. The pivot foot can be lifted, but not returned to the floor, before the ball is released on a pass or try for goal.
2. If a player jumps, neither foot may be returned to the floor before the ball is released on a pass or try for goal (call “traveling”, not “ups and downs”).
3. The pivot foot may not be lifted before the ball is released to start a dribble.
4. A player holding the ball may not touch the floor with a knee or any other part of the body other than hand or foot.
5. If possession is gained while on the floor, the player is not in violation unless s/he attempts to get up while holding the ball. If s/he gets up while dribbling, no violation.
6. When gaining control while on the ground, no violation if the player slides, but traveling if s/he rolls over and has already established control of the ball.

Foul: Is personal contact which puts an offensive player at a disadvantage or gives the defensive player an advantage; or, a non-contact technical foul which is given for unacceptable conduct. Either category can be ruled intentional (when contacting the body and not “going for the ball” in an attempt to stop the clock), or by contact away from the ball, or by trying to neutralize an opponent’s obvious advantageous position. Either category can also be ruled flagrant, which is a foul of a savage nature or extreme abusive conduct.

1. It is not a foul on the defense if the defensive player retains a vertical position on the floor or in the air.
2. It is a foul on the offense if the shooter moves into a defensive player’s vertical space on a shot attempt.
3. There is NO foul if the contact does not cause a disadvantage to the offense or an advantage to the defensive. This contact is called incidental and is not a violation.
4. Contact on the hand of the offensive player who has that hand in contact with the ball is NO foul. The hand is considered part of the ball in this case.

Count Violations: Time limits are established in basketball to keep the game moving. Violation of these time limits turns the ball over to the other team (except a free throw shooter who is

shooting his/her first of two free throws - in this case, s/he loses his/her 1st throw). Count violations occur when:

1. Offense has possession of the ball in their back court for **Ten Seconds** or more.
2. Free throw shooter takes more than **Ten Seconds** to shoot the ball.
3. **Five Seconds**, or closely guarded, happens when a player, in control of the ball in his/her front court, is guarded by an opponent within six feet of the player holding or dribbling the ball. Separate counts are given while the player goes from holding the ball, to dribbling, and back to holding again.
4. The throw-in player does not release the ball within **Five Seconds**.
5. **Three Seconds** as discussed above.

**BOLINGBROOK COMMUNITY BASKETBALL LEAGUE
ORGANIZATIONAL BY-LAWS**

ARTICLE I: ORGANIZATION

SECTION I: NAME

This organization will be known as the Bolingbrook Community Basketball League of Bolingbrook, IL, hereafter referred to as the BCB.

SECTION II: PURPOSE

The BCB is organized for the purpose of promoting youth basketball in Bolingbrook and to provide recreational basketball for skill development and good sportsmanship in a healthy and competitive environment that promotes good citizenship.

SECTION III: NON-PROFIT

The BCB shall be constituted as a not-for-profit organization, subject to the laws of the State of Illinois and the U.S. Department of Internal Revenue.

SECTION IV: FUNDRAISING

All fundraising in the name of BCB will be conducted under the direction of the Board of Directors of the BCB.

ARTICLE II: MEMBERSHIP

SECTION I: GENERAL MEMBERSHIP

General membership shall be open to all coaches, assistant coaches, referees, and the parents/guardians of registered participants. General membership shall also include the Board of Directors of BCB.

SECTION II: ASSOCIATED MEMBERSHIP

Associate membership shall be open to any adult sponsor, donator, or contributor to the BCB.

SECTION III: ELIGIBILITY

Only general members shall be allowed to: vote in elections concerning the BCB Board of Directors, hold a position on the BCB Board of Directors, and/or be appointed to a committee of the BCB.

ARTICLE III: BOARD OF DIRECTORS - MEMBERS AND THEIR DUTIES

SECTION I: GOVERNMENT

Governing of the BCB shall be vested in the Board of Directors duly elected by the General membership of the BCB. This board shall consist of a President, Vice-President, Secretary, Treasurer, Director of Publicity, Director of Equipment, Director of Information, Director of Schedules, and a Director of Events. The Board of Directors, by a majority vote at any duly convened meeting, shall have the authority on all matters concerning policy of financial matters of the organization according to the by-laws and rules of the BCB. All board members within the framework of their jurisdiction, will report to the entire Board of Directors any violations and/or acts of misconduct which are prejudicial to the BCB.

SECTION II: DUTIES OF THE BOARD OF DIRECTORS

A. THE PRESIDENT WILL:

1. Assume responsibility for the administration and operation of the BCB
2. Preside at all meetings of the general membership and executive sessions of the Board of Directors.
3. Be responsible for documentation and notification of all BCB disciplinary matters.
4. Be responsible to the BCB to see that all duties are carried out by the appropriate board member.
5. Vote on board business, only in the case of a tie vote.
6. Be a non-voting member of all committees.
7. Have the ability to initiate BCB policies and to suggest appointments to fill vacancies within the BCB.
8. Appoint an alternate to attend any Bolingbrook Athletic Council (BAC) meetings in the absence of the designated attendee.

B. THE VICE-PRESIDENT WILL:

1. Assist the President in BCB administration and operation.
2. Preside at all meetings in the absence of the President.
3. Take over the President's duties in the interim in the event of resignation or separation from the BCB of the President.
4. Perform such duties as are prescribed by the BCB Board of Directors.
5. Handle the scheduling of all games, practices, and tournaments for the traveling teams and submit a budget for such to the Board of Directors.
6. Keep track of all finances for the traveling team. Will stay in contact with the treasurer. Treasurer will make all deposits and write all checks for the traveling team

C. THE SECRETARY WILL:

1. Record the minutes of the general meetings and executive sessions of the Board of Directors.
2. Maintain the official record of the BCB's activities, correspondence, and maintain a file for the permanent records of the BCB.
3. Perform such duties as are prescribed by the BCB Board of Directors.
4. When the office of secretary is not up for election, the secretary shall be the election coordinator handling the printing of ballots, distribution of ballots to the election site, the coordination of volunteers, and will be responsible for possession of the completed ballots until the time they may be totaled and properly canvassed.

D. THE TREASURER WILL:

1. Be responsible for keeping the financial records of the BCB.
2. File any and all financial forms that may be required by any government agency.

3. Maintain all records in accordance with generally accepted accounting principles or practices.
4. Collect and receive all monies due or belonging to the BCB.
5. Deposit all money received in a bank designated by the Board of Directors.
6. Be responsible for the payment of all approved bills of the BCB from BCB funds.
7. Make available for open inspection the financial reports and records of the BCB.
8. Report at every meeting the condition of the BCB's finances and every item of receipt or payment not previously reported.
9. Submit at the annual meeting a financial statement of the BCB's fiscal financial activity.
10. Perform such duties as are prescribed by the BCB Board of Directors.
11. Request from the Directors their projected budgets and prepare an estimate of proposed budget for the review of the Board of Directors.
12. When the office of treasurer is not up for election, the treasurer shall be the election coordinator handling the printing of ballots, distribution of ballots to the election site, the coordination of volunteers, and will be responsible for possession of the completed ballots until the time they may be totaled and properly canvassed.

E. THE DIRECTOR OF PUBLICITY WILL:

1. Be responsible for the publication in the local media of all general membership meetings.
2. Be responsible for the publication of all BCB press releases regarding BCB business, including game write-ups and league standings.
3. Be responsible to have printed all BCB literature for distribution to the general membership.
4. Promote and expand the public interest in BCB via the media.
5. Perform such duties as are prescribed by the BCB Board of Directors.

F. THE DIRECTOR OF EQUIPMENT WILL:

1. Be responsible, at the direction of the Board of Directors, for the procurement, storage, written inventory, distribution, maintenance, and collection of all uniforms and equipment.
2. Be responsible, at the direction of the Board of Directors, for the procurement and distribution of all BCB trophies, awards, and sponsorship recognition items.
3. Perform such other duties as prescribed by the Board of Directors.

G. THE DIRECTOR OF INFORMATION WILL:

1. Be responsible for the internet and all the responsibilities that it entails.
2. Be responsible for updating the internet with an pertinent information.
3. Be responsible for updating the internet with an pertinent information.
4. All game reports that are submitted will fall to the responsibility of the Information Director to place on the BCB website.

H. THE DIRECTOR OF EVENTS WILL:

1. Assist the Board in the administration and operation of BCB major events(championship game, end of the year party, coaches game, picture night).
2. Report at every meeting the status of coordination of BCB major events.
3. Perform such other duties as prescribed by the Board of Directors.
4. Will also record all registrations and prepare all the necessary documents for the evaluations and the drafts.
5. Will hold on to the waiting list for all grade levels assigning a player only when needed and not after the uniforms have been handed out. Exceptions will only be allowed if board approved for special or unforeseen circumstances

I. THE DIRECTOR OF SCHEDULING WILL:

1. Be responsible for the assignment of practices and game times for all in-house activities.
2. Distribute schedules to the coaches in a timely manner.
3. Be responsible for providing a list of games to the organization in charge of referees.
4. Be responsible for the evaluation of officials for reassignment or for discontinued scheduling.
5. Perform such other duties as prescribed by the Board of Directors.

SECTION III: COMMITTEES

The Board of Directors shall appoint committees from the general membership as they are needed. Duties, powers, and duration of committees shall be determined by the Board of Directors. All committees shall report to the Board of Directors.

ARTICLE IV: ELECTIONS AND TERMS OF OFFICE

SECTION I: TERMS OF OFFICE

Officers of the BCB shall be elected for a two year term of office. The following officers' term shall expire on odd numbered years: President, Secretary, Director of Equipment, Director of Scheduling. The remaining officers' terms shall expire on even numbered years: the Vice-President, Treasurer, Director of Publicity, Director of Information, and Director of Events.

SECTION II: NOMINATING PROCEDURE

The Board of Directors shall have the power to establish a nominating procedure for the election of members to the Board of Directors.

1. Members of the general membership wishing to be nominated to a Board position may hand in a written statement to the Board of Directors at the regular meeting which precedes the election. Notice will be posted at the Park District Center for all general members to view.
2. Nomination for the Board of Directors positions may be taken from the floor of the regular meeting prior to the elections being held.
3. Members that have been suspended in the past 2 years may not run for a board position until they are members in good standing.

SECTION III: ELECTIONS

Elections for the Board of Directors shall be held the Saturday preceding the March annual meeting of the general membership. General members can cast their votes at ballot boxes available at the BRAC on election day. Ballot boxes will be collected and balloting will be closed at the conclusion of half-time of the last games of that day. The election results will be tallied prior to the annual meeting and announced at that meeting.

No electioneering allowed. Each person running may place a profile at the voting table only.

SECTION IV: TRANSFER OF POWER

The period between the election of the new officers and the transfer of power shall be known as the interim period. During this time, the newly elected officers will attend at least one executive session of the Board of Directors prior to the general membership meeting to familiarize themselves with BCB operations. During the next general membership meeting, the new officers may fully participate in the deliberations of the BCB. The transfer of power shall take place during said meeting.

ARTICLE V: REMOVAL PROCEDURES

SECTION I: CAUSE

MEMBERS OF THE BOARD OF DIRECTORS MAY BE REMOVED FOR THE FOLLOWING CAUSES:

1. Failure to substantially perform the requirements and duties they were elected or appointed to perform.
2. Failure to attend three consecutive regularly scheduled board meetings without giving legitimate reason or cause prior to such a meeting to the President. In the case of an emergency situation, notice could be given to the President following the meeting.
3. Failure of a newly elected officer to attend the general membership meeting following the election without giving a legitimate reason or cause.
4. Any act considered prejudicial to the best interests of BCB.

SECTION II: PROCEDURE

1. Any formal charges brought against a board member for cause must be submitted in writing to the BCB Secretary. If the charges are against the Secretary, written cause must be presented to the Vice-President.
2. The Secretary will notify all Board Members prior to the next general membership meeting. At that time, such matter shall be publicly reviewed.
3. After review and discussion of the charges, the Board of Directors may do one of the following:
 - A. Dismiss the charges, or;
 - B. Accept the charges and present to the general membership the matter for a vote.
4. After presentation to the general membership, the general membership by a simple majority vote (51%) of those members present, may elect to remove said board member from office. At the general membership meeting, the board member in question may be present and heard.

ARTICLE VI: BOARD OF DIRECTORS VACANCIES

SECTION I: TERMINATION OF MEMBERSHIP

1. By resignation. Any Board Member in good standing may resign from the Board upon written notice to the Secretary with acceptance granted by the entire board. No Board Member's resignation may be accepted while in debt to the BCB for BCB property or BCB money. This will be considered a debt to the BCB and must be paid.
2. By removal or expulsion as provided in Article V of these by-laws.

SECTION II: REPLACEMENT

Any vacancies occurring on the Board of Directors shall be filled for the unexpired term of office vacated by a majority vote of all the current members of the Board of Directors at any regular or executive session meeting following the creation of such a vacancy. In case of the resignation of the entire Board of Directors, the officers must remain on board in a "take care" capacity until new officers are elected by the general membership in a special election called by the resigning board.

ARTICLE VII: MEETINGS OF THE BOARD OF DIRECTORS

SECTION I: REGULAR MEETINGS

Regular meetings of the Board of Directors shall be held two (2) times each month during the season (October through March) and monthly for the balance of the year (April through September). All meetings shall be held in a designated place at such an hour as may be fixed by resolution of the Board of Directors at the first meeting of the new fiscal year (May meeting).

SECTION II: SPECIAL MEETINGS

Special meetings of the Board of Directors shall be held when called by the President or by any three (3) Board Members. Twenty-four hour notice must be given to ALL Board Members. Such notice shall specify the place, day, hour, and purpose of the meeting.

SECTION III: QUORUM

A majority of the current Board of Directors (filled positions) must be present to constitute a quorum for the transaction of business. This determination of a quorum shall be used for all BCB membership meetings.

SECTION IV: MEETINGS OPEN TO THE PUBLIC

All regularly scheduled Board of Directors meetings shall be open to all general members and to the public. The Board of Directors may call for an executive session, which excludes general members and the public, to discuss matters taken under advisement.

SECTION V: PROXY VOTES

Proxy votes will not be recognized under these by-laws. The designation of proxy votes shall not be recognized for any BCB meeting.

ARTICLE VIII: GENERAL MEMBERSHIP MEETINGS

SECTION I: ANNUAL MEETING

The annual meeting of the general membership shall be held in conjunction with the completion of the regular in-house season each year. This meeting will be announced when the schedule of regular in-house season games is complete.

SECTION II: SPECIAL MEETINGS

Special meetings of the general membership may be called for any purpose by a majority vote of the Board of Directors or by twenty (20) or more of the current general members through signed petitions presented to the Secretary of BCB.

SECTION III: NOTICE OF MEETINGS

Advance public notice will be made for each general membership meeting. Such notice shall specify the place, day, hour, and purpose of the meeting.

ARTICLE IX: AMENDMENTS

SECTION I: APPROVAL

Subject to the general requirements of these by-laws and to the provisions set forth hereafter, these by-laws may be amended by a two-thirds (2/3) vote of the Board of Directors.

SECTION II: AMENDMENT PROPOSALS

Amendment proposals from the general membership or Board of Directors shall be considered for adoption at any regular or special meeting of the general membership. This proposal must:

1. Be submitted in writing to the Secretary in advance of such a meeting, and;
2. Must contain a recommendation for adoption signed by no less than five (5) general members with their names, addresses, and phone numbers listed legibly.

SECTION III: NOTIFICATION

Notification of the intent to consider any amendment proposals for adoption will be made by:

1. The placement of a notice in any local Bolingbrook newspaper prior to the meeting at which the vote will be taken. Such notice will read only that amendment proposals will be considered at a special or regular meeting and the time, place, and date of the meeting. Such notice should also specify where the proposals may be reviewed prior to the meeting, and;
2. The placement of the written amendment proposal(s) will be at the Bolingbrook Park District for viewing by the general membership.

ARTICLE X: ORDER OF BUSINESS

SECTION I: GENERAL MEMBERSHIP MEETING AGENDA

At the meetings of the general membership of BCB, the order of business as permitted by the character and nature of the meeting, subject to suspension or adjustment for due cause at the request of any Board member, shall be as follows:

- A. Roll Call
- B. Reading of the Minutes of the Last Meeting
- C. Report of the President
- D. Report of the Vice-President
- E. Report of the Secretary
- F. Report of the Treasurer
- G. Reports of the Remaining Board of Directors
- H. Reports of Committees
- I. Election of the Board of Directors
- J. Old Business
- K. New Business
- L. Guest To Be Heard
- M. Adjournment

Anyone wishing to have agenda items added under Old Business or New Business must report these to the Secretary at least 48 hours before the scheduled meeting.

SECTION II: EXECUTIVE SESSION MEETING AGENDA

At executive session meetings of the BCB Board of Directors, the order of business, unless otherwise directed by a majority vote of those present, shall be the same as a general membership meeting.

ARTICLE XI: FINANCE

SECTION I: FISCAL YEAR

The fiscal year of the BCB shall be from May 1 to April 30th of the following year. Said fiscal year shall apply to all BCB business.

SECTION II: FINANCIAL STATEMENT

The BCB financial statement shall be presented to the Board of Directors during the regular meeting in May. At such meeting, the BCB financial records shall be made available for inspection by any member who wishes to do so. The BCB may not run a deficit.

SECTION III: ANNUAL AUDIT

The BCB may submit its financial records to an annual audit by an independent auditor. However, for financial reasons, an audit committee made up of general members may be formed. Such a committee shall audit all BCB financial records and compile the BCB financial statements. The Treasurer shall make available to said committee, all BCB financial records and all records pertaining to the financial status of the BCB.

SECTION IV: SIGNATURE AUTHORITY

The President, Vice-President, Secretary, and Treasurer shall be authorized to handle the financial transactions of the BCB. Two (2) authorized signatures shall be required on any checks issued by the BCB.

ARTICLE XII: DISSOLUTION

The BCB shall use its funds only to accomplish the objectives and purposes specified in these by-laws and no part of said funds shall be distributed to members of the BCB. In the event of dissolution of the BCB, whether voluntary or involuntary, or through operation of law, none of the property, assets, or proceeds of the BCB shall be distributed to any member of the BCB. In the event of dissolution, after payment of the debts of the BCB, all remaining property and assets shall be transferred to the Bolingbrook Athletic Council (BAC) or in its absence, to the Bolingbrook Park District.

ARTICLE XIII: DUE PROCESS AND B.A.C. APPEAL

The BCB strongly recognizes its obligation and commitments to providing and maintaining a safe, healthy, and fun environment for all. To this end, the BCB has adopted a Code of Conduct and various rules and regulations. However, to the extent that any person's conduct violates the same, or is otherwise detrimental to a safe, healthy, and fun environment, it must be understood that any manager, coach, parent, spectator, official, participant, or any other person may be removed, suspended, placed on probation, or banned by the BCB.

The B.A.C. encompasses nine volunteer youth organizations. It serves as an advisory board in matters of youth sports. Council meetings are generally held the first Tuesday of the month from 8:00 to 10:00 p.m. The B.A.C. is independent of and is not part of the Bolingbrook Park District.

The following procedures are intended to provide a fair and timely opportunity for individuals to respond to any request for formal disciplinary action and to appeal any adverse ruling.

- A. The BCB Board of Directors shall have the authority to suspend, banish, discharge, or otherwise discipline any manager, coach, parent, spectator, participant, or any other person whose conduct is or has been considered to be detrimental to the best interests of the BCB or who has violated any portion of the BCB's adopted Code of Conduct, rules, regulations, or By-Laws.
- B. The BCB Board President shall, upon evidence of misconduct of any person, notify the person of such alleged misconduct; and a hearing will be timely held before an executive session of the Board of Directors for consideration of appropriate action. When a player is involved, the coach may appear in the capacity of an advisor to the player, and when the player is a minor, the player's parents or guardian shall be advised of, and invited to attend such meeting.
- C. In the review of such matters, the Board will initially review any submitted signed, written statements from witnesses, the person(s) making the allegations, and the person who the accusations were made against. These people will be informed of the date and time of the hearing, and be invited to attend the board hearing to speak to the issue. Such a hearing may be held at the next regular scheduled board meeting following the incident or at a special meeting to be convened by the Board, whichever will sufficiently expedite the process. No person will be permitted to speak to the issue unless a signed, written statement is received by the Board President no later than 48 hours before the hearing, unless otherwise agreed to by the Board President. Unsigned statements will be disregarded and the person will not be permitted to speak at the hearing.
- D. The Board of Directors will review the matter, maintaining its impartiality and will vote to determine the appropriate disciplinary action. In these matters, the Board will meet as a Committee of the Whole, and no individual board member will act alone in passing judgement. If a board member feels he/she cannot be impartial in judging an incident, he/she may decide or may be asked by his/her other board members, to remove him/herself from a vote in such proceedings. Any disciplinary action will require 2/3 vote of the remaining board members.

E. Actions considered disciplinary action, BUT ARE NOT LIMITED TO:

- Use of obscene, racist, or foul language
- Physical violence or threat of same
- Verbal abuse, harassment or other offensive behavior
- Flagrant fouls
- Unsportsmanlike conduct
- Repeated rule violations
- Inciting poor behavior
- Damage to equipment, supplies, or facilities
- Code of Conduct/Ethics violations
- Not adhering to By-Laws

F. Disciplinary action may include, BUT IS NOT LIMITED TO:

1. Probation – a warning letter will be written to the offender notifying him/her of the infraction and what steps should be taken to avoid a repeat violation.
2. Suspension – a letter will be written to the offender notifying him/her of a suspension from games and/or activities for a specified period of time.
3. Banishment – a letter will be written to the offender notifying him/her that he/she will be prohibited from participating in any and all BCB activities. Banishment will minimally be for the remainder of the season, but may exceed to subsequent seasons under extraordinary circumstances.

G. Notwithstanding the BCB's option to use progressive discipline, the BCB is not required to do so and may in its sole discretion, forego lesser forms of discipline at any time and proceed with the most severe form of discipline. The BCB Board President will inform any and all recipients of disciplinary action of such determination in writing within seven (7) business days of hearing in which determination was made.

H. Appeal process to the Bolingbrook Athletic Council.

1. The decision to suspend or banish cannot be appealed. ONLY THE METHOD OF ARRIVING AT THE DECISION CAN BE APPEALED.
2. The BAC President will set up a hearing panel consisting of all BAC Representatives and Executive Board.
3. Any person suspended or banished may appeal the BCB's decision to the BAC in writing. Written notice for appeal must be forwarded to the BAC within 14 days upon receipt of written notice of suspension or banishment. The BAC will not consider appeals forwarded beyond said time requirements.
4. In review of such matters, the panel will initially review any submitted signed, written statements from witnesses, the person(s) making the allegations, and the person who the accusations were made against. These people will be informed of the date and time of a hearing, and be invited to attend the panel hearing to speak to the

issue. Such a meeting may be held at the next council meeting following the incident or at a special meeting convened by the council President. No person will be permitted to speak to the issue unless a signed, written statement is received by the BAC no later than 48 hours before the hearing, unless otherwise agreed to by the BAC. Unsigned statements will be disregarded, and the person will not be permitted to speak to the issue.

5. The panel will review the matter, maintaining its impartiality and will vote to determine the method of arriving at the suspension or banishment. No individual panel member will act alone in passing judgement. If a panel member feels he/she cannot be impartial in judging an incident, he/she may decide, or may be asked by his/her other panel members, to remove him/herself from a vote in such proceedings. Any action from the panel will require a 2/3 vote of the panel members.
6. THE DECISION OF THE BAC PANEL IS FINAL.

Bolingbrook Community Basketball Board Members

President	Dave Piekarski	630-759-9376
Vice-President	Tracey Nixon	630-333-5656
Secretary	Mari Johnson	630-561-5894
Treasurer	Jetaun Staley	630-674-7470
Director of Equipment	Lee Hardrick	773-562-9061
Director of Events	Tony Swope	630-220-4141
Director of Publicity	Donn Martin	708-204-3728
Director of Information	Mike Parro	630-739-3808
Director of Scheduling	John Kennedy	630-378-0773

Parents, spectators, or any general members of the BCB are always welcome to attend BCB Board meetings. Board meetings are held twice each month during the winter season and once each month during the summer season. See the calendar for the dates.

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Over the past years, some of the spectators have vocalized their dislike of the referees calls too loudly. Our costs are set so that we can provide you with certified patched referees. Even though these referees are patched we must certainly realize that everyone can make mistakes. However, these referees call the game. Whether you think it is fair or not, you must not vocalize it at the game, especially in front of the kids.

If you feel that a referee showed lack of knowledge of the game please notify our Director of Scheduling. We won't promise that he/she will never referee one of your games again, we can promise that we will observe and assess the situation.

*On this note please realize that if you are asked to leave the gym by a referee you must do so immediately. The referee will provide a board member with your name. If a second offense occurs, you will be brought to a board meeting to discuss the actions required to be taken against you for your inability to control your emotions.