



Justin Burboa, President
Alicia Villicana, Vice President
Megan Butler, Treasurer
Malissa Thompson, Secretary
Stephanie Belitski, Player Rep
Nancy Jacobs, ASA Director
Mike Nicholls, Facilities Maintenance
_____, Snack Bar Director
Shaun Jacobs, Webmaster

Ron Williams, Head Coach
Dee Lomeli, Team Parent Director
Aaron Platt, 6U Coordinator
Jim Thompson, 8U Coordinator
Leanne Williams, 10U Division Coordinator
Rayna Dvorak, 12U Division Coordinator
John Davis, 14/16 Division Coordinator
Michelle Flores, Fundraising Coordinator
_____, Head UIC

**Ventura Girls Fastpitch
General Membership Meeting
Minutes
August 18th, 2022**

1. Roll Call:

Sign up sheets were passed around and included with the records.
There were a total of 24 people who attended and signed in.

2. Review and Vote on the By-Laws

See attached

3. Vote on new Board Positions

President- Justin Burboa
Vice-President -Alicia Villicana
Secretary -Malissa Thompson
Treasurer- Dee Lomeli
Player Representative -Stephanie Belitski
6U Director- Jim Thompson
8U Director -Matt Morrisset
10U Director -Nick Garcia
12U Director -Michelle Higgins
14U/16U Director -Shaun Jacobs
ASA Director- Leanne Williams



Head Coach -Ron Williams
Snack Bar Director- Maria Gonzalez
Facilities Maintenance Director- Larry Molina
Webmaster/Marketing Director- Oscar Lomeli
Team Mom Director- Michelle Flores
Fundraising Director-Rayna Dvorak
Head UIC -Aaron Platt

Also voted on was Auxiliary Board/League Coordinators

Rules and By-Laws Coordinator Nancy Jacobs
Uniform Coordinator Crystal Cobos

1. Changed Approved by Vote

membership of the League.

Change to 9/1 Start and 8/31 End to match USA Softball Season

Section 3. League Season: The League's season shall commence November 1st of each calendar year, and shall end on October 31st of the following year.

2. Changed Approved by Vote

Section 6. Executive Committee: The Board of Directors shall have an Executive Committee comprised of the League President, Vice President, Secretary, Treasurer and Player Representative. An Executive Board Member cannot be related to another Executive Board Member during the same term. Each member of the Executive Committee shall have one vote. A majority vote shall decide all matters coming before the committee and no proxy voting shall be permitted. The Executive Committee shall have exclusive authority in handling all League personnel and player matters and disciplinary matters relating to enforcement of the League's Code of Conduct, in closed session, in accordance with the procedures set forth below in these By-Laws. **If a majority vote cannot be reached on a matter submitted before the executive committee the ASA Director shall have the tie breaking vote.**

3. Changed Approved by Vote

Section 2. Vice President: The League Vice President shall:

- A. Assist the President, and in the absence of the President, shall perform the duties of the President.
- B. Be the League parliamentarian and serve as Board liaison for the Leadership, By-Laws and Nominating committees.
- C. In charge of scheduling and maintaining the league's rec ball games, Practice schedule for field usage (dirt) **and BMIC schedule.**
- D. **Communicate all schedule changes to the Division Directors and other appropriate personnel.**
- E. **Obtain all necessary permits for practices, games, and other League activities.**

4. Following are updates for Secretary

Changed Approved by Vote

- E. Notify the general membership and the Board of Directors of all upcoming meetings by email and posting on the League's website.
- F. **Post the agenda for each General Membership Meeting 14 days in advance of the meeting, to the League Website.**
- G. **Send the agenda for each Board of Directors meeting to each Board of Director at least 5 days in advance of the meeting.**
- H. Serve as Board liaison for the Special Events and Ceremonies committees.

5. Following are updates for Treasurer changed Approved by Vote

- I. Maintain complete and accurate records of all insurance claims submitted against League insurance policies.
- J. Provide an accounting to the League Secretary 10 days in advance of any Board of Directors meeting, to be included in the meeting's agenda.
- K. Maintain all League records pertaining to the tax-exempt status of the League.

6. Following are updates for Player Rep changed Approved by Vote

- E. Investigate all grievances between players and team management.
- F. Preside over the draft of all League teams **excluding divisions where their daughter plays**
- G. Have possession of all registration cards for all League players

7. Following are updates for ASA Director changed Approved by Vote

- G. ~~Preside at the division's All-Star selections.~~ **Work with USA Softball to ensure all**

Section 8. ASA Coordinator. The ASA Director shall:

- A. Be responsible for conducting all background checks for Board members, managers and coaches. (REPLACE) **volunteers have passed their background check and required training.**

8. Change approved by vote

Section 10. Snack Bar Director: The Snack Bar Director shall:

- A. Be responsible for supervising and scheduling work at the snack bar during the regular season and for all tournaments. **This includes managing shifts for both snack bar and spirit wear volunteers and maintaining the platform used for this scheduling.**
- B. Be responsible for ordering and stocking the snack bar within the League's budget.
- C. Develop a menu and pricing.
- D. **Develop, maintain, and update instructions for volunteer shifts that includes all required tasks and duties.**

9. Change approved by vote

Section 12. Webmaster/**Marketing Director**: The webmaster/Marketing Director shall:

- A. Setup and maintain the League's website **and social media site(s).**
- B. Update the schedules, standings and other League communications **posted on the website and social media site(s).**
- C. **Post** the scheduling for games and tournaments **and any updates made.**
- D. **Create** player registration **on applicable platform.**
- E. **Gather** information regarding registration dates, camps/clinics other special events and **post** them to the leagues social media site(s).
- F. **Gather** information and picture regarding any league teams' tournament results and **post** them to the leagues social media site(s).
- G. **Create** any fliers and ads promoting the league events.

10. Change approved by vote

Section 1. Managers, Coaches, Chaperones, Score keepers:

- A. Each team manager, coach, and chaperone shall be required to be at least twenty-one (21) years of age.
- B. Each team manager must pass the USA Softball Background check and complete any necessary training.
- C. Each team manager will provide a list of their coaches, team parent and chaperones to the ASA Director.
- D. Each manager will ensure any volunteer that has not completed their background check or necessary training is not in the dugout or on the field with the players

Under C. specific language added is Each team manager will provide a list of their coaches, team parent and chaperones to the ASA Director 10 days before opening day.