

<b>Eagan Athletic Association - Board Meeting Minutes</b>			
<b>Thursday, May 18, 2023 6:30 p.m.</b>			
<b>Eagan City Hall, Eagan Room</b>			
President, J.J. Kirby	X	Director of Basketball, Troy Tatting	X
Vice President, OPEN		Director of Cross Country, Tina Wrucke	X
Treasurer, Megan Brewster	X	Director of Football, Bob Keeney	X
Administrative Officer, Nathan Krahn	X	Director of Lacrosse, Jason Oberhamer	X
Secretary, OPEN		Director of Soccer, Mike Langley	X
Director of Sponsorship, OPEN		Director of Softball, TJ Fletcher	
Director of Facilities, OPEN		Director of Track, T.J. Rice	X
Director of Program Initiatives, Amanda Becker	X	Director of Rugby, Eric Curtin	X
Director of Marketing, Elizabeth Kmety	X	Director of Volleyball, Annette Scribner	X
Director of Public Relations, OPEN		Director of Wrestling, Erin Day	X
Director of Sport Programs, OPEN		Director of Baseball, Rob Emerson	X
Director of Coaches, OPEN		Director of Ultimate Frisbee, Alicia Carr	X
At-Large, Matt Lilleboe	X	At-Large, Dan Sagstetter	X
Director of Web Strategies and Social Media, Elizabeth Reddall			
Financial Assistant, Briana Klaus		Guests: NONE	
Business Interface Rep, Heather Lorentz	X		
Administrative Assistant, Erikka Anderson		Public Attendees: none	

Meeting Minutes – Thursday, May 18, 2023

X – indicates attendance

Meeting was called to order by J.J. Kirby at 6:33 p.m.

**City of Eagan Update** – Paul Watry - ABSENT

- Jonathan Moore has left his position with the City of Eagan. Paul Watry is the new contact.

**Approval of Minutes**

Eric Curtin motioned to approve the March 23,2023 board meeting minutes. Rob Emerson seconded the motion and the vote carried. The minutes will be posted on the EAA website.

**Program Updates:**

**Baseball** – Rob Emerson

- First Eagan tournament will be held this weekend.
- Issues with umpires, reporting 20% no show with no communication from coordinator.
  - Parents have stepped up to help and been issued a check for their time.
- Golf tournament registration open, will work on sponsors and raffle items. Date is August 21 at Mendakota Country Club.
- 15U/16 + tryouts had record numbers. Able to offer a fourth team and cutting 2-3 players.
- Working on coach contracts and will send to Megan.

**Basketball Update** – Troy Tatting

- Budget reviewed and approved at the May finance meeting.
- 8<sup>th</sup> graders will go to T-Wolves game and play at Target Center and therefore the fees for that level will increase to account for this addition.
- 3<sup>rd</sup> Grade Traveling league was created to move them out of 4<sup>th</sup> grade tournaments. This increased the cost for program so fees will increase.
- Basketball board did not meet in May.

**Cross Country** – Tina Wrucke

- Summer Miles program is ready to go with less athletes registered than last year, but a lot of older kids aged out. Practices start in a few weeks.
- Open fall season in June.
- Has a person interested in helping. J.J. would like to meet with them to set expectations and Tina will continue to work with them to train with the possibly of taking over as new director next year.

**Football** – Bob Keeney

- Just wrapped up 7 on 7 season. Looking to move program later into May due to weather.
- Registrations for Flag and Tackle will open June 1.
- Middle school clinic through Community Ed had 65-70 kids attend.
- Football dead week, July 31<sup>st</sup> - Aug 4<sup>th</sup>.
- SSYFL meets next Tuesday, pending vote would change 4<sup>th</sup> grade tackle bar rules.
- Golf Classic July 28, Cats vs Cops July 30<sup>th</sup>, EAA Night Aug 31<sup>st</sup>.
- Shed updates put on hold with new referendum.

- Snapraise – Possible fundraiser under consideration. Will have a rep attend a future football meeting to discuss the options.
- Need two more shed keys and will have duplicates made.

#### **Lacrosse – Jason Oberhamer**

- 12U evaluations are completed. 14U in a few weeks, due to HS programs in spring.
- Summer program admin tasks near completion.
- First draft of the summer schedules available for June/July.

#### **Rugby – Eric Curtin**

- Scotland trip went well and was a success.
- HS girls are more than halfway through the season with increased technical coaching.
- K-5 camp was successful in winter. There are 30 kids in spring. Flag program has real competition this year and is going well.
- MS program back to precovid numbers.
- Program has a strong K-5 and MS coordinator. Eric will step down from coaching next year but continue on as director with more focus on youth and growing financially through the boosters.
- Boys program doing well. Season ends June 10. Flag will continue a few weeks longer.

#### **Soccer – Mike Langley**

- First games starting this week and go through last week of June.
- Registration for fall will open early June.
- City has told program they will advocate for them for the continued usage of BCBS fields. Will get in touch with the new City of Eagan contact, Paul Watry.
- Coaches getting golf umbrellas with EAA Soccer printed on them.

#### **Softball – T.J. Fletcher**

- The Fastpitch, In-House, and Slowpitch seasons are all underway.
- The MN Stars will start back up in June following the high school season. Gearing up for the Down N Dirty tournament coming up in June.
- Registration for the Fall Ball season will open on June 5 and close on July 10. Will have new age level cutoffs, so we'll be working to make sure families understand how it will impact their players.
- Hoping that the new backstop netting will be installed soon at the two Lexington-Diffley fields where we installed the poles back on March 9.

#### **Track Update – T.J. Rice**

- Many meets have been impacted by weather and were rescheduled. One weekend of meets remain.
- Budget is on track for the year.
- Middle distance coach (hired) and is working out well.
- Added most improved athlete award to 4-6<sup>th</sup> awards.
- Athlete made inappropriate comments, coach reached out to T.J. and was addressed.
- Twins fundraising event on June 13.

- Athlete collapsed after the 400m during a meet. Parents were in attendance and addressed the child's medical needs.
- Question of what is the policy and procedure in medical situations.

### **Ultimate Frisbee – Alicia Carr**

- Won conference semi-finals.
- Middle school wrapping up this week.

### **Volleyball Update – Annette Scribner**

- JO/In House wrapped up. Record numbers reported for in house.
- Gym space is an issue with increasing numbers.
- Travel tryouts early August.
- Pinewood equipment is broken.
  - Rob suggested to email principal to get in touch with schools' facilities person.
  - EAA Volleyball could offer to help fix the equipment if needed.
- Ran into issues using EHS wildcat logo.
  - EHS Administration said could not use Eagan Wildcats logo due to agreements with curator of the logo and approved usage.
  - Program removed the logo but questioned why other sports get to use it.
  - EAA does not benefit from using the logo, but some high school coaches want EAA programs to use their sport logo.
  - Determined it is up to the EHS program head coach as to whether EAA programs are permitted use of their logos.
- JO budget up for approval in July
  - Suggested to add independent evaluators to have a degree of separation from the high school.

### **Wrestling – Erin Day**

- Budget will be presented in July.
- May have replacement come to the July meeting and plans to stay on to help new recruit.

### **Executive Committee – J.J. Kirby**

- Northview Shed
  - Please keep respective areas and aisles clean so other programs can access their equipment.
  - Basketball has mentioned donating some excess equipment to clear space.
  - Location where the prior mold issue was addressed is still wet and caused volleyball equipment to get wet.
  - Please do not put the tall tables by the doors for safety reasons.
  - Eagan Hockey is building a shed at Little Goat and offered space to baseball. Rob will reach out and see how much space is available and if other sports could use it.
  - Extra tables can be moved outside if needed.
- Dick's Sporting Goods gift cards update (J.J./Dan S./Megan)
  - Need to use for sporting equipment, not volunteers.
  - \$1500 in 2023 gift cards, \$2000 at ADStar, \$1650 from 2022 remaining.
  - ADStar is mainly baseball and softball equipment and first aid kits.

- Megan proposed the following: Order \$1000 in first aid kits from AD Star to be used across all sports, \$500 ADStar credit for use by Baseball and Softball. Dick's Gift Cards: \$500 to Football then \$300 to each of the remaining sports with the exception to Rugby who will take the \$250 instead of \$300.
    - Nathan Krahn made a motion to disperse the Dick's Sporting Goods gift cards and ADStar credit in this manner. TJ Rice seconded. Motion passed.
- Scholarship Policy update (J.J./Heather)
  - Free and reduced lunch qualification will continue to be used as a notification/identifier in ISD 196.
  - The different status determine Nutrition Funding from the federal and state governments due to the MN Free Lunch Act signed by Governor Walz.
  - No updates need to be made to the current EAA scholarship policy.
- Booking Process for District 196 Fields (Heather)
  - The district would like to streamline the process for facility rentals and is asking all sport directors and schedulers to fill out a Facility Request Form for gym and field space needs for their seasons.
  - Please do not email the district contacts or Sandy Sutter with your requests.
  - A response will be given within 48 hours and a receipt of requested time will be emailed out.
  - Heather will email out a detailed list of instructions along with the link to the request form.
- MedSaver Insurance option (J.J./Megan/Heather)
  - Megan contacted EAA's insurance company to inquire how MedSaver Insurance would impact our current plan.
  - Heather reached out to MedSaver to get more information on what is offered.
  - There were several concerns regarding MedSaver coverage as it's limited to certain circumstances and the appearance that this is a partnership with EAA and EAA is financially benefiting from it.
  - EAA's insurance requires a claim to be filed within 90 days and using MedSaver could jeopardize filing in time.
  - This option is automatically added onto all registrations for EAA and will need to request it to be removed from every registration going forward.
  - The board agreed to remove MedSaver from all EAA registrations.
- Sport Director Succession Planning and Support Plan (J.J.)
  - Operating Manuals – Proposed policy handed out in March and resent prior to meeting.
  - Motion to approve the Sport Director Succession Planning and Support Plan as written/presented made by Eric Curtin. Nathan Krahn seconded the motion. Motion carried.
  - J.J. asked sport directors to build succession plan into sport operating manuals.
  - Operating manuals are due at the time the budget is presented annually.
- Audit update (J.J. and Nathan)
  - No update.

## **Finance Committee** – Megan

- May 2023 Meeting Recap
  - Basketball budget review
    - Basketball Budget was approved.
    - Changes from last year – 3<sup>rd</sup> /8<sup>th</sup> grade fees went up.
    - Tournament fees increased but in line with other tournaments.
    - Hosting Wildcat Academy in 2024.
    - Adding 3v3 tournament.
    - In House has fund balance to spend down.
  - Food Licensing and Gambling Permits
    - Baseball needs a permit.
    - T.J. Rice may reach out to Track Boosters to get EAA Track into the concessions stand for a fundraiser during their EHS summer league.
    - Megan mentioned to ask about using the Track Boosters food license for this.

## **Marketing and Technology Committee** – Elizabeth Kmety

- May 2023 Meeting Recap
  - SportsEngine
    - Talked to representatives from Sport Engine about increasing access directors to manage their own registrations.
    - SE stated the access was not set up to do this without giving full financial access to directors.
    - Committee met May 15 to discuss and decided against increasing access for directors.
  - Branding
    - Proposing – unifier that is affiliated with EAA, plain language under the logo (ex: Powered by EAA, affiliated with EAA etc)
    - Smaller committee to meet to come up with phrase proposal, how to implement this and talk through it.
  - Eagan Fest/Market Fest
    - Every 3<sup>rd</sup> Wednesday of the summer months: June 21, July 19, August 16
    - Will need volunteers to help.
      - Elizabeth will send a follow up email to the board with more specifics.
      - Need to locate marketing materials such as tent, plinko board etc.
- Open-Air (all)
  - Emergency situation protocols needed at EAA events. J.J., Tina, T.J. Rice will work on emergency protocols policy and present to board at a future meeting.
  - Twins fundraiser –Requirement needed to have a lead person from the sport present to oversee the volunteers from that program.

Meeting was adjourned by J.J. Kirby at 8:45 pm.

**Reminders:**

<b>Marketing Committee</b> 7:00 p.m. Zoom (3rd Monday, Odd Months)	<b>Finance Committee</b> 7:00p.m. Zoom (2 <sup>nd</sup> Monday, Odd Months)	<b>EAA Board</b> 6:30 p.m. City Hall (last Thursday, Odd Months)
July 24 September 25 November TBD	July 10 September 11 November 13	July 27 Sept 28 December TBD

**Committee Assignments:**

	<b>Finance</b>	<b>Marketing</b>
<b>Chair</b>	<b>J.J. Kirby (President)</b>	<b>Elizabeth Kmety (Director of Marketing)</b>
Vice Chair	Megan Brewster (Treasurer)	Elizabeth Reddall (Director of Web Strategy)
	Rob Emerson (Director of Baseball)	T.J. Fletcher (Director of Softball)
	Bob Keeney (Director of Football)	Annette Scribner (Director of Volleyball)
	Nathan Krahn (Admin Officer)	Eric Curtin (Director of Rugby)
	Troy Tatting (Director of Basketball)	T.J. Rice (Director of Track & Field)
	Alicia Carr (Director of Ultimate Frisbee)	Mike Langley (Director of Soccer)
	Erin Day (Director of Wrestling)	Tina Wrucke (Director of Cross Country)
	Matt Lilliboe (At Large)	Jason Oberhammer (Director of LaCrosse)
		Amanda Becker (Director of Program Initiatives)
		Dan Sagstetter (At Large) *pending board election*