

Meeting Minutes

Pine City Youth Hockey Board Meeting

February 17, 2020 at 6:30 pm at the Pine City Country Club

Present: Marco Schisano, Bob Root, Krissy Valvoda, Jenny Rydberg, Matt Prihoda, Dominic Perreault, Paul Kirby (arrived 6:40) and Jonah Sauter (arrived 7:12)

Not Present: Deanna Jahnz

Also, in attendance: Angie Westbrook, Kelly Gribauval (arrived 6:48) and Michelle Linnell (arrived 6:43)

President Marco called the meeting to order at 6:31 pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Jenny to approve the February 17, 2020 agenda; Jenny seconded the motion – All in favor - Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed January meeting minutes that were emailed to board prior to the meeting – copies were provided. Bob made a motion to approve the January 2020 meeting minutes, Marco seconded the motion – All in favor - Motion carried.
- 3. Open Forum – N/A**
- 4. Gambling: (Angie)**
LG1004 January actual expenditures were reviewed. Marco made a motion to approve the January LG1004 of final expenses, Matt seconded – all in favor - motion Carried.

LG1004 February projected, pre-approved expense report was reviewed. Angie needs to carry forward the months from January to February and the internal revenue should be quarter 1, not quarter 4. Marco made a motion to approve the (amended) pre-approved LG1004 for February, Krissy seconded – all in favor - motion Carried.

Other Items on the Gambling report:

- January 30, 2020 Bank reconciliation Report was provided.
 - The required financial and inventory paperwork from December 2019 is being passed around for approval.
 - BINGO: Angie passed around the bingo programs to be officially approved by the board. Marco made a motion to approve the bingo program as presented, Bob seconded – all in favor – motion carried.
 - Ange also agreed to try bar bingo at Ryder’s on a weekly basis, starting in March. Angie will advertise the weekly bingo and bingo event in the local paper.
 - E-TABs/E-BINGO – PCYH will try out electronic pull tab/bingo devices at Ryder’s; which we discussed at the last board meeting. Updated lease was sent into MN Gambling control and we are finally implementing March 1.
- 5. Treasurer and Billing Manager Report:** (Krissy) The 2/17/20 Treasurer’s Report was given and presented by Krissy.
Deposits and withdrawals were reviewed. Beginning balance \$159,290.06, Deposits and withdrawal were shared and ending balance \$161,496.12 (\$173,622.45 with concessions).

Bob made a motion to approve the February 17, 2020 treasurers report, Jenny seconded the motion carried.

Krissy also reported that all of the calendar credits have been applied. Past due bills have been sent out and she applied the pre-payments of the Bantams and 15U's to the January bills. Krissy provided the Annual 2020 Financial Report for board review for the annual meeting.

6. **Pine City Civic Center (Danielle)** N/A – absent
7. **High School Program (Brett Westbrook)** – N/A - absent
8. **Registrar (Kelly)** – Kelly report D10 Registrar meeting.
USA Hockey contact retiring, therefore, it's unlikely that we'll be able to make exception/change requests – legal name must be used when registering skaters. ID's will need to be uploaded for background checks. Background checks will take 21 days. Tryout coaches must have USA Hockey/Safe sport and background ck. Board needs to be proactive for coach registrations. Roster Sign offs for traveling teams is the first Saturday of November (note when scheduling mite registration date).
If PCYH runs Learn-to-skate (hockey association/USA Hockey) all coaches must be fully registered; however, if PC Civic Center runs Learn-to-skate "volunteers" are not required to be registered. Concussion Cert must be sent in each year.
9. **Ice Scheduler – Michelle Linnell** – All practices rearranged for HS's section game Thursday. Michelle shared thoughts for next year and that she would like to schedule game and then give times to Danielle, rather than request slots from Danielle and schedule games in those slots. Would like to switch open skate/open hockey to Saturdays rather than Sundays, so more games later on Sundays. Auto Ice – Civic Center plans to re-new and it's working fine.
10. **Association Goalie Manager – Ann Boldt** – N/A – Absent
11. **Bill Aagaard – Summer Hockey** – Ice time schedule in Isanti (Forest Lake and Chisago were both full.) Total cost for ice will be \$5,075 – we will need 20 skaters at each level. Deadline to register will be March 2. Krissy made a motion that PCYH will agree to 'front' the ice bill for summer ice in the amount of \$5,075, to be reimbursed from collected payment; approval is subject to adequate sign-ups, Bob seconded – all in favor – motion carried.
12. **Jonah Sauter - Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate** – New nets were purchased and will provide invoice for reimbursement. Will contact Civic Center to schedule Dryland.
13. **Paul Kirby - Coaches, Goalie Coaches, Step-ups** –
USA Hockey is offering a Level 5 coaching class in MN. Discussion on whether PCYH is interested in sending any coaches currently with Level 4. Field interest from coaches and get final cost on expenses.
14. **Krissy Valvoda – Managers, Tournaments** –
Working on the details for the Spring Food and Flower fundraisers.
15. **Matt – Calendars, Concessions, Fair** – Coke agreement – Board voted to accept presented agreement; however, when we received the Final agreement there were some things that were note included – Jake is negotiating with Coke.

- 16. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS** – Waiting to hear from Kris J. on gear return dates.
- 17. Dominic Perreault – Girls, Parades, Summer Training** – Girls HS team has a full schedule booked for the 2020-2021 season.
- 18. Deanna Jahnz – Events/DIBS, School Liaison** – N/A - Absent
- 19. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments** – N/A
- 20. President’s Report: (Marco)**
- a. District 10**
 - i. 2/3 Meeting recap
 - 1. USAH Screening starts 4/1/20
 - a. Upload picture ID
 - b. \$30
 - c. Going back 7 years instead of 5
 - d. Will take 20 days to get results back
 - 2. All Mite, 8U, Squirt, and 10U levels schedules for the 2019/2020 season need to be sent to the D-10 Director by April 1st, 2020
 - ii. No March meeting, next Meeting is Monday, April 6th
 - b. Civic Center**
 - i. 2/9 Meeting recap
 - ii. Next Meeting Sunday, March 8th at 8pm in the ALC
 - c. Hilltop Park – City, School District, Civic Center, and Youth Hockey partnership**
 - i. Warming House Building Committee
 - 1. Looking to change its name. Ideas?
 - 2. Looking to come up with a fundraising campaign name. Ideas?
 - 3. Continuing to meet weekly
 - ii. Priorities
 - 1. Multi-use building / warming house, west side of property prepped for soccer and skating rink
 - 2. Ice Hockey Rinks – one with concrete pad, both with dasher boards, lighting
 - 3. Canopy over main ice rink
 - iii. Fundraising
 - 1. Changing PCYH from a 501c4 to a 501C3
 - 2. Information/marketing campaign almost ready
 - 3. In need of a Fundraising Coordinator

Next meeting to be held at Pine City Country Club at 6:30 on 3/16/20.

Bob made a motion to adjourn the meeting 8:45pm, Kirby 2nd the motion – all in favor – motion carried.

Motion via email February 28, 2020

Marco made a motion that for the annual meeting PCYH spend \$500 on raffle prizes at Lee's Pro Shop for kid drawings, \$50 Pizza Pub gift card for a coach drawing, and a \$50 Pizza Pub gift card for a manager drawing all of which will be given to those drawn who are in attendance at the time of drawing.

Matt seconded the motion, eight ayes, one no response.

Annual Meeting 3/8/20 – newly elected board members

Vote totals:

Jenny Rydberg – 54

John Sassen – 26

Marco Schisano – 61

Krissy Valvoda – 57

Kipper Rydberg – 1

Marco, Krissy and Jenny were elected and will be start their new three-year term 3/16/20.