

# Stillwater Area Hockey Association Board Meeting Minutes



Monday, December 27, 2021 @ 6:00pm | Zoom

**Board Members:** Amy Schiltgen, Dan Pavel, Joe Williams, Jeff Neidt, Tom Garrity, Tim McGlynn, Matt Tuccitto

**Committee and Working Group Members:** Patrick Budion, Aliya Taube

**Member Audience:** N/A

**Meeting Called to Order:** Meeting was called to order at 6:05pm.

**Review and Approve Previous Meeting Minutes:** Tim made a motion to accept the November 2021 minutes from the previous meeting. Jeff seconded the motion. The motion to accept the minutes was approved by unanimous vote. Motion is passed.

## **Proposed Agenda Topics:**

1. Gambling Update
  - a. Monthly tax return with the B2 and three LG form
  - b. Expense journal/check register
  - c. Inventory records/invoices
  - d. Copy of ME physical inventory
  - e. Reconciled bank statement
  - f. Fund loss report
  - g. Other correspondence docs, if applicable
  - h. Minimum wage for booth workers
2. Refund Policy Review
  - a. Tim made a motion to approve the revised Refund Policy. Jeff seconded the motion. Motion to approve the revised Refund Policy was passed by unanimous vote. Motion is passed.
  - b. Jeff will work with Doug regarding refund for family who moved to Florida.
  - c. Joe made a motion to approve the prorated refund to the family who moved to Florida. Jeff seconded the motion. Motion to approve the prorated refund (exception to the policy) was passed by unanimous vote. Motion is passed.
3. Waiver Policy Review

- a. Updated SAHA Policy on Waiver Scenarios.
  - b. Will review/approve at the January 2022 Board Meeting.
4. Boys' Tournament Coordinator Role
  - a. Need to find a replacement for Amy. This is her last season in this role.
  - b. Amy will draft a description of the role.
5. 2022-2023 Fundraising
  - a. Need a new Fundraising Director
  - b. Modern Envy is a local custom socks/apparel company who reached out to Tim.
    - i. Interested in being a vendor for SAHA fundraising
    - ii. Owner is originally from Stillwater
    - iii. They have a booth at the MN State Fair each year
    - iv. Online sales and retail sales (at local boutiques/shows)
6. 2021-2022 Fundraising Season Review
  - a. Negative feedback on Papa Murphy's cards.
    - i. Not as much positive feedback, but some levels did sell many cards.
  - b. Kwik Trip car wash cards were sold by a few SAHA teams.
    - i. Teams made a significant amount of money.
  - c. One family worked directly with Heggies to fundraise on their own, but SAHA did not have someone who wanted to lead the Heggies sales for the overall association.
7. Add Gambling Managing as Voting Member
  - a. This will be Aliya's last year as the Gambling Manager
    - i. This role needs to be bonded & pass a background check
  - b. Other associations are voting members and are not elected positions
    - i. Includes Blaine (second largest gambling association) & Mahtomedi

## **Board Member Report Outs**

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- President
  - Several championships/great successes at tournaments.
  - A few cases of reinforcement of behavior at out-of-town tournaments/hotels.

- Vice President
  - COVID verbiage updated on the SAHA website.
- Boys Traveling Director
  - Items covered in agenda topics.
- Girls Director
  - Prepping for Skate for the Roses
- Mite Initiation Director
  - Mite Jamboree schedules should be completed by early next week.
- Treasurer (as of 11/30/21)
  - Checking: \$155,637.11
  - Savings: \$629,199.62
  - Girls: \$9,176.49
  - Playmakers: \$25,758.07
- Director of Off Ice Operations & Community Affairs
  - Items covered in agenda topics.

## **Committee Project Reports**

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### **Assistant Gambling Manager's Report – Patrick Budion**

- Patrick Budion gave the November 2021 charitable gambling report.
- Overall gross receipts were down \$100K due to the closure of No Necks Stillwater for a week.
- Downtown business has slowed down significantly.
  - No Neck Tony's-Lake Elmo is closed Mondays & Tuesdays
- Last November, we lost money as well even with the shutdown happening pre-Thanksgiving.
- November is typically a slow month, but the volume is trending back upwards.
- Our gambling audit is finishing up. He needed one item and we provided it to him late last week. The audit should be completed by the start of 2022.
- Continuing to make payments on the loan back to SAHA.
- Paying out around 86%, which is higher than most games normally pay out.
- Large difference in checking account balance compared to last month's minutes
  - Additional funds in safe will be deposited later this week
  - \$4,100 has been paid back to the loan for the last 2 months
- Always need an inventory of purses for Purse BINGO

<b>November 2021 Total Gross Receipts</b>	\$453,948.83
Net profit	-\$7,731.48
Checking account balance	\$88,734.93
Savings	\$10,011.70
Net Receipts	\$64,988.52
Total in prizes	\$388,960.31

- Amy made a motion to approve the lawful gambling report for November 2021. Dan seconded the motion. Motion to approve the November 2021 gambling report was passed by unanimous vote. Motion is passed.
- Amy made a motion to pre-approve the allowable expenses of \$103,095 for January 2022. Jeff seconded the motion. The motion to pre-approve the January 2022 allowable expenses was approved by unanimous vote. Motion is passed.

**D2 Updates** – Current season has higher suspension/ejection rate than any of the last 5 seasons. Visiting team managers must send score sheet to D2. If SAHA team has a player suspended/ejected, they should reach out to their respective D2 Level Coordinator. If team has an issue with officials, managers should reach out to Gina/Aliya. Amy will send a reminder to managers. If a parent is ejected from a SAHA rink, the SAHA Manager should inform Tom and Tim to determine the repercussions. In addition, Tom and Tim should be informed of any Code of Conduct issues.

**Registrar** – N/A

**Playmakers** – N/A

**Tournaments** – Covered in the agenda topics.

**Fundraising** – Covered in the agenda topics.

**Next Meeting: January 24; 6:00pm via Zoom**

**Adjourn | Meeting adjourned at 7:32pm**– Amy made a motion to adjourn the board meeting, Tom seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.