

Meeting Minutes

Pine City Youth Hockey Board Meeting

Date: April 18, 2022

Time: 6:30

Location: Hilltop Warming House

Board Members Present:

Marco Schisano - President, Deanna Jahnz - Vice President, Krissy Valvoda – Treasurer, Jenny Rydberg – Secretary, Eric Bjorklund, Kyle Borgstrom, Dominic Perreault, Jonah Sauter, Ryan Brant Grant Nicoll

Also, in attendance: were Michelle Linnell, Trisha Gariepy, Corey B., and Angie Westbrook

President Marco called the meeting to order at 6:37 pm

Outgoing Board:

- 1. Agenda:** was reviewed for additions and/or deletions
A motion was made by Eric to approve the April agenda; Dominic seconded the motion.
Vote: all aye - motion carried
- 2. Meeting Minutes:** Reviewed March meeting minutes that were emailed to the board prior to the meeting and distributed. Marco made a motion to approve the Deanna meeting minutes and seconded the motion.
Vote: all aye - motion carried
- 3. Gambling:**
LG1004 March actual expenditures were reviewed. Deanna made a motion to approve the LG1004 of final expenses, and Jenny seconded.
Vote: all aye - motion carried

LG1004 April projected pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved LG1004 for April, and Kyle seconded the motion.

Vote: all aye - motion carried

A brief overview of other items on the gambling report (see report for further details):
Is being passed around for approval.

Pizza Pub – permit received from the State of MN. Dispensing machine and games delivered/set up on 4/11.

Purse Bingo – Froggy's bard requested having a Mother's Day Purse Bingo event. This is tentatively scheduled for May 7th. Bingo Program approval is being tabled until the date is finalized. Angie will send it out electronically.

Site allocations Froggy's 10%, Wings 1%, VFW 40%, Chucker's 0%, PC Country Club 1%, Village 10%, Lake Appeal 17%, Floppy 7%, Garage 10%, Pizza Pub 4%, - Marco made a motion to approve the site allocations as presented, Deanna 2nd the motion.

Vote: all aye – motion carried.

4. Treasurer and Billing Manager Report: (provided by Krissy)

The April 18, 2022 Treasurer's Report was presented.

General Account: The beginning balance was \$234,629.66, Deposits and withdrawals were shared, and the ending balance was \$268,866.64 (with concessions - \$285,845.14).

Concessions Account: Beginning balance \$15,191.50, Deposits and withdrawals were shared, and the ending balance was \$16,978.50.

Outdoor Rink: The beginning balance was \$23,430.79, deposits and withdrawals were shared, and the ending balance was \$22,725.30.

Eric made a motion to approve the April 18, 2022 Treasurer's report, Deanna 2nd the motion.

Vote: all aye - motion carried.

Additional Treasurer Items:

- Billed City \$12,000 – has not received funds yet
- Outstanding ice fees of the Bantam family were sent to collections and a letter to the Peewee family
- Approx. \$14,000 outstanding in ice fees and Krissy just sent past dues notices
- Actual costs per family were reviewed
- 2021-2022 Pine City Youth Hockey Season Expenses were reviewed
- Krissy noticed she was off in the annual treasurer report and discovered it was from the Feb/March report due to Angie paying ice fees in advance. (Mentioned during May meeting amounts were actually correct)
- Plant Fundraiser – there were 1442 plants sold which resulted in 7200 credits for families

Matt - Concessions – will help whoever is in charge of concessions,

We passed the health inspection. Kim Juszczak will be picking up the post-prom leftover candy/pop.

Dominic - Tryout/Girls – will send whoever is in charge of tryout ice the contact information and request Mike from Forest Lake to send the schedule. Dominic also has a list of contact information for evaluators.

Parades – Can usually locate parade info on Chamber websites

Corn and clover – printed form

Chisago – will need to sign up as soon as the info comes out

Pine City – Registration is open on the May 1st

Girls –D10 is potentially looking at restructuring the ages of girls' hockey to get rid of 12U and make a 13U. Dominic thinks it would be beneficial for smaller communities.

Thank board for everything everyone does.

Incoming Board – Deanna, Ryan, Grant

5. April Agenda for new board: was reviewed for additions and/or deletions

A motion was made by Eric to approve the April agenda; Jenny seconded the motion.

Vote: all aye – motion carried

6. Election of officers –

- **President** – Jenny made a motion to nominate Marco as president, Krissy 2nd – Marco accepted – Vote: all in favor
- **Vice President** – Jonah made a motion to nominate Deanna as Vice President, Kyle 2nd – Deanna accepted – Vote: all in favor
- **Treasurer** - Jenny made a motion to nominate Krissy as treasurer, Jonah 2nd – Krissy accepted – Vote: all in favor
- **Secretary** – Deanna made a motion to nominate Jenny as Secretary, Krissy 2nd – Jenny accepted – Vote: all in favor

A. The Bylaws and PCYH Handbook were passed out to new board members

B. The Code of Conduct was passed out to all board members to review and sign.

The board should review the Bylaws and PCYH Handbook and bring any suggested revisions to the May board meeting.

7. Open Forum – Tricia and Corey

Corey – Junior Dragons – Corey has been leading the Junior Dragons program for 8 years.

The goal of the program is to unite the high school and youth hockey programs. He would like to step down from leading this program and would like PCYH to offer it through our volunteer/DIBs. It does involve some time to manage the program, and since Corey will no longer have a kid in PCYH, he would like someone that can dedicate time to it and would like to continue to see it grow. Ideally, it would be great if the same person could lead the program for would like someone to do it for 2-3 years.

Approximate hours into it – each game = ½ hr - approx. 30 hrs. total. Corey has all of the schedule and correspondence.

Corey said the biggest thing is communicating with the team managers to select hard-working kids.

Michelle mentioned possibly adding having the booster clubs have a helper on the High School side.

Tricia – Tricia sells pampered chef and presented a fundraising opportunity.

Pampered chef is doubling how much get back –

Sales between \$200 and - 649.99 will receive 20%, sales more than \$650+ will receive 30%, and will also receive money per booking from the fundraiser.

Each person gets an individual link – no need for PCYH to collect orders and/or deliver.

PCYH will email out fundraising information and people interested should contact Tricia.

Tricia will email a link or can set up a Facebook party.

In order to get the 30% return, the fundraising funds must go directly to a non-profit organization. Tricia would be the point person and will organize. Board will discuss and contact Tricia with the decision on the fundraiser.

Board Discussion – If Tricia puts together communication and handles everything then PCYH will distribute.

8. Board Member responsibilities

Hockey Director – Jonah
Learn to Skate – Ryan
Mites – Jonah
Girls – Jenny
Outdoor Rinks – Eric
Concessions – Deanna
Fair – Deanna
Events – Deanna
Goalies – Kyle
Equipment – Jenny
Calendars – all
Communications – Jenny
Managers – Krissy
Fundraising/Grants – Marco
Ice Scheduling – Grant
Summer Hockey – Ryan
Tournaments – Krissy
Registration – Krissy
Tryout Practices – Kyle
Tryouts – Grant
Parades – Ryan
Area School Liaison – Deanna
Annual Meeting – Deanna
Tune Ups/Step Ups – Grant
Hotel Coordinator – Krissy
Rink Rat – Eric
Game Sheet contact person/coordinator – Krissy
High School game flag coordinator – Jonah

Jenny will put board contact and responsibilities in a spreadsheet and update the website.

Grant contact info:

Cell - 320-492-4308

Work 320-245-6439

gnicoll@bop.gov

gnicoll027@gmail.com

Both emails on correspondence.

Ryan contact info:

Cell - 763-229-2974

All other board member's contact info is the same.

9. Review Association Paid Positions –

1. Gambling Manager (\$35,000/yr., \$673/week plus mileage reimbursement) – Angie at the time of the meeting; however, on 4/20/22 Angie turned in her letter of resignation. The newly selected gambling manager is listed at the end of the meeting minutes.
2. Ice Scheduler – (\$1500 per season) - Michelle

10. Review Association Coordinator Positions – The board reviewed DIBs credits for each position. Deanna will update position descriptions with DIBs credited for each position. Jenny will email positions out to the Association and ask for responses with interest by May 13th.

11. High School Program – n/a

12. Ice Scheduler – Michelle – tryout practices will be added to the calendar with times TBD. Registration – August 24th from 6-8 pm and September 7th from 6-8 pm at the High School 7th grade commons. Learn to Skate Informational meeting will be on September 26th at 6:30 pm at the 7th Grade Commons. Will need to talk to Kris Jahnz to schedule a gear handout that same night.

Looking at doing a staggered practice scheduled ½ hr. solo team practice, ½ combined, and ½ hr. solo team practice. Michelle is working on a mock schedule to look at different scheduling options.

Ice Scheduling program – Looking at Avario – Michelle and Danielle will review and decide.

13. Registrar – n/a

14. Goalie Manager – Tami – Kyle has a couple of calls to line something up for the season for the goalie program.

15. Eric – Outdoor Rinks – working to get the site cleaned up.

16. Jonah – Hockey Director, Mite Coordinator, Learn-to-skate – Jonah proposed to make all 1st-year mites free in an effort to increase numbers. Board discussion on pros/cons.

17. Matt – Concessions, Fair, Summer Training – See notes above from Matt

18. Krissy – Managers, Tournaments, Registration – Nothing right now – waiting for tournaments to start being posted.

19. Jenny – Secretary, Communication, Equipment – Will invite Kris to the next board meeting for jerseys/equipment.

20. Kyle – Goalies, Tryouts, Tune-Ups, Step-Ups – Nothing further – see #14

21. Dominic – Girls, Parades, Tryouts – See notes above from Dominic

22. Deanna – Vice President, Events/Dibs, School Liaison, Covid 19, Annual Meeting – Angie changed the date of Purse BINGO to May 14th. BINGO Program needs to be approved – Jonah made a motion to approve the Purse BINGO at Froggy's on May 14th, Eric 2nd the motion – all in favor – motion passed.

Deanna will look into PCYH's calendar ads for Public School, Parkes and Rec, and Community Ed.

23. President's Report: (Marco) – Civic Center Golf Tournament is June 24th and they would like to know if PCYH would like to sponsor a hole – Eric made a motion that PCYH would sponsor

a hole for the Civic Center Golf Tournament, Jonah 2nd the motion – all in favor – motion passed.

Motion to Adjourn the meeting at 9:47 pm was made by Marco, Jonah 2nd the motion – all in favor – motion passed.

The next meeting is scheduled for:

Date: Monday, May 16th

Time: 6:30 pm

Location: Pine City Country Club

Motions made after the April Board meeting:

- A motion was made by Deanna via email on May 1st that PCYH will donate \$100 to the Pine Area Lions Fun Run, Grant 2nd the motion – 8 aye – 1 no response – motion passed.
- Interviews for the Gambling Manager were held on Monday, May 2nd. The two resumes that were submitted were from Deja Mettling and Jason Vinaja. Board members that were present for the interviews were: Jonah, Deanna, Kyle, Eric, Ryan, Krissy, Jenny and Angie.

At the conclusion of both interviews and after board discussion, Deanna made a motion to offer the Gambling Manager position to Deja Mettling, Jenny 2nd the motion – 7 in favor, 2 absent – motion passed.