

CGAA Main Board Meeting Minutes
Sunday, April 8th, 2018
Start Time: 7:06 pm

Action items are listed in **red** beneath each division/person

Attendance:

Dan Harrison - President, Main Board
Justin Langbehn - Vice President, Main and Treasurer, Football
Kim DeVann - Treasurer, Main Board
Tina Clark – Bookkeeper
Mary Perren – Gambling Manager, Main Board
Amanda Perren –Secretary, Main Board
Dan Smoot - President, Football
Amanda Albert – President, Softball
Tim Kaplan – President, Baseball
Jeff Bloedel – President, Hockey
Jackie Turvold - Volleyball
Randy Lynch – President, Soccer

Absent:

Chris Gargaro -President, Basketball (represented by Dan Smoot)

Guests:

None

President: Dan Harrison

- **MSP:** Approve March Main Board Minutes- Justin Langbehn: Randy Lynch
- **MSP:**
- Website: The auto-renew was stopped due to a bad credit card. working with Go Daddy to update owner of website. Because the site is down it appears that the CGAA.org emails also don't work.
 - Get all websites to be owned by CGAA, then bills come to YSB
 - Make sure all emails are appropriate
- There is an Ed's Trophy bill to be paid still
- Audit discussion
 - cost of audit for next year. Can we bid out? Should we stay one more year because of the variance?
- Annual Meeting: Moving from second Sunday in August to second Sunday in October
 - Reasons: after end of fiscal year, not in the summer so an increase in attendance
 - Next month we must MSP on moving the date and include
 - moving elections to the date and extending the current terms until this date
 - If the date is in our by-laws we will publish the vote.

- Stipend: Beginning in May
 - Reasons: will take place of board member discount codes-easier to track. It may get more people to our meetings (especially when a president is unable to attend). It will get the Treasurers to their quarterly meeting.
 - **MSP:** Justin Langbehn, Dan Smoot, no discussion, opposed: Dan Harrison. Starting May 2018 a monthly stipend will be issued to the following board members for attending the Board Meeting and completing their assigned duties: \$200 each Main board members (President, Vice President, Treasurer and Secretary), \$100 each Division President (or attendee in the absence of the President). In addition each division Treasurers who attend their quarterly meeting and complete their assigned duties will receive \$50. These stipends will be reviewed and voted on at every Annual Meeting beginning October 2018. The stipends will be funded through proceeds from the Gambling division. If, for any reason the Gambling division has unsatisfactory funds the board will review other sources.
 - Duties Assigned are as listed - this is a working list
 - Main Board President: continue to sign checks
 - Division Presidents: Bring in completed Outstanding Items Report, Minutes from prior month's board meeting posted adn
 - All boards need to get away from discount codes for board members. Please discuss stipends at your next board meeting.

Bookkeeper: Tina Clark

- Outstanding Items: about ¼ of a page. Oldest item is from February. These were discussed at the Treasure meeting today. Easier to resolve issues within 30 days.
- Review schedule for transfer of player fees. Are the transfers happening at the appropriate time?
- Please send out Outstanding Items report 1 - 2 weeks prior to our Main Board meeting.

Treasurer: Kim DeVaan

- **MSP:** Operating costs not to exceed \$2500-Kim DeVaan: Amanda Albert
- All boards should have every member sign a Conflict of Interest Form. Justin or Dan H. will email a copy.
- It was a good Treasurer meeting

Secretary:

- Most contacts are on website - I'll make a spreadsheet for Mary for when she gets phone calls.

Gambling: (See attached pdf for **MSP**)

- Football might be interested in doing a purse bingo
- An increase in meat raffles and bingo lately
- Discussed what happens if a venue illegally gambles while they are one of our sites. If we, as board members see something, say something.
- Machine still at Opinion. Dan Smoot & Justin Langbehn volunteered to pick it up.
- Zero balance is set to begin but still working on March numbers.
- Justin Langbehn may begin to oversee the gambling operations
- Point of Sale system to reduce shortages at Jct 70. Cost is \$4500. Mary will see if there is a recurring cost too.
- It would be nice to see a monthly cycle balance of the checking account.

Hockey:

- Cottage Grove hockey won a MN Hockey award

Basketball:

- Working on filling board
- banquet

Baseball:

- Traveling meeting went good
- bats, uniforms are in
- Clinics are done
- In-house Registrations
- Coaches meeting will be in 2 weeks

Volleyball:

- 14 team finished 51 & 4.
- working on next year's numbers
- getting a good turn out for summer - CGAA fees are less than surrounding communities.
- CGAA should be getting non-profit rate for gym rentals

Softball:

- In House registration closed on the 30th but there are still stragglers coming in. there about 150-160 girls.
- Pulling 3 ref's checks because there are no W9s on file
- **Forward email to Dan H for clarification of pay and number of games.**

Soccer:

- Spring registration brought 365 kids-44 teams
 - still need 6 coaches
- Hopefully weather changes for Running with the Wolves tournament first weekend in May.

Football:

- Spring Practice
- Registration will begin in May

MSP: Meeting adjourned 8:55 PM, Dan Harrison

CGAA BOARD MEETING		4/8/18			
Estimated gambling expenses for:		May-18			
LOCATION	PARK PLACE	CLOVERLEAF	Carbone's	Junction 70	Total
RENT	\$3,000.00	\$5,000.00	\$ 1,750.00	\$ 1,750.00	\$11,500.00
PAYROLL	\$2,800.00	\$2,800.00	\$ 4,300.00	\$ 7,500.00	\$17,400.00
MISC EXP	\$1,500.00	\$2,000.00	\$ 1,000.00	\$ 3,000.00	\$7,500.00
OTHER	\$2,000.00	\$500.00	\$ 500.00	\$ 2,000.00	\$5,000.00
SITE TOTAL	\$9,300.00	\$10,300.00	\$ 7,550.00	\$ 14,250.00	\$41,400.00
COMBINED SITE TOTAL	\$41,400.00				
STATE TAX	\$35,000.00				
MONTHLY REGULATORY FEE	\$700.00				
TOTAL ESTIMATED EXPENSES	\$77,100.00				
Motion that these estimated expenses be approved.			MSP Perren/Smoot		

TAX RETURN FOR MONTH & YEAR:	Mar-18
Paper Bingo Gross Receipts	\$19,079.00
Bingo Prizes Paid	\$13,500.25
Net Receipts	\$5,578.75
Raffle Gross Receipts	\$600.00
Raffle Prizes Paid	\$300.00
Raffle Net Receipts	\$300.00
Paddletickets Receipts	\$6,630.00
Paddletickets Prizes	\$3,495.00
Paddlewheel Net	\$3,135.00
Interest	
Linked Bingo Gross	
Linked Bingo Prizes	
Linked Bingo Net	
Gross Pull Tab Receipts	\$483,674.00
Pull Tab Prizes Paid	\$414,823.00
Net Pull Tab Receipts	\$68,851.00
Gross Elec Pulltabs	\$79,775.50
Prizes Elec Pulltabs	\$64,852.65
Net Elec Pulltabs	\$14,922.85
Net Receipts	\$92,787.50
8.5% Tax	\$766.17
Combined Receipts Tax	\$30,891.75
Raffle Tax Credit	\$0.00
Board Fee .125% of Gross Profit	\$737.20
Total Taxes Paid this month	\$31,831.68
Gross Profit After Taxes	\$61,158.64
Total Allowable Expenses	\$38,698.47
Profit for Park Place	\$4,165.50
Profit for Cloverleaf	\$ 2,166.29
Profit for Carbone's	\$6,767.79
Profit for Junction 70 Grille	\$ 9,157.86
Total Profit	\$22,257.44

Checkbooks balance: \$46970.70

Start Banks	
Park Place	\$ 14,100.00
Cloverleaf	\$ 3,100.00
Carbone's	\$ 3,300.00
Junction 70 Grill	\$ 6,300.00
Totals	\$ 26,800.00

January-18	
Lawful Purpose Expenditures	
Taxes	31,831.68
Charitable Contribution	36,520.93
Total	68,352.61

Motion to pay:	State of MN	\$ 31,628.96	Gambling Tax	MSP / Perren	Langbehn
Motion to pay:	Youth Services Bureau	\$ 1,672.14	corporate rent A-	MSP /Perren	Kaplan
Motion to pay:	Century Link not to exceed	\$ 95.00	CGAA phone bill A-	MSP /Perren	Lynch
Motion to pay:	City of Newport not to exceed	\$ 250.00	City Contribution A-	MSP /Perren	Smoot
Motion to pay:	Park Boy's Lacrosse	\$ 1,111.72	Fundraiser A-7	MSP /Perren	Bloedel
Motion to pay:	CGAA Softball 14 Green	\$ 713.70	Fundraiser A-7	MSP /Perren	Alberts
Motion to pay:	Park Wrestling Boosters	\$ 219.60	Fundraiser A-7	MSP /Perren	Kaplan
Motion to pay:	CGAA Volleyball	\$ 2,301.91	Fundraiser A-7	MSP /Perren	Turvold
Motion to pay:	Russell & Associates	\$ 3,265.36	Allowable Expenses	MSP /Perren	Smoot
Motion to pay:	Russell & Associates	\$ 6,144.45	Allowable Expenses	MSP /Perren	Kaplan
Motion to pay:	Russell & Associates	\$ 3,889.32	A-1	MSP /Perren	Smoot
Motion to pay:	Russell & Associates	\$ 4,000.00	A-1	MSP /Perren	Smoot

Paper & Elec Pull tab	Last Year	This Year		Last Year	Apr-17	May-17
Site deposits	Mar-17	Mar-18	Difference	Park Place	19,833.95	14,653.00
Park Place	19,857.55	20,060.85	203.30	Cloverleaf	11,900.00	19,991.00
Cloverleaf	20,981.00	15,286.00	(5,695.00)	R. Tavern	13,201.60	7,467.40
R. Tavern	16,471.85	0.00	(16,471.85)	Opin Brewery	4,171.00	7,589.00
Opinion Brewery	2,966.00	0.00	(2,966.00)	Carbone's	8,392.00	5,060.00
Carbone's	8,511.00	14,415.00	5,904.00	Junction 70	-	12,607.00
Junction 70	-	34,012.00	34,012.00	Totals	57,498.55	67,367.40
Totals	68,787.40	83,773.85	14,986.45			