



River Falls Youth Hockey Association

BOARD MINUTES

September 8, 6:00pm to 7:30 pm

Westwind

Kaylan Wilson	X	Paul Bloodhart	X	John Linehan	X
Jody Christensen	X	Hattie Ekholm	X	Carrie Torgersen	X
Chad Flanagan		Kristin Jepson	X	Catherine White	X
Nicole Ralston	X	Greg Leier	X	Jon Wiech	X

- 6:00 **Meeting called to order at 6:03**
Approve Consent Agenda (All can be approved in one motion unless an item is removed by a board member for further discussion).
 I. Last month Meeting Minutes
 II. Current Agenda
- John made a motion to approve consent items, Jody second; all in favor. Motion approved.
- 6:05 **Guest(s) Present & Comments**
- Cam Wilken was present
- 6:10 **President's Report – Kaylan Wilson**
- Members have inquired if the can trailer is safe. The trailer has been deemed as safe, the lights are currently working, and, in the future, we can look to have brakes installed. Suggestion of adding class 5 under the trailer. Plow truck title has been found and will need to go in for maintenance.
 - Discussion regarding old Wall Pucks and where and how to display. Board talked about continuing this fundraising program where members/community could purchase a puck with their name or in honor of an individual. Ideas are tabled for now and will be revisited closer to the Ice Out Bash
 - Board Liaison responsibilities include each Board member covering one to two Wildcats/Fusion games at the Wildcat Centre. Building needs to be opened, working table for gate, float as needed, counting and reporting gate fee and finally securing the building at the end of the evening. Kaylan will send out a google document for sign up. RFYHA receives half of the gate fee and all concession proceeds.
 - Building Keys are needed, Paul will have copied made. Extra LTS keys were made, extras are in the file cabinet. Paul will add a handle to the door.
- 6:15 **Treasurer's Financial Report – Chad Flanagan**
- Chad has emailed the financial report to all Board members but was not present to review.
 - Kaylan will update the financial tracker and email to Board members.
- 6:25 **Old Business¹**

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- Additional policy handbook changes to include striking the statement of Mites not participating in building assessment fees. Via email communication on August 24th, 2021; Kaylan made a motion, Greg seconded, all in favor. Motion approved.

6:40 **Board Comments; Q&A on submitted monthly Operations Committee Reports**

- Greg suggested to Fundraising that we have the Mites write letters to grandparents/family members asking for donations. It was discussed that Wildcats hockey and baseball already do this.
- Ideas of teams that sell extra coupon cards would be awarded with a pizza party
- Skate with the Cats will resume this year
- Youth night at a Varsity game, looking for ways to fundraise on this night
- Paul reported that the LED lights have been installed in the rink and lobby, new LED's have a 5-year warranty.
- River Falls golf course has donated the use of their lift, James Clark will start painting weekend of September 11
- ABC is working on a bid to tin the back wall (by the bleachers). No permit needed for this type of job. Discussion regarding having to layers of tin with multi color. Should have the bid within the next week
- Women's tournament currently only has two teams registered, looking for 4 teams at same level. Tournament will be run similar to Fat Boys to include
- raffles, vendors, and adult beverages. Catherine had mentioned that she's working on availability for the he Ax throwing trailer
- River Falls Days Softball tournament was not worth the time and effort of our volunteers. Catherine might know of an individual that may want to take this on for the future.

6:55 **New Business²**

- Brian Oestreich has submitted interest in taking on the Mite Coordinator position, CPDC will review in their meeting
- Mite Coaching on-ice meeting needs one hour of ice time before the Mites take the ice.
- Alyssa Smith is the skating coordinator at Hunt Arena and Hudson. She will be consulting with the on-ice portion of the LTS program. Recommendation is to only allow LTS skaters to have skates and helmets for equipment. If the skaters choose to move forward with Mites, remaining equipment will be given to the skater to use for the skating season. Review of adding fees for this program will be priority for next year.
- Blackcat potential coaches' names were reviewed. Hattie and Nate Adams are now apart of the coaching committee for the Blackcats.

7:15 **Strategic Planning**

- Discussion regarding how we would like to see the City of River Falls support our Association. Plowing and maintain the property, to include salt and ice. Making good on the past due bills that were never paid for the outside rink. Additional rinks within the City for our Community members. RFYHA brings in 12-13 tournaments per year and fill our hotels, restaurants, and shops. The hotels charge a 10% tax that is then given back to the city, it was Jody's understanding that the tax needs to be donated back to non-profits from the City. Jody will follow up with Jon Z for information and confirmation. Kaylan will discuss with Sara Carlson for more information on

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how the City supports other Associations. Mention that the School District may support Associations as well. Contract with the RFHS will be reviewed next year, they also use our facility for fire/bomb/safety drills.

7:25 Comments, Announcements, Other Business

- WAHA has not announced information regarding masking and extra procedures at this time.
- Kaylan will finalize the Org chart and email

7:30 Adjourn

- John made a motion to adjourn meeting, John seconded; all in favor.

Next Board meeting is scheduled for October 6th- 6pm @ Wildcat Centre

Operations Committee Updates - September 2021

Sept 2021	Monthly Update	New Business Agenda for Discussion or Decision
On-Ice Operations	1. Interviews (get to know you's) set for the 7th, 14th, and 16th for the majority of prospective Squirt, Peewee, and Bantam coaches with Cam and John. 2. Coach's room has been cleaned out for re-purpose. 3. Communication sent out to prospective coaches to register via sport's engine. 4. Validation of Youth D2 preliminary levels of play.	Brian Oestreich has submitted his name for the Mite Coordinator Position as of 9/7/21. Need a date on the calendar for Mite Coach's meeting on ice.
Off-Ice Operations	Tournaments-U10-7 of 8, U12-Full with 8, U14-6 of 10, PW A/B full, 6 A and 10 B, Squirts Full, 6-A, 6-B, 4 C-PWC-Full with 12, Bantam B/C-Full with 12, Bantam A/B-7 of 12. Bantams A/B-3 of 12, Womens tournament 2 of 16. Equipment-jerseys and socks ordered, delivery expected 1st week of Oct. Planning to start charging a deposit check for goalie gear of 250.00, check will be returned when equipment is turned back in. We decided to not order pennies for tryouts, we have so many jerseys we decided to put tryout bibs together for each level with old jerseys in them. We Currently have 85 skaters signed up for the preseason clinic starting Sept 25. LTS-Currently has 19 girls and 25 boys with a 24 kid boy wait list, we will be giving the girls spots to the boys from the list. Ice schedule is being added to the calendar, if anyone has anything we need to add that you don't see let me know. Also, my plan for this year is to close the rink to rentals on 12/24, 12/25, 12/31, and 1/1 unless the group has a approved zam driver and a key to the rink. I don't want to get into making volunteers have to cover the rink on those days.	
Building Operations	The LED lights are in for the rink and lobby and they look great. We are receiving about \$1400 back in rebates for the lights that we picked. An anonymous donor dropped off a lift for us to use for the install and Derek Shewczyk worked all weekend to get them done. Please thank him if you see him. The Dehumidifiers are both up and working wonderfully.	Plow truck licensing and Insurance if possible. Would a newer truck that is capable of pulling the can trailer be more feasible and take the burden off a volunteer using their own?

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	<p>We have gotten the one of the floor moved up above the locker rooms and the wiring to it will get finished on Friday by Derek. I have Curtis Kees (who diagnosed and got them working correctly) looking at them tonight to make a plan and finish the drain plumbing and tin work to make them more efficient in their location.</p> <p>Painting is moving forward and River Falls Country Club (Ben Sanford) dropped off their lift tonight for us to use free of charge in the lobby for painting (and clean the ceiling fans). James Clark is heading up the painting and will be starting prep work this weekend.</p> <p>Adam Sanford will be fixing the wood in the players benches and him and I will lay new rubber flooring there. After inspection we only need 1 sheet of treated plywood and a couple 2x4's to fix the wood part. Pricing to come on the rubber once I get it back.</p> <p>Adam and Ben are also going to head up the back wall project and Adam has been in touch with the building inspector to look at our options. Minimal metal framing and putting up tin will be our best option. If we do anything else (like sheetrock or Hardy board) it has to be taped/finished and fire proof, including any studs underneath. Still waiting on a quote from Arrow for the tin and needed metal framing.</p>	
Member Recruitment & Retention	208 regisitered skaters; everyone who was expected to return did so and additionally have a couple new families.	LTS coordinator consultant
External Engagement & Communication	The signs of businesses that are defunct or non payment are down. Heather Ewing is still planning on joining and will get together with her this month. Waiting to get the new system purchased to start working on new accounts	
Financial Operations	Not much change, improvement from last month's estimate of -4,200 to -1,700. The main change was an increase in the projected registration income. We have 3 interested in joining the newly created Bingo committee. Meetings will be scheduled in the next couple weeks to discuss expectations and schedule.	
Fundraising Operations	<p>Fundraising packets are assembled, sorted by skater level, and in the office. The coupon cards look great and we saved a substantial amount of money by doing everything locally. I was able to get Hub70 to donate the design time and our only cost was the printing. If a comparable number of coupon cards are sold as prior years, we will net an additional \$8k from this fundraiser alone. I will be at the rink this Saturday 11-1 for families to get an early start on fundraising.</p> <p>Otherwise we will be at tryouts to hand out packets, any left over will be handed off to the team managers. The golf event is coming together nicely but we could use more golfers. We have approximately 30 golfers signed up and would like to see that number closer to 50. Please help us spread the word and/or sign up a team.</p>	

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Building Events Operations	<p>Channel the Flannel is 10/15-17. An email will be going out by the end of this month to line up people with servers licenses to work that weekend. Application for temporary beer license for the event will be submitted next week. Profit from River Falls Days softball tournament was \$1257.94. Expenses were \$5,390. The event was a HUGE time commitment and few people volunteered to help. I will be reaching out to other organizations to see if they are interested in taking it over in 2022. The profit isn't worth the time and expense.</p>	
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