# SPORT NGIN

## HOW TO SCORE A GAME WITH SPORT NGIN Live

- Navigate to your team page, go into Edit Mode and then click on the Game Schedule. Now click on the "Scheduled" link for the game that you wish to score.

- *Sport NGIN Live can be used live as the game is played or scored after the fact from a score sheet.*

- Once installation is complete, use your existing website username and password to log in.

- Once logged in, confirm that you see the schedule and the game you wish to score. Claim that game to proceed.

- Note that if you are scoring a game "Live" and the facility does not have internet access, sync the game before and you can use the application "Offline". When you have internet access available, re-sync the Live Scoring app and the results will update the website immediately. If you do have internet access during the game, the results will post on the website instantaneously.

- Back to scoring a game...You will then be asked to confirm the game info, including Referees.

- You will then be asked to select the players that will be playing in that game.

- Then, when you are at the Game Input screen, you will simply move through the game by "action". If a goal is scored, click Goal on the side of the team that scored and then follow the prompts. The same goes for a penalty. Shots can be tracked individually or by period (see additional instructions below regarding entering shots).

## SCORING SHOTS ON GOAL:

- Shots can be scored as they happen (one-by-one for each team).

- Or at the end of the period, click the "Shot" button once for each team. Then look down to the play actions list in the middle and click on "Edit" to the right of the shot. Then you can enter the total shot quantity for the period, enter the time as 00:00 and credit the goalie.

- You can then toggle to the next period and continue scoring.

## OVERTIME OR SHOOTOUTS:

- You may add another period for the overtime near the place where you toggle to the next period. Score the OT just like a period.

## AFTER THE GAME:

- At the end of the game, you can click to Submit Game tab up on top. Here you will be asked to choose the Game Winning Goal, the Winning Goalie and the Losing Goalie. You may also enter Referee notes.

- At this time, you should also click to Print Scoresheet. This will then pull up in a browser window. You may then print that sheet, save it as a PDF or just save it as a web page. You can then use that score sheet anyway you wish.

- Please type your own name into the referee sign-off as the official scorer.

- You will now submit the game. This may take 3-5 minutes. You are now done and the website has been updated with your data.

- A score sheet is also available for viewing or printing from the website.

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Once a game has been submitted and marked FINAL, only admin with Team Owner permission can edit a game using the Live Scoring application. Contact Cherry if Live Scoring needs editing.