



# BIRTHDAY PARTIES

BOOK YOUR EVENT WITH US!

905-831-9803 X 209 | [PSC.ADMIN@PICKERINGFC.CA](mailto:PSC.ADMIN@PICKERINGFC.CA)

## HOW IT WORKS:

- The first 30 minutes allow guests to arrive, change, and drop off gifts and coats etc. in the event room.
- While guests are on the field/court for the 55-minute time slot, the host can decorate the room, put out the food and place settings etc.
- Once off the field/court, the last 1.5 hours is for the party, final clean-up, and removal of your personal items.

**Nothing but water inside the dome. Proper shoes must be worn.**

1. **Activities:** This is the first part of your party. You plan the program for your athletes – up to a maximum of 24 participants on a quarter field, 20 participants on the mini-Futsal courts, 12 participants for Pickleball or Volleyball.

**Turf Field:** One quarter field (30 x 60 yards within the blue markings) for 55 minutes with goal nets and balls.

**NEW** **Futsal Court:** Two (2) mini courts for 55 minutes with goal nets and balls. Can host 2 games simultaneously.

**NEW** **Pickleball or Volleyball Court:** Two (2) courts for 55 minutes with nets, paddles, balls / nets and balls.

**Adults/Seniors Parties are available too! Court rate = \$55/hour + HST per court + a la carte room rate.**

2. **Room Rental:** You will be allocated 3 total hours in either the North or South event room (a “half” room). The event room will be set up with 2 rectangular tables for buffet style service, round tables and chairs for sitting/eating – the room capacity is comfortable for 40 people (adults plus children). Wherever possible, we schedule the North event room that includes the kitchenette with a fridge, sink, microwave and a pass through to the main room. If the kitchenette is unavailable, we will let you know beforehand.
3. **Food/Beverages:** You bring in or order in (to be delivered) your own pizzas, subs, cake, juice, pop, water, etc.
4. **Tableware:** You provide your own plates, glasses, cutlery, napkins, tablecloths, etc.
5. **Decorating:** Nothing is allowed to be nailed, tacked, taped or in any way stuck to the walls. We suggest centre pieces for the tables (i.e.: helium balloons with a weight to keep them in place).
6. **Rates:** Standard Package is \$305 +HST. *Upsize Options \*:*
  - Additional time on the field, and/or
  - Increased space in the room
  - Combinations of the above within the 3 hour package time limit.**\* Additional Charges will apply.**
7. **Payments:** A Birthday Party is categorized as a Special Event Rental (Field or Room) and requires a 50% non-refundable deposit at time of booking followed by the balance (50%) to be received in full 7 days BEFORE the use of the facility. Debit and Credit Card are accepted for party bookings. You may also be asked to provide a \$250 security deposit. The security deposit is only processed in the event of damage or if the facilities are not left in the same condition as that which they were provided in.

**Reservations are not firm until the booking is paid in full, including any security deposit requested.**

8. **Cancellation:** Deposits are non-refundable. For all Special Event Rentals, cancellations must be provided by written notice a MINIMUM of fourteen (14) days prior to the affected booking date to facilitate release and potential re-booking of the time slot(s).
9. **Insurance:** Participants use the facility at their own risk. Liability insurance is provided, but personal injury is not covered.
  - Do not allow children to play on the patio. This requires a reservation and supervision.
  - Do not allow children to run around in the hallways or use the washrooms unsupervised by an adult.
  - Do not allow children to play in the parking lot, up the hill, in the vacant lot to the west, or anywhere around the dome.

**In accordance with City By-Laws, alcohol and smoking are strictly prohibited on the Pickering Soccer Centre property.**