



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

April 18, 2022

Opening

The regular meeting of the CHA Board was called to order at 7:06 pm on 4/18/2022 via Zoom by John Vlnka.

Members

1. Present

- John Vlnka, President and House Director
- Lonnie Scott, Vice President and MAHA D6 Representative (interim)
- Kitt Woodrel, Director of Finance
- Heather Scott, Secretary and Website Coordinator

2. Absent

- Don Wright, Director of Coaches
- Constance Eder, Registrar
- Nick Vetter, ADM Coordinator
- Kayla Swope, Apparel Coordinator
- Colby Parks, LTP Coordinator
- Dan Wray, Travel Director
- Michelle Smith, Fundraising Coordinator
- Andy Webster, Immediate Past President

3. Open Positions

- MAHA D6 Representative
- Treasurer
- SafeSport Representative
- S.T.A.R. Representative

Welcome Guests

Mike Sayers- 8U coach, parent to a 2015 player.

Eric Janz- 8U coach, parent

Approval of Minutes

Will approve at the next meeting.

Agenda Items

1. Open Board positions and moves.
 - a. Kitt needs replacement
 - b. Chelsea State Bank account updates
 - c. Communication plan for new team bank accounts
 - d. Ref scheduling and ice bill/scheduling
2. Finalize Meet & Greet event details.
3. Form a by-laws committee and set a meeting date (doodle in VP report), 3rd link to be sent
4. Fall Tryouts, communications to teams and public.

Executive Reports

- **President**
 - Spring Teams are set; 5 House & 7 travel
 - 18U will not be a part of CHA. They have chosen to roster through CHA.
 - House numbers are as follows:
 - 6U-Horvath = 6
 - 8U-Janz = 16
 - 10U-Wolcott = 10
 - 12U-Moglovkin = 14
 - 14U-Green = 9
 - **There are more but new USA#s are not being accepted by SportsEngine.
 - Unregistered Travel Players:
 - 2009 = 4 (Giardello, Ash, Kelly, Kern)
 - 2010 = 1 (Zimmerman)
 - 2012 = 4 (Hoonhorst, Pasik, Russell, Sullivan)
 - 2013 = 2 (Giardello, Vermeylen)
 - 2012 Blue = 1 (Guinn)
 - Need pucks, whiteboards, and buckets and temporary lockers for new teams. We can figure out the permanent locker situation after spring hockey once fall teams are known.

- Rink has proposed a \$100 off-ice fee for the spring. With team budgets set and parents paying teams already, I countered with fall being \$500 year round to keep it simple.
- **Vice President**
 - Will send a new doodle for the Bylaws revision meeting. Please indicate your availability and we will set our first one-hour meeting time.
- **Director of Finance**
 - Refs are paid through March
 - Rink has NOT been paid for Spring yet.
 - Spring Registration for house is around 56 players, which covers the cost of the spring ice bill.
- **Director of Coaches**
 - Completed coach interviews with the help of Nick Vetter and Colby Parks. The following are approved coaches for the House program.
 - 6 U – Cameron Horvath
 - 8 U – Mike Sayers (assistant) & Eric Janz (head coach)
 - 10U - Chris Wolcott
 - 12 U - Dereck Moglovkin
 - 14U - Chad Green
 - Working with Nick Vetter on the fall ice plan.

Reports

- **House Director**
 - An 8U Jamboree has been proposed on 4/23 by 8U coach Eric Janz. Very well thought out and organized.
 - Referees provided by Colby and paid by CHA at current MAHA/Ann Arbor Scheduling rates.
 - Gear provided:
 - Referee items
 - Mini scoreboards

- 6U only has 7 players. Financially the house program is fine due to other teams having good numbers, but do 7 6U kids need full ice? Should they share ice on Tuesday evenings to maximize cost? It looks to be the 1 team that has a large financial loss.
- **D6 Representative**
 - No MAHA meeting this month (April).
 - S.T.A.R. and SafeSport are becoming a much bigger operation. Encourage all associations to get good people in those positions.
- **Registrar**
 - I have rostered the following Travel teams:
 - 2013
 - 2012 Gold
 - 2012 Blue
 - 2011
 - 2010
 - 2009
 - 2008
 - I have rostered the following House teams:
 - 6U Currently at 4, need birth certificates for additional 2
 - 8U Currently at 14, need birth certificates for additional 2. Colby Park rostered as coach as the parent coach doesn't have all the credentials
 - 10U Currently at 11, need birth certificate for additional 1. Unable to roster-coach does not have credentials, needs age appropriate modules.
 - 12U Currently at 13, Unable to roster-coach does not have credentials, needs age appropriate modules.
 - 14U Currently at 9
 - I think as we look to bring more people on the Board and possibly move people around, I'd like to be sure we set up a good process for

the Registrar, Director of Coaching and House Director to communicate with House coaches and volunteers regarding credentials and changing staff season to season. I think our website is a GREAT resource for anyone thinking about coaching or managing so at the very least we need to be diligent in referring interested volunteers to that page. Please take time to find the coaches link, read the requirements so you each know what it looks like.

- **Secretary**

- Will send out minutes for review following the meeting.
- Please remember to get your reports submitted the Wednesday before the scheduled meeting.

- **Website Coordinator**

- Spring Registration. All set and LIVE. Link posted on homepage.
- Issues have been fixed for new USA Hockey numbers.
- Facebook posts for National Hockey Week Across America
- No comments or topics suggested for the next CHA Newsletter so I have nothing to create and share at this time.

- **Fundraising Coordinator**

- Bios/Photos - still missing some from current board members
- Meet & Greet
 - Date?
 - Marketing - post on CHA website, bulletin board, see if we can post in the restaurant, emails sent out to the association list, have coaches forward email?
 - Food - spoke to the manager and was supposed to get back to me with the “party” options - do we have a budget in mind - how do we want to estimate attendees? Registration page? Survey?

- **Travel Director**

- No Report Submitted

- **LTP Coordinator**

- No Report Submitted
- **Apparel Coordinator**
 - No Report Submitted
- **ADM Coordinator**
 - No Report Submitted
- **Treasurer**
 - Open position, no report.
- **SafeSport Representative**
 - Open position, no report.
- **S.T.A.R. Representative**
 - Open position, no report.

New Business

Summarize the discussion for new issues, state the next steps, and assign any action item.

Open Board positions and moves.

Wait until after the by-laws committee meeting to finalize positions.

Finalize Meet & Greet event details.

Form a by-laws committee and set a meeting date soon. Lonnie will create a new doodle and send link out.

John looked at Club Excellence, it is on a seasonal basis. Will restart once next season kick-off (June timeframe).

Open Board positions and moves.

- a. Kitt needs replacement
- b. Chelsea State Bank account updates

Lonnie motions to approve John Vlnka (CHA President) and Katherine (Kitt) Woodrel (CHA Director of Finance) to jointly sign a letter to CSB a list of names and teams to be active on accounts.

All those in favor: John, Lonnie, Kitt, Heather

Those opposed: none

- c. Communication plan for new team bank accounts
 - i. 2013s looking to set up account
 - ii. each team needs to have a cha board member on their account
- d. Ref scheduling and ice bill/scheduling
 - i. Contact sheet with new teams to be provided to all board members in addition to having all listed on the chelseahockey.pucksystems.com website under Contact tab.

Finalize Meet & Greet event details, similar struggle for date setting as by-laws committee meeting.

Form a by-laws committee and set a meeting date (doodle in VP report), 3rd link to be sent due to members being out of town this week. Was asked to be inclusive to members.

Fall Tryouts, communications to teams and public.

Discussed having the next meeting in person (with Zoom option) at the rink. Heather will work with Arctic Breakaway to reserve the front banquet room.

Items for Next Meeting

List the items to be discussed at the next meeting.

Discuss Fall plans

Announcements

- Upcoming events:
 - April 23 8U Jamboree at Arctic Coliseum
 - May 11 Agenda Reports due to secretary
 - May 15 Board Meeting
 - May 16 Fall Tryouts begin (per MAHA)
 - July 8-10 MAHA Summer Meeting in Grand Rapids

Adjournment

Lonnie and Kitt had to drop off. John, Heather and guests Mike and Eric closed the meeting at 8:25pm.

The next general meeting will be at 7pm on May 15th, at the Arctic Breakaway and a Zoom option for participation. Link to be sent out prior to meeting.

****Reminder that reports are required to be sent to the Secretary the Wednesday before. ****

Minutes submitted by: Heather Scott