

CGAA Main Board Meeting Minutes
Sunday, July 08, 2018
Start Time: 7:09 PM

Action items are listed in red beneath each division/person

Attendance:

Dan Harrison - President, Main Board
Justin Langbehn - Vice President, Main and Treasurer, Football
Kim DeVann - Treasurer, Main Board
Tina Clark – Bookkeeper
Mary Perren – Gambling Manager, Main Board
Amanda Perren –Secretary, Main Board
Dan Smoot - President, Football
Amanda Albert – President, Softball
Tim Kaplan – President, Baseball
Jeff Bloedel – President, Hockey
Julie Christianson - Volleyball
Randy Lynch – President, Soccer

Absent:

Chris Gargaro -President, Basketball (Report by Smoot)

Guests: None

President: Dan Harrison

- **MSP:** Approve June minutes: Smoot/Kaplan
- **No issues in basement with water maybe get it cleaned up...can someone through YSB do this?**
- Working through gambling adjustments...did an hour log...new office help for when Jaci leaves.
- Has anyone seen a bill from R&A for the last time they came up?

Vice President: Justin Langbehn

- Get conflict of interest done. on CGAA.us COI Policy
- Have legacy documents in place. It will help with transitions. These can be saved online for the board. Think of what each role is and critical dates (meetings, tryouts, uniforms, tournaments, etc). Even think of the editable versions of previous documents (flyers, etc)

Bookkeeper: Tina Clark

- Need May Soccer minutes - they should be online
- Open items report - figured out most of the items (plastic printers - Softball send info to Tina) - where are treasurers funds coming from - figured out.
- Need access to Hockey Ngin for deposits
- **Hy-Vee purchase on 5/7/18 \$209.90**
- Going to start requesting audit info - will start in October
- **Have legacy documents in place (see Justin above)**

Treasurer: Kim DeVaan

- **MSP:** Operating costs not to exceed \$2500-Kim DeVaan: Langbehn
- Treasurer Meeting - every division's treasurer was in attendance. Balances: 646,719.57 in our checking account.
- Reviewed the YTD budgets for each division: each division is doing well or aware of their situation. Soccer feels their budget will turn around in two months.

- Next fiscal budgets are due in October (next Treasurer meeting)
- **Have legacy documents in place (see Justin above)**

Gambling: Mary Perren (See attached pdf for **MSP**)

- discussion on new bar - muddy cow
- What is the star rating? Lawful purpose donations need to be greater than 30%
- Still working on May & June balance
- **Have legacy documents in place (see Justin above)**

Hockey:

- Coaches interviews starting in about a month
- Ice bill went up - meeting with Zach to discuss.
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place (see Justin above)**
- **Get Tina Ng in access again**

Basketball:

- SATP - FB promotions are great
- 8/1/18 registrations are opening, fees will go up but other activities (like SATP) will help add value
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place (see Justin above)**

Baseball:

- In-house - pitchball tournament went well; Made \$1000 on hats & t-shirt
- Starting pull out teams for the 9's & 10's for tournaments. This will help this group of kids stay in-house. But there are different rules between in-house & travel. s
- State tournaments starting soon
- September board elections & appreciation dinner
- Find an alternative to indoor space (pole building with batting cages, mounds, space, etc)
- Fundraiser for the first time in at least 12 years...gambling calendar
- Paid coaches starting at ages 13...
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place (see Justin above)**

Volleyball:

- Rec sign up is opening soon
- 1st sponsored camp - good turn out (not in CECool book)
- 1st tournament in Jan or Feb - excited
- gym space scheduling meeting should be coming up soon.
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place**

Softball:

- 8, 10, 12U state tournaments this weekend -
- fall ball registration starting this week. Cost is raised this year raised about \$25
- Traveling tryouts in October
- Pride tryouts are starting - paid coaches are difficult to find.
- Nationals end of July both NAFTA & USA Softball holding tournament on same weekend. Our tournament is now cut to 42 teams (from 81). schedules are starting to come in.

- city is building a shelter @ Grey Cloud should be up by 7/25. between fields #3 & #4.
- Awarded a \$5000 matching grant to get dugout covers by the mn Twins
- Election night @ Tinucci's and appreciation dinner-short on members Can other divisions use up dibs on other divisions? Can soccer/baseball help out softball?
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place (see Justin above)**

Soccer:

- New DOC, Craig Malus - awesome! Into building program for the U8 & U9 this group is huge.
- Summer Rec registration was unbelievable this year; because lack of fields - just under 900 kids.
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place (see Justin above)**

Football:

- Registration is beginning. Early bird model...flag, tackle bar or tackle...contact Smoot, he'll give a discount to register early. EqT handouts is in 10 days.
- Golf tournament 8/24.
- Next fiscal budgets are due in October (next Treasurer meeting)
- **Get conflict of interest done. on CGAA.us COI Policy**
- **Have legacy documents in place (see Justin above)**

MSP: Meeting adjourned 8:18 PM, Dan Harrison

CGAA BOARD MEETING				7/8/18			
Estimated gambling expenses for:			Aug-18				
LOCATION	PARK PLACE	CLOVERLEAF	Carbone's	Junction 70	Opinion Brewery	Total	
RENT	\$3,000.00	\$5,000.00	\$ 2,500.00	\$ 1,750.00	\$ 2,500.00	\$14,750.00	
PAYROLL	\$3,100.00	\$3,100.00	\$ 3,100.00	\$ 8,500.00	\$ 2,500.00	\$20,300.00	
MISC EXP	\$1,500.00	\$2,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,000.00	\$8,500.00	
OTHER	\$2,000.00	\$500.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$5,500.00	
SITE TOTAL	\$9,600.00	\$10,600.00	\$ 7,100.00	\$ 15,250.00	\$ 6,500.00	\$49,050.00	
COMBINED SITE TOTAL		\$49,050.00					
STATE TAX		\$10,000.00					
MONTHLY REGULATORY FEE		\$700.00					
TOTAL ESTIMATED EXPENSES		\$59,750.00					
Motion that these estimated expenses be approved.				MSP Perren/Smoot			

TAX RETURN FOR MONTH & YEAR:		June-18	
Paper Bingo Gross Receipts		\$7,045.00	
Bingo Prizes Paid		\$5,592.00	
Net Receipts		\$1,453.00	
Raffle Gross Receipts		\$10,040.00	
Raffle Prizes Paid		\$2,950.00	
Raffle Net Receipts		\$7,090.00	
Paddletickets Receipts			
Paddletickets Prizes			
Paddlewheel Net			
Interest			
Gross Pull Tab Receipts		\$393,151.00	
Pull Tab Prizes Paid		\$337,197.00	
Net Pull Tab Receipts		\$55,954.00	
Gross Elec Pulltabs		\$77,029.00	
Prizes Elec Pulltabs		\$63,820.00	
Net Elec Pulltabs		\$13,209.00	
Net Receipts		\$77,706.00	
8.5% Tax		\$726.00	
Combined Receipts Tax		\$24,899.00	
Raffle Tax Credit			
Board Fee .125% of Gross Profit		\$609.00	
Total Taxes Paid this month		\$26,234.00	
Gross Profit After Taxes		\$51,472.00	
Total Allowable Expenses		\$46,597.00	
Profit for Park Place		\$7,051.21	
Profit for Cloverleaf		\$ 777.94	
Profit for Opinion Brewery		\$ 1,336.42	
Profit for Carbone's		\$ 2,618.54	
Profit for Junction 70 Grille		\$ 7,369.49	
	Total Profit	\$19,153.60	

Checkbooks balance: 71,000.00

Start Banks	
Park Place	\$ 14,100.00
Cloverleaf	\$ 3,100.00
Opinion Brewery	\$ 3,100.00
Carbone's	\$ 3,300.00
Junction 70 Grille	\$ 7,800.00
Totals	\$ 31,400.00

May-18	
Lawful Purpose Expenditures	
Taxes	26,955.64
Charitable Contribution	4,014.39
Total	30,970.03

Compare Profit from last year	
Jun-17	\$ 14,048.39
Jun-18	\$ 19,153.60
Up	5,105.21

Motion to pay:	State of MN	\$ 26,955.64	Gambling Tax	MSP/Perren	Kaplan
Motion to pay:	Youth Services Bureau	\$ 1,672.14	corporate rent A-1	MSP/Perren	Smoot
Motion to pay:	Century Link not to exceed	\$ 95.00	CGAA phone bill A-1	MSP/Perren	Bloedel
Motion to pay:	CGAA Main Board-stipend	\$ 1,750.00	Expense A-1	MSP/Perren	Albert
Motion to pay:	City of Newport not to exceed	\$ 250.00	City Contribution A-1	MSP/Perren	Smoot
Motion to pay:	CGAA Softball-in house raf	\$ 5,836.35	Fundraiser A-7	MSP/Perren	Albert
Motion to pay:	CGAA Softball-50/50 raffle	\$ 111.63	Fundraiser A-7	MSP/Perren	Kaplan

Paper & E-Tabs	Last Year	This Year		Last Year	Jul-18	Aug-18
Site deposits	Jun-17	Jun-18	Difference	Park Place	12,284.55	15,635.75
Park Place	15,300.35	20,554.95	5,254.60	Cloverleaf	11,475.00	18,700.00
Cloverleaf	17,947.00	12,053.00	(5,894.00)	R. Tavern	-	-
R. Tavern	10,570.80	0.00	(10,570.80)	Opin Brewery	7,875.00	5,772.00
Opinion Brewery	3,908.00	2938.00	(970.00)	Carbone's	1,666.00	4,801.00
Carbone's	5,571.00	5,431.25	(139.75)	Juction 70	10,720.00	15,103.00
Juction 70	9,731.00	28,186.00	18,455.00	Totals	44,020.55	60,011.75
Totals	63,028.15	69,163.20	6,135.05			