

PYHA Board Meeting Agenda

Meeting Date: Monday, January 12th, 2026

6:00PM - Oakstone

**Board Members Present:**

Andy Roe 2024-2027	Scott McConnell 2025-2028	Liz Payne 2024-2027	Lindsay Schteis 2023-2026
Chad Normington 2023-2026	David Gauder 2023-2026	Blythe Robbins 2023-2026	Greg Fawver 2024-2027
Aaron Palmer 2024-2027	Kelly Vetter 2025-2028	Mike Taylor 2025-2028	Brent Ruhland 2025-2028

**Ground Rules:**

Your time is valuable. We will follow the agenda and stay on time.  
PYHA Code of Conduct is to be followed.

5:57 pm – Scott had a good idea (prior to start of official meeting)

6:05 pm - Call to order & Approve December Minutes

- Mike, Dan Tardy
- Guests: Amy Brinza and Marie Thomas

6:06 pm – December Minutes – Typo to fix

- Motion to approve minutes – Blythe
- 2<sup>nd</sup> – Scott
- Ayes – 8 Motion Approves

6:07 pm – Current Topics

- Player parent in attendance:
  - Requested some clarity and follow-up responses on questions posed previously regarding Code of Conduct related processes, conduct matters (both active and previously active) addressed by the ALD, and other questions including Release Requests. The Board and DoH addressed each of them verbally while also committing to follow up with a brief recap of the Release Request process.

- Did express recently there were a few instances where they didn't discern a locker room monitor for their skater's Peewee team. The Board indicated they would follow up with the team in question.
- Acknowledged that the questions were answered and had nothing further.
- 7:13 pm - Scheduling Update – Liz
  - The board is taking over the remaining season scheduling.
  - Going through the schedule to reconcile ice time.
    - Full count of the teams and their practice numbers. Requesting from the AGLs.
    - Discussion about Mites practices and split times. Need to work with the coordinator and coaches to clarify practice times. Dan will reach out to the coordinator.
- 7:25 pm – State Tournament – Eric Seidl
  - Hotels are blocked
  - Silent Auction prize requests are submitted
    - Some requests are already in
  - Sponsorships coming in at lower levels. Looking for more information on past levels requested
    - \$400, \$300, \$200, \$100 are current asks, most coming back
  - Raffle license is cleared
  - Team baskets – Email is going out tonight
  - Requesting access to the Navigators locker room for the weekend
  - Volunteer hours to clean glass
- 7:43 pm - Annual Meeting – April 11<sup>th</sup> St. Dennis Gymnasium CONFIRMED
  - Setup Time: Noon
  - Meeting Time: 1-3 pm
  - Awards – Mike
  - Program – Blythe
    - Setup Google forms for Graduating Bantams and Teams
  - Agenda – Lindsay / David
  - Board Member Applications and Ballot management - Kelly
    - Board Applications due by March 11

- Candidates available by March 25
  - Dibs Volunteer Credit for Set up and Tear Down - Liz
  - Ice Cream Sundae Station – Brent/Mike
  - Other – Comms
- 8:05 pm - Jr. Waubesa Cup - Mike
  - Open Decision Points
  - Volunteer Needs
    - Food drive volunteers
    - Table at each rink
  - Communication and Schedule / Timing
    - Email will go out Tuesday morning
    - FB post in the works
- 8:26 pm - Mid-Season Travel Survey Publishing – Kelly
  - Sent out to the travel families last week
  - End of Season Survey starting to be put together for the whole org
- 8:27 pm - MII / EMIC Update – Dan / Chad / Lindsay
  - Matt Baumgartner started as the official facility manager
  - January 16 operational control transfers to EMIC
  - New Zamboni is ordered and will be delivered in August-September
    - Loaner Zamboni will be delivered next
  - Following up with building management (old and new) on Concessions area

8:33 pm – DOH Dan/Group

- Age level coaches meetings being held
- Skills going well but working with teams on Coaches participation
  - Challenges getting coaches to sign up for player and goalie skills, especially in advance
  - Dan will follow-up with coaches about obligations as part of coaching a team

8:53 pm – Looking Ahead

- 2026 – 2027 Season Positions
  - Executive Committee and Open Board Positions (5 Positions Up)
    - 4 – 3y terms
    - 1 – 1y term

- Other Volunteer Roles Up for Renewal
  - Reach out to current non-board member volunteers with specific jobs to elicit their intentions for next season
  - Put known openings in January Newsletter
    - AGLs, Ice Scheduler, Jersey Coordinator, Microsoft Coordinator
- Director of Hockey posting
- OIC Members – There will be openings
- LTS, U6, U8 Coordinators
- Ice Procurement, Allocation and Team Scheduling (PATS) Document – Andy
  - Document is ready for board review in Teams
- Teams – David
  - Access & Admin
  - Use and Historical Documents
- Tryout and Placement Refinement – Scott
  - Generalized recommendation to present at the next board meeting for review

9:30 pm – 30/60/90 Day Review

- 30 Days:
  - Summary outline of tryout/placement revisions to be drafted into a document
  - Notice of Annual meeting date and time communicated (must be done 30 days in advance of meeting) – January Newsletter
  - Solicit for new Board Candidates – January Newsletter
  - Raffle Ticket Drawing January 29th
  - Playdowns – Schedules posted this week
  - End of Year Awards Ordered
- 60 Days:
  - PYHA President to do a check-in with SPYHA on Dragons Program/Ice/etc.
  - Mid Feb: Open End of Season Survey to all groups
  - State Tournament
- 90 Days:
  - Draft update of Tryouts/placement document

- Draft update of Handbook changes if necessary
- Board Candidates finalized and published to the association
- Annual Meeting – April 11<sup>th</sup> 1-3
- End of Season Survey Published

9:45 pm: Adjourn

- Motion Blythe
- 2<sup>nd</sup> Scott
- Ayes – 8

February 5<sup>th</sup> email vote to approve or deny the first and second code of conduct offense by Squirt / PeeWee Parent. Motion made by Brent to approve the issuance of first and second code of conduct offenses. 2<sup>nd</sup> by Kelly. 10 in favor, 1 abstain, 1 no vote.