

SYHA Board Meeting Agenda
Board Meeting August 17, 2020

In Attendance: Chanelle, Dave, Shannon, Missy, Stacey, Dan M., Dan G., Quinn, Matt, Jim

Non Board: John Gauper

- A. Welcome and President's Message:** Shannon welcomed everyone to the meeting. Thanks for Dan M for hosting and to everyone who brought food.
- B. Approve July Minutes:** No questions on July minutes. Motion to approve: Dan M. Second: Chanelle. Motion carried, minutes approved.
- C. Financial Report:** Fiscal year end was March 31, we filed an extension for taxes. Dave is going through paperwork to determine depreciation of assets. He will work on getting a better handle on the reports we need for the accountant and board. Nice history in Quickbooks of what we have reported in the past. Discussion about reorganizing categories to better report our numbers. Dave will meet with Dan after August to determine what we can do to pull work off Dan. We want Dan to be able to operate in the player development area, Dave will work to clean up our financials to ensure better transparency. Motion to approve: Dan M. Second: Matt. Motion carried, financials approved.
- D. Building and Maintenance Report:** Still need to look at the roof above the entrance to determine where water is coming in. Discussion about gutters: in the corner where the gutter isn't working, the water is pooling and coming in under the cement block. Need to look at gutters above entry. Roads have been fixed, potholes have been filled in.
- E. Committee Report:** update on girl's committee: Shannon sent emails to all players from past years as well as U10 girls moving up. We will have one U10 team, two U12 teams, and one U15.
Boys: two Squirt teams, two PeeWee teams, one Bantam team.
- F. Old Business:**
- G. New Business:**
 - a. John Gauper:** John came to the meeting to explain our insurance coverage. Policy is with West Bend. Insurance policy breakdown is attached to notes.
 - b. Volunteer Hours (off season):** Stacey went through all hours owed; most are 10 or under. Proposal is to carry those hours forward into the upcoming season. Board agrees to carry those hours into the upcoming season.
 - c. Blaze workers, tournament August 28-30:** Dan typically hires someone to sit at rinks, work clock, and send score at the end of the game.

Proposal to hire on Sunday, since we don't know where teams will play. Discussion about hiring a site director for each rink to deal with issues and report scores. Board determines to hire.

- d. **EIDL Loan:** Executive committee determined to accept EIDL loan in the amount of \$150,000. Discussion about moving forward on the loan or not. Determined that zamboni is needed and the loan would be accepted. Kristy started the paperwork and was the only signer on the loan. Executive committee also approved Kristy as an officer until today's date so she could sign the loan.
As of Friday, the loan had not been funded. Dave reached out to SBA; in order for her to discuss with Dave, she would need to have meeting minutes, etc. She was able to verify the account number and routing numbers were correct. Cannot be an interest bearing savings account we put the money in. The bank indicated they had not seen it, and still doesn't see anything. Nothing is pending, nothing has been rejected. Dave contacted Kristy and asked her to follow up with SBA. We may need it to go into a different type of account. We will need a voided check from our checking account, last year's tax returns, and this year's tax extension. Discussion about opening a separate checking account to put the money in. Dave and Dan will look into which auto pay bills are currently coming out of checking account.
- e. **Zamboni update:** R&R is letting us use a replacement zam; we are looking at buying one through them. We looked at a 2009 zam from Stevens Point; he doesn't want to give us a price until he can determine what shape it is in. We don't have any further updates from R&R at this time. Dan is following up.
- f. **Registration:** currently have 26 skaters registered.
 - i. **Equipment nights at rink:** Schedule for September 15 and September 23 from 6-8. In the past, we've run stations and had people at each station to help. Discussion about a sign up for families to come in. Shannon will create a Google doc for sign up, will work with Matt to create a form families can fill out online. Did add an equipment night in October for THFF families.
 - ii. **Backpack flyers:** Channele will reach out to Ian for the raw design files so we can revise.
 - iii. **Raffle tickets:** We need to determine if we need to renew the license; expires September 30. We distributed raffle tickets at team parent meetings, not at registration nights. Drawing will be December 17.
 - iv. **D2 declarations:**
- g. **Golf tournament:** Set for October 9. Quinn printed flyers for registration and information. Discussion about having registration for the golf tournament online, to avoid waiting to pay at the course. Quinn will check into any changes Bristol would like us to make.
- h. **Concessions for regular season:** Discussion around opening. Start with prepackaged items (Gatorade, pop, candy). Wear mask and gloves when working. Packets instead of bottles of ketchup, mustard, cream and sugar, etc. Discussion about putting plexiglass up at concessions.

- i. **Project file:** Shannon put together a document in Google to keep track of conversations and projects we discuss and need to work on. The board will have access to the file.
- j. **Playdowns weekend:** was moved back a week; was traditionally the first weekend of February. Three regions are going the first, three are going the second weekend.
- k. **SYHA Facebook page:** Quinn will take over the SYHA Facebook page.
- l. **credit/reimbursement for cancelled season:** discussion around plan for reimbursing or crediting. The board would work with families to come up with a plan.

Chanelle noted that one family bought the insurance that is offered through Sports Engine to refund their payment if the season is cancelled. She will reach out to Justin at Sports Engine to try and get that insurance offering taken down from our registration, and will see if she can refund that money.
- m. **Equipment budget:** Matt is going to work to determine inventory and equipment needs. Shannon is in the process of applying for grants that can be used toward new equipment.
- n. **4 on 4:** we will continue with 2 spectators per person and open limited concessions.

Motion to adjourn: Dave. Second: Chanelle. Meeting adjourned at 9:14 pm