

Canton Victory Hockey Association
Membership Meeting Minutes
April 4, 2023 at 6:30 PM

Location of Meeting: Arctic Edge Ice Arena

Presiding Officer at Meeting: Jessica Battah

Secretary: Brenda Braun

The Membership Meeting of Canton Victory Hockey Association was called to order at 6:35 PM on April 4, 2023 by Jessica Battah.

Role Call: Matt Rosochacki, Nikki Trapuzzano, Jessica Battah, Brenda Braun, Becky El-Assadi, Ashleigh Restum. Justin Brewer entered meeting at 6:38 PM

I. Approval of Agenda

- a. Motion by Becky to approve new agenda, taking "vote" off of the Coaching Directors agenda item and adding in "Vote for Tier 3 Coaching Coordinator" to New Business
- b. Motion passes

II. New Business

1. Spring Registration closes Wednesday, April 5th and Jessica Battah will close the form on sportsengine
2. Voting in a Tier 3 Coaching Coordinator
 - a. Motion by Brenda to appoint Andy Trapuzzano as the Tier 3 Coaching Coordinator volunteer
 - b. Motion passes

III. Officer/Committee Reports

1. President: No report
2. Vice President: No report
3. Treasurer:
 - a. Financial report with just over 42,000 in our checking and savings accounts at the moment.
 - b. Travel Teams need to submit tryout ice and April ice payments ASAP to CVHA so we can pay Arctic Edge
 - c. Reminder to coaches and managers that each team needs a non personal/team account at Community Financial to use for any team business. That person on the account can't be related to or a partner/spouse of the head coach.
 - d. Will be trying to get all teams to use Community Financial for their bank accounts so teams can easily transfer money to CVHA to pay ice bills instead of using checks. This will make the Treasurer's job easier, cut down on the wait time for funds, and limit the chances of mistakes like checks going to the wrong person.
 - e. Financials for fall season need to be sent into Treasurer no later than 4/10/2023
 - f. Spring jerseys are ordered and mock up approved 4/3/2023, will ship in 5-7 business days.
4. Secretary:
 - a. Needs a better way to communicate with our members and the ideas laid out sounded like the best option is to still send out emails and update the CVHA website but also make sure our CVHA coaches and managers are relaying the important information to their players through teamsnap or whatever app they use for their team.
 - b. Starting to gather information on job descriptions and timelines
 - c. Some emails and Board members were updated on the website. Will take down tryout info once the U18 team finishes their tryouts on April 8th.
5. Township Executive: No report
6. Registrar:
 - a. Talked to Myra about rostering and started filling in one team's roster. Will finish the rest tonight and will call Myra tomorrow to hopefully get those approved right away.
 - b. Will send emails to the teams if questions arise
7. Travel Coach Director: No report
8. Safe Sport Director:

- a. Bylaws were sent out to the Board members for review within the next 7 days so we can make any changes that were missed. Matt will sign the last page of the document before it is sent to MAHA for approval.
- b. We need to set up policies that facilitate safety and relay Safesport info better to coaches and managers. An email should be drafted to include steps to take to report Safesport violations and STAR code of conduct issues.

IV. New Business for Next Meeting:

- a. Vote on policy for requiring 2 individuals on team bank accounts

The next meeting is our CVHA Membership Meeting on Tuesday, May 2, 2023 at 6:30 PM.

The meeting was adjourned at 7:05 PM.

- b. Motion by Nikki Trapuzzano
- c. Motion passes

Minutes submitted by: Brenda Braun