

Switching Profile From Athlete to Parent

Parents must "own" the SportsEngine account that is being used to purchase a membership. If a child's information is in the profile, the system will recognize an attempted purchase by somebody under 18, which is not allowed.

Below is information on switching over your athlete's account to be your account. Once you make the changes and you "own" the account, you'll be able to go back to CEVA's membership page (www.cevaregion.org/membership) and see the list of memberships available to purchase. Select the link of the membership you'd like to purchase, and what should come up, assuming the switch was made correctly, is a screen asking who the membership is for - either yourself, or if you'd like to "Add a child." You'll select "Add a child" and put your athlete's information in the subsequent screens.

See below on how to switch the account over to be yours.

If the Sports Engine account is setup for the athlete instead of the parent, it prevents the account from being able to purchase a membership (due to the USAV requirement of needing to be 18 to purchase the membership/agree to waivers)

If a family account for an athlete has been set up incorrectly, these instructions can help them correct their profile data: https://help.sportsengine.com/en/articles/209-how-to-update-profile-information.

If there is continued trouble, please e-mail <u>usavhelp@sportsengine.com</u> for assistance with editing the account.