

# FLAGSTAFF YOUTH HOCKEY ASSOCIATION



## FYHA BOARD OF DIRECTOR'S MONTHLY MEETING MEETING MINUTES

Meeting Date: Jun 17, 2025 6:00 PM Location: 214 E. Birch Ave

Teams Link: <https://tinyurl.com/FYHA-BOD-Meeting>

### ROLL CALL

#### Board Members in attendance:

- Travis Joralmon, President
- Chris Whitney, Vice President & Coaching Coordinator
- Gina Nabours, Treasurer
- Tiffany Abbott, Secretary & Webmaster
- Brad Mihalik, Ice Scheduler
- Mike Darby, Fundraising Coordinator
- Jilleen Alessi, Equipment Manager

#### Coaches in attendance:

- 6/8U Club - N/A
- 10/12/14U Club - N/A
- 8U Humphreys - N/A
- 10U Humphreys, Andrew Graham
- 12U Humphreys, Chris Whitney
- 14U Humphreys, Kris Walsh

#### Managers in attendance:

- 8U Humphreys - N/A
- 10U Humphreys - N/A
- 12U Humphreys - N/A
- 14U Humphreys - N/A

#### Directors/Coordinators in attendance:

- Leigh Mathias, Club Director
- Mark Del Giorgio, Goalie Coordinator

#### Other/Members in attendance:

### CALL TO ORDER + APPROVAL OF MINUTES

Meeting called to order at 6:06 PM by Travis Joralmon. Motion to approve May meeting minutes by Gina Nabours, seconded by Mike Darby. Motion to approve June agenda with amendments by Gina Nabours, seconded by Mike Darby.

### REPORTS

#### President's Report (Travis Joralmon)

- We are excited for the upcoming Dark Sky Tournament. If you have not registered, get it done ASAP. We have seen a great turnout at Summer Pond Hockey. This is an awesome opportunity to keep your kid skating over summer.

#### Vice President's Report (Chris Whitney)

- No report

**Treasurer's Report (Gina Nabours)**

- We will be sending out 1099 tax forms to anyone that has completed services for FYHA totaling over \$599
- We will be increasing debit card daily limit to \$5,000 on Gina Nabours' debit card

**Secretary's Report (Tiffany Abbott)**

- Working on reaching out to the current list of Volunteers/Coaches to ensure all requirements and/or certifications are current ahead of the season.
- Scholarship application is open, link will be sent via email in the next newsletter. 10-14U Travel applications due July 13.

**AAHA Hockey Director's Report (Travis Joralmon)**

- We had a quick hockey ops meeting at the end of May to discuss some goalie issues across the state and what AAHA and the Affiliates (different associations) can do to grow goalies. We also approved the Las Vegas Ice Association to participate in AZYHL. We have an AAHA board meeting Tuesday and another hockey ops meeting on the 19th.

**Club Hockey Director's Report (Leigh Mathias)**

- Shott's Tots in August
- Working on grant funding applications

**Coaching Coordinator's Report (Chris Whitney)**

- No report

**Equipment Manager's Report (Jilleen Alessi)**

- Items Ordered:
  - Dark Sky jerseys
  - Northstars travel practice jerseys
  - Game jerseys and socks
  - Dryland and warm ups
- Items still to be ordered:
  - Water bottles (need 8U team)
  - Helmet stickers
- Currently working on the team store. Creating the parent jersey currently, then we will be ready to open. Gloves and bags will be offered on the team store.
- Need to pick a date for the equipment sale/swap.
- I met with Kevin from Rink Rat Rentals and he is sending me information and flyers so we can get an email out about equipment rentals.
- Email has been sent to Zack Savage about club practice jerseys and available equipment, waiting on a response back.
- Discovered ~ \$12k credit on Monkey Sports account

**Fundraising's Report (Mike Darby)**

- Working on sponsorships and dasher boards. Would like to lock down discount cards earlier this year. Reaching out to potential sponsorship opportunities and would like to reach out to association parents for anyone willing to participate.

### **Ice Scheduler's Report (Brad Mihalik)**

- Summer:
  - Sunday summer Stick Time (all ages) each Sunday through August 3rd 11a-12p with some exceptions (pay attention to the SportsEngine/website calendar).
  - Summer pond hockey through July 31st:
    - Tuesdays 6, 8, 10U (5:30pm)
    - Thursdays 12, 14, 16U (5:30pm)
  - Rocky Mountain Hockey School - June 16th - 20th
  - Northwestern Hockey Camp - July 21st - 25th
  - Dark Sky 3v3 Tournament - July 25th - 27th
  - Travel hockey season tentatively set to begin Aug. 11th (practice schedule to be released soon!)
  - Club hockey season tentatively set to begin Sept. 15th
  - Goalie clinics & body contact clinics are in the process of being scheduled
  - Shott's Tots in the process of being scheduled with mid August weekends through mid September.
  - Grunnah power skating will be here September 27 and 28th. We can push his registration link as soon as he gets it on his website.

### **Webmaster's Report (Tiffany Abbott)**

- Continuing work on refreshing content on the website.
  - Added BOD headshots to [About page](#)
  - Updated [Equipment page](#) (what to buy, fitting instructions, etc.)
  - Updated [Volunteer page](#)
  - Added sponsors to [Dark Sky](#) page
  - [Club hockey](#) landing page and registration pages in progress
  - Would like to update Sponsorship/Fundraising page next to prepare for fall
- Having some issues with coaches trying to sign up in DIBS, receiving error that they cannot claim a DIBS item. Possible browser conflicts. Preferred browsers for SportsEngine are Chrome and Firefox.
- Upcoming:
  - Story on Kelzi Olson committed to ASU Women's Hockey
  - Story on Ryder Gibbs signing with NAHL

### **Registrar's Report (Charlie Knotts)**

- No report

### **Tournament Director's Report (Kevin Callaway)**

- No report

### **Manager Coordinator's Report (Molly Joralmon)**

- I will be holding the managers' meeting on July 23rd @ 5pm. All selected team managers must attend. If coaches could get me their selections sooner than later so I can contact the necessary people that would be ideal.
- They will receive their team iPad
- Access to their team's email account
- Training on how to use Game Sheets

- Review of team budget (Gina)
- Registration process (Charlie)
- How to schedule ice
- General information on how to manage their team for the season

#### **Goalie Coordinator's Report (Mark Del Giorgio)**

- Locking down some late summer and fall dates for goalie clinics and try goalie for free.
- Thanks to Coach Nick Kasten who has been doing an amazing job at pond hockey helping goalies.

### **UPCOMING EVENTS**

- RMHS Camp 6/16-6/20
- Northwestern Hockey Camp 7/21-7/25
- Dark Sky 3v3 Tournament 7/25-7/27
- Shott's Tots - starts in August

### **OLD BUSINESS**

#### **Summer Pond Hockey**

- Currently 75 registered players for summer pond hockey. 75 players were budgeted. Goal was met. Discussed process of ensuring players that show up to pond hockey have paid and are registered. Board members have been checking rosters each week and notifying Tiffany or Travis of players not on the list that need to be notified to register.
- Discussion on the use of the buzzer during pond hockey. In the 6U/8U/10U group, the buzzer has been implemented every 2 minutes and that has been working well. In the older 12U/14U/16U group, the buzzer has not been used because games are moving fast. The buzzer causes an interruption and slows the pace of the game. Mike Darby has identified skaters that don't get off the ice and has personally reminded them they need to get off. Seems like players are able to self regulate now.

#### **Dark Sky tournament update**

- Currently 85 registered for the tournament, 7 are goalies.
- Kevin Callaway is working on a series 15 special event liquor license for the beer garden.
- Jerseys have been ordered. Souvenir pucks are done and in hand. Medals have been re-plated and rebranded. Transfers for winning team banners on order. T-shirts have been ordered. Secured additional raffle/donation prizes.
- Pioneer Title and High Country Mortgage have teamed up as Title sponsors to cover the cost of jerseys for this event, which removes one of the largest expenses from our plates!

#### **FYHA PayPal/Venmo account**

- Discussed gaining access to an FYHA nonprofit charity PayPal account set up in 2008 by Camie McCracken. Working on attempting to verify additional security information to reset account password, but running into dead ends. PayPal will not speak to users that are not the account holder.
- Discussed next steps will be to send documentation of an officer change (treasurer) to PayPal

Name Change office in order to change account holders. Will set up a new nonprofit charity account tied to [payments@fyha.org](mailto:payments@fyha.org) and will list Gina Nabours as the account holder as a backup plan in order to have this ready for the Dark Sky tournament in July. Once established, we will order free POS readers that will allow payments using Venmo, PayPal, Apple Pay, Google Pay, Samsung Pay, etc. Also includes a free app to manage users tied to the account and give ability to collect payments.

- Discussed establishing a process to hand over accounts and update information when board members switch over.

#### **Jackson Haughey Memorial Scholarship**

- Discussed Tiffany working with Maria Sauer on scholarship requirements document. Will send and finalize with the goal to promote in late July/August when the season starts.

#### **Shott's Tots**

- Discussed Shott's Tots to start 8/16 instead of the 9th because the AZ Hockey Legacy team will be out of town. Dates for ice have been sent for confirmation and Brad is coordinating with Dan Carrick.

#### **Fall practice schedule - dryland**

- Discussed dryland schedule is still being worked on with OSI.

#### **President's Banquet 2025-2026**

- Discussed The Orpheum has been booked and deposit paid by Travis Joralmon on 5/28/25. Costs went up slightly.

#### **ACTION ITEMS:**

- Submit documentation to PayPal for name change on account - Tiffany
- Set up new nonprofit PayPal account - Tiffany/Gina
- Head coaches need to select team managers and notify Molly Joralmon

### **NEW BUSINESS**

#### **Volunteer/Coaching Requirements**

- Discussion on clarification of requirements for on-ice activity. Moving forward, any adult participating in any on-ice activity (stick time, pond hockey, practices, clinics, etc.) requires a Coach/Player membership, background screen, SafeSport training, and completion of the FYHA Volunteer registration form for 2025-2026. ALL volunteers and board members must fill out the form for the upcoming season.
- Discussed reimbursements for background checks and coaching certifications (CEP), but not for USA Hockey Memberships. Players pay for their own memberships and Coaches will do the same. Receipts must be submitted to both [registrar@fyha.org](mailto:registrar@fyha.org) and [treasurer@fyha.org](mailto:treasurer@fyha.org) for reimbursement.
- Discussion on recruiting coaches at the 6/8U level to start certifications earlier to encourage quality coaching at a younger age. Will table for future discussion.

#### **Northstars Logo Usage Policy**

- Discussion on use of Northstars logo and distributing the logo for personal use. There have been inquiries about acquiring the Northstars logo to create personal merch. Reasons for not distributing the logo include not wanting people to create merch and make money off of it; however, FYHA does not own or manage a merch store and does not make any money from merch. FYHA directs all merch sales to the team store via Monkey Sports. Local shops have the logo and can print merch for you. Logos can be accessed online, so no reason to gatekeep.

### **Stick Time**

- Discussed an incident at Stick Time on 6/15 that resulted in some younger kids and coaches getting hit with pucks. Stick Time includes all ages. This may be an isolated incident due to a piece of glass that broke, resulting in less ice available and nets closer together. There were foam pads dividing the ice, but often got moved when younger kids slid into them.
  - Proposed solution moving forward is that there are only two nets in the zones, no nets in middle ice, so shooting happens in the zones only. Middle ice can be used for stickhandling, skating, etc.
  - Reinforced expectations that coaches signed up in DIBS are on-ice officials and need to be aware of and managing both age groups.
- Discussion on non-FYHA members attending stick time, such as NAU players helping younger kids. If coaches do not recognize players, please ask if they are with FYHA. If they are not, or there are questionable players, please include that information in the form (QR code) to report it to the board. FYHA has been flexible on allowing previous local Flagstaff players to attend stick time, even if they no longer play in Flagstaff.
  - Discussion on NAU players, they are 18+ and considered adults, so they should go through the same coaching requirements as volunteer coaches if they wish to be on the ice. At minimum, they should fill out the FYHA volunteer registration so we know who is on the ice. Tiffany will follow up with Charlie on policy.
- Discussed older 16U kids that are no longer eligible with FYHA; however, paid for stick time through a certain period of time. The board agreed to make the end of summer pond hockey the mark of the end of the previous season.

### **Association Selected Tournament**

- Discussion on possibly attending a different tournament other than Vegas. Vegas is the closest option, easy to travel to.
- Will approve at the next meeting when more board members are present.

### **Equipment Pricing**

- Discussion about increasing prices on the team store in order to make money. FYHA chooses to keep the team store at cost so we can keep hockey affordable for families. All agreed not to increase prices.

### **ACTION ITEMS:**

- Follow up on stick time policy for non-FYHA players with Charlie - Tiffany

Motion to adjourn to Executive Session at 6:58PM by Gina Nabours. Seconded by Jilleen Alessi.

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**Next meeting:** Thursday, July 17, 2025 @ 6 PM