

## Hastings Hockey Boosters Meeting Minutes

Meeting Date: March 3, 2024

### Roll Call:

X	Curtis Gerrits (President)	X	Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
	Dave Fullerton (Vice President)	X	Jesse Viall (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)		Dan Gallahue (Director of Youth In-House)		Joe Westman (Technology)
X	Tony Horton (Secretary)	X	TJ Johnson (Director of Girls 12U/15U)	X	Verena Busch (Tourn. Coord.)
X	Cory Ferdig (Director of Operations)	X	Sean McCabe (Travel Commissioner/ Director of Peewees)		Carol Horton (Sponsorship Coord.)
X	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)	X	Brad Wells (Goalies Coord.)
X	Kristy Meyers (Dir. of Volunteers)	X	Brian Meyer (Director of Learn Hockey)	X	Tara Kochendorfer (Recruitment)
X	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)	X	Kent Winkelman (Apparel Coord.)
X	Pat Gelhar (Director Girls 10U)		Vacant (Ice Scheduler)	X	Luke Fenton (Dryland Coord.)

### Approval of Agenda:

Agenda amended to add (1) "Apparel Update" to Coordinator Reports, Apparel Coordinator – Kent Winkelman and (2) "SportsEngine Update" to Officer Reports, President – Curtis Gerrits.

A motion was made by Jesse, seconded by Bob, and carried to approve the amended March 2024 agenda.

### Approval of Minutes:

A motion was made by Luke, seconded by Jesse, and carried to approve the February meeting minutes.

Topic	Discussion
<b>Membership Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• President – Curtis Gerrits                             <ul style="list-style-type: none"> <li>○ Recognized the following outgoing Board Members and presented each of them with a plaque of appreciation: BOB ERICKSON, LUKE RIVENESS, JAMIE STEVENS, and PAT GELHAR. We appreciate their many devoted hours of loyal service and leadership given unselfishly to Hastings Hockey. Thank you for serving on the Board of Directors!</li> <li>○ Welcome new HHB Board Members</li> <li>○ Hockey Day MN – attended the committee kick-off meeting</li> <li>○ 2024-2025 Budgeting Reminder and Prep – Directors, get ready to submit your info for the 2024-2025 budget</li> <li>○ HHB Insurance Renewal Update – insurance renewed</li> <li>○ Year-End Membership Survey – planning to send out a survey similar to last year’s survey</li> <li>○ SportsEngine Update – met with Luke from SportsEngine. Planning to rebuild the skater Registration process/page, planning website re-design, planning updates to finance and invoicing, not planning to invest in Dibs system improvements</li> </ul> </li> </ul>
<b>Director Reports</b>	<ul style="list-style-type: none"> <li>• Director of Hockey - Jamie Stevens                             <ul style="list-style-type: none"> <li>○ Working on plans for Coaches Appreciation Banquet planned for March 26. Receiving RSVPs.</li> </ul> </li> <li>• Gambling Manager - Keith Birken                             <ul style="list-style-type: none"> <li>○ City of Hastings has implemented new fees for charitable gambling</li> <li>○ Seeking to hire several more pulltab sellers</li> <li>○ Gambling Manager presented gambling reports – February financial update not yet available</li> </ul> </li> </ul>

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(continued)

<b>Coordinator Reports</b>	<ul style="list-style-type: none"><li>● Recruitment Coordinator – Tara Kochendorfer<ul style="list-style-type: none"><li>○ Seeking ideas for improving skater recruiting for next season</li><li>○ Goal: 100 boys and 100 girls participate in Learn Hocky next season</li></ul></li><li>● Apparel Coordinator – Kent “Winks” Winkelman<ul style="list-style-type: none"><li>○ Lettermans Apparel 2023-2024 numbers: 718 items sold, \$29k sales, received \$1400 check from Lettermans</li><li>○ Apparel sales at tournaments: \$5,500</li><li>○ Planning to organize another pre-season sale offering helmets, gloves, breezers, and breezer covers</li></ul></li></ul>
<b>Old Business</b>	<ul style="list-style-type: none"><li>● A motion was made by Cory, seconded by Jesse, and carried to approve the plan to move to player-owned uniforms for the following team levels for the 2024-2025 season: Peewees, U12, Bantams, U15.</li></ul>
<b>New Business</b>	<ul style="list-style-type: none"><li>● A motion was made by Pat, seconded by Jamie, and carried to approve the following Board Members in their new positions starting April 1, 2024:<ul style="list-style-type: none"><li>○ Adam McNamara – Girls 10U Director</li><li>○ Adam Welch – Squirts Director</li><li>○ Tim McNamara – In-House Commissioner</li><li>○ Sean McCabe – Director of Hockey</li><li>○ Brian Meyer – Peewees Director</li><li>○ Ben Percy – Travel Commissioner</li></ul></li><li>● A motion was made by Jesse, seconded by Bob, and carried to (1) approve new wording in the Hastings Hockey Handbook addressing the Gambling Manager position, and (2) approve the creation of an In-House Commissioner position on the Board of Directors.</li><li>● On March 8<sup>th</sup>, a motion was made via email by Keith, seconded by Dave, and carried to approve the following monthly gambling report (see copy attached):<ul style="list-style-type: none"><li>○ LG1004 Monthly Gambling Report to Members, February (Meeting Date: March 10<sup>th</sup>, 2024)</li></ul></li></ul>
<b>Board Comment</b>	<ul style="list-style-type: none"><li>● None</li></ul>
<b>Adjournment</b>	<ul style="list-style-type: none"><li>● A motion was made by Pat, seconded by Bob, and carried to adjourn at 8:58 pm</li></ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"><li>● Next Meeting: Sunday, April 14, 2024</li></ul>

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: March 10<sup>th</sup>, 2024

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:  LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents:  Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		3,000.00	Yes
Compensation and Payroll		\$9,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Binigo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:
