



LIBERTY RANCHOS BASEBALL LEAGUE BYLAWS

BABE RUTH/CAL RIPKEN BASEBALL

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LIBERTY RANCHOS BASEBALL LEAGUE Bylaws 2025

ARTICLE I- The Organization

This organization shall be known as the LIBERTY RANCHOS BASEBALL, INC., hereafter referred to as "LRB."

ARTICLE II- The Charter

Section I: LRB shall annually apply for a Charter from Babe Ruth League, Inc. ("Babe Ruth"), and shall do all things necessary to obtain and maintain such a Charter. LRB shall devote its entire energies to the activities authorized by such Charter, and it shall not be affiliated with any other program or organization or operate any other program.

Section II: The official Playing Rules and Regulations, as published by Babe Ruth, shall be binding on LRB.

The Supplemental Playing Rules, Regulations, and Ground Rules of LRB may be adapted by the Liberty Ranchos Baseball Board (henceforth the "Board") at any meetings to be held, but must in no way conflict with the rules and regulations of Babe Ruth, and shall be sent to the appropriate authorities at Babe Ruth.

ARTICLE III- Financial

Section I: The Board shall decide all matters pertaining to the finances of LRB and it shall place all income in common League treasury.

- The Board shall not permit the contribution of funds or property to individual teams, but shall solicit the same for the common treasury of LRB, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of LRB to all children enrolled in the program.
- The Board shall not permit the solicitation of funds in the name of LRB unless all funds so raised are placed in the LRB treasury.
- The Board shall not permit the disbursement of LRB funds for other than the conduct of LRB activities in accordance with the Rules and Policies of Babe Ruth.
- No officer, Board member, coordinator, or general member shall receive directly or indirectly, any compensation or emolument from LRB for services rendered as an officer, Board member, coordinator, and/or general member.
- All monies received shall be deposited to the credit of LRB in a bank, selected by the Treasurer and approved by a majority of the Board.
- All disbursements shall be made by check, cash, or electronic money transfer via Venmo, Zelle, Cashapp, etc. All checks shall be signed by the LRB Treasurer, and all cash removed from the league bank account must be accompanied by a detailed receipt slip.
- The fiscal year shall begin on the first day of January and end on the last day of December.

Section II: Upon dissolution of LRB and after all outstanding debts and claims have been satisfied, the Board shall distribute the property of LRB to Babe Ruth, or other such organization, maintaining an objective similar to that set forth herein, which are or may be

entitled to exemption under section 501c3 of the Internal Revenue Code or any future corresponding provision.

ARTICLE IV- Amendments

Section I: The Bylaws may be amended, repealed, or altered in whole or in part by a majority vote of any duly organized meeting of the Board. To amend, repeal, or alter, in whole or in part the Bylaws, at least 75% of the Executive Board must be present.

ARTICLE V- The League

Section I: The objective of LRB shall be to firmly implant ideals of good sportsmanship, honesty, loyalty, courage, teamwork, discipline, and respect for authority in the youth of the community so they may be well-adjusted, stronger, happier, and will grow to be healthy and trustworthy adults.

To achieve the objective of LRB, the league will provide a supervised program of competitive baseball games under the rules and policies of Babe Ruth. Board members, Head Coaches, and other general members shall bear in mind that stressing exceptional athletic skill or winning of games is secondary and that the type of leadership extended to youth is of prime importance.

Section II: To achieve the objective of LRB, the Board will register, approve, supervise, train, and evaluate the coaches under the rules and policies of Babe Ruth International, Inc., Board and of Liberty Ranchos Baseball Board.

ARTICLE VI- The Board

Section I: The management of the property and affairs of LRB shall be vested in the Board of Directors (the "Board"). The Board shall consist of not less than five (5) but not more than twenty-five (25) individuals. The Board shall enter upon the performance of their duties and shall continue in office until their successors have been duly elected, appointed, or determined to be qualified volunteers. The Board shall consist of four (4) Executive Officers and the General Membership.

Section II: Eligibility for Board membership in LRB shall consist of any adult actively interested in furthering the objectives of LRB. A candidate shall have a direct relationship with a child participating in LRB activities OR sufficiently demonstrate their interest and commitment to furthering the objectives of LRB. All Board members will be subject to a background check, as required by Babe Ruth regulations, and failure to pass the background check shall result in the Board member's immediate removal from their position.

Section III: Suspension or termination of a Board member may be accomplished by resignation or action by the President and/or Board. The Board, by two-thirds vote of those present at a duly constituted meeting, shall have the authority to put on probation, discipline, suspend, or terminate the membership of any Board member when the conduct of said person is considered detrimental to the best interest of LRB. The Board member involved shall be notified ten (10) days before the next constituted meeting, informed of the general nature of the charges by email, messages via Teams or SportsEngine, and given an opportunity to appear at the meeting to answer such charges.

Section IV: Each member of the Board shall be entitled to one vote. In the event of a tie, the majority of the Executive Board shall rule. In the event an individual is serving more than one role or filling more than one position, the individual is only entitled to one vote.

Section V: The Executive Board shall consist of:

1. President
2. Vice President
3. Secretary
4. Treasurer

The term of Executive Board members shall be two (2) calendar years.

All candidates for Executive Board positions shall have served as a general Board member for at least one (1) year. If qualified, or the candidate has not served as a general Board member for one year, the Board may elect, by a majority vote, to waive the service-time clause.

- Executive Board members must be voted in by a majority of the collective Board.
- Executive Board members shall attend 80% of yearly Board meetings. Failure to comply will result in automatic termination of Board position unless prior written agreement is in place.
- All Executive Board members must assist in set up and take down at all LRB sanctioned events.
- Spouses shall not serve as Executive Officers together.
- Executive Board positions of [President and Secretary] and [Vice President and Treasurer] should be elected in alternate years. This will prevent a situation where the entire Executive Board is composed of all brand new members without risk of eliminating the historical knowledge of past members who know the status of things, processes, duties, etc.

President: The President shall be responsible for:

1. Enforcing the rules, Bylaws, procedures, policies, and objectives of LRB as established by the Board.
2. Enforcing the policies, principles, rules, and regulations of Babe Ruth as agreed to under the condition of the Charter issued to LRB by Babe Ruth.
3. Conducting the affairs and business of LRB including, but not limited to, ensuring the use of facilities, equipment, volunteers, and insurance policies needed to conduct the activities of LRB are in place.
4. Presenting a report of the condition of LRB at the annual meeting and at such other times as he/she or the Board shall deem appropriate.
5. Discipling under Article 10, Sec 4-6.
6. Executing contracts and leases with prior approval of the Board.
7. Presiding over all meetings, and maintaining civility.

In case of the absence or disability of the President, the Vice President shall perform the duties of the President and, when so acting, have all the powers of the President. In case both President and Vice President are unable to perform their duties, the succession order will follow.

Vice President: The Vice President's primary duties shall be to:

1. Manage and resolve all parent/player complaints and/or issues, as defined in LRB Code of Conduct (Coach and Player).
2. Assist the President, Officers, and Coordinators with the proper execution of LRB League.
3. Enforce LRB policies and ensure proper protocol is being followed during season(s).
4. Investigate complaints, irregularities, and conditions detrimental to LRB with assistance of designated Board members and report actions taken to the Board.

Secretary: The Secretary shall be responsible for:

1. Recording the activities of LRB and maintaining appropriate files and records.
2. Maintaining a current contact list of all officers and Board members.
3. Notifying all officers and Board members of upcoming Board meetings via Teams or league email.
4. Recording and keeping the minutes of Board meetings and posting them on Teams (or another organizational digital platform being used) for review.
5. Obtain a list of event vendors, sponsors, volunteers, equipment/field maintenance suppliers, uniform vendors, umpires, etc. for historical purposes.
6. Collect hard copies of information given out during the season related to registration, evaluations, the draft, house rules, coaching binders, etc. and assist Officers and Coordinators, the annual report for the Board.
7. Purchasing appropriate office supplies for the execution of his/her job with Board approval.
8. Opening all books for inspection by all government agencies, Babe Ruth officials, and LRB members upon request with the help of the Treasurer.

Treasurer: The Treasurer shall:

1. Keep records for the receipts and disbursements of all monies and securities of LRB.
2. Pay all invoices, bills, receipts, etc. approved by The Board from allotted funds. Monies issued that exceed \$1,000.00 are required to have two (2) officer's signatures.
3. File all federal, state, county, and city reports as required by law, ensure all permits and insurance policies are current, etc.
4. Maintain a bank account(s) at a reputable, FDIC insured banking institution.
5. Maintain the registered *libertyranchosbaseball.org* domain.
6. Ensure the timely deposit of funds paid to LRB and the payment of all obligations incurred by LRB.
7. Prepare the previous year's budget for submission to the Board at the annual meeting.
8. Determine the process for handling public requests or records that are not affiliated with a government or organizational authority.
9. Open all account books for inspections to any government officials, Babe Ruth officials, and LRB members.

Section VI: General Board Positions: General Board positions shall consist of, but not be limited to 1) Registrar, 2) Umpire Coordinator, 3) Equipment Coordinator, 4) Uniform Coordinator, 5) Fundraising Coordinator, 6) Coaching Coordinator, 7) Schedule Coordinator, 8) Field Coordinator, 9) Assistant Field Coordinator, 10) Sponsorship Coordinator, 11) Snack Bar Coordinator, 12) Social Media Coordinator, and 13) Babe Ruth Coordinator.

- The Executive Board shall, as the situation dictates by majority vote, combine the duties of, eliminate, or add general Board positions as needed.
- In the event a position is not filled, duties of each position will be delegated to other Board members by a majority vote of the Executive Board.
- The term of a general Board position shall be one (1) calendar year.
- All general Board members must assist in set up and take down at all LRB sanctioned events.
- General Board position holders must have attended at least fifty (50) percent of all scheduled LRB meetings, in order to have a vote.

Registrar: The Registrar shall:

1. Be responsible, with the help of any officer(s) or Board member(s), to advertise by using social media, email, SportsEngine, etc. to dispense information about the dates, times, and places of when participants will register for LRB athletes, Head and Assistant Coaches, special events, etc. via Sports Engine.
2. Receive and review all applications and fees from players and check the residency and league age eligibility (birth certificates) at time of registration. The fees collected shall be turned over to the Treasurer for deposit.
3. Compile a list of all eligible players, returnees, and new players according to age and deliver such lists to the necessary coordinators to determine how many teams will be in each division. Athletes desiring to “play up” should also be indicated for necessary parties.
4. Receive applications from prospective candidates for coaches and umpires via SportsEngine, and pass along the information to the appropriate coordinators.
5. Maintain the lists of all players, coaches, umpires, etc. available in SportsEngine.
6. Utilize SportsEngine to create registration for special events (skills camps, All-Stars coaching applications, etc.).
7. Perform the same responsibilities for individuals participating in regular season play, All-Stars, and Fall Ball.

Umpire Coordinator: The Umpire Coordinator shall:

1. Securing, organizing, and communicating with qualified umpires to officiate games held by LRB.
2. Negotiating fee structures with umpires with the consent of the Executive Officers.
3. Accepting applications from persons fourteen (14) years of age; provide Babe Ruth Rule Book(s); training and testing; scheduling personnel for games; and for turning in payroll time cards to the Treasurer.
4. Establish a roster of all umpires (names, addresses, and telephone numbers) and submit the roster to the Coaching Coordinator, Scheduling Coordinator, Secretary, Treasurer, and Vice President in the event the Umpire Coordinator is unavailable and an umpire needs to be contacted.
5. Participate in consistent communication between the Coaching Coordinator and Scheduling Coordinator to assign officials to appropriate games at correct times.
6. Form a protest committee (President, Vice President, Coaching Coordinator, and any other Coordinator) to determine the outcome of any and all disputes and notify parties involved of the outcome. In case of a conflict of interest, protest committee members cannot vote.

7. Determine, before any game starts, if the weather, field conditions, or any other factors require LRB to cancel or suspend any game(s) that are detrimental to the health and safety of the players. Health and safety of the PLAYERS shall be the number one priority.
8. Contact all Board members, Coordinators and Coaches (T-Ball, Farm, Rookies, Minors, Majors, Babe Ruth, Snack Bar, Scheduling, Coaching, etc.) of his/her decision and send out a league email via SportsEngine.
9. Ensure umpires have a watch, indicator, brush, dark blue or black pants or hemmed shorts, light blue shirt or t-shirt, cup, socks, shoes or tennis shoes, a ball bag, and dark blue or black hat.

Equipment Coordinator: The Equipment Coordinator shall:

1. Inventory, distribute, collect, clean, and maintain sports equipment owned by LRB.
2. Maintain an inventory of equipment for use by participants. Examples of LRB equipment include, but are not limited to, batting helmets, catching gear, catching mitts, balls, bats, tees, bases, fences, shovels, rakes, tamps, hoses, and vehicles.
3. Annually inspecting said equipment and will recommend repair, replacement, or upgrades.
4. Inventory equipment prior to the start of a playing season, distribute equipment to coaches, disperse any necessary keys to appropriate parties, and collect equipment and any keys that were dispersed at the conclusion of a playing season.
5. Appoint an Assistant if necessary.
6. Maintain a list of all persons (names, addresses, and telephone numbers) and sports outlets where LRB will purchase equipment for the Secretary and Treasurer at the end of the season, and be able to produce the information when asked or when vacating the Board position.
7. Give all equipment receipts to the Treasurer and aid in the year-end budget.
8. Present an equipment budget, with an itemized cost and unit amount, to the Board and obtain Board approval for all expenditures.
9. Issue equipment inventory forms to all Coaching Coordinators.
10. Fill out the necessary credit forms to purchase all the equipment for LRB with Board approval and help from the Treasurer.

Uniform Coordinator: The Uniform Coordinator is responsible for:

1. The design, purchasing, marking (LRB), distribution, upkeep, replacement, and storage of all uniforms of the league (Regular season play, All-Stars, and Fall Ball)
2. LRB uniforms fall strictly under the responsibilities of the Uniform Coordinator.
3. Maintaining a list of all persons (names, addresses, and telephone numbers) and sports outlets where LRB will purchase uniforms with approval of the Treasurer, for the Secretary and Treasurer at the end of the season, and be able to produce the information when asked or when vacating the Board position.
4. Giving all uniform receipts to the Treasurer to file and aid in the year-end budget.
5. Presenting a uniform budget, with an itemized cost and unit amount, to the Board, and obtaining Board approval for all expenditures.
6. Determining the number of jerseys per division, names, and preferred numbers via lists from the Registrar and/or in SportsEngine.
7. Filling out the necessary credit forms for the League to purchase all the uniforms for LRB with Board approval and help from the Treasurer.

Fundraising and Events Coordinator: The Fundraising and Events Coordinator is responsible for:

1. All fundraising activities and events for the LRB league.
2. Raising money through activities such as, but not limited to, sales of merchandise or other items, and/or special events.
3. Determining the need and design of any LRB merchandise that will be sold to fund the league, gain Board approval of items, and communicate such needs to the Treasurer for funding approval. LRB merchandise falls strictly under the Fundraising and Events Coordinator position.
4. The communication with and coordination of distributors or vendors for goods and, with assistance from the Social Media Coordinator, promote events used for fundraising, distribute event information to the team parents, money collection, and prize distribution (if any).
5. Obtaining all necessary equipment and supplies for the execution of their duties with Board approval and the help of the Treasurer.
6. Maintain a list of persons (Names, Addresses, and Telephone Numbers) for vendors where LRB will purchase fundraising supplies and information for the Secretary and Treasurer at the end of the season, and be able to produce the information when asked or when vacating the Board position.
7. Appoint an Assistant should one be needed.
8. Turn in receipts to the Treasurer and assist in the year-end budget report.

Coaching Coordinator: The Coaching Coordinator is responsible for:

1. Obtaining the names of all prospective Head and Assistant Coaches from the Registrar during the regular season, as well as All-Stars coaching candidates to be voted on by the Board.
2. Ensuring that all eligible Head and Assistant Coaches have registered in SportsEngine and digitally signed the "Coaches' Code of Conduct," complete information for the online background check, and complete any necessary online training courses as instructed by LRB.
3. With the assistance of the Registrar, distributing a "Coaching Binder" containing the following:
 - a. Title Page: Official LRB logo
 - b. LRB Board member roster
 - c. LRB supplemental in-house rules
 - d. Coach's Roster (Name, Address, Telephone Number(s) of team
 - e. Practice schedule
 - f. Game schedule
 - g. LRB draft rules
 - h. Consent for Treatment forms
 - i. LRB Complaint form
 - j. Official Babe Ruth Baseball rule books (Cal Ripken and Babe Ruth)
4. If field conditions due to weather have been determined by the Umpire Coordinator to be a detriment to the health and safety of the players, the Coaching Coordinator shall keep consistent communication with coaches, the Scheduling Coordinator, the Umpire Coordinator, and the Snack Bar Coordinator, as well as the Registrar and the Social Media Coordinator to announce the cancellation of games.

5. With assistance from the Registrar/SportsEngine, maintaining a list of all coaches, assistant coaches, potential future coaches, etc. (names, addresses, and telephone numbers) for the Secretary and Treasurer at the end of the season, and be able to produce the information when asked or when vacating the Board position.
6. With assistance from the Registrar and Social Media Coordinator, announce the registration windows to apply for regular season, Fall Ball, and All-Stars coaching positions through SportsEngine via social media, league email, etc.
7. With assistance from the Registrar, help the All-Star Coach(es) with the "All-Stars Coaching Binder" and issue the schedule of tournament games. The "All-Stars Binder" shall contain any documents determined to be necessary to perform coaching duties and the team(s) ability to be eligible for and participate in tournaments.
8. With assistance from the Vice President and other appropriate Board Members, addressing issues arising from Head and Assistant Coaches who are deviating from the Coaches' Code of Conduct.

Schedule Coordinator: The Schedule Coordinator shall be responsible for:

1. The game schedules for the T-Ball, Farm, Rookies, Minors, and Majors divisions.
2. Creating and maintaining a Master List of scheduled games and giving it to the Vice President, Coaching Coordinator, Umpire Coordinator, and Snack Bar Coordinator, and adding all games into SportsEngine.
3. Maintaining consistent communication with the Umpire Coordinator, the Coaching Coordinator, the Field Coordinator, the Snack Bar Coordinator, etc. and notifying all Board members of any game changes so that umpires can be scheduled or rescheduled, there is adequate snack bar coverage, fields are prepared, etc.
4. Notifying all league members of any game cancellations or changes to all scheduled league events (fundraiser events, Evaluations, All-Stars tryouts, etc.).
5. Organizing Picture Day.

Field Coordinator: The Field Coordinator (with the Assistant Field Coordinator) is responsible for coordinating and maintaining all playing fields by:

- a. Marking the fields.
 - b. Dragging and watering the fields.
 - c. Purchasing, leveling, and spreading of dirt.
 - d. Purchasing marking chalk.
 - e. Purchasing and spreading weed killers.
 - f. Dugout and fence repair.
 - g. Field hose repair.
 - h. Grass mowing and seeding.
 - i. Sprinkler purchasing.
 - j. Home run fence and hole repair.
 - k. With the help of the Equipment Coordinator purchase home plate(s), pitcher's plate(s), and base plate(s) when needed.
 - l. Any other duties and/or procedures for the maintenance of the fields.
1. Working with the Secretary to secure the necessary facility permits for use of grounds deemed necessary for LRB activities.

2. Maintaining a list of all persons (names, addresses, and telephone numbers) and places (stores and outlets) who donated or LRB pays for supplies and or services rendered with the Treasurer and the Secretary at the end of the season, and be able to produce the information when asked or when vacating the Board position.
3. Turning in all receipts and helping with the year-end budget along with the Treasurer.

Assistant Field Coordinator: The Assistant Field Coordinator position is to support the Field Coordinator in all required duties.

Sponsorship Coordinator: The Sponsorship Coordinator is responsible for:

1. Securing team and league sponsorships to raise funds for the LRB league.
2. Presenting a sponsorship strategy and goals to the Board for approval and communicating progress at general Board meetings as needed.
3. Acquiring said sponsorships and MUST collect funds no later than February 1, and provide full documentation necessary to the Treasurer.
4. Establishing and maintaining relationships with sponsors, ensuring all sponsorship agreements and benefits (e.g., banners, mentions, etc.) are fulfilled.
5. Maintaining a list of sponsors, including contact information, submitting it to the Treasurer and the Secretary at the end of the season, and producing the information when asked or when vacating the Board position.
6. Working closely with the Treasurer to track sponsorship funds and ensure all sponsor-related financials are appropriately documented and included in the year-end budget report.

Snack Bar Coordinator: The Snack Bar Coordinator shall be responsible for:

1. Operating a snack bar for the purpose of serving activity participants and to raise funds for LRB as authorized by the Board.
2. Purchasing food items to be sold during LRB activities, pricing the items for resale, retaining records of costs and sales, and securing individuals to assist in these duties.
3. Supervising and organizing high school students/parent volunteers, or others assisting with the operation of the Snack Bar on game days.
4. Keeping a list of relevant vendor and volunteer contact information for the Treasurer and Secretary at the end of the season, and producing the information when asked or when vacating the Board position.
5. With the Board, working to identify a process for those who did not opt for the "Buy-Out Option," then work with the Coaching Coordinator to communicate mandatory parent volunteers' names to all coaches.
6. Appointing an Assistant should one be needed.
7. Consulting with the Treasurer or other Executive Board members for purchasing and resale pricing decisions.

Social Media Coordinator: The Social Media Coordinator is responsible for:

1. Managing and maintaining LRB's social media presence across all platforms.
2. Creating, scheduling, and posting content to promote league events, fundraising activities, sponsorships, game updates, and other relevant announcements.

3. Engaging with the LRB community, while upholding high standards of appropriateness online, by responding to comments, messages, and interactions in a timely and professional manner.
4. Coordinating with other Board members to ensure accurate and up-to-date information is shared about league activities, events, and fundraising efforts.
5. Developing a social media strategy to increase engagement, followers, and overall community awareness of the league.
6. Filing a list of social media platforms being used by LRB, along with any login credentials and administrator access information required for them with the Secretary and the Treasurer.
7. Providing regular reports on social media metrics and engagement to the board obtaining approval for any paid social media advertising or promotional expenses, and submitting all receipts to the Treasurer for the year-end budget report.
8. Ensure that all social media content, accounts, and intellectual property created by the Social Media Coordinator or on behalf of LRB shall be the exclusive property of LRB.

Babe Ruth Coordinator: The Babe Ruth Coordinator plays a critical role in helping Liberty Ranchos Baseball provide a fun, competitive, and well-organized experience for its older players as they continue to develop their skills and love for the game.

The Babe Ruth Coordinator is responsible for:

1. Overseeing and supporting the operations of the Liberty Ranchos Baseball Babe Ruth division (ages 13-15).
2. Ensuring the successful organization, communication, and execution of the Babe Ruth program in alignment with league policies and standards.
3. Key responsibilities include:
 - a. Managing player registration, team formation, and eligibility verification.
 - b. Serving as the primary point of contact between players, parents, coaches, and league leadership for Babe Ruth activities.
 - c. Assisting in the recruitment and selection of coaches and volunteers.
 - d. Coordinating practice and game schedules.
 - e. Ensuring Babe Ruth games are conducted under league and national rules, including tournament participation where applicable.
 - f. Supporting player development by promoting positive sportsmanship, skill-building, and teamwork.
 - g. Communicating important updates, schedules, and league information to Babe Ruth families in a timely and professional manner.
 - h. Attending board meetings and providing regular updates on Babe Ruth division activities and needs.
 - i. Assisting with field preparation, game-day operations, and special events as needed.

Section VII: Dues for Board membership shall be fixed at such amounts, as the Board shall determine prior to the beginning for any membership period. As such, the Board of LRB does not collect dues for Board membership, but reserves the right to. No dues, membership fees, or enrollment charges shall be permitted as a condition precedent or subsequent to player registration or participation in LRB programs.

ARTICLE VII - Meetings

Section I: The annual meeting of LRB shall be held the first Monday of August each year at Webster Elementary (or any other designated place). The purpose of this meeting is to elect new officers and receive annual reports by the Treasurer, or by a majority of the Coordinators, showing the whole amount of real and personal property owned by it, where located, and where and how vested; the amount, nature of the property; monies appropriated or expanded during the year. Members of the annual meeting shall be notified by the Secretary via email, Teams, SportsEngine, etc. at least ten (10) days in advance of the scheduled annual meeting.

Section II: Regular meetings of the Board can be called for weekly or monthly after the annual meeting. For each meeting held, it is the Secretary's responsibility to contact each Board member via email, Teams, text message, SportsEngine, etc. and notify them of time, place, cancellation of, etc. the meeting.

Section III: Special meetings of the Board may be called by the President and/or majority of the Board, or upon written request of the majority of the Board. The President shall call a special meeting to consider the specific subject. No other business other than that specified in the notice of the meeting shall be conducted at any special meeting.

Section IV: Each Board member shall be entitled to one vote at any meeting of LRB (exception: Conflict of Interest), if each Board member has attended at least 50 percent of authorized LRB Board Meetings (80% attendance for Executive Board). In the event of a tie vote, a majority of the Executive Officers will decide the matter.

Section V: Robert's Rules of Order shall govern the proceedings of all meetings, except where it conflicts with the Constitution or Bylaws of LRB.

Section VI: A majority of the Board members shall constitute a quorum at the meetings.

ARTICLE VIII - Coaches and Assistant Coaches

Section I: The application for Head Coaches (HCs) and Assistant Coaches (ACs) shall be presented to the Board by the Registrar and Coaching Coordinator for a vote by the Board.

The voting shall take place at a regular Board meeting by those present at the selection. When selecting a coach, the LRB Board will have a Coaches' Succession List to determine the Head Coach. The Coaches' Succession will be:

1. Head Coaches must be Babe Ruth Certified.
2. Head Coach from the preceding year.
3. Assistant Coach or Coaches from that team.
4. Head Coaches that coached in other divisions.
5. Parents who have children on the team.

All Coaches wishing to Head or Assistant Coach a team:

- MUST register in SportsEngine.
- be responsible for the selection of their teams and for the conduct of their players and ACs on the field.
- must digitally sign the "Code of Conduct" when registering in SportsEngine.

- accept the invite to Microsoft Teams and league assignments.
- complete background checks, APS, & Babe Ruth Coaching training and verify completion with certificates (the league will pay for all necessary certifications).
- MUST ensure that all certifications have been completed (by themselves and by all ACs) before team practice can begin. *If the HC or AC does not have all necessary forms and certifications completed, he or she will be unable to attend team practices, games, or interact with those in the dugout until they have been completed.*

ARTICLE IX - Divisions and Team Composition

Section I: The Liberty Ranchos Baseball organization falls under the umbrella of Babe Ruth/Cal Ripken, and all established rules of said organizations will apply.

Every effort will be made to ensure that all teams in each division shall have a minimum of twelve (12) and no more than fifteen (15) players. It is recognized that a minimum of twelve players may not always be possible, and every effort will be made to attempt to evenly distribute players to all teams within a division.

Section II: A player's age as of May 1st of the year the season begins will be considered the player's "league age" and will determine which division the player will compete in, and may ask to be evaluated to "play up."

Section III: In the interest of fair play and the best experience for all players, all effort will be made to ensure that the talent and experience level of each team in a division is matched as evenly as possible with the other teams in that division. The Board shall review and approve each roster before it is made final and reserves that right to alter player rosters in the interest of competitive balance.

Section IV: The T-Ball division will consist of five (5) and six (6) year olds. Every effort will be made to disperse children evenly amongst the teams.

Section V: The Farm Division consists of players between 5.5 (must have one year or T-Ball experience) and 6.5 years old. Farm ball is a step above T-Ball and a bridge to Rookies where we continue to build on the fundamentals of hitting, fielding, and throwing while incorporating some of the rules and strategies of upper division baseball.

Section VI: The Rookies division will consist of seven (7) and eight (8) year olds, and athletes in this division are subject to the Draft process. Every effort will be made to disperse children evenly amongst the teams. Effort will be made to ensure no team has more than six 7 year olds and six 8-year olds. If any player in the Rookies division desires to "play up" in the Minors division, he or she MUST attend an evaluation in their league age division AND the division in which they are attempting to play.

Section VII: The Minors division will consist of nine (9) and ten (10) year olds, and athletes in this division are subject to the Draft process.. Every effort will be made to disperse children evenly amongst the teams. Effort will be made to ensure that no team has more than six 9-year olds and six 10-year olds. If any player in the Minors division desires to "play up" in the Majors division, he or she MUST attend an evaluation in their league age division AND the division in which they are attempting to play.

Section VIII: The Majors division will consist of eleven (11) and twelve (12) year olds, and athletes in this division are subject to the Draft process.. Every effort will be made to disperse children evenly amongst the teams. Effort will be made to ensure that no team has more than six 11-year olds and six 12-year olds.

Section IX: Babe Ruth division will consist of thirteen (13) to fifteen (15) year olds. Every effort will be made to disperse children evenly amongst the teams. Effort will be made to ensure that each of the three age groups (13, 14, and 15) is evenly dispersed through all the teams in the division. 12-YEAR OLDS CANNOT PLAY IN THE BABE RUTH DIVISION. 16-YEAR OLDS CANNOT PLAY IN THE BABE RUTH DIVISION.

ARTICLE X - Player Evaluations

Section I: The Board shall establish the days, times, and location of the evaluations. The Registrar shall inform the General Members by email, Teams, Sports Engine or other electronic media. The Social Media Coordinator and Coaching Coordinator will assist in getting this information to parents of potential players in the community.

Evaluations usually occur on one day, with one additional “make-up” day for those unavailable the first day. Each player will arrive 30 minutes early to check in and obtain a number. Numbers will designate the league age of the player, division, and if the player is looking to “play up” into the next division. The number will be utilized at the draft by the Head Coach to identify players.

Each player will be tested in fielding, throwing, batting, catching, and running. The evaluators will assess the players’ abilities to determine their intended/desired draft order.

Athletes looking to “play up” a division MUST attend an evaluation in their league age division AND the division in which they are attempting to play.

Section II: All players, including coaches’ children, MUST ATTEND AT LEAST ONE (1) EVALUATION SESSION. If the player does not attend an evaluation session, he/she will be placed on the President’s List. The President’s List will be used to place players on a team(s) or to fill vacancies. Placement of the player on a specific team will be at the discretion of the Board.

ARTICLE XI- The Draft

Section I: After the evaluation, the coaches will draft their players, and parents will be notified by the athlete’s Head Coach after the draft.

The goal of each draft shall be to promote fair play, competitive balance, and to ensure the best playing experience for all players in the league.

Section II: Children of Head or Assistant Coaches are automatically assigned to their relative’s team. A player shall be considered the child of a coach if the relation meets the following criteria:

1. Biological parent or grandparent.
2. Adopted or grandparent.
3. Biological sibling.

4. Adopted sibling.
5. Legal guardian.
6. Foster parent.
7. Married to biological parent.

On a case-by-case basis, the Board will assess all other relationships. Granting of the relationship will not be unduly withheld.

Section III: Draft Procedures for Babe Ruth Division:

1. The President and Coaching Coordinator will announce "options" each coach has for players on his/her team in order to retain players from the previous year's team.
 - a. "Optioned player", "Player option" or "Option" is defined as a player that played for a coach during the immediate previous Babe Ruth season and for which the coach wishes to retain for the current season.
 - b. A player that was a member of the coach's team in any other division or league does not qualify for an option.
 - c. Player and/or parent of player shall retain the right to decline an Option and re-enter the draft.
 - d. Optioned players include coaches' children.
 - e. A coach's child is automatically Optioned to his or her team unless other arrangements have been made.
2. Each team must declare all the Options before the Draft begins. Each team will surrender each round equivalent to all declared Options.
3. Each team will draft according to the previous year league standings, from last place to first place in all rounds. Last place teams will always draft first and first place teams will always draft last. Teams that tie in the standing will be settled by a coin flip.
4. In case of expansion teams, that will be given (3) picks in the first round. If the coaches Option for more than one player, one of their three picks must be an Optioned player.
5. Each coach will proceed to draft all eligible players until his/her teams' roster is filled.
6. Eligible players must meet all of the following requirements:
 - a. Players registered to play for LRB.
 - b. Players paid registration, unless arrangements have been made with Board approval.
 - c. Age requirements met.
 - d. Players have attended at least one (1) evaluation session.
 - e. Players NOT ELIGIBLE will be placed on a President's List. The President will place these players on teams to fill vacancies at the President's discretion.
7. Coaches will have three (3) minutes to make a selection. If not made within the time allotted, that team surrenders to the next team. Players selected in the draft remain part of that team for the year and subsequent years or until such player moves up an age division or the player elects to decline the Option and re-enter the draft.

Section IV: Draft procedures for Rookies, Minors, and Majors divisions, generally held at Webster Elementary School.

- Coaches MUST have their AC's registered via SportsEngine, accept the invite to Microsoft Teams and league assignments, and complete background checks, APS, & Babe Ruth Coaching Certificate. The league will pay for all certifications.
- Each team will have one (1) Head Coach and no more than two (2) Assistant Coaches. Head and Assistant Coaches will be provided with a jersey and a hat by the league.
- If necessary, each team may have one (1) additional bench coach; this coach will need to purchase his or her own hat and jersey.
- All jersey sizes need to be provided/confirmed in SportsEngine or and to the Uniform Coordinator by stated deadline.

All draft information including player scores, draft order, and player draft positions are CONFIDENTIAL. Information should NOT be shared with anyone outside of the draft.

Section V: Playoff Matchups. We will have 5 playing cards. The cards will be A-5. We will mix up the cards and lay them face down on a table. Coaches will randomly pick a card.

- Ace - Team 1 (H) (1)
- Two - Team 2 (A) (2)
- Three - Team 3 (H) (3)
- Four - Team 4 (A) (4)
- Five - Team 5 (A) (5)

Playoff matchups are seeded. Regular season games have no impact on playoff matchups or seeding. Home team is the team listed on the top bracket.

Section VI: Draft Rules. The draft is a snake draft; selection order is reversed each round (i.e., Round One 1-5, Round two 5-1, Round 3 1-5). Coaches will take turns drafting players until all players have been selected.

Draft positions will be determined randomly by playing cards. Cards will be placed down on a table and coaches will randomly pick a card. Draft positions are slotted as followed:

- Ace - 1st Draft Position
 - Two - 2nd Draft Position
 - Three - 3rd Draft Position
 - Four - 4th Draft Position
 - Five - 5th Draft Position
1. Coaches' children (including those of the Assistant Coach) will automatically be drafted to their respective draft slots.
 2. Certain players drafted will automatically draft another player. For example siblings will take up multiple draft slots.
 - a. Example: A sibling drafted in the 2nd round may be attached to another sibling slotted in the 8th round. In this scenario if the sibling is taken in the 2nd round, the other sibling will automatically be drafted as the 8th round selection.
 3. Some players evaluated may not be eligible to be drafted. For example, a player may have scored high for evaluations and was moved up to play in

another division. Players who did not attend evaluations are not eligible for the draft. They will be placed on the President's List and assigned a team at random by the Board.

At the end of the draft, coaches will turn in evaluation sheets and the player draft scoring sheets. It is important for the league to promote equality and fairness. In light of that, information received during this meeting must remain confidential and shall not be disclosed to other players or parents.

Team rosters will be delivered to coaches after the draft.

Coaches should contact all parents by phone no later than February 5th. Coaches will NOT send out a mass text to parents. Coaches should include the following information:

- Coach's name and Team name.
- Coach's contact information.
- Practice information, including locations and days.
- What the league provides (Jerseys, Hat, Belt, Socks).
- Pant color (Coach's choice).
- Remind them to sign up and use the Sports Engine App.

Section VII: Vacancies and Trades

1. After the draft, the President will place players on the President's list to even the numbers of each team up until each team has a minimum of twelve (12) players or there is no other player in that division on the list.
2. Should a vacancy occur on one or more teams during the season, such vacancy may be filled for the remainder of the season from the President's List.
3. After the Draft, Coaches can trade players; trades MUST BE COMPLETED the night following Draft Day by 9 PM. There will be NO EXCEPTIONS. Coaches must notify the Registrar, Coaching Coordinator, and any other pertinent people of the trade.

For Babe Ruth only, after the completion of the season, those players placed on teams must re-try-out the following year. Players placed on teams and do not attend Evaluations the following year will be placed on a different team. No placed player will be placed on the same team in successive years.

ARTICLE XII - All-Stars

Section I: All-Stars Teams

1. Teams shall be composed of players placed in each division by their league age. Divisions will be as follows: 8U, 9U, 10U, 11U, and 12U.
2. Players will NOT "play up," regardless of proximity to league age cut off or the division in which they played during the regular season.
3. All teams will have the opportunity to go to the State Tournament.

Section II: All-Stars Coaches

1. Those interested in coaching All-Stars must apply online in SportsEngine by the registration deadline.

2. Those interested in coaching All-Stars may choose to attend an informational coaches' meeting before the coaching application deadline.
3. Coaches must be available late May-August for practices and tournament play, as well as on the designated division State Tournament period.
4. Eligible Head Coaches will be voted on by the Board, and selected Head Coaches may select their own Assistant Coaches.

Section III: Evaluations

1. The Board shall establish the day(s), time(s), and location(s) of the evaluations. The Registrar shall inform the General Members by email, Teams, Sports Engine or other electronic media. The Social Media Coordinator and Coaching Coordinator will assist in getting this information to parents of potential players in the community.
2. Evaluations usually occur on one day, with accommodations available with the division coaches for players who are unavailable on the scheduled day.
3. Each player will arrive 30 minutes early to check in and obtain a number. Numbers will designate the league age of the player and division for which they are eligible.
4. Each player will be tested in fielding, throwing, batting, catching, and running. The evaluators will assess the players' abilities and rank each player as appropriate.
5. Players should expect to be available late May-August for tournament play, as well as on the designated division State Tournament period.
6. Teams will be rostered by the division Head Coach and 1st Assistant Coach.

Section IV: All-Stars Practice Schedules

1. Team practices will begin during the end of regular season play.
 - a. Players must attend all regular season team practices and All-Stars practices to continue to be eligible for All-Stars play.
 - b. Pitchers will be held to Cal Ripken protocols regarding rest days.

Section V: All-Stars Tournaments

1. Tournaments are selected for play by division coaches.
2. All divisions will have the opportunity to attend the State Tournament.
 - a. State Tournament administrative/league paperwork, payments, and relevant eligibility information will be handled by the President and Treasurer.
 - b. Division Coaches may fundraise for additional team gear (i.e.: matching bags, team shirts, etc.). All monies and expenditures must be approved by the Treasurer.

ARTICLE XIII - Witnessed

Section I: A copy of the Bylaws shall be submitted to the Regional Headquarters for approval. Adopted by Liberty Ranchos Baseball League.