

**Central Loudoun Youth Football League**



[www.clyfl.org](http://www.clyfl.org)

# *Cheerleading*

## *Operational Manual*

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## CLYFL CHEERLEADING PROGRAM MANUAL

Cheerleading is very popular and fast growing sport for children. Cheerleading is an activity that uses organized routines made up of elements from dance and gymnastics.

CLYFL cheerleading provides cheer and dance instruction as well as performance opportunities for children ages 4 thru 14, whether first time cheerleaders or seasoned veterans. Our program is structured to progress at each level so that the cheerleaders are prepared for High School try-outs.

In addition to cheering, the cheerleaders are taught to develop self-confidence, how to be a productive team member, the basics of football and most of all, how to have fun!

### **Article I      Participation**

#### **Section 1              Residency of Participants**

- A.** Participation is open to children that reside in Loudoun County and the surrounding areas. Special consideration for participation by children outside of these areas shall be made on a case-by-case basis in light of transportation needs, necessity because of parental scheduling.

#### **Section 2              Age of Participants**

- A.** Cheerleading participation is open to cheerleader ages 4-14; excluding those who will enter the ninth-grade during the participating season. Participation per division is as follows:

<b>Division</b>	<b>Age Cutoff</b>
A	Age 12-14 as of September 30 <sup>th</sup> of the current season
B	Ages 9-11 as of September 30 <sup>th</sup> of the current season
C	Ages 6-8 as of September 30 <sup>th</sup> of the current season
D	Ages 4-5 as of September 30 <sup>th</sup> of the current season

- B.** All participants must be officially registered through the Board approved registration process.

#### **Section 3              Registration Process**

- A.** For the purpose of team selection the league will provide each participant with an official registration form to be completed and submitted prior to participating in

team practices or games. Registration will be accomplished using an on-line, internet service.

- B.** Registration fees will be established by the Board prior to the commencement of registration each year.
- C.** Participants may not engage in any other organized cheerleading program besides that which may be required within a school's physical education program during the season. Participating leagues will compare registration prior to the draft and ensure that cheerleaders are only registered with one league.
- D.** All cheerleaders are not required to submit a physical. Any visit to a physician due to an injury during the season requires a doctor's release prior to being reinstated to participate in practice and games.

#### **Section 4                      Equal Participation**

- A.** All cheerleaders will be eligible to participate in **Cheer Off and Games** in an **equal** role, regardless of skill level or practice attendance with the exception of 75% absence from practice on a week by week basis.
- B.** Should a cheerleader not know cheers or chants, the coach may have the cheerleader sit for that portion and then rejoin their team when they have completed the cheer.
- C.** Should a cheerleader not have adequate practice prior to an Invitationals etc, the coach may sit the girl for the routine with the approval from the Cheer Director.
- D.** Cheerleading is a group sport and in order for the team to function properly it is vital for all cheerleaders to be present at each event.
- E.** Should attendance be a continuous issue, coaches have the right, with prior approval of the Cheer Director to sit a girl for a quarter of a game.
- F.** Equal Participation Rule does not apply to stunting as it is important to have numerous practice to ensure safe stunting.

## **Article II                      Divisions and Placements**

### **Section 1                      Divisions**

#### **D-Division:** Ages 4 & 5

The cheerleaders will be taught basic cheer motions and jumps, along with simple formations. Stunting is upon approval of the cheer Director at this stage.

#### **C-Division:** Ages 6, 7 & 8

The cheerleaders will be taught jumps, motions and simple formations and ripples as well as stunting, no higher than a thigh-stance unless otherwise approved by the Cheer Director.

#### **B-Division:** Ages 9, 10 & 11

The cheerleaders will be taught jumps, motions, formations and ripples as well as stunting, no higher than a prep (or half) and cradle (or pop down) unless approved by the Cheer director.

#### **A-Division:** Ages 12, 13 & 14 (through 8<sup>th</sup> grade)

The cheerleaders will be taught jumps, proper spotting techniques, mounts, dismounts & basic extensions and advanced stunt techniques.

## **Section 2 Placement**

- A. CLYFL cheerleading does not have try-outs or cuts. All cheerleaders will be placed on a squad until all squads have reached their maximum number of cheerleaders.
- B. Due to safety reasons we do not move cheerleaders out of their age group. All placement decisions will be made on a case by case basis and we offer **no guarantees** that any request will be fulfilled.
- C. Being on a squad with those closer to their own age, will allow the cheerleaders to learn more at an appropriate pace and gives them the opportunity to bond with cheerleaders their own age. While we do understand the desire/need for sibling/family requests (siblings/cousins playing/cheering together) due to the age restrictions of the leagues that may not be possible.

## **Section 3 Move Up Rule/Down**

- A. Exceptions MAY be made for sibling/family member move ups if the sibling is within 1 league level of the age group she/he would be moving up to, then we would evaluate this request on a case by case basis. Each request will be determined individually as to what will be best for the squad. Cheerleaders can be moved up by the Cheer Director should there not be enough football teams in an age group to fit all the cheerleaders. Cheerleaders of coaches may also be moved up at the discretion of the Cheer Director. These rules are in place to ensure the safety of all cheerleaders.

# **Article III Coaches**

## **Section 1 Head Coach Selection Process**

Persons wishing to be considered for Head Coaching positions shall submit an application through the website.

- A. The Coaches Selection Board\* must review and approve all persons selected for Head Coaching positions.
- B. Each Head Coach appointed by the Coaches Selection Board\* shall retain the position for one year or until dismissed by action of the Director of Cheer. Coaches will be evaluated at the end of the year and/or the beginning of the next season if he or she wishes to return. He or she shall be subject to removal at any time for actions deemed detrimental to the objectives and goals of the league.
- C. Must be 21 years of age or older by the start of the Season.

## **Section 2 Assistant Coach Selection**

Persons wishing to be considered for Assistant Coaching positions shall submit an application through the website.

- A. The Coaches Selection Board\* must review and approve all persons selected for Assistant Coaching positions.
- B. Each appointed Head Coach has the choice to select an Assistant Coach (subject to approval of the Coaches Selection Board\*) who will be responsible for carrying out the duties of the Head Coach in his/her absence. The Assistant Coach will be subject to the same qualifications and requirements as the Head Coach. The Head Coach may appoint other Assistant Coaches and/or Parent Volunteers.
- C. Should a Head Coach be unable to find an Assistant Coach, the Director of Cheerleading may assign one.
- D. Must be 18 years or older by the start of the Season.

\*Coaches Selection Board is to be made up of the current Director of Cheerleading, previous Cheer Directors and Coaches and anyone else designated by the Director of Cheerleading.\*

### **Section 3 Student Coach Selection**

Persons wishing to be considered for Student Coaching positions shall notify the Cheer Director either through online application the website or via email.

- A. The Coaches Selection Board\* must review and approve all persons selected for Student Coaching positions.
- B. Must be a student in 9th through 12th grade in good standing.

### **Section 4 Requirements**

- A. All Head Coaches, and appointed Assistant Coach must possess a coaching certificate through the National Association for Youth Sports (nays.org).
- B. Head and Assistant Coaches are also subject to a background check and must be willing to provide personal information for processing this check.
- D. All Coaches must attend the league's specified Coaches Training and coaches meetings.
- E. Only league coaches ( National Association for Youth Sports Cheerleading certified, background checked and Board appointed) may be allowed to cover for a Coach for practice or games. Team parents and Student Coaches are not allowed to provide coverage. Should an issue arise with coverage please contact the Director of Cheerleading.

### **Section 5 Responsibilities of a Coach**

The Coach will be responsible for the following:

1. To issue and collect, through appropriate team representatives, required documents, fees and equipment.
2. To submit team rosters, injury reports, game participation reports, and other paperwork required by the Board or as stated by these Bylaws.
3. To know and to uphold the league rules and to be able to advise cheerleaders and parents as to their interpretation.
4. To schedule and to supervise all practices within Board guidelines at this discretion.
5. To provide each cheerleader with the opportunity to participate and become an integral part of the team.
6. To teach each cheerleader the skills and fundamentals associated with cheerleading and the game of football.

7. To maintain discipline of all cheerleaders and team representatives and report all actions or problems concerning cheerleaders or teams affecting eligibility or participation to the Board.
8. To be responsible for the assignment of team parent volunteers to support the various league volunteer functions.
9. To perform other duties incident to the position as required by the Board.
10. To insure the safety and wellbeing of cheerleaders at all times during league events.
11. To adhere to the Coaches Code of Conduct.
12. To stay in contact with the parents and respond to any questions or concerns in a timely manner.
13. To provide parents with up to date schedules and information in a timely manner.

## **Article IV            Uniforms**

### **Section 1        League Provided Items**

- A. CLYFL Cheerleading program provides uniforms (shell & skirt) and pom poms to all participating cheerleaders which are returned at the end of the season in clean condition. Cheerleaders and parents must sign a form recognizing responsibility, care and return of the uniform **BEFORE** the uniform is supplied.
  1. Should the uniform be returned in poor condition beyond normal wear and tear or not returned at all you will be charged a uniform fee.
  2. League issued uniforms are not permitted to be altered in any permanent way.
- G. Other additional items may be provided by Central Loudoun Youth Football League such as bloomers, t-shirts, warm-ups, sweatshirt, bags and will vary from year to year.
- H. Sizes for bloomers, shell, skirt, t-shirt and sweatshirt are provided during the registration process and will be ordered and/or girls placed based upon those sizes. Parents will be responsible for purchasing their own items in the situation where they have provided the wrong sizes.
- I. The league will do their best to get the right fitting uniform. These items are not ordered every year and sometimes are not available to purchase.

### **Section 2        Coach Requested Items**

- A. Additional items must be voted on by the parents and you must have 100% parent approval for anything over \$90.00.
- B. If a cheerleader is unable to afford the additional items, coaches may discreetly ask for donations or coach may purchase. The cheerleader in question and donator must remain anonymous to the team and parents.
- C. There are additional uniform requirements which are to be purchased by the parents.
  - Socks (Color and style chosen by Coach)
  - White cheer/athletic sneakers-no KEDS, Converse etc
  - Hair Bow(s) (will be chosen by Coach)
  - Leggings/Pants for Cold Weather

- D. The following items may be requested by the coach to be purchased:
- Cheer Body Suit (Chosen by the Coach and ordered through league sales vendors)
  - Cheer Bag
  - Gloves and other cold/rainy weather gear
- E. The coaches will determine which items are needed and the colors for each team.
- F. As Cheerleading is a synchronized team sport it is important for the appearance of the squad that every cheerleader is dressed the same.
- G. Should a cheerleader lose a part of her uniform, she will be required to purchase another.
- H. There will be no VISIBLE display of cheerleaders names on anything used for cheering this includes but is not limited to: uniforms, sweat jacket or pants, hair ribbons, crates, buckets, bags used to carry cheer stuff, water bottles, banners or megaphones. You may be asked to no longer bring the item.
- I. Initials or colored ribbon may be used to make your cheerleaders items.
- J. Hard casts (including any plastic or metal) are permitted if a Doctor's release form is provided. A Board member will ensure this process.
- K. No coach/team may make changes or substitutions to the league issued cheer uniforms without prior approval from the Director of Cheerleading.

## **Article V Practice**

### **Section 1 Days 1-3 (1<sup>st</sup> Week of Practice)**

- A. The first three (3) days of the season will be used as a meet and greet and to individually fit each cheerleader with their uniforms and any other league provided items as well as cover the basics of cheerleading such as motions and jumps. Tuesday-Thursday Only.

#### Fittings and Cheer Camp

D League: 6:00 p.m. – 7:15/30 p.m.

C League: 6:00 p.m. – 7:30 p.m.

A-B League: 6:00 p.m. – 7:45 p.m.

### **Section 2 2<sup>nd</sup>-3<sup>rd</sup> Week of Practice**

Opening Ceremony Practices- Tuesday, Wednesday and Thursday Only.

D League: 6:00 p.m. – 7:00/15 p.m.

C League: 6:00 p.m. – 7:30 p.m.  
 A-B League: 6:00 p.m. – 7:45 p.m.

The first 3 weeks of practice are **VERY IMPORTANT**. Please make sure that your cheerleader is able to attend. They will be learning cheer and dance routines along with sideline cheers that they will use throughout the season.

**Section 3 Practice Amounts, Times and Locations etc.**

A. Practice times, amount and location are at Coach’s discretion. Prior to the start of school practices may be conducted up to three (3) times per week. The following schedule should be applied:

Break down on next page:

Division	Week #	Allowed Practices
A	1-3	3
	4-End	3
B	1-3	3
	4-End	2
C	1-3	3
	4-End	2
D	1-3	3
	4-8	2
	9-End	2*

\* NOTE: A mid-week league scheduled Game shall not count against

- B. Practices may only take place at the location decided to Cheer Director.
- C. Any change in locations MUST be submitted to the Director of Cheerleading prior or practice location being moved.
- D. Practices are prohibited from going any later at 8:00pm
- E. Cheerleaders are not permitted to eat dinner or snacks during practice.
- F. Families may attend practices with approval from the coach, however, should it become a distraction, coaches may ask for the family to leave.
- G. Coaches are not responsible for any other children other than their cheerleaders, therefore other children (such as siblings) should not be left with the coaches for any period of time.
- H. Parents are asked to notify the coach PRIOR to practice if their daughter will be late or unable to attend. If a cheerleader misses more than 50% of practice on a particular day, it will be considered a missed practice.
- I. Parents must pick up their cheerleader/player on time from practices, games and other league events if we are unable to stay. Failure to do so could result in the loss of being able to drop your child off. Local authorities may be contacted if you are more than 15 minutes late. Parents must notify my coach if we will be late via call or text.

#### **Section 4 Practice Requirements**

- A. Cheerleaders should wear exercise attire and sneakers. They will not be allowed to practice in sandals or flip flops.
- B. No jewelry, with the exception of stud/button earrings, will be worn at practices or games.
- C. Nails are to be clipped short.
- D. Water Bottle
- E. Hair Up and off the shoulders if hair reaches shoulders
- F. We ask that cheerleaders commit 100% to this sport and limit any other activities that would interfere with scheduled practices and games.
- G. A League Certified Coach **MUST** be present in order for girls to practice.

#### **Section 5 Practice Safety**

- A. For cheerleader safety, all coaches will conclude practice prior to darkness unless practice is held on a properly lighted field. **Cheerleaders must be provided transportation from practice or the coaches must wait until all cheerleaders have been** picked up. Practice will end immediately when lightning is visible from the practice area.
- B. In the event of practice called due to inclement weather, practice will not be made up if it has exceeded 45 minutes in duration. It will then be considered a full practice.
- C. In the event that fields are closed due to weather, no team shall conduct practice at an alternate location (e.g., indoor practice, practice on blacktop, etc.). Team parties or film sessions are allowed and will count against the weekly practice limit.
- D. It is strongly suggested that Coaches do not provide transportation for cheerleaders or cheerleaders that are not directly related to them.

## **Article VI GAMES**

#### **Section 1 Game Etiquette**

- A. No foul language, rudeness or disrespect will be tolerated. All cheers, chants and banners should be of a positive and sportsmanlike manner. The opposing team will be treated with respect.
- B. Friends and/or family are not allowed at any time to cheer on the field or in the lineup with the cheerleaders. If this problem arises the person will be asked to leave or the cheerleader will be asked to sit out.
- C. No pets are allowed at the games.

- D. Possession or consumption of alcoholic beverages, intoxicating substances or illegal drugs at any park, playground or athletic facility is prohibited. The result may be reprimand, probation, or suspension from Loudoun County PRCS facilities.
- E. Any violation of the League Bylaws, Operations Manual or Code of Conduct by a coach, cheerleader or spectator will result in an investigation by the Board for appropriate action, which may result in a reprimand, probation, or permanent suspension from league activities.
- F. Parents must pick up their cheerleader/player on time from practices, games and other league events if we are unable to stay. Failure to do so could result in the loss of being able to drop your child off. Local authorities may be contacted if you are more than 15 minutes late. Parents must notify my coach if we will be late via call or text.

## **Section 2            Food**

- A. Snacks given at the end of the game or half time is optional and will be decided by the coach. Should the Coach decide to do snacks, they will create a sign up sheet for the parents.
- B. Only water and sports drinks will be permitted while cheering.

## **Section 3            Regular Season Games**

- A. If a game is interrupted (suspended) due to inclement weather, the game will proceed at a later date with the same score as when the game was stopped. The Board will attempt to reschedule all make up games as soon as is practical. If play is suspended during the second half, the game will be considered complete and the score will stand. Play-off games may be handled differently and at the discretion of the Board.
- B. Cheerleaders will be required to attend every Regular Season Game regardless of weather until the game is called by the officials or a Board Member.
- C. Cheerleaders will not be permitted to leave sidelines during games unless given permission from the team Coaches.
- D. Cheerleaders will be allowed inside the spectator retaining fences, but must remain between the twenty (20), and thirty-five (35) yard lines.
- E. Run through signs are permitted at the beginning of the game, end or at half time. This must be scheduled with the Head Football Coach or their designated go to person.
- F. Any violation of the League Bylaws, Operations Manual or Code of Conduct by a coach, cheerleader or spectator will result in an investigation by the Board for appropriate

action, which may result in a reprimand, probation, or permanent suspension from league activities.

G. A League Certified Coach MUST be present in order for girls to cheer.

**Section 4 Post Season Games, Championships etc.**

- A. If a game is interrupted (suspended) due to inclement weather, the game will proceed at a later date with the same score as when the game was stopped. The Board will reschedule all make up games as soon as is practical. If play is suspended during the second half, the game will be considered complete and the score will stand. Play-off games may be handled differently and at the discretion of the Board.
- B. Cheerleaders will be required to attend every Post Season Game or Championship etc regardless of weather until the game is called by the officials or a Board Member.
- C. Cheerleaders will not be permitted to leave sidelines during games unless given permission from the team Coaches.
- D. Cheerleaders will be allowed inside the spectator retaining fences, but must remain between the twenty (20), and thirty-five (35) yard lines.
- E. Run through signs are permitted at the beginning of the game, end or at half time. This must be scheduled with the Head Football Coach or their designated go to person.
- F. Any violation of the League Bylaws, Operations Manual or Code of Conduct by a coach, cheerleader or spectator will result in an investigation by the Board for appropriate action, which may result in a reprimand, probation, or permanent suspension from league activities.
- G. A League Certified Coach MUST be present in order for girls to cheer.

**Article VII Competitions and Invitationals**

**Section 1 Rules**

- A. Teams are allowed to participate in Competitions and Invitational within the Cheer Season with approval of the Director of Cheerleading.
- B. A League Coach must be with the team at all times.
- C. No foul language, rudeness or disrespect will be tolerated. All cheers, chants and banners should be of a positive and sportsmanlike manner. The opposing team will be treated with respect.

- D. Friends and/or family are not allowed at any time to cheer on the field/mat or in the lineup with the cheerleaders. If this problem arises the person will be asked to leave or the cheerleader will be asked to sit out.
- E. No pets are allowed at the competitions and invitationals.
- F. Possession or consumption of alcoholic beverages, intoxicating substances or illegal drugs at any park, playground or athletic facility is prohibited. The result may be reprimand, probation, or suspension from Loudoun County PRCS facilities.
- G. Any violation of the League Bylaws, Operations Manual or Code of Conduct by a coach, cheerleader or spectator will result in an investigation by the Board for appropriate action, which may result in a reprimand, probation, or permanent suspension from league activities.

## **Article VIII                      Music and Routines**

### **Section 1                      Music**

- A. Music for all events including but not limited to Cheer Off, Games, Competitions and Invitational are subject to the approval the Director of Cheerleading.
- B. Music must be age appropriate and in good taste.
- C. No curse words or suggestive language will be permitted.
- D. The Director of Cheerleading reserves the right to request a change or edit in music.

### **Section 2                      Routines**

- A. Routines for all events including but not limited to Cheer Off, Games, Competitions and Invitational are subject to the approval the Director of Cheerleading.
- B. Routines must be age appropriate and in good taste.
- C. No suggestive motions will be permitted.
- D. The Director of Cheerleading reserves the right to request a change or edit in routine.

## **Article IX                      Awards and Recognition**

### **Section 1                      Awards and Recognition**

- A. Appropriate Awards to signify participation on the teams of the League will be determined by the Board and/or Director of Cheerleading on an annual basis. These awards may be presented to all teams and squad members, including coaches and cheerleaders.
- B. Coaches are allowed to do individual girl rewards such as spirit sticks, VIP, rotating captains etc. Please know that these are not required nor is every cheerleader required to receive the award/recognition.

## **Article X Volunteer Hours**

### **Section 1 Compensation**

- A. We do not compensate any of our volunteers, including coaches, board members and team moms, yet they and many others devote a substantial amount of their time and energy to support our youth sports program. Without volunteers, we would not have a program for our children.
- B. CLYFL is able and willing to sign off on hours for students who give time to our program.

### **Section 2 Time Required**

- A. Parents are required to volunteer a minimum of four (4) hours at a league sponsored event during the season which include but are not limited to Fun Fest, Cheer Invitational, Cheer Off, Championship Games, Regular Season Games or in the Concession Stand.
- B. In the situation where a specific team should be covering Concession Stand and does not have enough volunteers, the Coach and/or Assistant Coach may be required to man the stand in which case the cheerleaders would be unable to cheer during that time.

### **Section 3 Opt Out and Fees**

- A. Parents have the option to opt out during registration and pay a fee of \$150.
- B. If you do not chose to opt out of volunteer hours and do not complete your hours you will be subject to a fee determined by CLYFL Board of Directors.

## **Article XI Incidents**

### **Section 1 Medical Incidents**

- A. In the case of life threatening emergency please contact 911, and parents of cheerleader, THEN Director of Cheerleading.
- B. In case of non-life threatening emergency (such as broken bone) please contact parents of cheerleader, THEN Director of Cheerleading.
- C. After you take the steps above, please fill out an incident report provided by the Director of Cheerleading.

### **Section 2 Disciplinary and Parental Incidents**

- A. Please contact the Director of Cheerleading and complete the Incident report no later than two (2) hours after the incident.

## **Article XII Code of Conduct**

### **Section 1 Board Members, Coaches, Volunteers and Participants**

- A. Board Members, Coaches, Volunteers and participants shall not:

1. At any time lay a hand upon, push, shove, or be guilty of physical contact as an aggressor upon any official, participant, coach, or spectator.
2. Verbally abuse any official, participant, coach or spectator.
3. Bait or be guilty of objectionable demonstration or dissent at any official's decision.
4. Refuse to abide by an official's decision.
5. Disobey or attempt to circumvent rules and regulations or the intent thereof.
6. Use tobacco, alcohol or illegal narcotics in front of participants during practices or games or be present during practices or games under the influence of alcohol. Any time a Board member, coach, or volunteer is representing the League this rule applies.
7. Improper conduct by a Board Member, Coach, volunteer, participant or others should be reported to the Board for appropriate action.

## **Section 2            Suspensions**

- A. Any Cheerleader who is ejected (removed) from a game is automatically suspended from the next game his team plays, except for physical abuse (fighting) which will result in immediate suspension from the team until reviewed by the Board. This rule is not subject to protest or review. (Removal from a game shall be interpreted to include the playing field and the spectator area). A second offense of all the above, by the same person, will be handled by the Board. While on suspension, the Cheerleader may not attend any practice or games that his/her team participates in. Suspended persons must take the initiative to contact the Director of Cheerleading to apply for reinstatement.
- B. Any Head Coach, Assistant Coach or Manager who is ejected (removed) from a game is automatically suspended from the next game his team plays, except for physical abuse (fighting) which will result in immediate suspension from the team until reviewed by the Board. This rule is not subject to protest or review. (Removal from a game shall be interpreted to include the playing field and the spectator area). A second offense of all the above, by the same person, will be handled by the Board. While on suspension, the Coach or Manager may not attend any practice or games that his/her team participates in. Suspended persons must take the initiative to contact the Board to apply for reinstatement. However, each team MUST maintain at least one (1) certified coach on the sideline; in the event that both coaches who are certified are suspended then one will be allowed to remain and the Board will address implementation of future suspension.

## **Section 3            Spectators/Others**

### **A. Spectators shall not:**

1. At any time lay a hand upon, push, shove, or be guilty of physical contact as an aggressor upon any official, cheerleader, coach or spectator.
2. Verbally abuse any official, cheerleader, coach or spectator.
3. Verbally bait any official, cheerleader, coach or spectator.
4. Be under the influence of illegal narcotic substances or alcohol during practices or games.

**\*\*Spectators or others who do not abide by the above guidelines will be asked to leave from the event and may be legally barred from attending any other league sponsored event.\*\***

#### **Section 4 Code of Conduct Enforcement**

- A. The Board will be responsible for establishing the league policy, which enforces the code of conduct. At a minimum this policy will define the following:
  - 1. The process by which league members can report violations of the league bylaws, playing rules, and code of conduct.
  - 2. The process the Board will undertake to investigate reported violations.
  - 3. The mechanism for communicating the outcome of the investigation to the league members.
  - 4. The Board, at their sole discretion, may appoint a specific committee comprised of Board members, coaches, and parents to investigate all code of conduct violations.
- B. Findings of the committee will be reported back to the Board for formal action as deemed appropriate by the Board.
  - a. First time offenses, resulting in warnings to the offender, do not require Board approval and may be issued by the committee.
- C. Disciplinary actions as the result of code of conduct violations cannot be appealed.
- D. All reported code of conduct violations will be documented by the Board and maintained for future reference as deemed appropriate by the Board.