## Example of Email to send to all parents for Payment Request



The Payment amount for October 15th is \$300.00. Please make sure you make your payment no later than October 20th.

The following families have credits that can be deducted off of the amount payment amount

Mickerson - \$200 Credit - \$100 Balance

Johnson - \$127.50 Credit - \$172.50 Balance

Basking - \$300 Credit - \$0 Balance

Lawrence - \$76.50 Credit - \$224.50 Balance

Nelson - \$100 Credit - \$200 Balance

Smith - \$48 Credit - \$252 Balance

Please make your payment on the **Payment Link** on our team page

