

OAHE HOCKEY BOARD MINUTES

Chamber Building in Pierre, SD

July 10th, 2013 6:30 pm

PRESENT: Tony Leif - President; Barb Shoup-Anderson – Secretary; Tiffany Sanchez – Treasurer; Kevin Atkins – Registrar; Laura Schoen-Carbonneau – Players; Gordon Woods – Rink; Mike Mueller – Communications; and Serena Swenson - Fundraising.

ABSENT: Nathan Sanderson – Vice President; Paul Bachand – Past Board President; and Craig Davis – League Play

Also Present: Sandy Zimmerman and Kristal Bucholtz.

Tony Leif called the meeting to order at 6:30 pm. Quorum was established. Discussion surrounding old game jerseys was added to the agenda following the Secretary Report.

- **Secretary Report:** Motion was made by Kevin Atkins, seconded by Gordie Woods, to approve the minutes from the June 10th, 2013 annual board meeting. Motion carries. Motion was made by Gordie Woods, seconded by Mike Mueller, to approve the minutes from the June 10th, 2013 regular board meeting. Motion carries.

Game Jersey's: Kris Bucholtz and Sandy Zimmerman found 6 boxes of old jerseys. Many of them are in very bad condition but could be cut up and used for crafts and keepsakes. Ideas include having a quilt raffle using cut up jerseys. Or stuffed animals could be dressed as hockey players to be purchased. There are several jerseys still in good enough shape to promote in the merchandise closet. If an individual wanted too, they could add the OHA Logo for about \$6.50 and numbers for about \$4.50. And there are several small jerseys' that could be sold to mite/mini-mite families.

As for current jersey's, clothes hanging bars will go up on the walls to hang the jerseys rather than boxing them.

Kris & Sandy will check with the coaches to see if there is a need for practice jerseys as well.

A. **Director and Officer Reports**

- **Treasurer Report – Tiffany Sanchez**
The treasurer Report will be discussed during Old Business under 2013-2014 Budget.
- **Registrar – Kevin Atkins**
Kevin had nothing to report at this time.
- **Players – Laura Schoen-Carbonneau**
 - **Coordinators are set for 2013/2014.**
Shelby Frame has volunteered to be the Learn to Skate Coordinator.
 - OHA is still in need of a volunteer for the equipment rental program. Laura is working with Tony Leif to fill that. Responsibilities would include: cleaning and organizing the equipment room, inventory the equipment, identify needs, streamline the equipment rental/payment process. Keith Briggs is happy to assist with the cleaning and assessing of what's needed.

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- OHA Brochure
Laura is working on an advertising brochure with OHA Hockey Information to address questions about hockey for recruitment purposes.

- League Play – Craig Davis (Absent)

- Rink Operations – Gordon Woods

OHA has its new Rivet Machine. It looks sharp! OHA still needs to order kickboards and kick plates but will wait to order after budget discussions. OHA also has a skate bake machine in the storage room if anyone wants to use it.

Rink set up for 2013-14 is set for September 25th 2013.

- Fundraising – Serena Swenson

June was the Korner Grocery American Fillet fundraiser and \$482 was cleared in profit. For every American Fillet sold, Korner Grocery donated \$1.00.

Serena is working on the calendar and has some ideas about moving sponsor's around so they are all viewable throughout the year.

- Communications – Mike Mueller

Mike established a new face book page. Rob & Jan Katay created the face book page originally. Mike will send an email out to people to use face book to help promote the program.

The contract with Factor 360 has been finalized for the redesign of the website. If anyone wants administrator privileges for the Website, let Mike know.

Currently the cost of Constant Contact is \$126 per year. This is the entity which holds the Newsletter and mass email list. Depending on discussions with Factor 360, OHA may keep Constant Contact for the Newsletter.

Currently, OHA does not own the Logo. Mike would like to obtain the services of a graphic designer to standardize the logo which would allow OHA to decide how and where it could be used, as well as create the different formats required for printing, whether it be for brochures, jerseys, or merchandise. Mike has talked to a graphic designer locally who quotes \$293 to provide a standardized logo which would meet all the requirements mentioned above. Kevin Atkins makes a motion, 2nd by Laura Schoen-Carbonneau, to authorize Mike to proceed with the graphic designer in updating the logo, not to exceed costs of \$500.

Mike also discussed trade marking the OHA Logo but will gather more information and bring it to the next meeting.

OLD BUSINESS

- A. Scoreboard: The scoreboards have not been ordered yet because the Expo building does not know if they are tax exempt and they are not able to locate any documentation stating they are tax exempt. Kevin will do some follow-up on this

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however, if the Expo cannot find their tax exempt paper work, the association still needs to move forward with ordering the scoreboards and OHA will cover the costs associated with the tax.

B. 2013-2014 Budget:

- Treasurer Report – Tiffany Sanchez

Monthly Report

2012-2013 Season

2011-2012 Carryover Checking Balance \$ 17,241.81 (this will change in FY13-14)

Month

	Income	Expenses	Total
July 1-30	\$ -	\$ 700.75	\$ (700.75)
Aug 1-31	\$ 10,235.00	\$ 1,808.70	\$ 8,426.30
Sept 1-30	\$ 11,462.00	\$ 21,808.83	\$(10,346.83)
Oct 1-31	\$ 11,566.30	\$ 12,957.20	\$ (1,390.90)
Nov 1-30	\$ 30,798.01	\$ 28,124.52	\$ 2,673.49
Dec 1-31	\$ 87,062.51	\$ 55,394.54	\$ 31,667.97
Jan 1-31	\$ 30,355.82	\$ 36,590.05	\$ (6,234.23)
Feb 1 – 28	\$ 15,258.84	\$ 32,315.10	\$ 17,056.26)
Mar1-31	\$ 18,142.20	\$ 19,521.08	\$ (1,378.88)
April 1-30	\$ 16,901.81	\$ 23,829.71	\$ (6,918.90)
May 1-31	\$ 627.93	\$ 2,120.19	\$ (1,492.26)
Jun 1-30	\$ 1150.00	\$ 1388.67	\$ (238.67)

Year To Date

	Income	Expenses	Total
July 1 thru Dec 31	\$ 151,123.82	\$ 120,794.54	\$ 30,329.28
July 1 thru Jan 31	\$ 181,479.64	\$ 157,384.59	\$ 24,095.05
July 1 thru Feb 28	\$ 196,738.48	\$ 189,699.69	\$ 7,038.79
July 1 thru Mar 31	\$ 214,880.68	\$ 209,220.77	\$ 5,659.91
July 1 thru April 30	\$ 231,791.49	\$ 233,050.48	\$ (1,258.99)
July 1 thru May 31	\$ 232,419.42	\$ 235,170.67	\$ (2,751.25)
July 1 thru Jun 30	\$ 234,675.42	\$ 237,665.34	\$ (2,989.92)

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June 30th, available cash in the checking account is \$3,180.50. June was a negative month with income of \$1,150.00 and expenses of \$1,388.67, leaving us short by \$238.67. For 2012-13, OHA is short by \$2,989.92.

Motion was made by Gordie Woods, seconded by Mike Mueller, to approve the Treasurer's report. Motion carries.

Motion was made by Mike Mueller, seconded by Gordie Woods, to raise family and single passes by \$10 and gate fees by \$1.00. Motion carries.

Motion was made by Kevin Atkins, seconded by Gordie Woods, to adopt the budget for fiscal year FY13-14 as follows:

2013-14 Approved Budget	Income	Expense	profit/loss
Concessions	\$ 35,000.00	\$ 21,000.00	\$ 14,000.00
Gate	\$ 25,000.00	\$ 200.00	\$ 24,800.00
Hockey Camp	\$ 6,000.00	\$ 6,000.00	\$ -
Hockey Swap	\$ 200.00	\$ 200.00	\$ -
Merchandise Revenue	\$ 7,000.00	\$ 5,500.00	\$ 1,500.00
Season Passes	\$ 6,400.00	\$ 325.00	\$ 6,075.00
Signage	\$ 21,300.00	\$ 10,100.00	\$ 11,200.00
Skate Rental	\$ 3,000.00	\$ 725.00	\$ 2,275.00
Tournament Income	\$ 4,000.00	\$ 3,400.00	\$ 600.00
Retired Jersey Purchase/new purchase	\$ 750.00	\$ 5,000.00	\$ (4,250.00)
Registration	\$ 26,310.00	\$ 1,925.00	\$ 24,385.00
Rink rental/exp(ice & Zamboni)	\$ 50.00	\$ 16,000.00	\$(15,950.00)
Equipment Lease Rev.	\$ 1,500.00	\$ 1,000.00	\$ 500.00
<i>Start Up \$</i>		\$ 2,002.00	\$ (2,002.00)
Total Direct Income/Expenses	\$ 136,510.00	\$ 73,377.00	\$ 63,133.00
Donations	\$ 20,000.00		\$ 20,000.00
Fundraiser/raffle Revenue	\$ 28,750.00	\$ 15,000.00	\$ 13,750.00
Hotel Incentive	\$ 250.00		\$ 250.00
Raffle Income--50/50 & squirt	\$ 2,500.00		\$ 2,500.00
Volunteer Hours	\$ 1,000.00		\$ 1,000.00
TOTAL Donation/Fundraisers	\$ 52,500.00	\$ 15,000.00	\$ 37,500.00
Current Income less direct exp:	\$ 189,010.00	\$ 88,377.00	\$100,633.00

(exp are calendar & pepsi)

Misc Expenses:

Advertising	\$ 600.00
Assessment	\$ 2,750.00
Coach	\$ 20,000.00
Equip Goalie	\$ 1,200.00
Insurance	\$ 4,000.00

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Referees	\$ 16,750.00
Rent	\$ 9,600.00
Supplies--Bd/Business/taxes	\$ 1,233.00
Tournament Registrations	\$ 9,150.00
Utilities	\$ 35,350.00
Misc Expense Total	\$ 100,633.00

Income less direct expense: \$ 189,010.00 \$ 189,010.00

RESTRICTED						last year carryover	
RAM--Improvements						\$ 4,486.56	
SAM TRONNES GRANT						\$ 925.00	
RAM CONCESSIONS						\$ 1,732.83	
Godfrey donations						\$ 332.00	
Tyler Wilcox Memorial Fund	\$	-	\$	-	\$	-	\$ 3,595.00
TOTAL RESTRICTED FUNDS	\$	-	\$	-	\$	-	\$ 11,071.39

BOTTOM LINE:	TOT INCOME	TOT EXP	PROFIT/LOSS	CK Carry Over	BALANCE
	\$ 189,010.00	\$ 189,010.00	\$ -	\$ 14,251.89	\$14,251.89
			Less restricted	\$ 11,071.39	\$ 3,180.50

Motion carries.

C. Player Registration Fees: Motion was made by Gordie Woods, seconded by Kevin Atkins, to increase the 2013-2014 Registration fees as follows:

Varsity/JV	\$ 230.00
Girls	\$ 195.00
Bantam	\$ 195.00
Pee Wee	\$ 170.00
Squirt	\$ 140.00
Mites	\$ 80.00
Mini mites	\$ 50.00

Motion Carries.

Discussion regarding advertising signs will be included on the agenda for the next meeting.

Motion was made by Serena Swenson, seconded by Gordie Woods, to adjourn the meeting. Motion carries. Meeting Adjourned at 9:44 pm.

The next meeting will be held at 6:30 pm on Tuesday, August 13th, 2013 at the Chamber Building in Pierre.